

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 18, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, December 18, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:31 a.m. and excused Commissioner Janicki's absence.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health

b) 10:30 a.m. - 11:15 a.m. Public Health - Bob Hicks, Operations Manager:

1. Presentation: Skagit County 0.1% Behavioral Health Sales Tax Fund Allocations for 2018

Operations Manager Bob Hicks provided a PowerPoint presentation regarding the Skagit County Behavioral Health one-tenth of one percent (0.1%) Sales Tax Fund Allocation for 2018 as recommended by the 15-member Behavioral Health Treatment Sales Tax Advisory Committee.

Mr. Hicks provided a brief history about how the fund was enacted by the Washington State Legislature through the Revised Code of Washington (RCW) 82.14.460, which authorized counties to fix and impose a sales and use tax in the amount of 0.1% for chemical dependency or mental health treatment programs and services and for the operation of the delivery of therapeutic court programs and services. He noted that the Board of Skagit County Commissioners had adopted Ordinance No. O20050013 on December 19, 2005, which imposed the 0.1% sales and use tax in Skagit County.

Mr. Hicks presented the funding recommendations from the Skagit County Behavioral Health 0.1% Sales Tax Allocation Advisory Committee.

Link to PowerPoint Presentation:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12182017/>

2. Possible Action: Resolution to Approve Skagit County's 0.1% Behavioral Health Sales Tax Fund Allocations for 2018
(Resolution No. R20170252)

A motion was made by Commissioner Dahlstedt to approve the Resolution to Allocate the Skagit County 0.1% Behavioral Health Sales Tax Fund Allocations for 2018 Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

Chair Wesen recessed the proceedings at 11:08 a.m.

- c) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) 2:15 p.m. - 2:30 p.m. Decision: Appeal of the of Speed Limit Revision on Rosario Road #10310

Chair Wesen reconvened the proceedings at 2:17 p.m.

A motion was made by Commissioner Janicki deny the Appeal of the recent speed limit revision on Rosario Road #10310 and direct Public Works to maintain the 40 miles per hour zone. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

The Commissioners discussed the safety issues and indicated that was the predominant reason that they supported the speed limit reduction on Rosario Road.

Chair Wesen recessed the proceedings 2:21 p.m.

- e) 2:30 p.m. - 3:30 p.m. 39th Legislative District State Senator Nominee Interviews:

Chair Wesen reconvened the proceedings at 2:30 p.m.

Link to Senator Kirk Pearson's Resignation Letter:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12182017/>

Link to Washington State Republican Party 39th Legislative District Submittal Letter:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12182017/>

Link to Interview Questions:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12182017/>

1. Keith Wagoner

Link to Resume:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12182017/>

The Commissioners interviewed Mr. Wagoner.

2. Elizabeth Scott

Link to Resume:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12182017/>

The Commissioners interviewed Ms. Scott.

3. Georgene Faries

Link to Resume:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12182017/>

The Commissioners interviewed Ms. Faries.

- f) *4:00 p.m. Department of Fish and Wildlife Elk in the Skagit and Acme Valleys Meeting (Sedro-Woolley Community Center, 703 Pacific Street, Sedro-Woolley)

IV. CONSENT AGENDA ITEMS FOR DISCUSSION:

Chair Wesen reconvened the proceedings at 1:30 p.m. and welcomed Commissioner Janicki to the proceedings.

Emergency Medical Services Director Jeff Sargent provided additional information about Consent Agenda item no. 7.

Behavioral Health/Housing Program Coordinator Sarah Hinman provided additional information about Consent agenda item nos. 24 and 25.

Public Health Director Jennifer Johnson provided additional information about Consent Agenda item no. 26.

