

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JULY 10, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, July 10, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - Commissioners/County Administrator with Planning and Development Services; Central Services: Information Services, Geographic Information Services, Records Management; & Emergency Medical Services
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 10:30 a.m. - 11:00 a.m. Presentation/Possible Action: Port of Skagit - Skagit County Fiber Optic Strategic Plan

Chair Wesen introduced Port of Skagit Executive Director Patsy Martin.

Ms. Martin provided background information regarding the development of the Fiber Optic Strategic Plan. Port of Skagit Director of Planning and Facilities Sara Young provided an overview of the Fiber Optic Strategic Plan. Questions, answers and discussion followed.

Skagit County Administrator Tim Holloran thanked the Port of Skagit for their work on the county wide fiber optic plan. He asked the Commissioners to consider recognizing the Port of Skagit as the lead agency, and to accept the plan as the guiding document for fiber optics in Skagit County.

A motion was made by Commissioner Janicki to adopt the Skagit County Fiber Optic Strategic Plan and recognize the Port of Skagit as the manager of the program. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Wesen recessed the proceedings at 11:04 a.m.

The Fiber Optic Strategic Plan can be found here:  
<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/07102017/>

- d) \*11:00 a.m. - 12:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, July 10, 2017, from 11:05 a.m. to 11:49 a.m., the purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, Chief Civil Deputy Prosecuting Attorney Melinda Miller and Civil Deputy Prosecuting Attorney Will Honea. Other attendees included: Skagit County Administrator Tim Holloran and Skagit County Assessor Dave Thomas.

- e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Chair Wesen reconvened the proceedings at 1:30 p.m.

A motion was made by Commissioner Janicki to approve Consent Agenda items 1 through 25, including all items requiring ratification, vouchers and warrants for Monday, July 10, 2017. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

1. Action: Execute a Joint Letter between Skagit County, the Port of Skagit, and the City of Sedro-Woolley Regarding 2017 Urban Funding Application for UAP - Fruitdale Road Arterial Extension Project

County Administrator Tim Holloran provided information on the joint letter to the Transportation Improvement Board requesting funding for the Fruitdale Road Arterial Extension Project.

A motion was made by Commissioner Dahlstedt to approve executing the joint letter between Skagit County, the Port of Skagit, and the City of Sedro-Woolley Regarding 2017 Urban Funding Application for UAP - Fruitdale Road Arterial Extension Project. Commissioner Janicki seconded the motion.

The vote passed unanimously.

- f) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

#### IV. CONSENT AGENDA FOR MONDAY, JULY 10, 2017 (items 1 through 25):

##### a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 3, 2017. **(Approved)**
2. Vendor Services Agreement with Skagit Publishing to provide legal printing services. The Agreement shall commence on July 1, 2017, pursuant to Resolution No. R20170079, and continues until June 30, 2018. Compensation shall not exceed \$10.76 per column inch for notices submitted electronically to Skagit Publishing. **(Contract No. C20170311)**

##### b) ADMINISTRATIVE SERVICES:

3. Interlocal Agreement with the Port of Skagit to provide contract, review terms, and other requirements directly with Duane Knapp, Brand Strategy, to complete an assessment of the Skagit Valley Agricultural Economic Opportunity Brand Strategy. Compensation shall not exceed \$8,000. The Agreement is ratified to commence on January 1, 2017, and ends on December 31, 2017. **(Contract No. C20170312)**
4. Amendment No. 1 to Interlocal Cooperative Agreement No. C20160403 with Skagit 911 to facilitate the distribution of funds in the amount of \$54,500 through Grant Agreement E911 County Coordinator Professional Development Contract No. E17-041 for State Fiscal Year (SFY) 2017, Skagit County Contract No. C20160338. This Amendment decreases compensation by \$1,650 for a new compensation amount not to exceed \$52,850. The term remains the same and continues through August 15, 2017. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170079)**

##### c) BUDGET AND FINANCE:

5. Interlocal Cooperative Agreement with Economic Development Alliance of Skagit County (EDASC) which awards \$200,000 of Economic Development/Public Facilities Projects grant funds to support operations. The Agreement shall commence upon execution and will be used for expenses beginning January 1, 2018, pursuant to Resolution No. R20170108, and end on December 31, 2018. **(Contract No. C20170313)**
6. Interlocal Cooperative Agreement with the City of Sedro-Woolley which awards

\$300,000 of Economic Development/Public Facilities Projects grant funds to support State Route 20 East Lane Widening to support development of the mixed use commercial and industrial properties. The Agreement shall commence upon execution, pursuant to Resolution No. R20170108, and end on December 31, 2019. **(Contract No. C20170314)**

