

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 19, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, March 19, 2018, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 8:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt reconvened the proceedings at 1:15 p.m. and led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health Departments
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) *10:30 a.m. - 11:00 a.m. Monthly Briefing with Department of Emergency Management (DEM)
- d) 1:15 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of March 19, 2018.

IV. CONSENT AGENDA FOR MONDAY, MARCH 19, 2018 (items 1 through 17):

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 17 including all items requiring ratification, vouchers and warrants for Monday, March 19, 2018. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Resolution to reappoint Chris Allen to the Skagit County Parks and Recreation Advisory Board. Mr. Allen's three-year term shall expire on December 31, 2020. **(Resolution No. R20180059)**
- 2. Resolution to reappoint Elizabeth Detillion to the Skagit County Parks and Recreation Advisory Board. Ms. Detillion's three-year term shall expire on December 31, 2020. **(Resolution No. R20180060)**

3. Resolution to appoint Dr. Bervil (Buck) Marsh to fill Dianne Green's vacated position on the Darrington Rural Partial County Library Board. The term expires on March 19, 2022. **(Resolution No. R20180061)**

b) ADMINISTRATIVE SERVICES:

4. Subordination, Non-Disturbance and Attornment Agreement and Estoppel Certificate between The Skagit Valley Family YMCA (Grantor) Skagit County (Tenant) and Skagit Bank (Grantee) for the lease of real property located at 1901 Hoag Road in Mount Vernon (Tax ID No. 340408-0-013-0600 (Parcel No. P116052) **(Contract No. C20180143)**

c) FACILITIES MANAGEMENT:

5. Lease Agreement with Warren J. Gilbert Jr., Trustee of the Marilyn M. Gilbert Disclaimer Trust and Warren J. Gilbert to lease the premises located at 707 South Second Street in Mount Vernon. Skagit County will pay the base rent amount of \$2,479 per month with a 3% increase each year. The Agreement shall commence on the date of execution and continue for five years with an option to renew the lease for two periods of five years each. **(Contract No. C20180144)**
6. Lease Agreement with Gilbert Family Properties, LLC, Marilyn M. Gilbert Disclaimer Trust and Warren J. Gilbert to lease the premises located at 304 Pine Street in Mount Vernon. Skagit County will pay the base rent amount of \$1,149 per month with a 3% increase each year. The Agreement shall commence on the date of execution and continue for five years with an option to renew the lease for two periods of five years each. **(Contract No. C20180145)**

d) PROSECUTING ATTORNEY:

7. Personal Services Agreement with Ogden Murphy Wallace, PLLC, to provide outside legal counsel, advice, representation, and services to Skagit County regarding the Whitmarsh (aka March Point) landfill matter. Compensation shall not exceed \$30,000 and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2018, and continue until December 31, 2020. **(Contract No. C20180146)**

e) PUBLIC HEALTH:

8. County Program Agreement with the Washington State Department of Social and Health Services, Division of Behavioral Health and Recovery, DSHS Agreement Number 1863-24080 for mental health service promotion and suicide prevention. Compensation to Skagit County shall not exceed \$20,000. This Agreement is ratified to commence on February 9, 2018, and continue until June 30, 2018. **(Contract No. C20180147)**
9. Personal Services Agreement with Claudia Avendano-Ibarra to provide Question, Persuade, and Refer (QPR) Gatekeeper suicide prevention trainings to community members and organizations in Skagit County to help prevent suicide. The QPR Gatekeeper training is a one to two hour education program designed to teach lay and professional "gatekeepers" (e.g., parents, friends, neighbors, teachers, coaches, caseworkers, and police officers) the warning signs of a suicide crisis and how to respond. Compensation shall not exceed \$2,750 and is based on a fee schedule. The Agreement is ratified to commence on March 15, 2018, and continue until December 31, 2018. **(Contract No. C20180148)**
10. Personal Services Agreement with New Earth Recovery to operate a Recovery Residence that will house a minimum of six men recovering from substance use disorders who are seeking to maintain recovery. Skagit County shall reimburse New Earth Recovery for services outlined in Exhibit "B", Scope of Work, for a total amount not to exceed \$100,000 and is funded through housing funds. The Agreement is ratified to commence on March 1, 2018, and continue until June 30, 2019. **(Contract No. C20180149)**

