

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 14, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, August 14, 2017, with Chair Ron Wesen, and Commissioner Kenneth A. Dahlstedt present. Commissioner Lisa Janicki excused.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Public Works, Central Services: Information Services, Geographic Information Services, Records Management, and Emergency Medical Services
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of August 14, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Juvenile Probation Manager Michael Johnson provided additional information about Consent Agenda item nos. 9 and 11.

Director of Public Works Dan Berentson provided additional information about Consent Agenda item no. 21.

V. CONSENT AGENDA FOR MONDAY, AUGUST 14, 2017 (items 1 through 26):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 26 including all items requiring ratification, vouchers and warrants for Monday, August 14, 2017. Chair Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, July 31, 2017. **(Approved)**

b) EMERGENCY MEDICAL SERVICES:

- 2. Amendment No. 4 to Personal Services Agreement No. C20140528 with Dr. Justin Curran to backup and work under the direction of the Skagit Emergency Medical Program Director to provide medical control and direction to all persons that are involved in patient care and transport in the pre-hospital emergency care system within Skagit County. This Amendment updates Exhibit "B", Compensation, to allow for one-time payment in the amount of \$1,000 to provide reimbursement to attend a medical conference. Monthly compensation remains at an amount not to exceed \$2,000 for services performed. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170090)**

c) FACILITIES MANAGEMENT:

3. Personal Services Agreement with PBS Engineering and Environmental to provide hazardous material surveys and testing at properties designated by the Facilities Management Department. Compensation shall not exceed \$8,000 and is based on a fee schedule. The Agreement is ratified to commence on August 1, 2017, and shall continue until July 31, 2019. **(Contract No. C20170385)**
- d) HUMAN RESOURCES:
4. Personal Services Agreement with CPS HR Consulting to provide professional recruitment services for the Planning and Development Services Director. Compensation shall not exceed \$24,500 and is based on a rate schedule. The Agreement shall commence on August 14, 2017, and shall continue until December 31, 2017. **(Contract No. C20170386)**
- e) OFFICE OF JUVENILE COURT:
5. Interlocal Cooperative Agreement with Whatcom County, Contract No. 201707020, to provide housing for Skagit County juveniles in Whatcom County Juvenile Detention. Skagit County will pay a daily fee for housing of juveniles while in Detention at a rate of \$125 per day per juvenile. The Agreement is ratified to commence on August 1, 2017, and shall continue until August 1, 2018. **(Contract No. C20170387)**
 6. Memorandum of Understanding with the Anacortes School District to coordinate and collaborate efforts to address truancy for the 2017-2018 school year as required under RCW 28A.225. **(Contract No. C20170388)**
 7. Interlocal Cooperative Agreement with the Anacortes School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement shall commence on September 1, 2017, and continue through August 31, 2018. Compensation to Skagit County shall not exceed \$3,433. **(Contract No. C20170389)**
 8. Memorandum of Understanding with the Burlington-Edison School District to coordinate and collaborate efforts to address truancy for the 2017-2018 school year as required under RCW 28A.225. **(Contract No. C20170390)**
 9. Interlocal Cooperative Agreement with the Burlington-Edison School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement shall commence on September 1, 2017, and continue through August 31, 2018. Compensation to Skagit County shall not exceed \$5,240. **(Contract No. C20170391)**
 10. Memorandum of Understanding with the Sedro-Woolley School District to coordinate and collaborate efforts to address truancy for the 2017-2018 school year as required under RCW 28A.225. **(Contract No. C20170392)**
 11. Interlocal Cooperative Agreement with the Sedro-Woolley District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement shall commence on September 1, 2017, and continue through August 31, 2018. Compensation to Skagit County shall not exceed \$6,324. **(Contract No. C20170393)**
- f) PUBLIC DEFENDER:
12. Interlocal Cooperative Agreement with the City of Sedro-Woolley to provide legal representation to arrestees at the 8:30 a.m. preliminary appearance calendar in Skagit County District Court. There is no monetary compensation associated with this Agreement. The Agreement is ratified to commence on January 1, 2017, and shall continue until December 31, 2018. **(Contract No. C20170394)**
- g) PUBLIC HEALTH:

