

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 2, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, October 2, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:32 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. – 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health
- b) *9:45 a.m. – 10:15 a.m. Bi-Weekly Work Session – Public Works Department
- c) 10:30 a.m. – 11:00 a.m. Assessor's Office – Dave Thomas, Assessor:

1. Presentation: Acreage Verification Project

Assessor Dave Thomas provided a presentation on a new tool that had been developed to improve the accuracy of calculating the acreage of individual parcels. The method included using polygons to take measurements. He said that while the new method increased accuracy, the best method to use to determine acreage was to have a survey performed by a licensed professional.

Additionally, Skagit County would be implementing this new tool on parcels through each reevaluation cycle. The La Conner area was the first to be updated using the new tool. To date, data showed that 143 (3.4%) parcels needed a revision (4,203 parcels recalculated with the new tool). Of revisions made, 43% had an increased valuation and 57% had a decreased valuation. Assessor Thomas was pleased to be capturing improved information to add to the integrity of county assessments.

Geoff Almvig from Geographic Information Services displayed previous maps used to assess parcel sizes and demonstrated how the polygon technique worked. The Commissioners appreciated hearing about the new process and being able to provide accurate maps.

Chair Wesen recessed the proceedings at 10:56 a.m.

- d) 11:00 a.m. – 11:30 a.m. Consideration of the Hearing Examiner's Recommendation for Approval for the Following Open Space Applications:

Chair Wesen reconvened the proceedings and introduced Current Use Specialist Kiffen Saben from the Assessor's Office.

- 1. Resolution Concerning an Application to Transfer 16.58 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by Francis and Edna Davis
CU/OSL #2-2017

Ms. Saben provided the location of the property, said that it was traditional farmland that no longer met the requirement for gross commercial agricultural income, and said that there would be little if any tax shift.

A motion was made by Commissioner Dahlstedt to approve the Resolution Concerning an Application to Transfer 16.58 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by Francis and Edna Davis CU/OSL #2-2017 **(Resolution No. R20170192)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

2. Resolution Concerning an Application to Transfer 3.4 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by Dennis and Juanita Pitman CU/OSL #16-2017

Ms. Saben provided the location of the property, said that it was traditional farmland that no longer met the requirement for gross commercial agricultural income, and said that there would be little if any tax shift.

A motion was made by Commissioner Janicki to approve the Resolution Concerning an Application to Transfer 3.4 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by Dennis and Juanita Pitman CU/OSL #16-2017 **(Resolution No. R20170193)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

3. Resolution Concerning an Application to Transfer 26.34 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by Joseph McLeod CU/OSL #17-2017

Ms. Saben provided the location of the property, said that it was traditional farmland that no longer met the requirement for gross commercial agricultural income, and said that there would be little if any tax shift.

A motion was made by Commissioner Dahlstedt to approve the Resolution Concerning an Application to Transfer 26.34 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by Joseph McLeod CU/OSL #17-2017 **(Resolution No. R20170194)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

4. Resolution Concerning an Application to Transfer 19.04 Acres from Current Use Farm and Agricultural Land to Current Use Open Space Farm and Agricultural Conservation by Ula Engelson Trust; Douglas Engelson, Trustee CU/OS/F&A Conservation #18-2017

Ms. Saben provided the location of the property, said that it was traditional farmland that no longer met the requirement for gross commercial agricultural income, and said that there would be little if any tax shift.

A motion was made by Commissioner Janicki to approve the Resolution Concerning an Application to Transfer 19.04 Acres from Current Use Farm and Agricultural Land to Current Use Open Space Farm and Agricultural Conservation by Ula Engelson Trust; Douglas Engelson, Trustee CU/OS/F&A Conservation #18-2017 **(Resolution No. R20170195)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

5. Resolution Concerning an Application to Transfer 18.20 Acres from Current Use Farm and Agricultural Land to Current Use Open Space Farm and Agricultural Conservation by Delmar and Andrea Needham CU/OS/F&A Conservation #19-2017

Ms. Saben provided the location of the property, said that it was traditional farmland that no longer met the requirement for gross commercial agricultural income, and said that there would be little if any tax shift.

