

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 30, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, October 30, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of October 30, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Surface Water Section Manager Jan Flagan provided additional information on Consent Agenda item numbers 19 and 20.

Operations Division Manager Andy Shaw provided additional information on Consent Agenda item number 21.

Commissioner Janicki asked Division Manager/Public Health Analyst Julie de Losada to provide additional information on Consent Agenda Item number 11.

The Commissioners thanked Public Works for expediting the Railroad Quiet Zone Funding Agreement with Blanchard Quiet Zone, LLC.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 30, 2017 (items 1 through 21):

A motion was made by Commissioner Janicki to approve Consent Agenda Items 1 through 21, including all items requiring ratification, vouchers and warrants for Monday, October 30, 2017. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, October 2, 2017. **(Approved)**
- 2. Record of the Proceedings for Monday, October 23, 2017. **(Approved)**

b) ASSIGNED COUNSEL:

- 3. Personal Services Agreement with Snohomish County Public Defenders Association to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. Compensation shall not exceed \$154,980 and is based on a rate schedule for sixty (60) cases. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170485)**

c) CLERK:

4. Resolution authorizing an increase of \$150 to the County Clerk's Change Fund due to the addition of a third cashier drawer, increasing the total amount of the Clerk's Office Change Fund to \$450. **(Resolution No. R20170212)**

d) FACILITIES MANAGEMENT:

5. Amendment No. 1 to Building Lease Agreement No. C20150543 with the Upper Skagit Library District to lease the East 1567.5 square feet of the East County Resource Center located at 45770 Main Street in Concrete. The premises are to be used to house the Library to provide library services to the public. This Amendment exercises the option to extend the lease for one (1) additional term of twelve (12) months. The lease will be extended through December 31, 2018. All other terms and conditions of the original Lease Agreement shall remain in effect, including the monthly rent due to Skagit County in the sum of \$665.50. **(Amendment No. A20170128)**
6. Personal Services Agreement with Guardian Security Systems, Inc. to provide Smoke Control System inspections at the Community Justice Center. Compensation shall not exceed a total of \$11,000 and is based on an annual rate schedule. The Agreement shall commence on December 1, 2017, and continue until November 30, 2019. **(Contract No. C20170486)**
7. Personal Services Agreement with Parker Corporate Services, Inc. dba Pacific Security to provide unarmed security guard services at courtroom facilities. Compensation shall not exceed \$145,000 per calendar year (\$290,000 total) and is based on hourly rate schedule. The Agreement shall commence on January 1, 2018, and continue until December 31, 2019. **(Contract No. C20170487)**

e) GEOGRAPHIC INFORMATION SERVICES:

8. Interlocal Technology Service Agreement with the Sedro-Woolley School District to provide technical mapping services. Skagit County will be compensated for actual costs for services and a 15.6% rate for overhead. The Agreement shall commence on the date of execution and continue for three years. **(Contract No. C20170488)**

f) HUMAN RESOURCES:

9. Collective Bargaining Agreement with the Skagit County Deputy Sheriff's Guild effective January 1, 2017 through December 31, 2019. **(Contract No. C20170489)**

g) PARKS, RECREATION & FAIR:

10. General Maintenance Agreement with Washington State Department of Transportation to plan the construction, resurfacing and upgrades to the sidewalk and curb ramps within the paving limits for the project: SR 20/SR 9 to Hansen Creek & SR 9/SR 20 to Park Cottage Pl-Paving & ADA in order to meet ADA standards. The Agreement shall commence on the date of execution. **(Contract No. C20170490)**

h) PUBLIC HEALTH:

11. Interlocal Cooperative Agreement with the University of Washington on behalf of their School of Medicine including the Department of Psychiatry and Behavioral Sciences and the School Mental Health Assessment Research and Training (SMART) Center for further facilitation of the development of a county-wide community practice focused on school-based behavioral health services. Compensation to the University of Washington shall be quarterly, shall not exceed a total of \$144,000 for the duration of one year, and is funded by the 1/10th of 1% chemical dependency or mental health treatment sales tax. The Agreement is ratified to commence on October 1, 2017, and shall continue until October 1, 2018. **(Contract No. C20170491)**
12. Personal Services Agreement with Catholic Community Services to provide support services through the Substance Use Disorder Program. Compensation will not exceed \$20,000 and is funded by the 1/10th of 1% chemical dependency or mental health

treatment sales tax. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018. **(Contract No. C20170492)**

