

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, FEBRUARY 5, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, February 5, 2018, with Chair Kenneth A. Dahlstedt, and Commissioner Ron Wesen present. Commissioner Lisa Janicki excused.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 10:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Public Health, and Emergency Medical Services
- b) \*9:45 a.m. - 10:15 a.m. Public Works Bi-Weekly Briefing
- c) 10:30 a.m. - 11:00 am. Birds of Winter Presentation by Andrew Miller, Director of Business Retention & Expansion at Economic Development Alliance of Skagit County.

Economic Development Alliance of Skagit County (EDASC) Director of Business Retention and Expansion Mr. Andrew Miller provided an overview of a new Skagit Valley Festival: Birds of Winter. The idea for Birds of Winter came from a larger group who had been strategizing on ways to grow the economy. The Arts, Culture, Events and Entertainment cluster of this group hatched the idea for what opportunities there might in building an experience for people around the birds that would focus on being mindful of the wellbeing of the wildlife, planned in such a way to respect property owners and roadways, and was inclusive and equitable to all of Skagit Valley, including opportunities for agricultural businesses.

Mr. Miller discussed current bird festivals in Skagit County, what interest and opportunities there were to partner with businesses and conservation, and what potential economic benefit there might be for farmers.

Discussion was held regarding potential positive economic impacts that could be experienced in Skagit Valley if a thoughtfully planned festival could be coordinated and any negative impacts planned and mitigated for (*for example: trespassing and lack of respect for private property, winter crops being eaten by flocks of birds at a loss to the farmer, environmental fecal coliform pollution issues, and tensions between birders and hunters*).

Mr. Miller referenced that a birding festival in the Rio Grande Valley in Texas boasted the addition of 6,600+ jobs and an annual infusion of \$463 million dollars into the economy. Mr. Jed Holmes provided information about current bird festivals in Washington and a variety of potential activities and festivities that could be held during the Birds of Winter festival.

Mr. Miller said that the Birds of Winter festival would complete a gap in tourism in Skagit Valley and provide a "Reason for Every Season" for visitors in the area with birds in the winter, flowers in the spring, berries/dairies in the summer, and harvest in the fall.

Executive Director of the La Conner Chamber of Commerce Heather Carter provided information about their first successful La Conner Birding Showcase and said that the events that had been planned also drew visitors to nearby businesses.

Washington State University County Extension Director Don McMoran thanked Mr. Miller for including the agricultural community in some of the planning of the festival, believed that it would be beneficial to revitalize a past program: Barley for Birds, and, discussed the benefits of planting winter cover crops. He also encouraged attendance at Skagit AG Summit on Friday,

February 16, 2018.

EDASC CEO John Sternlicht discussed the value added to Skagit County with the Birds of Winter festival.

The Commissioners appreciated the information and said that it sounded like it could be a successful event. Discussion was held on pressures felt by the agricultural community, the past Barley for Birds program, being respectful of property owners, and fields that were no longer planted in the winter because of predation by birds.

Questions about the festival should be directed to Andrew Miller at EDASC 360-336-6114 or by email at [andrew@skagit.org](mailto:andrew@skagit.org)

Chair Dahlstedt recessed the proceedings at 11:00 a.m.

d) 11:00 a.m. - 12:00 p.m. Board of Health:

Chair Dahlstedt reconvened the proceedings at 11:03 a.m. and introduced Director of Public Health Jennifer Johnson.

1. Presentation: Proposed Adoption of a Secure Medicine Return Ordinance and Additional Public Health Schedule of Charges to Support Secure Medicine Return

Public Health Director Jennifer Johnson, Communicable Disease and Environmental Health Division Manager Joanne Lynn, and Consultant Margaret Shield provided an overview of the Secure Medicine Return Ordinance and how the program would work to help prevent the use and misuse of medicines. They also discussed the additional update to the code supporting a schedule of charges.

The PowerPoint provided by Public Health can be found here:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/02052018/>

Comments regarding the proposed ordinances were encouraged. A public hearing was set for Wednesday, February 21, 2018 at 9:30 a.m. and comments could be submitted online at [www.skagitcounty.net/medicinereturn](http://www.skagitcounty.net/medicinereturn) or emailed to [SMROcomments@co.skagit.wa.us](mailto:SMROcomments@co.skagit.wa.us)

The Commissioners were surprised to hear that the amount of opioids prescribed amounted to 17 doses per day per person. They felt it was important to implement a secure medicine return program.

