

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 11, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, September 11, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:32 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Administrator with Planning and Development Services, Public Works, Central Services: Information Services, Geographic Information Services, Records Management, and Emergency Medical Services
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of September 11, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Parks, Recreation and Fair Director Brian Adams provided additional information on Consent Agenda item no. 6.

Sheriff Will Reichardt provided additional information on Consent Agenda item no. 13.

V. CONSENT AGENDA FOR MONDAY, SEPTEMBER 11, 2017 (items 1 through 15):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda items 1 through 15, including all items requiring ratification, vouchers and warrants for Monday, September 11, 2017. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, September 5, 2017. **(Approved)**
- 2. Record of the Proceedings for Wednesday, September 6, 2017. **(Approved)**
- 3. Resolution approving appointments to the Skagit County Planning Commission. Mark Lundsten is appointed to seat 2 of District 1 and his term will expire August 31, 2021. Ann Marie Lohman is reappointed to seat 3 of District 1 and her term will expire August 31, 2020. Hollie Del Vecchio is reappointed to seat 8 of District 3 and her term will expire August 31, 2021. Martha Rose is reappointed to seat 9 of District 3 and her term will expire August 31, 2020. **(Resolution No. R20170182)**

b) BOARD OF EQUALIZATION:

- 4. Resolution authorizing the Skagit County Board of Equalization to conduct hearings in 2017 outside the 28-day period per RCW 84.48.010. **(Resolution No. R20170183)**

c) FACILITIES MANAGEMENT:

5. Vendor Services Agreement with All Services Property Maintenance, LLC to provide removal and installation of carpet in five offices and three entries on the south side of the building located at 1800 Continental Place, Mount Vernon. Compensation shall not exceed \$17,350 plus any applicable taxes. The Agreement shall commence on the date of execution and continue for three months. **(Contract No. C20170429)**

d) PARKS, RECREATION AND FAIR:

6. Utility Easement with the Town of Concrete to allow a permanent, perpetual, non-exclusive utility easement for the benefit of the Town of Concrete located at Skagit County parcel number P43580 for the First Street Waterline Extension Project. No monetary consideration is being paid. **(Contract No. C20170430)**

e) PUBLIC HEALTH:

7. Personal Services Agreement with Catholic Community Services to provide financial assistance to individuals and families who are homeless and in need of short-term assistance. Compensation shall not exceed \$10,000 and is limited to an average of \$1,500 per individual or family unit and may be used in a lump sum or over a period of time in smaller increments. This Agreement is ratified to commence on July 1, 2017, and shall continue until June 30, 2018. **(Contract No. C20170431)**
8. Personal Services Agreement with Washington Vocational Services to provide system navigation services to young adults through the Bridges Program, and may provide short-term employment supports for students who exit the Division of Vocational Rehabilitation (DVR) with a job and are not eligible for long-term supports. Compensation shall not exceed \$17,000, is based on an hourly rate schedule, and is funded through the Developmental Disabilities Millage funds. The Agreement is ratified to commence on September 1, 2017, and shall continue until August 31, 2018. **(Contract No. C20170432)**
9. Personal Services Agreement with Phoenix Recovery Services to provide support services for the Community Wellness Program. Compensation shall not exceed \$10,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20170433)**

f) PUBLIC WORKS:

10. Resolution to establish two County Road Projects: the 2018 Hot Mix Asphalt (HMA) Overlay and the Samish Island Road Slide Repair. **(Resolution No. R20170184)**
11. Grant Agreement with the Washington State Conservation Commission, 2017-19 Biennium Contract No. K1824, which awards Skagit County \$220,000 to develop and implement the Skagit County Voluntary Stewardship Program (VSP) Work Plan. The Agreement is ratified to commence on July 1, 2017, and shall continue until June 30, 2019. **(Contract No. C20170434)**
12. Amendment No. 1 to Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20160319 with KBA, Inc. for the provision of construction management services for the Burlington Northern Overpass Project #ES50510-8 and will include consultation, contract administration, field observation, documentation, and material testing. This Amendment updates the Office and Field Overhead Rates per Exhibit D-1. Total compensation to KBA, Inc. remains the same and shall not exceed \$1,497,000. The term remains the same and shall continue through December 31, 2018. **(Amendment No. A20170104)**

g) SHERIFF:

13. Agreement with Assisted Patrol, LLC for the lease of a single bait device to use to track criminal action. Compensation shall not exceed \$3,000. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20170435)**

14. Resolution authorizing the renewal and acceptance of an extension to the COPS Hiring Program Grant No. 2014UMWX0077 with the U.S. Department of Justice (DOJ) Office of Community Oriented Policing Services, Grants Administration Division (Skagit County Contract No. C20140599) for the purpose of executing a Law Enforcement Partnership Grant. The renewal extends the grant agreement to March 31, 2018. **(Resolution No. R20170185)**
15. Amendment No. 1 to COPS Hiring Program Grant No. 2014UMWX0077 with the U.S. Department of Justice (DOJ) Office of Community Oriented Policing Services, Grants Administration Division (Skagit County Contract No. C20140599) for the purpose of executing a Law Enforcement Partnership Grant. The Amendment extends the grant agreement to March 31, 2018 to allow for the dispersment of grant funds in the amount of \$250,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170105)**

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Payroll warrants numbered 388336 through 389098 in the total dollar amount of \$1,350,684.56 (Transmittal No. P-33-17); and
 - b) Junior District Payroll warrants numbered 816858 through 816998 in the total dollar amount of \$258,904.07 (Transmittal No. P-34-17).

VII. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:39 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board