13. Personal Services Agreement with Paula Young to provide support to enhance and mobilize the Medical Home Neighborhood model of care for the whole child and family in pediatric practice transformation. This is a statewide network of Regional Care Facilitators, one in each of the nine Accountable Communities of Health (ACH), being created to join the Pediatric-Transforming Clinical Practice Initiative regional teams to emphasize physical and behavioral health integration and care coordination for children within participating practices, ACH partners, and the state. Compensation will not exceed \$21,570 and is based on an hourly rate schedule funded by Nurse Family Partnership funds. The Agreement is ratified to commence on September 29, 2017, and continue until December 31, 2017. **(Contract No. C20170493)**
 14. Agreement with Seattle University for Clinical Nursing Experience and the provision of a master's student to assist in the work of the Population Health Trust Workgroup, Maternal and Child Health. No compensation is associated with the Agreement. The Agreement is ratified to commence on September 30, 2017, and ends when terminated by both parties. **(Contract No. C20170494)**
 15. Amendment No. 2 to Personal Services Agreement No. C20160565 with Sunrise Services to provide integrated mental health and chemical dependency treatment services for Skagit County Mental Health Court clients. This Amendment revises Exhibit "C" Compensation to allow for more flexible funding for the full Scope of Work. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20170129)**
 16. Amendment No. 2 to Health Jurisdiction Agreement with Washington State Health Care Authority, Agreement No. K772, Skagit County Contract No. C20130262, for the Access to Baby and Child Dentistry (ABCD) Local Activities program. This Agreement provides public health nurses to perform outreach and recruitment of Medicaid-eligible children ages birth to six, in collaboration with other organizations. The purpose of this Amendment is to revise and replace the Statement of Work, increase funds by \$14,000, and extend the term through December 31, 2017. Total compensation shall not exceed \$128,500. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170130)**
- i) PUBLIC WORKS:
17. Railroad Quiet Zone Funding Agreement with Blanchard Quiet Zone, LLC to provide partial payment in the amount of \$29,992 to the county for the establishment of a Railroad Quiet Zone on behalf of the petitioning property owners in accordance with Skagit County Railroad Quiet Zone Policies and Procedures (adopted pursuant to Skagit County Resolution No. R20150318 and subsequently amended pursuant to Skagit County Resolution No. R20170208). The Agreement shall commence on the date of execution and continue until December 31, 2021. **(Contract No. C20170495)**
 18. Joint Funding Agreement with the U.S. Geological Survey, United States Department of the Interior for the operation and maintenance of streamgages on the Skagit and Sauk Rivers. Skagit County will contribute \$37,180 towards operation and maintenance costs. The Agreement is ratified to commence on October 1, 2017, and shall continue through September 30, 2018. **(Contract No. C20170496)**
 19. Vendor Services Agreement with Dahlman Pump and Well Drilling, Inc. to repair the Dunbar Pump Station. Compensation shall not exceed \$4,500 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20170497)**
 20. Amendment No. 1 to Vendor Services Agreement No. C20170241 with Dahlman Pump & Well Drilling, Inc. to inspect and replace the failing pump at the South Similk. This Amendment increases compensation by \$2,656.84 and updates the Scope of Work for additional work needed to replace the pump drive and motor. Total compensation shall not exceed \$5,946.32. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170131)**

21. Vendor Services Agreement with San Juan Marine Freight Company, LLC to provide transport of road operations equipment to Sinclair Island. Compensation shall not exceed \$4,512 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20170498)**

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$105,635.28 (Transmittal No. C-106-17); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$177,290.70 (Transmittal No. C-142-17); and
 - c) Warrants numbered 469913 through 469954 from Clearing Fund 696 in the total dollar amount of \$186,898.43 (Transmittal No. C-143-17); and
 - d) Warrants numbered 469955 through 469955 from Clearing Fund 696 in the total dollar amount of \$3,000.00 (Transmittal No. C-144-17); and
 - e) Warrants numbered 469956 through 470285 from Clearing Fund 696 in the total dollar amount of \$8,056,907.42 (Transmittal No. C-145-17); and
 - f) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$151,127.57 (Transmittal No. C-146-17); and
 - g) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$102,153.80 (Transmittal No. C-147-17); and
 - h) Payroll warrants numbered 390597 through 391333 in the total dollar amount of \$1,228,222.10 (Transmittal No. P-39-17); and
 - i) Junior District Payroll warrants numbered 817283 through 817428 in the total dollar amount of \$248,718.43 (Transmittal No. P-40-17).

VII. **MISCELLANEOUS AGENDA (1 item):**

Operations Manager Bob Hicks provided additional information on Miscellaneous Agenda item number one.

A motion was made by Commissioner Dahlstedt to approve Amendment No. 1 to Contract No. C20170473 with Health Pros Northwest, Inc. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) **PUBLIC HEALTH:**

1. Amendment No. 1 to Contract No. C20170473 with Health Pros Northwest, Inc. to provide medical services and required personnel to see patients located in the Skagit County Community Justice Center. This Amendment updates the Agreement in order to provide Health Pros Northwest, Inc. access to the county network for the purpose of supporting the medical health services. Compensation remains unchanged and is based on an hourly, personnel rate schedule. The term remains the same and shall continue until December 31, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170132)**

VIII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:42 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board