

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 22, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, January 22, 2018, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 11:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services; Parks, Recreation and Fair and Facilities Management Departments
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Public Works Department
- c) *10:30 a.m. - 11:00 a.m. Monthly Briefing - Department of Emergency Management
- d) 11:00 a.m. - 12:00 p.m. Discussion with Stakeholders - Upcoming Emergency Medical Services Levy

Emergency Medical Services (EMS) Director Jeff Sargent provided a PowerPoint presentation regarding the history of the EMS levy. He also provided information about the current six (6) year levy cycle and said the EMS levy helped to fund the Countywide operation of the EMS system which included: Advanced Life Support (ALS) transport providers for the City of Anacortes Fire Department, Aero Skagit, Central Valley Ambulance Authority; Basic Life Support (BLS) Integration; technology (hardware and software); ambulance replacement; education and training; dispatch fees; and support of 911 infrastructure. He explained that the current EMS levy would expire on December 31, 2018.

Mr. Sargent discussed challenges that the EMS system faced and mentioned that the Statewide 911 revenue shortfall would affect the Skagit EMS budget and that there was an increased demand for service combined with an aging population and uncertain Medicare/Medicaid reimbursement rates.

Mr. Sargent spoke about the internal evaluation of the services that the EMS Department provided and the work they performed with other EMS agencies to utilize all of the resources in the system to enhance training and quality assurance. He mentioned that a Vehicle Appropriations Committee had recently been created for the purpose of reaching common specifications for ambulances in order to obtain competitive bids and to take advantage of bulk purchasing discounts for new ambulances. He said that they had started to hold regular meetings with Verified Ambulance Providers in order to build common language and definitions to work towards building a seamless, as possible, response system that focused on patient care, provider well-being and fiscal responsibility.

Budget and Finance Director Trisha Logue said that at the Commissioners request, staff had prepared scenarios of various levy rates and how much there were expected to generate. The current levy rate of 37 1/2 cents would generate \$7,075,162 for the first year; a levy rate of 43 3/4 cents would generate \$8,285,142 for the first year; and a levy rate of 50 cents, would generate \$9,402,016 for the first year. She said that pursuant to the Revised Code of Washington, the maximum amount allowed for the levy rate was 50 cents.

Fire Chief for the City of Anacortes Richard Curtis addressed concerns about developing a specific plan for the EMS system.

Central Valley Ambulance Authority (CVAA) Director Jada Trammel and Board Chair Bryan Harrison addressed concerns about declining revenues from the federal government and the need to continue to work on system-wide efficiencies such as the Medical Services Officer (MSO) Program and the BLS integration with the Sedro-Woolley Fire Department.

There was a discussion about CVAA's increase in call volume, treating patients in their homes versus transporting them to the hospital, the need for ongoing training, uncertainty with Medicaid and Medicare.

City of Mount Vernon Fire Chief Brian Brice spoke about the potential of raising the levy rate and the need for a long-term plan that would be sustainable.

Aero Skagit Director Tony Smith addressed funding concerns and the increase in demand for Aero Skagit Services. He mentioned that Aero Skagit had begun working with the East County Resource Center to help provide training.

City of Sedro-Woolley Fire Chief Dean Klinger spoke in support of the MSO Program and the need for ongoing training for emergency medical technicians.

Captain Earl Klinefelter with Skagit County Fire District 9 discussed the need to have an appropriate plan in place.

Mr. Sargent explained the next steps in the levy process as follows:

- Continue with the current hybrid system with three providers; and
- Draft a resolution and host a public hearing; and
- Schedule the levy to appear on August 2018 ballot.

[Link to PowerPoint Presentation:](ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01222018/)

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01222018/>

Chair Dahlstedt recessed the proceedings at 11:48 a.m.

- e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- f) *2:30 p.m. - 3:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There was no executive session scheduled from 2:30 p.m. to 3:00 p.m.

- g) 3:00 p.m. - 4:00 p.m. Interview: Candidates for Vacant Fire Commissioner Position 1 - Fire Protection District No. 12

Chair Dahlstedt reconvened the proceedings at 3:00 p.m.

1. Garth Frazer

The Commissioners interviewed Garth Frazer.

[Link to Interview Questions and Resume:](ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01222018/)

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01222018/>

2. Donald Hoare

The Commissioners interviewed Donald Hoare.

[Link to Interview Questions and Resume:](ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01222018/)

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01222018/>

3. Justin John

The Commissioners interviewed Justin John.

[Link to Interview Questions and Resume:](ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01222018/)

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01222018/>

4. Possible Executive Session (Appointment Qualification - RCW 42.30.110(1)(h))

Chair Dahlstedt announced that they would be going into executive session for approximately 10 minutes.

Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen attended an executive session from 3:35 p.m. to 3:45 p.m. The purpose of the executive session was Appointment Qualification per RCW 42.30.110(1)(h)).

5. Discussion/Possible Action: Appoint Commissioner Position 1 to Fire Protection District 12 until next general election

Chair Dahlstedt reconvened the proceedings at 3:45 p.m.

