

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 5, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, June 5, 2017, with Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present. Chair Ron Wesen excused.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health Departments
- b) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of June 5, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Parks, Recreation and Fair Director Brian Adams provided additional information about Consent Agenda item nos. 5 and 6.

Surface Water Management Assistant Section Manager Jan Flagan provided additional information about Consent Agenda item no. 12.

River Improvement Watershed Planner Kara Symonds provided additional information about Consent Agenda item no. 13.

Ferry Operations Division Manager Rachel Rowe provided additional information about Consent Agenda item no. 16.

V. CONSENT AGENDA FOR MONDAY, JUNE 5, 2017 (items 1 through 16):

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 6, 8, and 10 through 16, vouchers and warrants for Monday, June 5, 2017. (Items 7, and 9 were pulled from the Consent Agenda for further discussion.) Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Ron Wesen's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, May 30, 2017. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 2. Resolution setting statutory dates for FY 2018 budget schedule. **(Resolution No. R20170123)**

c) EMERGENCY MEDICAL SERVICES:

- 3. Resolution to call for a public hearing to consider testimony regarding amending Skagit

County Resolution No. R20150181 regarding the ambulance fee schedule. The public hearing is scheduled for Tuesday, June 27, 2017, at 9:30 a.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170124)**

d) OFFICE OF JUVENILE COURT:

4. Personal Services Agreement with Youthnet to perform intake to determine goals and develop an individualized Independent Living Skills plan for youth referred by the Skagit County Office of Juvenile Court and accepted by Youthnet. Skagit County shall reimburse Youthnet an annual amount not exceed \$6,000 which is based on a fee schedule. Total reimbursement for the two-year period shall not exceed \$12,000. The Agreement shall commence on July 1, 2017, and continues until June 30, 2019. **(Contract No. C20170258)**

e) PARKS, RECREATION AND FAIR:

5. Construction Agreement No. CA 095KA001 with the Washington State Department of Transportation to perform work near State Route 9 (SR 9) corridor and the Centennial Trail property between mileposts 47.95 and 48.05, known as the "Gribble Creek Fish Passage", Fish Culvert Replacement No. XL5029 to improve fish passage by replacing an existing structure constructed under SR 9, and replacing it with a more functional system. The project will realign the creek and install a 19-foot-wide, 16-foot-high, 72-foot-long, four sided box culvert, extending onto the County parcel to continue the trail function. The creek will be realigned, the existing driveway will be moved to the south, and new gate will be installed on the County side of the right-of-way line. The duration of the initial construction phase is estimated to be 56 working days. The duration of the plant establishment phase is approximately 5 years. Work is expected to start in the summer of 2018. There is no compensation associated with this Agreement. **(Contract No. C20170259)**
6. General Maintenance Agreement, GMB 1099, with the Washington State Department of Transportation to plan the construction a backwater culvert system near State Route 9 (SR 9) corridor and the Centennial Trail property between mileposts 47.95 and 48.05, known as the "Gribble Creek Fish Passage" to improve fish passage by replacing an existing structure constructed under SR 9, and replacing it with a more functional system. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continues until December 31, 2022. **(Contract No. C20170260)**

f) PLANNING AND DEVELOPMENT SERVICES:

7. Grant Deed of Conservation Easement, for Short Plat #PL16-0083 submitted by the Shane Family LLC. The proposed land division is in compliance with Skagit County Code 14.16.860, will create one residential lot of one acre with the existing residence, and a second lot of 23.6 acres which will be encumbered by this easement. The site is located at 16235 State Route 536 in Skagit County. **(This item was pulled for further discussion.)**

g) PUBLIC HEALTH:

8. Professional Services Agreement with Washington Chapter of the American Academy of Pediatrics (WCAAP) to work with the Washington State Department of Health, Skagit County Public Health Department and local practices to support practice transformation under the Pediatric TCPI (P-TCPI) to improve quality and reduce cost in pediatric care in Washington State. Compensation to Skagit County is based on a fee schedule and shall not exceed \$7,692 plus reasonable travel expenses. The Agreement is ratified to commence on February 15, 2017, and continues until September 30, 2017. **(Contract No. C20170261)**
9. Interlocal Cooperative Agreement between Skagit County (Lead Agency), the jurisdictions of Anacortes, Blaine, Burlington, Concrete, Coupeville, Everson, Ferndale, Hamilton, Island County, La Conner, Langley, Lynden, Lyman, Mount Vernon, Nooksack, Oak Harbor, Sumas, Whatcom County (Members) to establish a HOME Consortium that will be eligible for HOME grant funds from the U.S. Department of