11. Interagency Cooperative Agreement with Western Washington University (WWU), Department of Health and Human Development to support an integrated camp experience for up to twenty (20) Skagit County residents 18 years and older with developmental disabilities through the WWU Camp TEAM (Together Everyone Achieves More) program. Compensation shall not exceed \$1,500 and is funded through Developmental Disabilities funds. The Agreement shall commence on the date of execution and continue until August 31, 2018. **(Contract No. C20180150)**
12. Resolution to appoint Janet Cuniffe, Tristan Daeley, Troy Husband, Pam Hutchinson, Timothy Justice, James Leamon, Robbie McManus, Marion Paradis, Amy Pereira, Richard West and Tracy Wiesneske to the serve as Designated Crisis Responders for Skagit County. Their term shall be effective on April 1, 2018, and shall continue until terminated. **(Resolution No. R20180062)**
13. Resolution to call for a public hearing to consider public testimony regarding the HOME Investments Partnership Program on housing and community development needs. The public hearing is scheduled for Tuesday, April 17, 2018, at 10:30 a.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20180063)**

f) PUBLIC WORKS:

14. Vendor Services Agreement with Lakeside Industries, Inc. to provide gravel, rock, specialty and mixed asphalt products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$1,000,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2019. **(Contract No. C20180151)**
15. Vendor Services Agreement with Martin Marietta Materials to provide gravel, rock, specialty and mixed asphalt products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$200,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2019. **(Contract No. C20180152)**
16. Vendor Services Agreement with Granite Construction to provide gravel, rock, specialty and mixed asphalt products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2019. **(Contract No. C20180153)**

g) RISK MANAGEMENT:

17. Personal Services Agreement with Evergreen Safety Council to provide an instructor and associated materials for miscellaneous safety and health trainings as requested by the Risk Management Department. Compensation shall not exceed \$15,000 which includes fees associated with training, materials, supplies and travel expenses. The Agreement shall commence on the date of execution and continue until February 28, 2019. **(Contract No. C20180154)**

V. MISCELLANEOUS AGENDA (item 1 through 3):

a) COMMISSIONERS:

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item no. 1. Commissioner Janicki seconded the motion. The vote passed unanimously.

1. Resolution to appoint Enrique Lopez to the Housing Authority Board of Skagit County. Mr. Lopez' five-year term commenced on

March 1, 2018, and expires on February 28, 2023. **(Resolution No. R20180064)**

b) INFORMATION SERVICES:

Central Services Administrative Coordinator Kristen Stubben provided additional information about Miscellaneous Agenda item no. 2.

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda item no. 2. Commissioner Wesen seconded the motion.

The vote passed unanimously.

2. Personal Services Agreement with Structured Communication Systems, Inc. to provide troubleshooting, configuration, architecture recommendations, software support, upgrade of licensed Citrix and NetScaler software as required, training and other functions as needed to assist Skagit County in the management and operations of the Citrix system environment. Compensation is based on a fee schedule and shall not exceed \$5,000. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20180155)**

c) PARKS, RECREATION AND FAIR:

Commissioner Janicki announced that she would be recusing herself from voting on Miscellaneous Agenda item no. 3 because her son was a minority partner in Davido Consulting Group., Inc.

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item no. 3 Chair Dahlstedt seconded the motion.

The vote passed unanimously.

3. Personal Services Agreement with Davido Consulting Group, Inc. to provide the calculations and revised site specific drawings for the picnic shelter structure design, as submitted by Skagit County Parks and Recreation. The picnic shelter is to be located in Presentin Park located at 60060 State Route 20 in Marblemount. The scope of work may also include ensuring the building stabilization for Building C at the Skagit County Fairgrounds located at 1410 Virginia Street in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$5,000 including all applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20180156)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$160,666.721 (Transmittal No. C-44-18); and
 - b) Warrants numbered 477697 through 478101 from Clearing Fund 696 in the total dollar amount of \$1,953,105.93 (Transmittal No. C-45-18); and
 - c) Warrants numbered 478102 through 478102 from Clearing Fund 696 in the total dollar amount of \$10,000 (Transmittal No. C-46-18).

VII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:24 p.m.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board