V. CONSENT AGENDA FOR MONDAY, DECEMBER 18, 2017 (items 1 through 46):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 46 including all items requiring ratification, vouchers and warrants for Monday, December 18, 2017. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 11, 2017. **(Approved)**
2. Record of the Proceedings for Tuesday, December 12, 2017. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Amendment No. 1 to Personal Services Agreement No. C20170098 with Northwest Innovation Resource Center (NWIRC) to provide programs that directly support the success of entrepreneurs and inventors and to partner with education institutions, Port of Skagit, Economic Development Alliance of Skagit County (EDASC), business leaders and others to complete activities which will contribute to a sustainable entrepreneurial environment in Skagit County. This Amendment extends the term of the Agreement from December 31, 2017, to December 31, 2018, and increases compensation from \$25,000 to \$50,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170148)**

c) BUDGET AND FINANCE:

4. Interlocal Cooperative Agreement with the City of Mount Vernon to assist in providing library materials to the residents of unincorporated Skagit County during 2017. Compensation shall not exceed \$14,708. The Agreement shall commence on the date

of execution and continues until December 31, 2017. **(Contract No. C20170577)**

5. Personal Services Agreement with Volunteers of America Western Washington (VOAWW) to provide services for Skagit County operating as the designated Dispute Resolution Center as outlined in the Revised Code of Washington (RCW 7.75). Compensation for 2018 shall not exceed \$49,310; compensation for 2019 and 2020 will be as approved in the 2019 and 2020 annual budget process. Additionally, for January 1, 2018, through December 31, 2020, the County will transfer the surcharge collected from District Court civil and small claims filing fees designated for a Dispute Resolution Center. The Agreement shall commence on January 1, 2018, and continue until December 31, 2020. **(Contract No. C20170578)**

d) EMERGENCY MEDICAL SERVICES:

6. Amendment No. 5 to Personal Services Agreement No. C20140525 with Matthew Russell, M.D., to provide Emergency Medical Services (EMS) Medical Program Director (MPD) services. This Amendment allows for one (1) annual payment in an amount not to exceed \$4,000 for the reimbursement of transportation, registration, lodging and meals related to the attendance at the 2018 National Association of EMS Physicians Medical Program Director's Course and Practicum meeting (NAEMSP) in San Diego, California, on January 10, through January 13, 2018. All other terms and conditions of the original Agreement shall remain in effect including the expiration date of December 31, 2018. **(Amendment No. A20170149)**
7. Interlocal Cooperative Agreement with the Swinomish Indian Tribal Community concerning the assessment, collection and contribution of Swinomish Trust Improvement Use and Occupancy Taxes and administration of County and Tribal tax systems. The Tribe agrees to pay the County, for the use of Medic 1, the total amount of \$50,000 that is received from revenues received by the Tribe pursuant to 2017 taxes owing under the Use and Occupancy Tax. The Agreement shall commence on the date of execution and ends on December 31, 2017, or earlier on the date on which all payments are made pursuant to Section 2.1.1 of the Agreement. **(Contract No. C20170579)**

e) FACILITIES MANAGEMENT:

8. Resolution to waive roof repair bidding requirements and declare an emergency to repair the roof and flashing on the Ada Beane Building located at 1730 Continental Place in Mount Vernon. It was discovered by the recent heavy rains, that there was damage to the roofing system that required repair. **(Resolution No. R20170253)**
9. Vendor Services Agreement with Hytech Roofing Inc., to repair the leaking roof of the Ada Beane Building located at 1730 Continental Place in Mount Vernon, and any others as directed by the Facilities Management Department Head. Compensation shall not exceed \$3,500 plus any applicable taxes. The Agreement is ratified to commence on November 15, 2017, and continue for six (6) months from the date of execution. **(Contract No. C20170580)**
10. Amendment No. 3 to Vendor Services Agreement No. C20150349 with Guardian Security Systems Inc., to perform annual inspection and confidence testing and necessary repairs on automatic fire protection devices located at various Skagit County properties. This Amendment increases compensation by an additional \$12,500, due to the increase in devices tested for a new compensation amount not to exceed \$42,932, plus any applicable taxes. All other terms and conditions of the original Agreement plus subsequent Amendments shall remain in effect including the expiration date of August 16, 2018. **(Amendment No. A20170150)**

f) HUMAN RESOURCES:

