

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
TUESDAY, SEPTEMBER 5, 2017**

The Skagit County Board of Commissioners met in regular session on Tuesday, September 5, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:32 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, and Public Health Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Commissioners/County Administrator with Public Works Department

c) 10:30 a.m. - 11:30 a.m. Public Works - Dan Berentson, Director:

- 1. Public Hearing to Consider Testimony Regarding the Sale of Surplus County Vehicles and Equipment
- 2. Possible Action - Resolution Regarding the Sale of County Surplus Vehicles and Equipment

A motion was made by Commissioner Dahlstedt to approve the Resolution Regarding the Sale of Surplus County Vehicles and Equipment. **(Resolution No. R20170176)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

- 3. Update - Burlington Northern Overpass (BNSF) Project
  - 4. Update - Guemes Island Ferry
- d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Wesen reconvened the proceedings at 11:33 a.m.

- 1. County and Individual Success Stories

There were no County and Individual Success Stories provided.

- 2. Public Comment Period

Carol Ehlers of West Fidalgo Island commented on the dangerous driving conditions on Rosario Road; United States Geological Survey (USGS) map published in 1988, titled the "*Port Townsend Series*", which depicted bedrock in Skagit County; and the need to take into consideration the difference between land on bedrock and land in the floodplain. Ms. Ehlers addressed concerns that the Planning Commission were not using the South Fidalgo Island Stormwater Management Plan that was published in July of 2010.

[Link to Documents Provided by Carol Ehlers:](#)

3. Miscellaneous Announcements

There were no miscellaneous announcements made.

Chair Wesen recessed the proceedings at 11:45 a.m.

e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

f) \*2:30 p.m. - 3:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Tuesday, September 5, 2017, from 2:35 p.m. to 3:00 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Prosecuting Attorney Rich Weyrich, Chief Deputy Prosecuting Attorney Melinda Miller, and Senior Deputy Prosecuting Attorney Will Honea. Other attendees: County Administrator Tim Holloran, Planning and Development Services Director Dale Pernula, Planning and Development Services Assistant Director Ryan Walters, and Code Compliance Officer Scott Duncan.

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Thursday, September 7, 2017, from 1:20 p.m. to 4:15 p.m. The purpose was Job Applicant - RCW 42.30.110(1)(g). (Review qualifications of job applicant.) Attendees: County Administrator Tim Holloran, Assistant Director Human Resources/Risk Management Donnie LaPlante; Public Works Director Dan Berentson, Mayor Cromley, Town of Hamilton, and City of Mount Vernon Parks and Recreation Administration Bill King.

f) 1:30 p.m. - 2:30 p.m. CONSENT AGENDA DISCUSSION ITEMS:

Engineering Division Manager Keith Elefson provided additional information about Consent Agenda item no. 9.

Solid Waste Division Manager Margo Gillaspay provided additional information about Consent Agenda item nos. 10 and 12.

County Engineer Paul Randall-Grutter provided additional information about Consent Agenda item no. 11.

IV. CONSENT AGENDA FOR TUESDAY, SEPTEMBER 5, 2017 (items 1 through 12):

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 12, including all items requiring ratification, vouchers and warrants, for Tuesday, September 5, 2017. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 28, 2017. **(Approved)**
2. Record of the Proceedings for Tuesday, August 29, 2017. **(Approved)**

b) BUDGET AND FINANCE:

3. Resolution to call for a public hearing to consider testimony regarding amending the 2017 Skagit County and Central Valley Ambulance Authority budgets. The public hearing is scheduled to take place on Tuesday, September 19, 2017, at 10:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170177)**

c) OFFICE OF JUVENILE COURT:

4. Interagency Agreement No. IAA18095 with the Washington State Administrative Office of the Courts (AOC) to increase the number of children served by court-appointed special advocates (CASAs) in dependency matters or to reduce the average caseload of volunteers to recommended CASA standards. Reimbursement to Skagit County shall not exceed \$66,132 and is based on cost guidelines for CASA reimbursements. The Agreement is ratified to commence on July 1, 2017, and shall continue until June 30, 2018. **(Contract No. C20170422)**

d) PUBLIC HEALTH:

5. Personal Services Agreement with Conscious Moves to provide job development training for Developmental Disabilities Employment agency leadership and staff on sales fundamentals. The training will consist of an eight (8) hour training and manual for up to twelve (12) staff members from Chinook Enterprises, Washington Vocational Services and Service Alternatives. Compensation shall not exceed \$1,410 and is based on a fee schedule and is funded by Developmental Disability Millage funds. The Agreement is ratified to commence on July 1, 2017, and shall continue until June 30, 2018. **(Contract No. C20170423)**
6. Memorandum of Understanding between King County Housing Authority, Skagit County, and the Sedro-Woolley Housing Authority to provide environmental review services pursuant to the National Environmental Policy Act of 1969. The Agreement shall commence on the date of execution and shall continue for an initial term of five (5) years. The Agreement shall automatically be renewed for additional terms of one (1) year each. **(Contract No. C20170424)**
7. Resolution to call for a public hearing to consider testimony regarding a request to approve the submittal of the Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) for the Plan Year 2016. The public hearing is scheduled to take place on Tuesday, September 26, 2017, at 8:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170178)**
8. Resolution to call for a public hearing to consider testimony regarding a request to approve the submittal of the Skagit County Consortium HOME Investment Partnerships Program Citizen Participation Plan. The public hearing is scheduled to take place on Tuesday, September 26, 2017, at 11:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170179)**

e) PUBLIC WORKS:

9. Resolution for the approval of maps, plans, and specifications and a call for bids for the Cascade River Road Slide Repair Project #ES97950-10. The bid opening is scheduled to take place on Monday, September 25, 2017, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170180)**
10. Grant Agreement No. W2RCLCP-1719-SkCoPW-00012 with the State of Washington Department of Ecology through the Waste 2 Resources Community Litter Cleanup Program Agreement to remove litter and illegally dumped material from public lands and/or provide litter and illegal dump prevention education to utilize Skagit County Jail inmates and Department of Corrections offenders to collect trash from illegal dumpsites, parks, public land, public boat launches, and along Skagit County roadsides. Compensation to Skagit County shall not exceed \$63,200. The Agreement is being ratified to commence July 1, 2017, and shall continue until June 30, 2019. **(Contract No. C20170425)**
11. Resolution regarding the closure of Eagle Drive, County Road #31510, for culvert replacement at 12851 Eagle Drive, milepost 0.29 to through traffic, on September 13, 2017, through September 14, 2017, or dates thereabout to be determined by the County Engineer. **(Resolution No. R20170181)**
12. Quit Claim Deed with Windward Real Estate Services, Inc., and Skagit County for

portions of Assessor's Tax Parcel Nos. P16667 and P16668 pursuant to Skagit County Contract No. C20090278 that stipulated that after the closed Sinnes Landfill had been constructed to the standards in the Remedial Action Plan, ownership of the landfill would then transfer to the County. With this ownership, the County will begin the process of environmental monitoring. **(Contract No. C20170426)**

VII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$129,674.68 (Transmittal No. C-117-17); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$102,463.96 (Transmittal No. C-118-17); and
  - c) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,922.50 (Transmittal No. C-120-17); and
  - d) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$63,899.77 (Transmittal No. C-121-17); and
  - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$185,922.55 (Transmittal No. C-122-17); and
  - f) Warrants numbered 467191 through 467488 from Clearing Fund 696 in the total dollar amount of \$1,944,487.28 (Transmittal No. C-123-17).

VII. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:44 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt , Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board