Chair Dahlstedt recessed the proceedings at 11:37 a.m.

e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

f) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Dahlstedt reconvened the proceedings at 1:30 p.m.

County Administrator Tim Holloran provided additional information about Consent Agenda item no. 2.

I.S. Manager Mike Almgvig provided additional information about Consent Agenda item no. 10.

Project Manager Jennifer Swanson provided additional information on Consent Agenda item no. 16.

V. CONSENT AGENDA FOR MONDAY, FEBRUARY 5, 2018 (items 1 through 17):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 17, including all items requiring ratification, vouchers and warrants for Monday, February 5, 2018. Chair Dahlstedt seconded the motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 29, 2018. **(Approved)**

b) ADMINISTRATIVE SERVICES:

2. Interlocal Cooperative Agreement with the Port of Skagit to assist with funding advisory services from Duane Knapp, Brand Strategy to complete the next phase in the process: Development of a Promise for Skagit Valley Agriculture of the Skagit Valley Agricultural Economic Opportunity Brand Strategy. Compensation shall not exceed \$2,500. The Agreement is ratified to commence on January 1, 2018, and shall continue until December 31, 2018. **(Contract No. C20180072)**

c) BUDGET AND FINANCE:

3. Funding Agreement with Shakespeare Northwest Association to award \$1,000 of Lodging Tax Funds to support marketing and advertising for the Skagit River Shakespeare Festival. The Agreement commenced on January 1, 2018, pursuant to Resolution No. R20170248, and ends on December 31, 2018. **(Contract No. C20180073)**
4. Funding Agreement with Anacortes Arts Festival to award \$5,000 of Lodging Tax Funds to support marketing and advertising for the Anacortes Arts Festival. The Agreement commenced on January 1, 2018, pursuant to Resolution No. R20170248, and ends on December 31, 2018. **(Contract No. C20180074)**

d) CORONER:

5. Personal Services Agreement with Carl Walter Wigren, MD to provide autopsy services and on-scene investigations as needed. Compensation shall not exceed a total of \$80,000 that is based on a fee structure. The Agreement is ratified to commence on February 1, 2018, and shall continue until December 31, 2018. **(Contract No. C20180075)**

e) EMERGENCY MANAGEMENT:

6. Interlocal Cooperative Agreement with the City of Burlington, pursuant to RCW 39.34, to provide emergency response, recovery, planning, training, exercises, and outreach and preparedness services to the City through Skagit County's Department of Emergency Management. Annual Compensation to Skagit County is based on a fee split between Skagit County and each city and town, and based on population and assessed value. The Agreement shall commence upon the date of execution and remain in effect through December 31, 2018, with an option to extend the Agreement for one additional two-year term. **(Contract No. C20180076)**
7. Interlocal Cooperative Agreement with the Town of La Conner, pursuant to RCW 39.34, to provide emergency response, recovery, planning, training, exercises, and outreach and preparedness services to the Town through Skagit County's Department of Emergency Management. Annual Compensation to Skagit County is based on a fee split between Skagit County and each city and town, and based on population and assessed value. The Agreement shall commence upon the date of execution and remain in effect through December 31, 2018, with an option to extend the Agreement for one additional two-year term. **(Contract No. C20180077)**

f) FACILITIES MANAGEMENT:

8. Personal Services Agreement with Dude Solutions, Inc. to perform Facility Condition Assessment at Public Works buildings and import the data into the Facilities Management's computerized maintenance management software for capital improvement forecasting and maintenance planning. Compensation shall not exceed \$16,241 and is based on a 135,341 square footage rate. Final compensation shall be billed on actual square footage of rendered services. The Agreement is ratified to commence on

February 1, 2018, and shall continue until December 31, 2018. **(Contract No. C20180078)**

g) HUMAN RESOURCES:

9. Labor Agreement with Skagit County Prosecuting Attorney's Legal Support Staff, Local 176 PS, Council #2, AFSCME. The Agreement is ratified to be effective January 1, 2017, and shall continue through December 31, 2019. **(Contract No. C20180079)**

h) INFORMATION SERVICES:

10. Interlocal Agreement with the City of Mount Vernon to provide support for Skagit 21 television productions. Compensation shall not exceed a total of \$10,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue through December 31, 2018 with the option to renew for an additional year at the same terms. **(Contract No. C20180080)**

i) PROSECUTING ATTORNEY:

11. County Program Agreement with the State of Washington, Department of Social and Health Services, Division of Child Support to provide limited Title IV-D services for San Juan County. The Agreement shall commence on February 15, 2018, and continue until December 31, 2018. **(Contract No. C20180081)**

j) PUBLIC HEALTH:

12. Resolution authorizing litigation to enforce compliance with Skagit County Health Code to abate a public nuisance by Roger E. Pederson and Marsha K. Pederson, and to recover costs for care of seized animals. **(Resolution No. R20180018)**
13. Resolution authorizing litigation to enforce compliance with Skagit County Development Health Codes to abate a public nuisance by Carol Schreiner. **(Resolution No. R20180019)**
14. Amendment No. 1 to Personal Services Agreement No. C20170223 with Catholic Community Services to provide Access to Recovery vouchers for Substance Use Disorder treatment services. This Amendment increases compensation by \$75,000 due to program growth and the receipt of additional funds from the Department of Social and Health Services. Total compensation shall not exceed \$235,000. The term remains the same and shall continue until April 30, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20180013)**
15. Personal Services Agreement with IF Project to implement and oversee group sessions for identified youth detained in Skagit County Juvenile Detention. Compensation shall not exceed \$4,000 and is based on a rate schedule. The Agreement is ratified to commence on February 1, 2018, and shall continue until December 31, 2018. **(Contract No. C20180082)**

k) PUBLIC WORKS:

16. Resolution to award the Bid and appropriate funds for the Illabot Creek Alluvial Fan Restoration Project (Rockport Cascade Road) #ES8700-1, SRFB Project No. 14-1246C to Interwest Construction, Inc. in the amount of \$1,487,651. **(Resolution No. R20180020)**
17. Resolution to award the bid for the Procurement of Maintenance Materials with Purchases Expected to Exceed \$25,000 Annually to the following vendors: Beaverlake Quarry, McAsphalt Industries Limited, Miles Sand & Gravel, Lakeside Industries Inc., Skagit Aggregates, Casey's Quarry, Martin Marietta Materials, Granite Construction, Isco Industries LLC., Roadwise Inc., and CPC Materials dba Skagit Readymix. **(Resolution No. R20180021)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and

those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$108,078.48 (Transmittal No. C-23-18); and
- b) Warrants numbered 475347 through 475347 from Clearing Fund 696 in the total dollar amount of \$35,000.00 (Transmittal No. C-24-18); and
- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$4,128.96 (Transmittal No. C-25-18); and
- d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$120,188.53 (Transmittal No. C-26-18); and
- e) Warrants numbered 475348 through 475669 from Clearing Fund 696 in the total dollar amount of \$5,832,235.79 (Transmittal No. C-27-18).

VII. MISCELLANEOUS AGENDA (3 items):

Civil Deputy Prosecuting Attorney Will Honea provided additional information on Miscellaneous Agenda item numbers 1 and 2, and Administrator Tim Holloran also provided some information regarding item no. 1.

A motion was made by Commissioner Wesen to approve Miscellaneous Items 1 and 2. Chair Dahlstedt seconded the motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

a) PROSECUTING ATTORNEY:

1. Contract Agreement with Associated Earth Sciences, Inc. to provide on-call water resources services at the direction of the Skagit County Senior Deputy Prosecuting Attorney Will Honea. Task 1: prepare a conceptual ground water mitigation plan for landowners to use in order to develop single-family homes on rural lots using permit-exempt ground water withdrawals from wells. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement is ratified to commence on January 25, 2018 and shall continue until terminated. **(Contract No. C20180083)**
2. Release and Settlement Agreement between Skagit County and Bryan Olson/Bryan Trucking, Inc. (BTI) regarding Superior Court Case No. 16-2-01516-9. **(Contract No. C20180084)**

b) PUBLIC HEALTH:

3. Resolution to call for a public hearing regarding the HOME Investment Partnerships Program Consolidated Plan for the years 2018-2022 and the Annual Action Plan of the Consolidated Plan for the year 2018-2019, and the Analysis of Impediments to Fair Housing Choice. The public hearing is scheduled for Tuesday, February 27, 2018, at 1:30 p.m. or as soon as possible thereafter in the Commissioners Hearing Room. **(item postponed for consideration on February 15, 2018)**

VIII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:53 p.m.

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Kenneth A. Dahlstedt, Chair

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Ron Wesen, Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board