11. Resolution establishing 2018 compensation and benefits for non-represented County employees. **(Resolution No. R20170254)**

g) INFORMATION SERVICES:

12. Personal Services Agreement with Marquam Group, Ltd., to upgrade the County's 2010 SharePoint environment to SharePoint 2016. Compensation shall not exceed \$30,000 and shall be billed on a time and materials basis. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20170581)**

h) PARKS, RECREATION, AND FAIR:

13. Amendment No. 1 to Personal Services Agreement No. C20160288 with Eccos Design, LLC, to provide services related to planning and development of parks in fulfilling the objectives of the Skagit County Parks and Recreation Comprehensive Plan for Allen Playfields, Howard Miller Steelhead Park, Northern State Recreation Area (NSRA), and Pressentin Park. This Amendment extends the term of the Agreement from December 31, 2017, to February 28, 2019. Compensation remains at an amount not to exceed \$30,000 and is based on an hourly rate schedule. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170151)**
14. Amendment No. 1 to Funding Agreement No. C20160015 with Skagit Land Trust to provide funding to secure additional lands through easements or acquisitions to expand open space corridors on Fidalgo Island, the "Fidalgo Open Space Corridors" project. This Amendment extends the term of the Agreement from December 31, 2017, to December 31, 2018. All other terms and conditions of the original Agreement shall remain unchanged including the compensation amount not to exceed \$50,000, which is funded through the Special Pathways Fund 102 that is funded directly from gasoline tax revenues. **(Amendment No. A20170152)**
15. Amendment No. 2 to Funding Agreement No. C20160329 with Skagit Land Trust to provide funding for negotiating and securing a County public trail access to Big Rock Park, as shown in "Exhibit A". The County public trail access route is not yet determined and will need to be negotiated via easement, boundary line adjustment, and/or fee simple purchase. This Amendment extends the term of the Agreement from December 31, 2017, to December 31, 2018. All other terms and conditions of the original Agreement and subsequent Amendment shall remain unchanged including the compensation amount not to exceed \$50,000, which is funded through the Special Pathways Fund 102 that is funded directly from gasoline tax revenues. **(Amendment No. A20170153)**
16. Personal Services Agreement with Skagit Valley Softball Association (SVSA) to assist with improvements related to the Skagit Playfields, located at 2700 Martin Road in Mount Vernon. The improvements include lighting, bleachers, benches, fencing, water fountains and public announcement system. Compensation shall not exceed \$27,000 for the three (3) year term of the Agreement. The Agreement shall commence on January 1, 2018, and continue until December 31, 2020. **(Contract No. C20170582)**

i) PLANNING AND DEVELOPMENT SERVICES:

17. Interlocal Cooperative Agreement with the Town of Hamilton for the provision of Fire Marshal services including fire investigations, fire code review, and fire code inspection. Compensation to Skagit County is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until terminated. **(Contract No. C20170583)**

j) PROSECUTING ATTORNEY:

18. Personal Services Agreement with Brian W. Judd, Ph.D., Psychologist (P.C.) to provide expert witness evaluation, records review, and testimony in the area of forensic psychiatry for the prosecution in the matter of the State of Washington v. Edgar Martinez, Skagit County Superior Court Cause No. 17-1-01098-6. Compensation shall not exceed \$10,000 and is based on a rate schedule. The Agreement is ratified to commence on November 1, 2017, and continue until December 31, 2018. **(Contract No. C20170584)**

19. Personal Services Agreement with 4th Corner Network, Inc., to provide process service and related services for Skagit County Prosecuting Attorney's Family Support, Civil or Criminal Divisions. Compensation shall not exceed \$10,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170585)**
20. Personal Services Agreement with Pacific Coast Attorney Services to provide process service and related services for Skagit County Prosecuting Attorney's Family Support, Civil or Criminal Divisions. Compensation shall not exceed \$3,500 and is based on a rate schedule. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170586)**

k) PUBLIC HEALTH:

21. Interlocal Cooperative Agreement with the City of Sedro-Woolley to provide facilitation for the Skagit County Senior Services Program within the City. Compensation to Skagit County shall not exceed \$20,441, in addition to \$10,000 worth of facility repairs provided in-kind for the term of the Agreement. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170587)**
22. Resolution to call for a public hearing regarding the final report for the Community Development Block Grant funding with Chinook Enterprises as the sub-recipient for planning of an advanced aerospace manufacturing training facility. The public hearing is scheduled to take place on Tuesday, January 9, 2018, at 10:30 a.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170255)**
23. Data Sharing Agreement for Confidential Information or Limited Dataset(s) with the State of Washington Department of Health to document the conditions under which the Washington State Department of Health receives confidential information or limited datasets with local agencies that provide home visiting services under a Home Visiting Services Account (HVSA) contract with the Department of Early Learning. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2019. **(Contract No. C20170588)**
24. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to provide planning and development services related to the implementation of a Low-Barrier Winter Shelter in Mount Vernon in partnership with the Seventh Day Adventist Church. The County shall reimburse Friendship House an amount not to exceed \$4,000 for administrative overhead costs which is based on a rate schedule and funded by housing funds. The Agreement is ratified to commence on November 1, 2017, and continue until January 31, 2018. **(Contract No. C20170589)**
25. Personal Services Agreement with Friendship House to manage and operate a Low-Barrier Emergency Winter Shelter and Motel Voucher Programs. The County shall reimburse Friendship House an amount not to exceed \$130,000 for eligible direct services costs and administrative overhead costs which is based on a rate schedule and funded by housing funds. The Agreement is ratified to commence on December 6, 2017, and continue until March 31, 2018. **(Contract No. C20170590)**
26. Amendment No. 1 to Personal Services Agreement No. C20170359 with Margaret Shield, Community Environmental Health Strategies LLC, to assist with a feasibility study of a pharmaceutical stewardship policy for Skagit County. The Opioid Leadership Workgroup Team has identified expansion of the drug take-back programs as a priority action for preventing opioid use and abuse. Creating a local regulation requiring producers of drug companies to finance and coordinate secure medicine return system provides for a secure approach to preventing prescription drug abuse. This Amendment increases compensation from \$11,250 to \$20,475 due to an increase in the research, scope of work and strategic consultation needed to progress the policy. All other terms and conditions of the original Agreement shall remain unchanged including the termination date of June 30, 2018. **(Amendment No. A20170154)**
27. Resolution declaring a Sole Source Provider for dual oven-microwave home-delivered meal trays distributed by Oliver Packing &

Equipment Company for the Skagit County Meals on Wheels Program. **(Resolution No. R20170256)**

