

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 16, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, October 16, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of October 16, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Behavioral Health/Housing Program Coordinator Sarah Hinman provided additional information on Consent Agenda item no. 6

Assistant Section Manager Jan Flagan provided additional information on Consent Agenda item numbers 8 and 9.

The Commissioners and Public Works Director Dan Berentson held further discussion on Consent Agenda item no. 8.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 16, 2017 (items 1 through 9):

A motion was made by Commissioner Janicki to approve Consent Agenda items 1, 2, and 4 through 9, including all items requiring ratification, vouchers and warrants for Monday, October 16, 2017. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, October 9, 2017. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 2. Contract Agreement No. E18-050 with Washington State Military Department and State Enhanced 911 Funds for reimbursement of eligible coordinator professional development expenses incurred as described in W.A.C. 118-66-050(3) and State E911 policies. The Contract commenced on July 1, 2017, and shall continue until August 15, 2018. Reimbursement to Skagit County shall not exceed \$53,545. **(Contract No. C20170470)**

c) EMERGENCY MEDICAL SERVICES:

3. Amendment No. 6 to Personal Services Agreement No. C20140640 with City of Anacortes for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. This Amendment updates Exhibit "B" Compensation to reflect the approved 2017 monthly compensation amount of \$70,331.04. The term remains the same, ending December 31, 2018. All other terms and conditions of the original Agreement and subsequent Amendments remain in effect. **(Item removed from consent for consideration at later date)**

d) INFORMATION SERVICES:

4. Amendment No. 1 to Interlocal Cooperative Agreement No. C20170088 with Skagit Council of Governments (SCOG) to provide technology support services. Charges for products and services provided by the County will be based on actual costs incurred by the County. This Amendment provides additional technical services as described in Exhibit "B". Charges for products and services provided by the County will be based on actual costs incurred and is currently estimated at an amount not to exceed \$41,700 for the duration of the Agreement. The term of the Agreement remains the same and shall continue until December 31, 2019. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170115)**

e) PROSECUTING ATTORNEY:

5. Amendment No. 2 to County Program Agreement No. 1463-99051, Skagit County Contract No. C20140174, with the Department of Social and Health Services (DSHS) Economic Services Administration, Division of Child Support for data security and use of State resources. The Agreement accompanies the on-going state and federal grants for Family Support Services provided through the Skagit County Prosecutor's office for and on behalf of the Washington State Attorney General. This Amendment revises Exhibit "B" of the original Agreement to conform to the updated Internal Revenue Service (IRS) security requirements as found in IRS Publication 1075. There is no compensation associated with this Agreement. The terms remains the same and shall continue until June 30, 2019. **(Amendment No. A20170116)**

f) PUBLIC HEALTH:

6. Amendment No. 3 to Interagency Agreement No. C20160560 with North Sound Behavioral Health Organization, Contract #NORTH SOUND BHO-SKAGIT COUNTY-ADMIN-17, for the provision of behavioral health administrative support services by way of providing necessary personnel including appointment of county coordinator, resource management support, as well as various committees. This Amendment provides for additional Housing and Recovery through Peer Services (HARPs) funding in the amount of \$46,800 for a new compensation amount to Skagit County not exceed \$634,812. The term for HARPS funding is extended by six months and will continue until June 30, 2018. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20170117)**

g) PUBLIC WORKS:

7. Resolution regarding the sale of five (5) surplus used drop-boxes to the City of Sedro-Woolley for the fair market price of \$1,750 for all five (5) drop-boxes. **(Resolution No. R20170207)**
8. Interlocal Cooperative Agreement with Skagit County Drainage District No. 21 to financially participate in the Turner Creek and Turner Creek Sediment Pond drainage conveyance improvement project. The County shall reimburse District 21 for a portion of the District's total cost of the project in a total amount not to exceed \$50,000. The Agreement shall commence on the date of mutual execution and shall continue for three (3) years from the date of mutual execution. **(Contract No. C20170471)**
9. Local Agency Professional Services Consultant Agreement with Northwest Hydraulic Consultants (NHC) to perform engineering, design, and planning services aimed at providing flood relief to the Skagit delta: 1) development 100% plans, specifications, and estimates (PS&E) for priority flood relief structures in the Samish River floodplain; and

2) develop a flood relief plan that identifies locations for additional flood relief structures within the Skagit River delta. The contract is completely funded, on a reimbursable basis, by the Federal Highway Administration as administered through the Washington State Department of Transportation Local Programs. Compensation shall not exceed \$400,000. The Agreement shall commence on the date of mutual execution and shall continue until December 31, 2019. **(Contract No. C20170472)**

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$124,797.61 (Transmittal No. C-137-17); and
  - b) Warrants numbered 469239 through 469583 from Clearing Fund 696 in the total dollar amount of \$2,569,891.33 (Transmittal No. C-139-17); and
  - c) Junior District Payroll warrants numbered 817146 through 817282 in the total dollar amount of \$250,328.28 (Transmittal No. P-38-17).

VII. **MISCELLANEOUS AGENDA (1 item):**

Public Health Director Jennifer Johnson provided information on Miscellaneous Agenda item no. 1 and further discussion was held with the Commissioners.

A motion was made by Commissioner Dahlstedt to approve the Contract with Health Pros Northwest, Inc. Commissioner Janicki seconded the motion.

The vote passed unanimously.

- a) **PUBLIC HEALTH:**
- 1. Contract with Health Pros Northwest, Inc. to provide medical services and required personnel to see patients located in the Skagit County Community Justice Center. Compensation is based on an hourly, personnel rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20170473)**

VIII. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:48 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt, Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board