

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 9, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, October 9, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 12:00 p.m. Department Budget Meetings
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. - 4:30 p.m. Department Budget Meetings

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Budget and Finance Director Trisha Logue provided additional information about Consent Agenda item no. 3.

Parks, Recreation and Fair Director Brian Adams provided additional information about Consent Agenda item no. 7.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 9, 2017 (items 1 through 12):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda items 2 through 12, including all items requiring ratification, vouchers and warrants for Monday, October 9, 2017. Consent Agenda item no. 1 was removed and will be considered on a future Consent Agenda. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, October 2, 2017 **(This item was pulled, it will be considered on a future Consent Agenda.)**

b) ASSESSOR:

- 2. Resolution concerning an Application to include 19.12 acres in the Current Use Open Space Land by Patrick and Rachel Haveman CU/OSL #22-2017. **(Resolution No. R20170202)**

c) BUDGET AND FINANCE:

- 3. Interlocal Cooperative Agreement with the City of Anacortes to assist in providing library materials to the residents of unincorporated Skagit County during 2017. Compensation to the City shall not exceed \$17,121. The Agreement shall commence on the date of execution and shall continue until December 31, 2017. **(Contract No. C20170466)**

d) FACILITIES MANAGEMENT:

4. Resolution to call for bids for security and site improvements for the Larry E. Moller Public Safety Building located at 603 South 3rd Street in Mount Vernon. The bid opening is scheduled to take place on Monday, October 23, 2017, at 2:30 p.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170203)**
- e) INFORMATION SERVICES:
  5. Amendment No. 5 to Agreement No. 05325 with Constellation Justice Systems, Inc. to upgrade the Damion Case Management System for the Prosecuting Attorney and Public Defender Offices. This Amendment upgrades the Damion Case Management System to the current version of the software. Compensation is increased by \$4,641 for a new compensation not to exceed \$65,000 for professional services. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20170112)**
- f) PARKS, RECREATION AND FAIR:
  6. Vendor Services Agreement with West Edge Electric, LLC to provide electrical services, including anticipated maintenance activities for the Skagit County Fairgrounds, in Mount Vernon and other Skagit County Department of Parks and Recreation facilities as assigned by staff. The work includes troubleshooting, checking and repairing all lighting and outlets; repair and replacement of electrical components, which include but may not be limited to: power resources, lighting switches and relays, drainage pumps, electrical motors, generators, outdoor/building lights, and electrical infrastructure. Compensation shall not exceed \$9,000, including all applicable taxes per year. The Agreement shall commence on the date of execution and shall continue for two (2) years from the date of execution. **(Contract No. C20170467)**
  7. Personal Services Agreement with Washington Trails Association (WTA) to provide trail maintenance volunteers, tools and crew leaders necessary to train them in the techniques of trail maintenance and construction for twelve (12) work events at Tursi Trail, Sharpe Park/Montgomery-Duban Headlands, and other Skagit County Parks as assigned. The work performed shall be part of Volunteer Work Events for trails. Each event will average 10-15 volunteers with an average of 100 volunteer hours per event. At the conclusion of each event, WTA shall be eligible for reimbursement of its expenses at the rate of \$800 per event. The Agreement shall commence on the date of execution and shall continue until December 31, 2018. **(Contract No. C20170468)**
- g) PUBLIC HEALTH:
  8. Personal Services Agreement with Marc F. Stern, MD, MPH, to provide on-site assessments to explore future medical needs at the Skagit County Community Justice Center, located at 201 Suzanne Lane, in Mount Vernon. Skagit County shall reimburse Dr. Stern for services, travel, and supply expenses in an amount not to exceed \$5,000. The Agreement is being ratified to commence on August 20, 2017, and shall continue until December 31, 2018. **(Contract No. C20170469)**
  9. Amendment No. 14 to Consolidated Contract with the State of Washington Department of Health Contract No. C17124, Skagit County Contract No. C20140646, for the delivery of public health services as described in Exhibit "A", Statement of Work. This Amendment adds Statements of Work for the following programs: Emergency Preparedness & Response; Foundational Public Health Services (FPHS) Communicable Disease & Support Capabilities; Regional Pediatric-Transforming Clinical Practice Initiative (P-TCPI) Regional Care Coordination Project. Compensation to Skagit County is increased by an additional \$148,136 for a new compensation amount not to exceed \$1,378,011. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination date of December 31, 2017. **(Amendment No. A20170113)**
  10. Amendment No. 1 to Personal Services Agreement No. C20170327 with Service Alternatives, Inc. to provide Pathways to Employment and Community Access services to eligible individuals with developmental disabilities. This Amendment increases compensation from \$200,000 to \$215,000 to include rates of reimbursement to reflect the 2% increase at the state level. The Agreement is funded by the Washington State

Department of Social and Health Services (DSHS)/Developmental Disabilities Administration (DDA). All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2018. **(Amendment No. A20170114)**

11. Resolution regarding the formation of a Behavioral Health-Associated Services Organization (NS-BHO) to become a Mid-Adopter contingent on specific conditions set forth in Resolution No. R20170201. **(Resolution No. R20170204)**

h) **PUBLIC WORKS:**

12. Resolution awarding the bid for the Cascade River Road Slide Repair Project #ES97950-10 to Wetlands Creation, Inc. Wetlands Creation, Inc. was the lowest responsive bidder with a total bid amount of \$72,981. **(Resolution No. R20170205)**

VI. MISCELLANEOUS AGENDA (items 1 through 3):

Deputy Fire Marshal Mark Anderson provided additional information about Miscellaneous Agenda item no. 1.

Commissioner Dahlstedt read the Proclamation recognizing October 8 through 14, 2017, as Fire Prevention Week.

Planning and Development Services Director Dale Pernula provided additional information about Miscellaneous Agenda item no. 2.

Commissioner Janicki read the Proclamation recognizing October as National Community Planning Month.

Transportation Programs Manager Forrest Jones provided additional information about Miscellaneous Agenda item no. 3.

a) PLANNING AND DEVELOPMENT SERVICES:

1. Proclamation designating October 8 through 14, 2017, as Fire Prevention Week. **(Approved)**
2. Proclamation designating October as National Community Planning Month. **(Approved)**

b) PUBLIC WORKS:

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda item no. 3. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

3. Resolution authorizing a call for public hearing regarding amendments to policies and procedures for the creation of railroad quiet zones in Skagit County. The public hearing is scheduled to take place on Monday, October 23, 2017, at 9:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170206)**

VII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) Warrants numbered 468849 through 469194 from Clearing Fund 696 in the total dollar amount of \$2,916,021.59 (Transmittal No. C-136-17); and

- b) Warrants numbered 469195 through 469238 from Clearing Fund 696 in the total dollar amount of \$190,068.10 (Transmittal No. C-138-17); and
- c) Payroll warrants numbered 389843 through 390596 in the total dollar amount of \$1,218,702.904 (Transmittal No. P-37-17).

VIII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:54 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt , Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board