28. Vendor Services Agreement with Oliver Packaging & Equipment Company to provide dual oven/microwave meal trays for home-delivered meals through the Senior Nutrition Program. Compensation shall not exceed \$31,930.60 for 130 cases (104,000 trays). The Agreement shall be ratified to commence on January 1, 2018, and continue for one year. **(Contract No. C20170591)**
29. Amendment No. 1 to Interlocal Cooperative Agreement No. C20170046 with Washington State Department of Veterans Affairs (WDVA) Contract No. 305E-17-011, to work collaboratively with the County to provide a full-time Skagit County Veteran Service Officer. This Amendment removes the outcomes section on Attachment A "Statement of Work" to reflect additional services being provided by the VA Officer. All other terms and conditions of the original Agreement shall remain unchanged including the compensation amount not to exceed \$60,000 which is funded through the Skagit County Veterans Assistance Fund. The Agreement termination date remains as December 31, 2017. **(Amendment No. A20170155)**
30. Amendment No. 4 to County Program Agreement No. C20150623 with the Washington State Department of Social and Health Services (DSHS) Behavioral Health and Service Integration-Division of Behavioral Health and Recovery DSHS Agreement No. 1663-53477 to provide vouchers to Access to Recovery eligible clients for chemical dependency treatment and/or recovery services. This Amendment increases funding to Skagit County by an additional \$75,000 for a new compensation amount not exceed \$335,000 which is funded by a Federal Access to Recovery grant. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination date of April 30, 2018. **(Amendment No. A20170156)**
31. Personal Services Agreement with Sunrise Services to provide integrated mental health and chemical dependency treatment services for Skagit County Mental Court (MHC) clients. Skagit County shall reimburse Sunrise Services an amount not to exceed \$20,000 which is based on a fee schedule and funded by the 1/10 of 1% chemical dependency or mental health treatment sales tax. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170592)**
32. Personal Services Agreement with Pioneer Human Services to provide safe, stable transitional housing to a minimum of twenty (20) individuals per year with mental illness and/or substance use disorders exiting the Skagit County Community Justice Center, hospitals, and crisis services, as well as Skagit County residents exiting inpatient treatment services. Compensation shall not exceed \$355,250 which is funded by the 1/10 of 1% chemical dependency or mental health treatment sales tax. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170593)**
33. Amendment No. 1 to County Program Agreement No. 1763-96103, Skagit County Contract No. C20170368, with the Washington State Department of Social and Health Services Division of Developmental Disabilities to provide a coordinated and comprehensive state and local program of services for persons with developmental disabilities. This Amendment increases compensation to Skagit County by \$34,630 for a new compensation amount not to exceed \$1,872,653 which is funded with developmental disabilities funding. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2018. **(Amendment No. A20170157)**
34. Personal Services Agreement with Community Action of Skagit County to manage and offer programming and congregate meals at the Concrete Center that serves the community as a whole. Compensation shall not exceed \$102,000. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170594)**
35. Vendor Services Agreement with Rick's Refrigeration to repair and/or replace defective parts of Senior Nutrition Program central and satellite kitchen equipment as directed by the County. Compensation shall not exceed \$14,000. The Agreement shall commence on January 1, 2018, and continue for one year from the date of execution. **(Contract No. C20170595)**
36. Vendor Services Agreement CPI Plumbing and Heating to repair and/or replace defective parts at the central and satellite kitchens for the Senior Nutrition Program. Compensation shall not exceed \$2,400 and is based on a rate schedule. The

Agreement shall commence on January 1, 2018, and continue for one year from the date of execution. **(Contract No. C20170596)**

1) PUBLIC WORKS:

37. Resolution to award the Blanchard Quite Zone Median Curb Construction Project #ES20830-3, and ES20830-3A bid to Kamps Painting Co., in the amount of \$6,160, as the lowest responsive bidder. The bid opening was held on Friday, December 8, 2017, at 3:30 p.m. **(Resolution No. R20170257)**
38. Resolution reappointing Steve Sakuma to the Conservation Futures Program Advisory Board. Mr. Sakuma's four (4) year term shall commence January 1, 2018, and expire on December 31, 2021. **(Resolution No. R20170258)**
39. Resolution appointing Jim Glackin to the Conservation Futures Program Advisory Board. Mr. Glackin's four (4) year term shall commence on January 1, 2018, and expire on December 31, 2021. **(Resolution No. R20170259)**
40. Resolution appointing Wendy Pare to the Conservation Futures Program Advisory Board. Ms. Pare's four (4) year term shall commence on January 1, 2018, and expire on December 31, 2021. **(Resolution No. R20170260)**
41. Interlocal Cooperative Agreement with Central Valley Ambulance Authority (CVAA) for the County to perform specified maintenance work on and provide supplies, for approximately ten (10) vehicles owned by the CVAA. CVAA shall fully reimburse the County for all of the County's costs and expense incurred to provide services pursuant to this Agreement. Such costs and expenses shall include, but not be limited to, County staff time wages, benefits of County staff, costs of supplies and materials, fuel, electricity, fees and expenses included and any applicable taxes. In addition, CVAA shall pay an additional administrative fee of nine (9) percent of the County's total actual costs and expenses for the County's services plus an annual fee of \$440 to cover electricity for the two (2) spare ambulances and one (1) passenger vehicle currently plugged in and charged outside the County shop. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20170597)**
42. Interlocal Cooperative Agreement with the Town of La Conner to allow each party to provide mutual assistance on minor projects and services. Such project work and/or services shall be limited and infrequent in nature and may include, the use of equipment owned by the parties; small chip sealing, striping, road maintenance and repair matters; culvert clearing; mowing, spraying and vegetation management; and plowing, salting, and sanding. The parties will reimburse each other for the actual costs incurred for work performed, materials and equipment rentals. In addition, they will pay an additional administrative fee of nine (9) percent of total actual costs and expenses for the services. The Agreement shall commence on date of execution and continue until December 31, 2022. **(Contract No. C20170598)**
43. Grant Deed of Conservation Easement between Norm Nelson, Inc., Grantor, and Skagit County, Grantee. The Conservation Easement protects 78 acres of open farmland and eliminates one (1) residential development right for Assessor's Property Nos. P32697 and P32692, located along the west side of Samish Island Road about one-half mile from the Samish Island access point. The conservation values include protection of agricultural productivity and protection of prime and important agricultural soils. Compensation shall not exceed \$105,000 and is 100% funded by the Conservation Futures Tax. The Agreement shall commence on the date of execution and continues in perpetuity. **(Contract No. C20170599)**
44. Street Light Authorization Letter between Skagit County and Puget Sound Energy (PSE) for installation of lighting services for the Lafayette Road (Raspberry Ridge) Improvements Projects, #ES61400-1, as part of upgrading Lafayette Road to current standards, street lighting at the intersections with Bernice Street and Galbreath Street is needed. The project consists of the installation of two (2) new overhead fed 53W LED cobraheads on existing PSE poles. The cost for this is \$637.09, traffic control costs will be calculated post construction and monthly energy/maintenance charge of \$9.70, as per Schedule 53 Electric Tariff will commence once the lights are energized. **(Contract No. C20170600)**

m) RISK MANAGEMENT:

45. Personal Services Agreement with Listen Audiology Services Inc., to provide onsite audiometric testing as mandated and noise evaluation testing as requested. Compensation shall not exceed \$6,500 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20170601)**

n) SHERIFF:

46. Personal Services Agreement with Gregg Davidson to assist with requested administrative services required by the Skagit County Jail Finance Committee as Chair for the Jail Finance Committee. Compensation shall not exceed \$200 per meeting. The Agreement shall commence on January 1, 2018, and continue until December 31, 2020. **(Contract No. C20170602)**

VI. MISCELLANEOUS AGENDA (item 1 through 8):

County Administrator Tim Holloran provided additional information about Miscellaneous Agenda item no. 1.

Emergency Medical Services Director Jeff Sargent provided additional information about Miscellaneous Agenda item nos. 2, 3, and 4.

Alicia Hughes from Public Health provided additional information about Miscellaneous Agenda item no. 6.

Public Health Director Jennifer Johnson provided additional information about Miscellaneous Agenda item no. 7.

Transportation/Programs Section Manager Forrest Jones provided additional information about Miscellaneous Agenda item no. 8.

a) COMMISSIONERS:

A motion was made by Commissioner Dahlstedt to approve Miscellaneous Agenda item 1. Commissioner Janicki seconded the motion.

The vote passed unanimously.