7. Interlocal Cooperative Agreement with the Port of Skagit which awards \$300,000 of Economic Development/Public Facilities Projects grant funds to support the Peak Sherpa Project. The Agreement shall commence upon execution, pursuant to Resolution No. R20170108, and end on March 31, 2018. **(Contract No. C20170315)**
  8. Funding Agreement with the City of Anacortes to distribute economic development funds pursuant to RCW 82.14.370 to reimburse the city for the expense of membership in the Economic Development Alliance of Skagit County. The Agreement commenced on January 1, 2017, pursuant to Resolution No. R20170108, and ends on December 31, 2017. **(Contract No. C20170316)**
- d) FACILITIES MANAGEMENT:
9. Vendor Services Agreement with Woodwork Unlimited, Inc. to provide custom casework counters for installation in the Superior Court Clerk's Office Reception Area. Compensation shall not exceed \$15,150 plus applicable taxes. The Agreement shall commence upon the date of execution and continue for 180 days. **(Contract No. C20170317)**
  10. Personal Services Agreement with GeoTest Services, Inc. to provide evaluation of moisture within exterior building walls and concrete spalling on the exterior walkway at the Administration Building located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$11,156 and is based on a rate schedule. The Agreement is ratified to commence on July 3, 2017, and shall continue until July 2, 2018. **(Contract No. C20170318)**
- e) GEOGRAPHIC INFORMATION SERVICES:
11. Personal Services Agreement with Pacific Surveying and Engineering, Inc. to provide survey/mapping support for Skagit County's GIS spatial data improvement program. Compensation shall not exceed \$80,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20170319)**
- f) PARKS, RECREATION, AND FAIR:
12. Vendor Services Agreement with Davis Amusements Cascadia to provide, manage and maintain a carnival consisting of rides and gaming booths. Compensation to Skagit County shall not exceed \$12,000, or 25% of gross ticket sales, whichever is greater, plus \$40 per gaming booth. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20170320)**
  13. Personal Services Agreement with Ron Stubbs Comedy Hypnotist to provide entertainment at the Skagit County Fair. Compensation shall not exceed \$2,850 and is based on a fee schedule. The Agreement shall commence on August 9, 2017, and continue until August 11, 2017. **(Contract No. C20130321)**
- g) PUBLIC HEALTH:
14. Personal Services Agreement with Washington Initiative for Supported Employment (W.I.S.E.) to provide technical assistance services to individuals with disabilities and their families, employment providers and Skagit County's Developmental Disabilities Program. Compensation shall not exceed \$10,000 and is funded by the Washington State Department of Social and Health Services Department. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2018. **(Contract No. C20130322)**
  15. Personal Services Agreement with Skagit Preschool and Resource Center, Inc. (SPARC) to provide early intervention services for eligible infants and toddlers with

developmental delays and their families living in Skagit County. Compensation shall not exceed \$77,369 and is based on a rate schedule. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2018. **(Contract No. C20130323)**

16. Personal Services Agreement with Chinook Enterprises to provide Pathways to Employment and Community Access services to eligible individuals with developmental disabilities. Compensation shall not exceed \$667,070 and is based on an hourly rate schedule. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2018. **(Contract No. C20130324)**
17. Funding Agreement with Skagit Domestic Violence and Sexual Assault Services to provide distribution services of low-income housing funds pursuant to Substitute House Bill 2163. The agreement is ratified to commence on July 1, 2017, and shall continue until June 30, 2018. Compensation shall not exceed \$50,000. **(Contract No. C20130325)**
18. Funding Agreement with Northwest Youth Services to provide distribution services of low-income housing funds pursuant to Substitute House Bill 2163. The agreement is ratified to commence on July 1, 2017, and shall continue until June 30, 2018. Compensation shall not exceed \$41,953. **(Contract No. C20130326)**
19. Personal Services Agreement with Service Alternatives, Inc. to provide Pathways to Employment and Community Access services to eligible individuals with developmental disabilities. Compensation shall not exceed \$200,000 and is based on an hourly rate schedule. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2018. **(Contract No. C20130327)**
20. Amendment No. 1 to Agreement No. C20170271 with Nurse-Family Partnership to provide support to help Skagit County implement the Nurse-Family Partnership® Program at the local level. This Amendment deletes Exhibit F in its entirety, regarding Nursing Practice. Compensation remains the same and shall not exceed \$60,000. The term remains the same and shall continue until April 30, 2020. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170080)**
21. WorkFirst Worksite Agreement with Community Action of Skagit County which specifies the functions and responsibilities of the "Worksite" (Burlington, Mount Vernon, and Sedro-Woolley Senior Centers), "Contractor", and "Participant" so that an employee from Community Action of Skagit County can govern the work component of the Department of Commerce WorkFirst Program. The Agreement is ratified to commence on July 1, 2017, and continue through June 30, 2018. **(Contract No. C20130328)**

h) PUBLIC WORKS:

22. Resolution awarding the bid for Maintenance of Restoration Projects for 11 sites within Skagit County to Whirlwind Clean & Green in the amount of \$94,559.77. **(Resolution No. R20170148)**
23. Resolution calling for a public hearing to consider testimony regarding the vacation of a portion of County right-of-way within the Plat of Rancho San Juan Del Mar. The public hearing is scheduled to take place on Tuesday, August 8, 2017, at 8:30 a.m., or as soon as possible thereafter, in the Commissioners Hearing Room. **(Resolution No. R20170149)**
24. Resolution awarding the bid for the Lower Finney Creek Bridge Repairs Project, #ES40089-3, Federal Aid #BHS-W290(001) to RAZZ Construction, Inc. in the amount of \$265,944.50. **(Resolution No. R20170150)**
25. Vendor Services Agreement with Barron Heating & Air Conditioning, Inc. to provide all regular/preventative inspections and maintenance in accordance with the manufacturers recommendations for each system at the Solid Waste, Ferry and Operations facilities. Compensation shall not exceed \$24,500 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20130329)**

V. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) Warrants numbered 464527 through 464765 from Clearing Fund 696 in the total dollar amount of \$3,189,620.20 (Transmittal No. C-92-17); and
  - b) Payroll warrants numbered 385335 through 386078 in the total dollar amount of \$1,271,724.59 (Transmittal No. P-25-17); and
  - c) Junior District Payroll warrants numbered 816268 through 816406 in the total dollar amount of \$261,694.83 (Transmittal No. P-26-17).

VI. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:35 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt , Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board