Housing and Urban Development (HUD) to increase the Members' ability to assist in the provision of affordable housing for low-income residents under the HOME Investment Partnership Program. The term of this Agreement shall be for the qualification period ending June 30, 2021, and includes federal fiscal years 2018, 2019, and 2020. This Agreement shall automatically be renewed for the Consortium's participation in successive qualification periods of three federal fiscal years each. **(This item was pulled for further discussion.)**

h) PUBLIC WORKS:

10. Resolution to award the bid to manage aquatic vegetation for Lake Management District No. 2 (Lake McMurray) to Northwest Aquatic Eco-Systems, Inc. for the total amount of \$45,773.50. **(Resolution No. R20170125)**
11. Personal Services Agreement with James G. Murphy Inc. to provide auction and transportation services for Skagit County surplus vehicles and equipment. Skagit County will compensate James G. Murphy Inc. a 10% commission of gross auction sales. The Agreement shall commence on the date of execution and shall continue for one year. **(Contract No. C20170262)**
12. Vendor Services Agreement with Dahlman Pump & Well Drilling, Inc. to facilitate the removal of six (6) wells at the North Fork Skagit Acquisition and Feasibility project site on parcel No. P15661, located adjacent to Moore Road. The North Fork Skagit Acquisition and Feasibility project has ended and the wells are no longer needed. The removal of the wells is a requirement by Washington State Department of Ecology standards for well abandonment. Compensation shall not exceed \$4,055.73. The Agreement shall commence on the date of execution and shall continue until June 30, 2017. **(Contract No. C20170263)**
13. Vendor Services Agreement with Aquatech Well Drilling and Pumps to furnish the labor, materials, and equipment necessary to formally decommission a residential well at the County-owned property located at 8078 Robinson Road in Sedro-Woolley. The scope of the work includes the contractor filing a formal notification to the Department of Ecology on the intent to decommission the well. Compensation shall not exceed \$2,684.38. The Agreement shall commence on the date of execution and shall continue for one year. **(Contract No. C20170264)**
14. Vendor Services Agreement with Roadwise, Inc. for the procurement of road salt for road maintenance as listed in Exhibit "A". Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continues until March 31, 2018. **(Contract No. C20170265)**
15. Amendment No. 1 to Vendor Services Agreement No. C20160224 with United Site Services Nevada, Inc. to furnish and maintain portable toilet units at the Guemes Island Ferry landing, Solid Waste sites, Natural Resources sites, and Operations Division construction sites located throughout Skagit County. This Amendment extends the term of the Agreement from June 8, 2017, to June 8, 2018, as authorized by paragraph 5 of the original Agreement and increases compensation by \$10,000 for a new compensation amount not to exceed \$32,000, which is based on a fee schedule. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170058)**
16. Amendment No. 1 to Personal Services Agreement No. C20150646 with Art Anderson Associates, Inc. for Naval Architectural and Marine Engineering Services for the Ferry Division of Public Works. This Amendment increases compensation by \$100,000 and extends the term from December 31, 2017, to December 31, 2018. The new compensation amount shall not exceed \$250,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170059)**

VI. MISCELLANEOUS AGENDA (item 1):

Assistant Human Resources Director Donnie LaPlante provided additional information about Miscellaneous Agenda item no. 1.

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda item no. 1. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Ron Wesen's absence was excused

a) HUMAN RESOURCES:

1. Personal Services Agreement with Emergency Services Consulting International (ESCI) to provide recruitment and selection services for an interim and a permanent Emergency Medical Services (EMS) Director. Compensation shall not exceed \$24,500 and is based on a fee schedule. The Agreement shall commence on the date of execution, and continue until December 31, 2017. **(Contract No. C20170266)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$161,465.14 (Transmittal No. C-78-17); and
 - b) Warrants numbered 462638 through 462885 from Clearing Fund 696 in the total dollar amount of \$840,252.59 (Transmittal No. C-79-17).

VII. ADJOURNMENT:

Commissioner Dahlstedt adjourned the proceedings at 1:58 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board