

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 26, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, June 26, 2017, with Chair Ron Wesen, and Commissioner Kenneth A. Dahlstedt present. Commissioner Lisa Janicki excused.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - Commissioners/County Administrator with Planning and Development Services, Parks, Recreation and Fair, and Facilities Management
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) 3:00 p.m. - 4:00 p.m. Discussion: Franchise Agreement for Fiber Optics in Skagit County

Chair Wesen reconvened the proceedings at 3:00 p.m. and introductions were performed.

In attendance were Skagit County Commissioner Ron Wesen, Skagit County Commissioner Ken Dahlstedt, attorney at law Brad Furlong, Port of Skagit Director of Planning and Facilities Sara Young, Port of Skagit Executive Director Patsy Martin, Port of Skagit Commissioner Kevin Ware, Skagit County Deputy Prosecuting Attorney Steve Fallquist, Chief Civil Deputy Prosecuting Attorney Melinda Miller, City of Anacortes Attorney Darcy Swetnam, City of Anacortes Mayor Laurie Gere, City of Anacortes Administrative Services Manager Emily Schuh, City of Anacortes Public Works Director Fred Buckenmeyer, Skagit County Budget and Finance Director Trisha Logue, Skagit County Public Works Director Dan Berentson, PUD No. 1 of Skagit County IT Manager Gary Chrysler, PUD No. 1 of Skagit County General Manager George Sidhu, City of Mount Vernon attorney Kevin Rogerson, City of Mount Vernon Mayor Jill Boudreau, Skagit County IT Director Mike Almvig, and Skagit County Engineer Paul Randall-Grutter.

Discussion was held on the role that the Port of Skagit took to research where fiber would need to be installed in order to create a county-wide broadband system, and, how to work together to construct the system so that it could also provide a competitive business rate for companies and be affordable for residents.

Discussion was also held on current fiber projects, partnerships, connecting new fiber to existing fiber, agreements, the need to move forward, and the importance of meeting diverse needs.

It was agreed that a smaller group would be formed and would meet with the commitment to find a way to make the county-wide plan feasible. The group also agreed to look at a relevant Agreement already in place between entities that outlined many of the strategies discussed.

The Agreement, Skagit County Contract No. C20050338, can be found here:

<http://www.skagitcounty.net/Common/Documents/LFDOcs/commissioners/00/02/1a/00021a84.pdf>

Chair Wesen adjourned the proceedings at 4:08 p.m.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Director of Parks, Recreation and Fair Brian Adams provided additional information on Consent Agenda item no. 12.

Environmental Health Specialist Polly Dubbel provided additional information on Consent Agenda item no. 16.

V. CONSENT AGENDA FOR MONDAY, JUNE 26, 2017 (items 1 through 22):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda items 1 through 22, including all items requiring ratification, vouchers and warrants for Monday, June 26, 2017. Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

Chair Wesen recessed the proceedings at 1:39 p.m.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 19, 2017. **(Approved)**
2. Record of the Proceedings for Tuesday, June 20, 2017. **(Approved)**
3. Resolution to appoint Misty Barganski to serve as a Designated Mental Health Professional (DMHP) for Skagit County to conduct civil involuntary treatment detentions. **(Resolution No. R20170135)**
4. Resolution to reappoint Anna Ankrum and Alberta Horn to a three-year term on the Northwest Senior Services Board. Their new term will be effective July 1, 2017, and continue through June 30, 2020. **(Resolution No. R20170136)**

b) ADMINISTRATIVE SERVICES:

5. Advertising Agreement with Skagit Publishing to provide advertising services on behalf of various county departments. Compensation shall not exceed \$25,000 and is based on a rate schedule. The Agreement shall commence on August 1, 2017, and continue until July 31, 2018. **(Contract No. C20170294)**

c) ASSESSOR:

6. Personal Services Agreement with The Master's Touch, LLC to provide materials and services to assist staff at the Skagit County Assessor's Office develop statement, envelope, and insert formats for the annual November mailings. Compensation shall not exceed \$60,000 and is based on a rate schedule. The Agreement shall commence on July 1, 2017, and continue until December 31, 2018. **(Contract No. C20170295)**

d) FACILITIES MANAGEMENT:

7. Vendor Services Agreement with Generator Services NW to provide inspections, maintenance services, and required corrective maintenance for five (5) generators located in Mount Vernon, and one (1) generator located in Burlington. Compensation shall not exceed \$40,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for two years with an option to renew for one additional year. **(Contract No. C20170296)**
8. Construction Agreement with Scholten Roofing Inc. to provide a new 60 mil PVC fleece backed roofing system and associated required flashings and boot flashing, and installation of new skylights per the plans and specifications for the Skagit County Juvenile Detention Re-Roof Project located at 605 South 3rd Street, Mount Vernon. Compensation shall not exceed \$198,055. The Agreement shall commence on the date of the Notice to Proceed with substantial completion within 90 calendar days. **(Contract No. C20170297)**

e) INFORMATION SERVICES:

9. Amendment No. 23 to Contract No. 00484 with Spillman Technologies, Inc. for the procurement of two (2) additional Fire Mobile Licenses for Aero Skagit in the amount of \$1,426. The new estimated compensation amount shall not exceed approximately \$909,095 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20170067)**
 10. Amendment No. 2 to Professional Services Agreement No. C20160087 with Cayenta, a division of N. Harris Computer Corporation to implement a positive pay capability for Accounts Payable. This Amendment increases compensation by \$48,000 for additional database and financial system troubleshooting, maintenance and patches to the financial system. This Amendment shall commence on the date of execution and continue for one year. The term of the Agreement remains the same and shall continue until December 31, 2018. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20170068)**
 11. Addendum No. 1 to Vendor Services Agreement No. C20150622 with Performance Power Concepts to provide maintenance covering all parts, labor, travel, time, technical support, expenses and service priority to support two (2) Universal Power Systems (UPS) located at 2915 East College Way in Mount Vernon. This Addendum increases compensation from \$21,956.67, to \$24,500 including applicable taxes to replace warrantied batteries. The term remains the same, continuing until December 31, 2018. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170069)**
- f) PARKS, RECREATION, AND FAIR:
12. Resolution to approve new policies and procedures for naming Skagit County Parks, Recreation, or Fair facilities. The effective date shall be July 1, 2017. **(Resolution No. R20170137)**
- g) PROSECUTING ATTORNEY:
13. Amendment No. 1 to Personal Services Agreement No. C20160138 with Mark R. McClung, MD, to provide expert witness services and testimony in the matter of the State of Washington v. Jason Becktel, Skagit County Superior Court Cause No. 15-1-00003-8. This Amendment increases compensation by \$12,905 in order to cover additional expert witness services due to defense presenting new expert documentation at sentencing. The term the agreement remains the same, ending July 31, 2017. Compensation shall not exceed \$27,905. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170070)**
- h) PUBLIC HEALTH:
14. Amendment No. 1 to Personal Services Agreement No. C20170175 with Sunrise Services to provide support services in accordance with the Department of Commerce 10B Home Security requirement fees for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders if homelessness is exacerbating their mental health issues. This Amendment revises and replaces the GL expenditure code. Compensation remains the same and shall not exceed \$5,000. The term remains the same and shall continue until June 30, 2017. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170071)**
 15. Amendment No. 1 to Personal Services Agreement No. C20170155 with Phoenix Recovery Services for the provision of services in accordance with the Department of Commerce 10B Home Security requirements for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders. This Amendment revises and replaces the GL expenditure code. Compensation remains the same and shall not exceed \$12,000. The term remains the same and shall continue until June 30, 2017. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170072)**
 16. Amendment No. 1 to Toxics Cleanup Remedial Action Grant Program Agreement No.

TCPRA-2016-SkCoHD-00016, Skagit County Contract No. C20160395, with the State of Washington Department of Ecology to perform approximately 18 Initial Investigations and 7 Site Hazard Assessments in response to public complaints and referred from the Department of Ecology. This Amendment extends the term of the Agreement from June 30, 2017, to August 31, 2017, and transfers \$1,600 in grant funds from task 1 to task 3 to allow Skagit County to continue work under the grant. All other terms and conditions of the original Agreement shall remain in effect including compensation to Skagit County remaining at an amount not to exceed \$39,000. **(Amendment No. A20170073)**

17. Amendment No. 1 to Personal Services Agreement No. C20170206 with Compass Health for the provision of services in accordance with the Department of Commerce 10B Home Security requirements for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders. This Amendment revises and replaces the GL expenditure code. Compensation remains the same and shall not exceed \$6,000. The term remains the same and shall continue until June 30, 2017. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170074)**
18. Amendment No. 1 to Personal Services Agreement No. C20170254 with Pioneer Human Services to provide services in accordance with the Department of Commerce 10B Home Security requirements for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders if homelessness is exacerbating their mental health issues. This Amendment revises and replaces the GL expenditure code. Compensation remains the same and shall not exceed \$6,000. The term remains the same and shall continue until June 30, 2017. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170075)**
19. Amendment No. 1 to Personal Services Agreement No. C20170154 with Catholic Community Services for the provision of services in accordance with the Department of Commerce 10B Home Security requirements for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders. This Amendment revises and replaces the GL expenditure code. Compensation remains the same and shall not exceed \$6,000. The term remains the same and shall continue until June 30, 2017. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170076)**

i) PUBLIC WORKS:

20. Vendor Services Agreement with Northwest Aquatic Eco-Systems to provide aquatic plant management services for Lake Management District No. 2 for Lake McMurray (LMD 2) to continue implementing the control strategy to manage noxious aquatic plants such as Eurasian milfoil, Brazilian elodea, fragrant water lilies, yellow-flag iris, purple loosestrife, and other nuisance aquatic vegetation. Compensation for the entire term of the Agreement shall not exceed \$45,773.50 which is based on a fee schedule, and funded through a special district assessment on residents in the LMD 2. The Agreement is being ratified to commence on June 1, 2017, and continues until May 31, 2019. **(Contract No. C20170298)**
21. Vendor Services Agreement with Northwest Tank and Environmental Services to calibrate the fuel dispensers at each of the following sites: Burlington Shop, eight (8) dispensers; Sheriff's Office, one (1) dispenser; and Concrete Shop, two (2) dispensers. The compliance testing is needed in order to comply with appropriate Federal, State, County, and Municipal Agencies. Compensation shall not exceed \$2,400. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20170299)**

j) RISK MANAGEMENT:

22. Resolution to authorize amending Resolution No. R20100319 to update Skagit County Risk Management Policies. **(Resolution No. R20170138)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and

those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$2,071.65 (Transmittal No. C-83-17); and
- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$182,741.89 (Transmittal No. C-84-17); and
- c) Warrants numbered 463654 through 464071 from Clearing Fund 696 in the total dollar amount of \$7,946,529.99 (Transmittal No. C-85-17); and
- d) Payroll warrants numbered 384596 through 385334 in the total dollar amount of \$1,241,589.09 (Transmittal No. P-23-17); and
- e) Junior District Payroll warrants numbered 816126 through 816267 in the total dollar amount of \$276,286.30 (Transmittal No. P-24-17).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 4:08 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board