

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JANUARY 8, 2018**

The Skagit County Board of Commissioners met in regular session on Monday, January 8, 2018, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Central Services: Information Services, Geographic Information Services and Records Management Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) \*11:00 a.m. - 12:00 p.m. Regular Meeting - Executive Session (Litigation - RCW 42.30.110(1)(i))

Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen attended an executive session on Monday, January 8, 2018, from 11:03 a.m. to 12:00 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich and Senior Civil Deputy Prosecuting Attorney Melinda Miller. Other Attendees: County Administrator Tim Holloran, Public Health Director Jennifer Johnson, Public Health Analyst Kayla Schott-Bresler, and Housing Resource Coordinator Kathy Ferris.

- d) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Budget and Finance Director Trisha Logue provided additional information about Consent Agenda item no. 2.

Project Manager Jennifer Swanson provided additional information about Consent Agenda item no. 5.

Project Manager David Walde provided additional information about Consent Agenda item no. 6

Water Resources Section Manager Mike See provided additional information about Consent Agenda item no. 7.

V. CONSENT AGENDA FOR MONDAY, JANUARY 8, 2018 (items 1 through 10):

A motion was made by Commissioner Janicki to approve Consent Agenda items 1 through 10 including all items requiring ratification, vouchers and warrants for Monday, January 8, 2018. Commissioner Wesen seconded the motion.

The vote passed unanimously.

- a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, January 2, 2018. **(Approved)**
- b) ADMINISTRATIVE SERVICES:
2. Cooperative Services Agreement No. 18-7353-2009-RA Work Plan/Financial Plan with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Services (APHIS) Wildlife Services (WS) to provide assistance to Skagit County in reducing damage caused by European starlings, blackbirds, cowbirds, and pigeons. This assistance may be in the form of technical assistance and/or direct control. Compensation shall not exceed \$21,466.82 and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2018, and shall continue until December 31, 2018. **(Contract No. C20180007)**
- c) HUMAN RESOURCES:
3. Labor Agreement between the Skagit County Sheriff, Skagit County, and Skagit County Sheriff's Office staff Local 176-SO, Council #2, AFSCME effective January 1, 2017, through December 31, 2019. **(Contract No. C20180008)**
- d) PROSECUTING ATTORNEY:
4. Resolution authorizing litigation against the Washington State Liquor and Cannabis Board. **(Resolution No. R20180003)**
- e) PUBLIC WORKS:
5. Resolution for the approval of maps, plans and specifications and a call for bids for the Illabot Creek Alluvial Fan Restoration Project #ES8700-1. The bid opening is expected to take place on Monday, January 29, 2018, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20180004)**
  6. Local Agency A&E Professional Services Consultant Agreement with Natural Systems Design, Inc. for the Concrete-Sauk Valley Road Bank Stabilization and Fish Passage Project, #ES08000-10. Natural Systems Design will provide a study to identify and evaluate restoration alternatives that restore and protect the roadway as well as resolve the perched culverts and related fish passage concerns within the project area. The project is located at milepost 13.2 on Concrete-Sauk Valley Road, southeast of the Town of Concrete. Compensation shall not exceed \$224,350. The Agreement shall commence on the date of mutual acceptance and continue for one year from the date of execution. **(Contract No. C20180009)**
  7. Agreement for Grant Sub-Award with Puget Sound Restoration Fund (Sub-award Recipient), for Sub-award Recipient to provide services to the County for tasks pertaining to Task 5 Pinto Abalone Recovery under the Washington State Department of Ecology (DOE) Grant SEANWS-2017-SkCoPW-00002 (Skagit County Contract No. C20170481) for the operations and projects of the Skagit County Marine Resources Committee (MRC). Compensation to Sub-award Recipient for completed work and services shall not exceed \$18,500. The Agreement is ratified to commence on October 1, 2017, and continue through September 30, 2018. **(Contract No. C20180010)**
- f) RISK MANAGEMENT:
8. Personal Services Agreement with USI Insurance Services National, Inc., to provide benefit brokerage services. Compensation shall be at a rate of \$9.75 per benefited employee per month and shall not exceed \$82,000 per year. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20180011)**
  9. Personal Services Agreement with Summit Law Group, PLLC to provide, at the request and direction of the Skagit County Human Resources Director/Risk Manager, representation and assistance on matters related to employment law, labor relations, negotiations and litigation. Summit Law will also provide Human Resources/Risk Management training as requested. Compensation shall not exceed \$50,000 and is

based on a fee schedule. The Agreement is ratified to commence on December 31, 2017, and continue until December 31, 2018. **(Contract No. C20180012)**

10. Personal Services Agreement with Daphne R. Schneider & Associates to provide investigative and consultant services at the request of the Human Resources Director/Risk Manager. Compensation shall not exceed \$25,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20180013)**

VI. MISCELLANEOUS AGENDA (item 1):

Public Health Director Jennifer Johnson and Human Resource/Risk Manager Jessica Neill Hoyson provided additional information about Miscellaneous Agenda item no. 1.

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item no. 1. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) PUBLIC HEALTH:

1. Health Services Agreement with NaphCare, Inc., to provide for the delivery of medical care, mental health care and dental care to individuals in custody in the Skagit County Community Justice Center, located 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$2,101,828.52 for the first year, which is based on a fee schedule. The Agreement shall commence on February 1, 2018, and continue through January 31, 2019 and shall be renewed automatically for additional one-year terms beginning February 1, 2019, up to two additional years. **(Contract No. C20180014)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$93,988.55 (Transmittal No. C-1-18); and
  - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$50,494.87 (Transmittal No. C-2-18); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$210,423.92 (Transmittal No. C-4-18); and
  - d) Warrants numbered 473887 through 474197 from Clearing Fund 696 in the total dollar amount of \$8,524,855.76 (Transmittal No. C-5-18).

VIII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:51 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt , Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board