13. Community Mental Health Block Grant (MHBG) Contract with North Sound Behavioral Health Organization, LLC, Contract #NORTH SOUND BHO-SKAGIT CO-MHBG-17-18, to provide a peer-run drop-in center to offer recovery oriented psychosocial, recreational, and peer support needs through the Skagit REACH Center. The Agreement is ratified to commence on July 1, 2017, and shall continue through June 30, 2018. Compensation to Skagit County shall not exceed \$96,899. **(Contract No. C20170395)**
14. Personal Services Agreement with Chinook Enterprises to provide system navigation services to young adults through the Bridges Program, and may provide short-term employment supports for students who exit the Division of Vocation Rehabilitation (DVR) program. Skagit County shall reimburse Chinook Enterprises for actual documented costs related to the implementation of the activities listed in Exhibit "B" Scope of Work for an amount not to exceed \$15,000, which is funded through the Developmental Disabilities Millage Funds. The Agreement shall commence on September 1, 2017, and continue until August 31, 2018. **(Contract No. C20170396)**
15. Interlocal Agreement with the State of Washington Department of Early Learning (DEL Contract No. 18-1050) to provide home visiting services to high risk families using the Nurse Family Partnership (NFP) program model. Compensation to Skagit County shall not exceed \$380,960. The Agreement is ratified to commence on July 1, 2017, and shall continue until July 18, 2018. **(Contract No. C20170397)**
16. Funding Agreement with the Samish Indian Nation to distribute low-income housing funds pursuant to Substitute House Bill 2163. The funding will reimburse the Samish Indian Nation for personnel, indirect costs, office supplies, rental and emergency financial assistance to support clients of the homelessness diversion pilot program. Compensation shall not exceed \$60,000. The Agreement is ratified to commence on July 1, 2017, and shall continue until June 30, 2018. **(Contract No. C20170398)**
17. Amendment No. 2 to Personal Services Agreement No. C20160448 with Denna Vandersloot dba Vandersloot Training and Consulting to provide consultancy and leadership activities around the County's transition to full healthcare integration. This Amendment replaces Exhibit "B" Scope of Work; Exhibit "C" Compensation; and adds Exhibit "D" Business Associate Agreement. The compensation amount remains the same at an amount not to exceed \$89,000. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20170091)**
18. Personal Services Agreement with New Earth Recovery to participate in planning and implementation of the five-county Recovery Awareness Raising event hosted by the North Sound Recovery Coalition scheduled during National Recovery Month, September 2017, and expected to draw 300-500 individuals. Skagit County shall reimburse New Earth Recovery for services outlined in Exhibit "A" Scope of Work, for a total amount not to exceed \$1,000. The Agreement shall commence on August 17, 2017, and continue until December 30, 2017. **(Contract No. C20170399)**
19. Memorandum of Understanding with the Washington State Health Care Authority (HCA), HCA MOU No. K2417, and Skagit County, Designated State Health Programs (DSHP Responsible Entity) for the purposes of describing the state's assurances with respect to the use of city/county one-tenth of one percent sales tax levy programs approved as DSHP under the Washington State Medicaid Transformation Project (MTP). The MTP will provide up to \$1.1 billion of incentives to the DSHP for rewarding high quality care. Additionally the demonstration authorizes up to \$375 million for new services for high needs populations. The Agreement shall commence on the date of execution and shall continue until December 31, 2021. **(Contract No. C20170400)**

h) PUBLIC WORKS:

20. Resolution to call for a public hearing to consider testimony regarding the sale of surplus County vehicles and equipment. The public hearing is scheduled to take place on Tuesday, September 5, 2017, at 10:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170171)**