A motion was made by Commissioner Dahlstedt to approve the Resolution Concerning an Application to Transfer 18.20 Acres from Current Use Farm and Agricultural Land to Current Use Open Space Farm and Agricultural Conservation by Delmar and Andrea Needham CU/OS/F&A Conservation #19-2017 (**Resolution No. R20170196**) Commissioner Janicki seconded the motion.

The vote passed unanimously.

6. Resolution Concerning an Application to Transfer 6.72 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by John Montoya CU/OSL #20-2017

Ms. Saben provided the location of the property, said that it was traditional farmland that no longer met the requirement for gross commercial agricultural income, and said that there would be little if any tax shift.

A motion was made by Commissioner Janicki to approve the Resolution Concerning an Application to Transfer 6.72 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by John Montoya CU/OSL #20-2017 (**Resolution No. R20170197**) Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

7. Resolution Concerning an Application to Transfer 11.85 Acres from Current Use Farm and Agricultural Land to Current Use Open Space Farm and Agricultural Conservation by Monte and Luanne Gerdes CU/OS/F&A Conservation #21-2017

Ms. Saben provided the location of the property, said that it was traditional farmland that no longer met the requirement for gross commercial agricultural income, and said that there would be little if any tax shift.

A motion was made by Commissioner Dahlstedt to approve the Resolution Concerning an Application to Transfer 11.85 Acres from Current Use Farm and Agricultural Land to Current Use Open Space Farm and Agricultural Conservation by Monte and Luanne Gerdes CU/OS/F&A Conservation #21-2017 (**Resolution No. R20170198**) Commissioner Janicki seconded the motion.

The vote passed unanimously.

8. Resolution Concerning an Application to Transfer 19.12 Acres from Current Use Farm and Agriculture Land to Current Use Open Space Land by Patrick and Rachael Haveman CU/OSL #22-2017

Ms. Saben provided the location of the property, said that it was traditional farmland that no longer met the requirement for gross commercial agricultural income, and said that the tax shift would be approximately \$2,200 a year.

Discussion was held on the application and the need to correct an error within the Resolution. The original would be brought back for execution at a future Consent Agenda.

A motion was made by Commissioner Dahlstedt to approve the Application to include 19.12 Acres in Current Use Open Space Land by Patrick and Rachael Haveman CU/OSL #22-2017. Commissioner Janicki seconded the motion. The vote passed unanimously. Commissioner Janicki seconded the motion.

The vote passed unanimously.

Chair Wesen recessed the proceedings at 11:18 a.m.

- e) 11:30 a.m. – 12:00 p.m. Proclamation Recognizing October as Conflict Resolution Month in Skagit County

Chair Wesen reconvened the proceedings at 11:30 a.m. and introduced Regional Director Jacquelyn Styrna from the Dispute Resolution Center.

Ms. Styrna provided background information on the Dispute Resolution Center and said that they served Skagit, Snohomish and Island counties. She also provided information about the variety of programs and training opportunities that they offered residents. She reported that the Dispute Resolution Center settled 71% of their small claims cases which was equal to the cost of one judge and one court clerk, and that they had an 84% settlement rate for family mediation cases.

The foreclosure mediation program and restorative justice program were discussed and next the Dispute Resolution Center would be expanding their outreach to the Latino community, developing an elder mediation/guardianship program, offering an environmental conflict resolution program, and expanding their civil dialog training.

Ms. Styrna thanked the Commissioners for their support of the Dispute Resolution Center. The Commissioners appreciated the work performed by the Dispute Resolution Center. Those interested in training or inquiring about help from participating in a program can call: (360) 873-8450.

Commissioner Janicki read the proclamation recognizing October as Conflict Resolution Month in Skagit County. Chair Wesen recessed the proceedings at 11:50 a.m.

- f) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- g) *2:30 p.m. – 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of October 2, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Wesen reconvened the proceedings at 1:31 p.m. Information Services Manager Mike Almvig provided additional information about Consent Agenda item numbers 8 and 9.