The Commissioners thanked the candidates for their willingness to serve and discussed their qualifications.

A motion was made by Commissioner Janicki to approve the appointment of Garth Frazer to Commissioner Position 1 of Fire Protection District 12 until the next district special general election (**Resolution No. R20180010**) Commissioner Wesen seconded the motion.

The vote passed unanimously.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Budget and Finance Director Trisha Logue provided additional information about Consent Agenda item no. 4.

Human Services Manager Rebecca Clark discuss Consent Agenda item no. 8.

River Improvement/Watershed Planner Kara Symonds provided additional information about Consent Agenda item no. 13.

V. CONSENT AGENDA FOR MONDAY, JANUARY 22, 2018 (items 1 through 14):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 14 including all items requiring ratification, vouchers and warrants for Monday, January 22, 2018. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, January 16, 2018. (**Approved**)
2. Record of the Proceedings for Wednesday, January 17, 2018. (**Approved**)
3. Record of the Proceedings for Friday, January 19, 2018. (**Approved**)

b) BUDGET AND FINANCE:

4. Resolution to call the outstanding 2007 bonds used to finance public facilities serving economic development purposes. (**Resolution No. R20180007**)
5. Funding Agreement with the Children's Museum of Skagit County (Museum Passport) which awards \$1,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20170248. The Agreement commenced on January 1, 2018, and ends on December 31, 2018. (**Contract No. C20180026**)

c) CORONER:

6. Personal Services Agreement with Jan Garavaglia, MD to perform examinations, forensic autopsy, on-scene investigation and consultation as requested by the Skagit County Coroner's Office. Compensation shall not exceed \$80,000 and is based on a fee

schedule. The Agreement is being ratified to commence on December 1, 2017, and continue until December 31, 2018. **(Contract No. C20180027)**

d) INFORMATION SERVICES:

7. Resolution calling for Requests for Proposal for a Public Health Strategy Management System for strategic planning in collaboration with the community. **(Resolution No. R2018008)**

e) PUBLIC HEALTH:

8. Personal Services Agreement with NAMI Skagit to provide education and outreach to eligible individuals living with mental illness. Compensation is funded through Millage funds and shall not exceed \$15,000 which is based on a reimbursement for service fee schedule as outlined in Exhibit "B". The Agreement is being ratified to commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20180028)**
9. Personal Services Agreement with SeaMar Behavioral Health to provide outpatient substance use disorder support services to Skagit County residents who do not have benefits such as Medicaid or other public benefits or health insurance benefits. Compensation is based on a fee schedule, shall not exceed \$85,000, and is funded through the 1/10th of 1% chemical dependency or mental health treatment sales tax. The Agreement is being ratified to commence on January 1, 2018, and continues until December 31, 2018. **(Contract No. C20180029)**
10. Personal Services Agreement with Pioneer Human Services to provide the services and staff for the Residential Substance Abuse Treatment (RSAT) Program for inmates of the Skagit County Community Justice Center. Compensation is based on a reimbursement for service fee schedule as outlined in Exhibit "C" and shall not exceed \$120,000. The Agreement is being ratified to commence on January 1, 2018, and continue until June 30, 2018. **(Contract No. C20180030)**
11. Personal Services Agreement with Pioneer Human Services to provide one (1) full time employee (FTE) Case Manager to provide intensive case management services to individuals referred and/or enrolled in the Supportive Housing Program (SHP) and Tenant Based Rental Assistance (TBRA) Program through Community Action of Skagit County with the goal of helping them overcome barriers to engagement in housing and behavioral health treatment services. Compensation is based on a reimbursement for service fee schedule as outlined in Exhibit "C", shall not exceed \$30,500, and is funded by housing funds. The Agreement is being ratified to commence on January 1, 2018, and continue until June 30, 2018. **(Contract No. C20180031)**

f) PUBLIC WORKS:

12. Resolution to call for bids for two (2) new model four axle dump trucks for use by the Road Operations Division of the Public Works Department. The bid opening is schedule to take place on Monday, February 12, 2018, at 2:30 p.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R2018009)**
13. Local Agency Professional Services Consultant Agreement with Element Solutions to provide management and administration of flood, stormwater, and drainage projects. Compensation is based on a fee schedule and shall not exceed \$200,000. The Agreement shall commence on the date of mutual execution and end on December 31, 2020. **(Contract No. C20180032)**

g) SHERIFF:

14. Purchased Services Agreement with the Humane Society of Skagit Valley to provide kennels for animals on a seven (7) day per week basis for care and feeding of all animals brought in by County representatives. Compensation is based on a fee schedule and shall not exceed \$60,000. The Agreement is being ratified to commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20180033)**

VI. VOUCHERS AND WARRANTS:

a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

a) Warrants numbered 474510 through 474964 from Clearing Fund 696 in the total dollar amount of \$4,608,374.07 (Transmittal No. C-13-18).

VII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 3:50 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Ron Wesen, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board