

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 26, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, February 26, 2018, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 8:30 a.m.

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services, Parks, Recreation and Fair, and Facilities Management Departments
- b) *10:00 a.m. - 10:30 a.m. Monthly Briefing with Department of Emergency Management (DEM)

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt reconvened the proceedings at 1:35 p.m. and led the gallery in the salute to the flag.

- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

III. AGENDA:

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Engineering Technician Torey Nelson provided additional information about Consent Agenda item nos. 9 and 12.

Solid Waste Division Manager Margo Gillaspay provided additional information about Consent Agenda item no. 14.

Sheriff Will Reichardt provided additional information about Consent Agenda item no. 16.

V. CONSENT AGENDA FOR MONDAY, FEBRUARY 26, 2018 (items 1 through 16):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 16 including all items requiring ratification, vouchers and warrants for Monday, February 26, 2018. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Resolution to amend Skagit County Resolution No. R20170127 appointing members to the Skagit County Marine Resources Committee (MRC) and updating the membership roster as illustrated in Exhibit "A". **(Resolution No. R20180043)**

b) BUDGET AND FINANCE:

2. Funding Agreement with the Lincoln Theatre which awards \$4,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20170248. The Agreement commenced on January 1, 2018, and shall continue until December 31, 2018. **(Contract No. C20180114)**

c) INFORMATION SERVICES:

3. Interlocal Agreement with Skagit County Hospice of Skagit Valley Hospital for sixty (60) hours of audio-visual production services. Compensation to Skagit County shall not exceed \$6,000 and is based on a production schedule. The Agreement shall commence on the date of execution and continue until the completion of 60 hours of audio-visual production services. **(Contract No. C20180115)**
4. Amendment No. 3 to Vendor Services Agreement No. C20150435 with Telmate, LLC to provide telephone service for all inmate telephones located at Skagit County's designated sites. At the County's direction, Telmate is no longer providing the services provided for in the Agreement at the facility known as the Skagit County Community Justice Center. Telmate will provide support services to the three (3) Telmate operated inmate telephones already installed at the facility known as the Skagit County Juvenile Detention Facility until a new provider is selected. The new term of the Agreement shall be from November 1, 2017, through April 30, 2018. This Amendment replaces Exhibit "C" Rates and Fees. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180025)**

d) PUBLIC HEALTH:

5. Resolution to call for a public hearing to consider testimony regarding proposals for the Community Development Block Grant (CDBG) Public Service Grant Program for housing needs that would benefit low and moderate income persons. The public hearing is scheduled to take place on Tuesday, March 13, 2018, at 9:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20180044)**
6. Grant Award by United Way of Skagit County to Skagit County to help fund the maintenance and hosting of the Skagit County Trends Website. Eastern Washington University's Institute of Public Policy and Economic Analysis (IPPEA) will maintain and host the website with indicators that include: population, agriculture, culture, tourism, economic vitality, education, environment, health, housing, public safety and transportation. Compensation to Skagit County shall not exceed \$20,000. The Agreement is being ratified to commence on January 1, 2018, and shall continue until December 31, 2018. **(Contract No. C20180116)**
7. Interlocal Agreement with the City of Burlington to provide funding for staffing and program supplies for the City including senior service programs. Compensation shall not exceed the total of \$24,958 for services. The Agreement is ratified to commence January 1, 2018, and shall continue through December 31, 2019. **(Contract No. C20180117)**
8. Interlocal Cooperative Agreement with the Town of Concrete to provide the Town with professional services to develop, direct, and coordinate services to community members at the Concrete Community Center. Compensation to Skagit County shall not exceed \$7,639. The Agreement is ratified to commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20180118)**

e) PUBLIC WORKS:

9. Resolution to call for a public hearing to consider testimony regarding the franchise application of the Colony Mountain Community Club, dba Colony Mountain Water Association, to install, construct, operate, repair, relocate, maintain and remove

facilities for the purpose of a water utility system on, under, along and across certain roads and rights-of-way in the defined Franchise Area. **(Resolution No. R20180045)**

10. Resolution to award the bid for the purchase of two (2) new four-axle dump trucks to Freightliner Northwest for \$373,187.89. These units will replace a 1995 and a 1997 dump truck in the Road Operation Division's fleet. The old trucks will be sent to the surplus auction. **(Resolution No. R20180046)**
11. Resolution to call for a public hearing to consider testimony regarding revising Chapter 6.56 of Skagit County Code to outline the terms, policies, procedures and responsibilities of the Skagit County Noxious Weed Control Board. The public hearing is scheduled to take place on Tuesday, April 10, 2018, at 8:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20180047)**
12. Amendment No. 1 to Interlocal Cooperative Agreement No. C20160370 with Public Utility District No. 1 of Skagit County to allow the County to contribute partial reimbursement funding to the District for a portion of the repaving work on Josh Wilson Road, Higgins Airport Way to Walker Road Project. This Amendment reflects the request of the County to expand the paving portion of the project which increased the County's financial contribution to the project by an additional \$31,187.78 for a new compensation amount not to exceed \$166,187.78. This Amendment extends the term of the Agreement to December 31, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180026)**
13. Construction Contract Agreement with Interwest Construction Inc., to furnish all tools, materials, equipment and transportation required for the construction of the Illabot Creek Alluvial Fan Restoration Project (Rockport Cascade Road) #ES8700-1, SRFB Project No. 14-1246C. Compensation shall not exceed \$1,487,651. The contract was awarded by Resolution No. R20180020 on February 5, 2018. The Agreement shall commence on the date of execution and shall continue until the project acceptance date. **(Contract No. C20180119)**
14. Personal Services Agreement with Herrera Environmental Consultants, Inc. to conduct an evaluation of the Landfill Gas (LFG) management system at the closed Inman Landfill in an effort to develop a plan that will optimize the current LFG system in order to continue removing and managing residual LFG. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement shall commence on the date of mutual execution and continue until February 28, 2019. **(Contract No. C20180120)**

f) RISK MANAGEMENT:

15. Personal Services Agreement with CSTOP, LLC to provide on-site required trainings and necessary materials for Skagit County employees as requested by Risk Management. The trainings will include excavation, trenching, and shoring safety; hearing conservation; forklift certification; fall protection; signal person; rigging and overhead crane safety. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20180121)**

g) SHERIFF:

16. Resolution declaring an emergency and waiving bidding requirements for animal transport and equipment related to an animal abuse emergency that was brought to the attention of the Sheriff's office, Case #17-19190. The animals were located in January 2018, at 12354 Bay View Cemetery Road in Mount Vernon. The Skagit County Sheriff's Office has hired Laird's Livestock Hauling, Inc., to provide animal transport and equipment. **(Resolution No. R20180048)**

d) *2:30 p.m. - 4:30 p.m. Regular Meeting - Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions on Monday, February 26, 2018.

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) Warrants numbered 476467 through 476931 from Clearing Fund 696 in the total dollar amount of \$6,807,028.93 (Transmittal No. C-34-18);
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$136,663.60 (Transmittal No. C-35-18); and
 - c) Payroll warrants numbered 396440 through 397174 in the total dollar amount of \$1,268,635.25 (Transmittal No. P-07-18); and
 - d) Junior District Payroll warrants numbered 818555 through 818693 in the total dollar amount of \$255,343.30 (Transmittal No. P-08-18).

VII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:48 p.m.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board