Assistant Section Manager Jan Flagan provided additional information about Consent Agenda item number 20.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 2, 2017 (items 1 through 22):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda Items 1 through 21, including all items requiring ratification, vouchers and warrants for Monday, October 2, 2017. Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, September 25, 2017. **(Approved)**
- 2. Record of the Proceedings for Tuesday, September 26, 2017. **(Approved)**

b) BUDGET AND FINANCE:

- 3. Interlocal Cooperative Agreement with the City of Burlington to assist in providing library materials to the citizens of unincorporated Skagit County during 2017. Compensation shall not exceed \$6,671. The Agreement shall commence on the date of execution and continue through December 31, 2017. **(Contract No. C20170454)**

c) EMERGENCY MANAGEMENT:

- 4. Resolution to call for a public hearing regarding an Ordinance to Amend Chapter 9.28 of the Skagit County Code and to provide ninety (90) days' Notice of Cancellation of Skagit County Contract No. 00709. The public hearing is scheduled to take place on Tuesday,

January 9, 2018, at 11:00 a.m. in the Commissioners Hearing Room. **(Resolution No. R20170199)**

d) EMERGENCY MEDICAL SERVICES:

5. Amendment No. 6 to Personal Services Agreement No. C20140616 with Central Valley Ambulance Authority for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. This Amendment updates Exhibit "B" Compensation to allow for a one-time payment in the amount of \$69,380 during the year 2017. Monthly payments for Advanced Life Support Services remain the same and shall not exceed \$204,079.50 for 2017. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20170106)**

e) FACILITIES MANAGEMENT:

6. Personal Services Agreement with ATS Automation, Inc. to provide building automation control system support, updates, and inspections at multiple properties. Total compensation shall not exceed \$54,020 and is based on an annual program. The Agreement is ratified to commence on September 1, 2017, and shall continue until December 31, 2020. **(Contract No. C20170455)**
7. Amendment No. 1 to Vendor Services Agreement No. C20170169 with Great Floors to remove, dispose, and replace the tile flooring in one restroom at the Administration Building, located at 700 South 2nd Street in Mount Vernon, and two restrooms off the lobby of the Public Safety Building, located at 600 South 3rd Street in Mount Vernon. This Amendment extends the term of the Agreement by three months, ending December 31, 2017, and decreases compensation by \$5,055.65. Compensation shall not exceed \$7,507.85 plus any applicable taxes and is based on fee schedule. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170107)**

f) INFORMATION SERVICES:

8. Vendor Services Agreement with Pogo Zone to provide wireless internet service for the Guemes Island Ferry Terminal. Compensation will not exceed a total of \$10,000. \$4,000 for installation and a monthly fee of \$150 plus applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2020. **(Contract No. C20170456)**
9. Interlocal Agreement with City of Mount Vernon to provide services for the relocation of fiber optic line(s). Compensation shall not exceed \$20,000 and is based on an expense schedule hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20170457)**
10. Personal Services Agreement with Dimensional Communications to set up and program the television displays and control system in the County Community Justice Center. Compensation shall not exceed \$9,000. The Agreement shall commence on the date of execution and end on December 31, 2018. **(Contract No. C20170458)**
11. Resolution awarding a Request for Proposal for a Service and Asset Management System to Meritide Incorporated in the amount of \$94,719. **(Resolution No. R20170200)**
12. Personal Services Agreement with Meritide, Inc. to provide Service Management Software for Skagit County. Compensation shall not exceed \$95,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20170459)**

g) OFFICE OF JUVENILE COURT:

13. Personal Services Agreement with Summit to provide for Skagit County's Juvenile Detention Facility consumable supplies and food products, including three meals per day, seven days per week, plus an evening snack. Compensation is based on a sliding scale (detailed in Skagit County Contract No. C20170403), which is based on the number of meals served. The Agreement is ratified to be in effect concurrent with the Agreement with Summit for Adult Food Service (Contract No. C20170403) and is effective

September 1, 2017, and shall continue until September 30, 2018. **(Contract No. C20170460)**

h) PUBLIC HEALTH:

