

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 17, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, July 17, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:01 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health Departments

b) 10:00 a.m. - 11:00 a.m. Parks, Recreation and Fair - Brian Adams, Director:

1. Presentation by Skagit County Fairgrounds Event Coordinator Aric Gaither Regarding the 2017 Skagit County Fair Kick-Off - Wednesday, August 9, through Saturday, August 12, 2017

Parks, Recreation and Fair Director Brian Adams presented the 2017 Skagit County Fair poster and thanked Skagit 21 Director Brian Young for his work on the artwork for the poster. He went on to thank Parks, Recreation and Fair staff for all the work they do to produce the Fair every year.

Fairgrounds Event Coordinator Aric Gaither noted that the theme for this year's Fair was "Beat Feet to the Fair". He said that the goal of the Skagit County Fair was to produce an event where there was a sense of pride and involvement by the people of Skagit County. Mr. Gaither provided information about past Fair's and various events that take place at the Fairgrounds throughout the year.

4-H Program Coordinator Dorothy Eisner introduced Abigail Axthem, the 4-H Clover mascot, and spoke about 4-H's involvement in the Fair.

Mr. Gaither provided several ways to get more information about the Fair:

- * Telephone: 360-416-1350
- * Website: www.skagitcounty.net/fair
- * Facebook: www.facebook.com/skagitfair
- * E-mail: fairgrounds@co.skagit.wa.us

Chair Wesen recessed the proceedings at 11:00 a.m.

c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

d) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

e) *6:00 p.m. Edison Fire Department (Skagit Fire Protection District #5) Celebration of 75 Years of Volunteerism in the Bow-Edison Community (888 Chuckanut Ridge Drive, Bow)

IV. CONSENT AND MISCELLANEOUS AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Wesen reconvened the proceedings at 1:30 p.m.

Transportation Section Manager Forrest Jones provided additional information about Consent Agenda item no. 12.

County Administrator Tim Holloran provided additional information about Consent Agenda item no. 3.

Chief Deputy Prosecuting Attorney Melinda Miller provided additional information about Miscellaneous Agenda item no. 2.

V. CONSENT AGENDA FOR MONDAY, JULY 17, 2017 (items 1 through 13):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 13, vouchers and warrants including all items requiring ratification for Monday, July 17, 2017. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 10, 2017. **(Approved)**
2. Record of the Proceedings for Tuesday, July 11, 2017. **(Approved)**
3. Resolution to adopt a Strategic Plan for Skagit County Government for 2017 through 2022. **(Resolution No. R20170151)**
4. Amendment No. 1 to Memorandum of Understanding (MOU) between the Port of Skagit, Washington State University Research Extension Center, Skagit Valley College, City of Mount Vernon, Northwest Agriculture Business Center, Economic Development Association of Skagit County (EDASC) and Skagit County, as authorized by Resolution No. R20130177. The MOU created a partnership framework for development of an Innovation Partnership Zone (IPZ). This Amendment updates the partnership to add two additional members: Northwest Innovation Resource Center and Northwest Mills and Specialty Grains, and, corrects EDASC to Economic Development Alliance of Skagit County. All other terms and conditions of the original Memorandum of Understanding shall remain in effect. **(Contract No. C20170331)**

b) FACILITIES MANAGEMENT:

5. Amendment No. 1 to Building Lease Agreement No. C20120314 with Skagit County Community Action Agency to lease the premises located at 220 Michael Street in Sedro-Woolley, commonly known as the Regional Food Distribution Center. This Amendment exercises the option to extend the term of the lease for an additional five years through July 23, 2022. All terms and conditions of the original Agreement shall remain in effect. Compensation to Skagit County remains at \$250 per month. **(Amendment No. A20170081)**

c) INFORMATION SERVICES:

6. Business Service Order Agreement with Comcast to deliver business internet to the Skagit County Community Justice Center, located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$4,500 per year for the term of the Agreement. The Agreement shall commence on the date of execution and continues for three (3) years. **(Contract No. C20170332)**

d) PARKS, RECREATION, AND FAIR:

7. Vendor Services Agreement with JKS Enterprises, Inc. dba Countrywide Fence Center to install a fence at Cleveland Park on Hazel Street in Mount Vernon. Fencing material will consist of 194 feet in length and 7 feet in height, of 9 gauge galvanized core and 8 gauge finish. Skagit County staff will remove and haul off the current fence. Compensation shall be for the installation and materials shall not exceed \$6,265.47, which includes all applicable sales tax. The Agreement shall commence on the date of execution and shall continue for one year from the date of execution. **(Contract No. C20170333)**

e) PUBLIC HEALTH:

8. Resolution to call for a public hearing to consider testimony regarding the final report for the Public Service Grant component for the Community Development Block Grant (CDBG). The Skagit County Board of Commissioners approved a 2016-2017 application for Community Development Block Grant funding in which Community Action of Skagit County provided public services and the application was awarded. Community Action of Skagit County provided the staffing referral coordination at the East County Resources Center. The CDBG process requires that a public hearing in which a final report on the program be given. The public hearing is scheduled to take place on Tuesday, August 8, 2017, at 10:00 a.m., or as soon thereafter as possible, in the Commissioners' Hearing Room. **(Resolution No. R20170152)**
 9. Personal Services Agreement with Phoenix Recovery Services to provide outreach services to Skagit County Hospitals via a Chemical Dependency Professional for substance use disorder treatment services. Compensation shall not exceed \$91,500 and is funded through the Behavioral Health Organization Substance Abuse Block Grant and the 1/10th of 1% chemical dependency or mental health treatment sales tax. The Agreement is being ratified to commence on July 1, 2017, and shall continue until June 30, 2018. **(Contract No. C20170334)**
- f) PUBLIC WORKS:
10. Interagency Agreement with the Washington State Department of Agriculture, (WSDA) Contract No. K2234, to provide funding to the Skagit County Noxious Weed Control Board for a project to survey for and eradicate invasive Spartina species within Skagit County. This grant will provide funding for three to five summer employees to focus on the tidelands in Skagit County as well assist and cooperate with Island County, the Swinomish Tribe, Whatcom County, the WSDA, and private landowners with the eradication efforts in the greater Salish Sea. Skagit County shall submit quarterly invoices to the WSDA. Compensation to Skagit County shall not exceed \$80,000 for the two-year term of the Agreement. The Agreement is being ratified to commence on July 1, 2017, and shall continue until June 30, 2019. **(Contract No. C20170335)**
 11. Vendor Services Agreement with Alpine Heating and Cooling Inc. to perform regular maintenance service for two Carrier furnaces at the Guemes Island Ferry Terminal located at 500 I Avenue in Anacortes. Compensation shall not exceed \$1,579.23, which is based on a fee schedule. The Agreement is being ratified to commence on May 19, 2017, and shall continue for one year from the date of execution. **(Contract No. C20170336)**
 12. Interlocal Cooperative Agreement with the City of Anacortes to provide mutual assistance on minor projects and services on City and/or County roads. The services shall include the use of equipment, chip sealing; striping, road maintenance, road repair, culvert clearing, mowing, spraying, vegetation management, plowing, salting and sanding. This Agreement will allow the City of Anacortes and Skagit County to perform minor projects as requested by either party on a reimbursable basis. In addition, 9% of the total cost will be added for overhead costs for accounting, billing, and administrative services. The Agreement shall commence on the date of execution and continue until December 31, 2022. **(Contract No. C20170337)**
- g) SHERIFF:
13. Facility Use Agreement with the Washington State Patrol (WSP) Agreement No. K13033 for the use of WSP Academy facilities and other services to the Skagit County Sheriff's Office. These facilities and services include: overnight lodging for students; meals for students attending training at the WSP Academy; use of the multipurpose building/gym; training tank/pool; firing range; hazardous materials training pit; emergency operator vehicle course and instructors for various subjects. Skagit County shall reimburse WSP for services rendered under the terms of this Agreement according to rates and fees established in the WSP Training Division User Fee Study in effect at the time of the services. The Agreement is ratified to commence on July 1, 2017, and shall continue until June 30, 2022. **(Contract No. C20170338)**

VI. MISCELLANEOUS AGENDA (Items 1 and 2):

a) PLANNING AND DEVELOPMENT SERVICES:

1. Ordinance adopting the 2017 Comprehensive Plan Amendments. **(Ordinance No. O20170006)**

A motion was made by Commissioner Dahlstedt to approve Miscellaneous Agenda item no. 1. Commissioner Janicki seconded the motion.

The vote passed on a 2 - 1 vote with Chair Wesen dissenting.

b) SHERIFF:

2. Resolution to authorize the Skagit County Sheriff to executive Agreements and otherwise arrange for assistance to relocate the jail population to the Skagit County Community Justice Center. **(Resolution No. R20170153)**

A motion was made by Commissioner Dahlstedt to approve approve Miscellaneous Agenda item no. 2. Commissioner Janicki seconded the motion.

The vote passed unanimously.

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of 140,237.91 (Transmittal No. C-94-17); and
- b) Warrants numbered 464766 through 465042 from Clearing Fund 696 in the total dollar amount of \$8,905,965.39 (Transmittal No. C-95-17).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:44 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board

