

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 18, 2017**

The Skagit County Board of Commissioners met in regular session on Tuesday, July 18, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 8:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) 8:30 a.m. - 9:30 a.m. Public Works - Dan Berentson, Director:

Director Dan Berentson was present to introduce the agenda items.

1. Burlington Northern (BNSF) Overpass Project Update

Project Manager Jennifer Swanson reported that the contractor had begun to drill the shafts, the fourth pier was expected to be completed this week, testing of the soil was ongoing, and the project was back on schedule.

2. Guemes Island Ferry Fare Target Report

Ferry Division Manager Rachel Rowe presented the draft 2017 Ferry Fare Revenue Report. She noted that the report was prepared annually pursuant to Resolution Nos. R20100050 and R20110382, which established the Guemes Island Ferry fare revenue target methodology. Ms. Rowe noted that the report had been made available for public review and comment, and that no public comments had been received.

Ms. Rowe reported that the 2017 ferry fare revenue target was \$1,144,695 and explained the process that determined the fare revenue target. She said that in 2016, the ferry had not been hauled-out for service which resulted in the fare box revenue exceeding the revenue target by \$94,097. She said that because of the surplus, the Public Works Department would not be recommending a fare increase for 2017.

She explained because of the five-week haul out in March of 2017, the fare box revenue had decreased and there was an increase the operating and maintenance expenditures. Therefore, the 2017 fare box revenue was projected not to meet the revenue target. Ms. Rowe indicated that due to the projected short fall, Public Works would consider bringing forward a recommendation to increase the general fare, effective January 1, 2018.

There was a discussion about the need to determine a financial strategy for the future which would take into consideration the replacement of the Ferry. There were concerns addressed about protecting the Road Fund and the potential of forming a Ferry District.

Mr. Berentson reported on the presentation that the Ferry Operations Division would be providing to the County Road Administration Board (CRAB) in December 2017.

Mr. Berentson announced that there would be a public meeting to discuss the Lower Finney Creek Bridge repairs on Wednesday, July 26, 2017, at 6:00 p.m. at the Concrete Community Center.

[Link to Draft 2017 Ferry Revenue Target Report:](ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/07172017/)

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/07172017/>

Chair Wesen recessed the proceedings at 9:15 a.m.

b) 9:30 a.m. - 10:00 a.m. Public Health - Kayla Scott-Bresler, Housing Resource Coordinator:

Chair Wesen reconvened the proceedings at 9:30 a.m.

Housing Resource Coordinator Kayla Schott-Bresler noted that this was the third public hearing regarding the submission 2017 Skagit County Tri-County Consortium Annual Action Plan. She noted that as part of the Department of Housing and Urban Development's (HUD) consolidating planning process, each grantee was required to create an annual action plan that detailed how the funding would be utilized over the course of the next fiscal year. She noted that this was the third year of funding for the HOME Consortium. Ms. Schott-Bresler reported that the participating members of the Skagit, Island, Whatcom Counties HOME Consortium included Anacortes, Blaine, Burlington, Concrete, Coupeville, Everson, Ferndale, Hamilton, Island County, La Conner, Langley, Lyman, Lynden, Mount Vernon, Nooksack, Oak Harbor, Skagit County, Sumas and Whatcom County. She noted that Skagit Island Whatcom HOME Consortium had been awarded \$674,458 in HOME Investment Partnerships Program (HOME) funding for the year 2017-2018. She said that Skagit County's role in the Consortium was as the lead agency.

Ms. Schott-Bresler provided information about the 2017 Action Plan goals, which include expanding housing opportunities and accessibility for extremely low and moderate income households. She anticipated that about 60 homeless households and households at risk of homelessness would be able to take advantage of the funding and 4 households would be assisted with homeownership. Ms. Schott-Bresler provided an overview of the 2017 county allocations.

Ms. Schott-Bresler explained the Community Housing Development Organization (CHDO) annual certification process.

1. Public Hearing to Consider Testimony Regarding the HOME Investment Partnerships Program

Chair Wesen opened the public hearing at 9:39 a.m.

Home Trust of Skagit Executive Director Jody Monroe said that they were a certified Community Housing Development Organization (CHDO) and commented on the funding that they had received to help build the 4 new homes in the Summerlynd neighborhood.

Seeing no further public testimony forthcoming, Commissioner Janicki made a motion to close the public hearing at 9:46 a.m. Commissioner Dahlstedt seconded the motion which passed unanimously.

2. Possible Action - Motion: Approve the Chair of the Skagit County Board of Commissioners Signing the Action Plan Packet that will be Submitted to HUD which includes the following Documents:

A motion was made by Commissioner Janicki to approve the submittal of the HOME Consortium Action Plan Packet to HUD and have Chair Wesen sign the forms. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

1.1 Letter to John W. Peters, Director of the Office of Community Planning and Development, U.S. Department of Housing and Urban Development (HUD)

2.1 Certification Regarding Section 3 of the Housing and Urban Development Act of 1968

3.1 Certification Regarding Compliance with Laws

4.1 Certification Regarding Tenant Based Rental Assistance, Eligible Activities and

Costs, and Appropriate Financial Assistance

5.1 Application for Federal Assistance SF-424

Link to PowerPoint Presentation and Documents:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/07172017/>

Chair Wesen recessed the proceedings 9:50 a.m.

c) 10:00 a.m. - 11:00 a.m. Planning and Development Services - Dale Pernula, Director:

1. Introduction of New Staff Members

Chair Wesen reconvened the proceedings at 10:00 a.m.

Director Dale Pernula and Assistant Director Ryan Walters were present to introduce the following employees:

Assistant Planner Allison Sanders, start date, April 19, 2017.

Stacie Practchner Senior Planner, start date, May 1, 2017.

Permit Tech I Pam Aldridge, start date, May 1, 2017.

Administrative Coordinator Kathy Jewell, start date, May 9, 2017.

On-Call Permit Tech I Brenda Olson, start date, June 19, 2017.

Plans Examiner Atul Shoery, start date, June 26, 2017.

Code Compliance Officer Scott Duncan, start date, July 11, 2017.

Lead Plans Examiner Randy Johnson, start date, July 17, 2017.

Mr. Walters spoke about the new perspective the new employees brought to the Department.

The Commissioners welcomed all the new staff members to Skagit County.

Chair Wesen recessed the proceedings at 10:18 a.m.

d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Wesen reconvened the proceedings at 11:30 a.m.

1. County and Individual Success Stories

There were no County and Individual Success Stories provided.

2. Public Comment Period

Carol Ehlers of West Fidalgo Island commented on the Anacortes Fidalgo Island Coordinated Water System Plan prepared for the City of Anacortes by R.W. Beck Engineers and Associates, and an article written by Adam Nicolson titled "The Wolf at the Door" as it related to the Grizzly Bear Reintroduction into the North Cascades.

3. Miscellaneous Announcements

Commissioner Wesen thanked Fire District 5 for hosting the celebration of 75 years of volunteerism in the Bow-Edison Community. The event was held on Monday, July 17 at 6:00 p.m.

IV. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 11:41 a.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board