

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 27, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, November 27, 2017, with Chair Ron Wesen, and Commissioner Kenneth A. Dahlstedt present. Commissioner Lisa Janicki excused.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Facilities, and Parks and Recreation
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department and Department of Emergency Management
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

The Commissioners attended an executive session that was scheduled in a special meeting on Wednesday, November 29, 2017, from 11:30 a.m. to 11:55 a.m. The purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present and provided legal advice to the Board of County Commissioners: Prosecuting Attorney Rich Weyrich. Other attendees included: Skagit County Administrator Tim Holloran and Human Resource Director Jessica Neill Hoyson.

IV. CONSENT AGENDA ITEMS FOR DISCUSSION:

Information Services Manager Mike Almvig provided additional information on Consent Agenda item no. 4.

Water Resources Section Manager Mike See provided additional information on Consent Agenda item no. 8.

V. CONSENT AGENDA FOR MONDAY, NOVEMBER 27, 2017 (items 1 through 9):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda items 1 through 9, including all items requiring ratification, vouchers and warrants for Monday, November 27, 2017. Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

a) COMMISSIONERS:

- 1. Resolution to reappoint Kraig Knutzen of District 1, Scott Hanseth and Michael Hughes of District 2, and Terry Sapp of District 3 to the Agricultural Advisory Board for an additional three-year term ending December 31, 2020. **(Resolution No. R20170223)**

b) INFORMATION SERVICES:

- 2. Personal Services Agreement with Ivoxy Consulting, LLC to provide troubleshooting,

configuration, architecture recommendations, software support, upgrade support for NetApp, VMWare systems, VEEAM software, and MS Exchange. This includes training and other functions, as needed, to assist Skagit County in the management and operation of the NetApp Storage Area Network, VMWare Virtual Server environment, VEEAM environment, and Exchange application. Compensation is based on a rate schedule and shall not exceed \$30,000 plus any applicable taxes. The Agreement shall commence on the date execution and continue until December 31, 2018. **(Contract No. C20170540)**

3. Resolution declaring a sole source provider for the purchase of Spillman Technology for the purchase of the Premise and Hazardous Materials mobile module to be installed in emergency response vehicle apparatus. **(Resolution No. R20170224)**
4. Amendment No. 24 to Contract No. 00484 with Spillman Technologies, Inc. to install and configure a Site License for the Premise and Hazardous Materials Mobile module in the Spillman Public Safety System. This information shall be available in vehicle apparatus dispatched to incident responders. The cost for this software shall be \$6,843 for the first year and \$688 per year thereafter for a new estimated compensation amount shall not exceed approximately \$915,965 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20170139)**

c) PROSECUTING ATTORNEY:

5. Personal Services Agreement with Sue Fox-Golombek doing business as Express Legal Transcription to provide transcription services for victim, witness, and/or defendant interviews and depositions. Compensation for services will be at the rate of \$6.50 per page for transcripts for a total compensation amount not to exceed \$7,500. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170541)**

d) PUBLIC WORKS:

6. Resolution to call for a public hearing regarding an appeal of a recent speed limit revision on Rosario Road #10310. The public hearing is scheduled to take place on Tuesday, December 12, 2017, at 10:30 a.m., or as soon thereafter possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170225)**
7. Resolution to adopt the 2018 Annual Construction Program (ACP) for roads, bridges, ferry and corresponding equipment purchases. **(Resolution No. R20170226)**
8. Interlocal Cooperative Agreement with Skagit Conservation District (SCD) to coordinate on the development, implementation and maintenance of water quality programs in Skagit County and to utilize the SCD to meet the goals of Skagit County's Shellfish Protection District, in accordance with RCW 90.72. The County shall reimburse the SCD for work performed in an amount not to exceed \$263,000. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170542)**
9. Personal Services Agreement with Skagit Fisheries Enhancement Group (SFEG) to provide services in Skagit County to assist with the protection and improvement of water quality in saltwater shellfish growing and harvesting areas, consistent with the goals of the County's Shellfish Protection District, and in accordance with RCW 90.72. Activities and programs within the Samish and Padilla Bay watersheds will receive the highest priority. Skagit County shall reimburse SFEG an amount not to exceed \$30,000 which is based on work performed or services rendered, labor, materials, supplies, equipment, and incidentals necessary to perform the work. **(Contract No. C20170543)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$127,117.54 (Transmittal No. C-155-17); and
- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$82,859.40 (Transmittal No. C-156-17); and
- c) Warrants numbered 471556 through 471601 from Clearing Fund 696 in the total dollar amount of \$189,404.60(Transmittal No. C-157-17); and
- d) Warrants numbered 471602 through 471968 from Clearing Fund 696 in the total dollar amount of \$189,404.60(Transmittal No. C-158-17); and
- e) Payroll warrants numbered 392076 through 392816 in the total dollar amount of \$1,293,508.56 (Transmittal No. P-43-17).

VII. ADJOURNMENT:

Before adjourning for the day, Public Works Director Dan Berentson and the Commissioners briefly discussed work performed on November 23 and November 24, 2017 during the flood event and Mr. Berentson reported that dumpsters had been provided to the Town of Hamilton to collect items damaged by the flood.

Chair Wesen adjourned the proceedings at 1:39 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board