1. Resolution to grant certain authority to the County Administrator to execute documents related to a Quit Claim Deed to the Port of Skagit. **(Resolution No. R20170261)**

b) EMERGENCY MEDICAL SERVICES:

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda items 2, 3, and 4. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

2. Personal Services Agreement with Northwest Medical Training to provide three (3) Advanced Cardiac Life Support (ACLS) and three (3) Pediatric Advanced Life Support (PALS) renewal courses and seven (7) skills days. Compensation shall not exceed \$25,000 which is based on the number of classes executed. The Agreement shall commence on January 1, 2018, and continue until December 31, 2019. **(Contract No. C20170603)**
3. Amendment No. 4 to Personal Services Agreement No. C20140617 with Aero Skagit for the provision of trauma and verified ambulance services twenty-four (24) hours a day, seven (7) days a week. This Amendment allows for one (1) budget modification

payment in an amount not to exceed \$19,499 during the year 2017 in addition to monthly compensation of \$57,356.81. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20170158)**

4. Resolution to amend Central Valley Ambulance Authority Bylaws. Specially changing Director to Ambulance Operations Manager/Director. **(Resolution No. R20170262)**

c) PROSECUTING ATTORNEY:

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda item 5. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

5. Personal Service Contract with the Washington State Criminal Justice Training Commission (WSCJTC) to secure the expertise of Rosemary Kaholokula with facilitating practice interviews to assist the WSCJTC during sessions of course #5357 held during the contract period. The Agreement shall commence on December 20, 2017, and continue until June 30, 2018. Compensation to Skagit County shall not exceed \$4,800. **(Contract No. C20170604)**

d) PUBLIC HEALTH:

A motion was made by Commissioner Dahlstedt to approve Miscellaneous Agenda items 6 and 7. Commissioner Janicki seconded the motion.

The vote passed unanimously.

6. Personal Services Agreement with Public Hospital District #304 to develop coalitions for substance use disorder prevention activities under the Washington State Department of Social and Health Services Agreement No. 1763-94269 in regards to the Community Prevention and Wellness Initiative. Compensation shall not exceed \$273,285.78. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2019. **(Contract No. C20170605)**
7. Amendment No. 1 Personal Services Agreement No. C20170493 with Paula Young to provide support to enhance and mobilize the Medical Home Neighborhood model of care for the whole child and family in pediatric practice transformation. This is a statewide network of Regional Care Facilitators, one in each of the nine Accountable Communities of Health (ACH), being created to join the Pediatric-Transforming Clinical Practice Initiative regional teams to emphasize physical and behavioral health integration and care coordination for children within participating practices, ACH partners, and the state. This Amendment extends the term of the Agreement from December 31, 2017, to September 30, 2018, and increases compensation from \$21,570 to \$81,570, which is based on an hourly rate schedule and funded by Nurse Family Partnership funds. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170159)**

e) PUBLIC WORKS:

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda item 8. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

8. Personal Services Agreement with Gibson Traffic Consultants, Inc. to provide a third party review for traffic engineering services to determine whether applicable County roads and/or bridges are capable of sustaining the necessary traffic volumes for a

proposed mineral extraction operation on Grip Road, Parcel No. PL16-0097. The Contractor will determine whether traffic from the proposed operations meets level-of-service, safety, and other standards as outlined in the Skagit County Roads Standards, Skagit County Transportation Systems Plan, the Skagit County Comprehensive Plan, and applicable State and local regulations. The Contractor shall also determine the sufficiency of the proposed mitigation for the proposed mineral extraction operation and may propose additional mitigation if necessary to reduce or eliminate potential traffic impacts. Compensation shall not exceed \$8,000 and is based on a fee schedule. The Agreement shall commence on the date of mutual acceptance and continue for one year. **(Contract No. C20170606)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$135,954.13 (Transmittal No. C-166-17)
- b) Warrants numbered 472796 through 473130 from Clearing Fund 696 in the total dollar amount of \$4,353,682.88 (Transmittal No. C-167-17).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 3:23 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board