21. Resolution amending Resolution No. R20140189 adopting a policy regarding the organizational structure for the Skagit County Public Works Department that separates the Department of Emergency Management and establishes it as a stand-alone Department. **(Resolution No. R20170172)**
 22. Resolution authorizing the Board of Skagit County Commissioners' representative on the Solid Waste System Governance Board to cast an affirmative vote to approve the hiring of a consultant to conduct a solid waste rate study, and approve the allocation of funds. **(Resolution No. R20170173)**
 23. Interlocal Cooperative Agreement with the Upper Skagit Indian Tribe to provide assistance to replace the Burlington Northern Overpass Bridge, Project #ES50510-8, located on Old Highway 99 North between the Upper Skagit Indian Tribe Reservation and other Tribal properties, including the Tribal casino. The bridge is a main arterial on the Tribe's transportation system plan and therefore is eligible for Tribal Transportation Bridge Program funding (TTBP funds). The Tribe was awarded a TTBP grant in the amount of \$1,000,000 to support the project. Skagit County requested and will receive support from the Upper Skagit Tribe in the amount of \$900,000. The Agreement shall commence on the date of execution and continue until December 31, 2019. **(Contract No. C20170401)**
- i) SHERIFF:
24. Contract with West Publishing Corporation for access to CLEAR Plus Web Analytics. Compensation shall not exceed \$12,067.80 plus sales tax. The Agreement shall commence on the date of execution and shall continue for 36 months. **(Contract No. C20170402)**
 25. Personal Services Agreement with Summit Food Services, LLC to provide food and commissary services for the Skagit County Community Justice Center. Compensation shall be based the volume of meals provided in accordance with the sliding rate scale, price per meal will be adjusted to add an additional \$0.026 for each meal delivered to juvenile detention. Summit Food Services, LLC will pay Skagit County Community Justice Center 22.5% commission on commissary and hot food items sales. The Agreement shall commence on September 1, 2017, and shall continue until September 30, 2018. **(Contract No. C20170403)**
- j) TREASURER:
26. Personal Services Agreement with Pacific Coast Account Management, LLC to provide current taxpayers with the ability to make monthly installments payments per Revised Code of Washington (RCW) 84.56.020 by registering for the Current and Delinquent Property Tax Payment Program with the Skagit County Treasurer's Office. Pacific Coast Account Management, LLC services for this program will be paid directly by the taxpayer(s) that participate in the program. The Agreement shall commence on September 1, 2017 and shall continue until August 31, 2020. **(Contract No. C20170404)**

VI. MISCELLANEOUS AGENDA (item 1):

Project Manager Jennifer Swanson provided additional information about Miscellaneous Agenda item no. 1.

A motion was made by Commissioner Dahlstedt to approve Miscellaneous Agenda item no. 1. Chair Wesen seconded the motion.

The vote passed unanimously.

a) PUBLIC WORKS:

1. Change Order No. 1 to Construction Contract Agreement with RAZZ Construction Inc., Skagit County Contract No. C20170361, for the Lower Finney Creek Bridge Repairs Projects #ES40089-3, Federal Aid #BHS-W290(001). The project will repair and replace the bridge deck and make repairs to the Lower Finney Creek Bridge in order to preserve

the bridge structure. The Change Order provides for additional traffic control labor, including materials and equipment for safe pedestrian access 24 hours, 7 days a week across the Lower Finney Creek Bridge during the duration of the project, approximately 16 days. This will allow safety and protection to the local residents to mitigate for the long detours related to this project during the construction and closure of the bridge. The estimated net change for this order is \$42,074.11 for a new estimated compensation amount not to exceed \$308,018.61. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170092)**

VII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) Warrants numbered 466090 through 466133 from Clearing Fund 696 in the total dollar amount of \$172,369.92 (Transmittal No. C-109-17); and
 - b) Warrants numbered 466134 through 466405 from Clearing Fund 696 in the total dollar amount of \$5,974,585.70 (Transmittal No. C-1110-17); and
 - c) Payroll warrants numbered 386818 through 387574 in the total dollar amount of \$1,258,022.54 (Transmittal No. P-29-17); and
 - d) Junior District Payroll warrants numbered 816553 through 816697 in the total dollar amount of \$259,221.91 (Transmittal No. P-30-17).

VIII. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:45 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board