14. Personal Services Agreement with Treatment Innovations to provide evidence-based Seeking Safety trainings in Skagit County. Compensation shall not exceed \$42,500. The Agreement is ratified to commence on September 1, 2017, and shall end on March 31, 2018. **(Contract No. C20170461)**
15. Amendment No. 1 to Personal Services Agreement No. C20170306 with Washington Vocational Services to provide services related to the "Pathways to Employment" and "Community Access" programs for eligible individuals with development disabilities. This Amendment revises Exhibit "B" Compensation to reflect a 2% increase in the state contract. Compensation remains the same and shall not exceed \$658,070. The term remains the same and shall continue until June 30, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170108)**
16. Amendment No. 1 to Personal Services Agreement No. C20170324 with Chinook Enterprises to provide Pathways to Employment and Community Access services to eligible individuals with developmental disabilities. This Amendment increases compensation by \$30,000 due to an increase of funds through the state contract. Total compensation shall not exceed \$697,070. The term remains the same and shall continue until June 30, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170109)**
17. Personal Services Agreement with Eleven Vexler to provide school-based, behavioral health interventions to youth in Skagit County. Compensation shall not exceed \$55,000 and is based on an hourly rate schedule. The Agreement is ratified to commence on September 1, 2017, and shall continue until August 31, 2018. **(Contract No. C20170462)**

i) PUBLIC WORKS:

18. Amendment No. 1 to Local Agency A&E Professional Services Cost Plus Fixed Fee Consultant Agreement No. C20170376 with Glosten to provide the design services for the replacement vessel for the Anacortes/Guemes Island route and support Skagit County through vessel procurement and construction. This Amendment increases compensation by \$20,573.83 for the addition of two (2) subconsultants (DN Traffic Consultants and PND Engineers, Inc.) to provide a Transportation Systems Assessment. Total compensation shall not exceed \$534,316.18. The term remains the same and shall continue through July 31, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170110)**
19. Amendment No. 1 to Grant Agreement No. C20170055 with the Washington State Conversation Commission (WSCC) Contract No. K1708 to provide funding for the Natural Resource Stewardship Program within the Nookachamps watershed. The purpose of this Amendment is to extend the term of the Agreement by two years, ending June 30, 2019. Compensation awarded to Skagit County remains the same and shall not exceed a total of \$100,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170111)**
20. Vendor Services Agreement with All American Seamless Gutters to provide installation of downspouts, gutters, and fascia at a Natural Resource Stewardship Program project. Compensation shall not exceed \$743.22. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20170463)**

j) SHERIFF:

21. Vendor Services Agreement with Tulip Valley Supply to provide chemicals for laundry and general cleaning at the Skagit County Community Justice Center. Compensation shall not exceed \$15,000. The Agreement is ratified to commence on September 25, 2017, and shall continue until December 31, 2018. **(Contract No. C20170464)**
22. Amendment No. 12 to Vendor Services Agreement No. C20090398 with Aramark

Correctional Services, LLC for correctional food and commissary services. This Amendment extends the term of service. All other terms and conditions of the original Agreement and subsequent Amendments, including the compensation structure, shall remain in effect. **(Item removed from Consent for consideration at a later date)**

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) Warrants numbered 467489 through 467861 from Clearing Fund 696 in the total dollar amount of \$3,048,210.93 (Transmittal No. C-124-17); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$101,669.01 (Transmittal No. C-129-17); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$146,427.23 (Transmittal No. C-130-17); and
 - d) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$7,039.65 (Transmittal No. C-131-17); and
 - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$243,993.73 (Transmittal No. C-132-17); and
 - f) Warrants numbered 468455 through 468848 from Clearing Fund 696 in the total dollar amount of \$6,938,554.27 (Transmittal No. C-133-17); and
 - g) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$60,032.62 (Transmittal No. C-134-17); and
 - h) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$18,169.14 (Transmittal No. C-135-17).

VII. **ADJOURNMENT:**

Before adjourning for the day, former Interim Department of Emergency Management Director David Walde introduced Douglas ten Hoopen, newly hired Director for the Department of Emergency Management.

Chair Wesen adjourned the proceedings at 1:39 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board