

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 17, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, April 17, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health Departments
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of April 17, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Equipment Facilities Division Manager Mike Elde provided additional information about Consent Agenda items nos. 4, 5 and 6.

Water Section Manager Michael See provided additional information about Consent Agenda item nos. 7 and 8.

Interim Emergency Management Division Manager Dave Walde provided additional information about Consent Agenda item no. 9 and introduced a new employee with the Emergency Management Division, Vicky Fontaine.

V. CONSENT AGENDA FOR MONDAY, APRIL 17, 2017 (items 1 through 9):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 9, including all items requiring ratification, vouchers and warrants for Monday, April 17, 2017. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, April 10, 2017. **(Approved)**
- 2. Record of the Proceedings for Tuesday, April 11, 2017. **(Approved)**

b) PUBLIC WORKS:

- 3. Resolution awarding the bid for one (1) new latest model boom truck chassis to Motor Trucks, Inc. for an amount not to exceed \$121,782.94. This unit will replace a 1994 boom truck in the Road Operation Division's fleet. The 1994 truck will be sent to the surplus auction. **(Resolution No. R20170090)**

4. Vendor Services Agreement with Steve's Window Cleaning to clean windows located at 201 East Avon Avenue in Burlington. Compensation shall not exceed \$2,400 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20170190)**
5. Interlocal Cooperative Agreement with the City of Sedro-Woolley to provide specific vehicle maintenance and/or repair services to approximately ten (10) vehicles owned by the City (vehicles primarily include vactor trucks, sweeper trucks, and boom mower). The City shall reimburse the County for the actual costs incurred. In addition, the City shall also pay an additional administrative fee of 9% of the County's total actual costs and expenses for the County's services. The Agreement shall commence on the date of execution and continue until April 30, 2018. **(Contract No. C20170191)**
6. Vendor Services Agreement with McAsphalt Industries Limited for the procurement of Road Maintenance Materials including liquid asphalt as listed in Exhibit "A". Compensation shall not exceed \$1,500,000. The Agreement shall commence on the date of execution and continue through March 31, 2018. **(Contract No. C20170192)**
7. Personal Services Agreement with Edge Analytical Laboratories to analyze water, soil, sediment, and/or sludge samples submitted by the County as directed on the chain-of-custody document and in accordance with standard test methods appropriate to meet the project objectives, provisions and reporting of the results in accordance with the provisions of this Agreement. The work is a requirement of the National Pollutant Discharge Elimination System (NPDES) permit. These services will be utilized by the several departments including Public Works and Planning and Development Services. Total compensation shall not exceed \$475,000, is based on a rate schedule and is funded by the several funding sources. The Agreement shall commence on June 1, 2017, and continue until May 31, 2019. At the sole discretion of the County, the Agreement may be extended for one additional year until May 31, 2020. **(Contract No. C20170193)**
8. Interagency Agreement with the State of Washington Department of Health, Contract No. N22580, to use enhanced methods in the Pollution Identification and Correction (PIC) Program to accelerate the detection and remediation of pollution sources in the Samish and Padilla Bay Watersheds to protect and recover Puget Sound's acres of harvestable shellfish beds. These enhanced activities include increased investigation of chemical tracers, as well as increased standard PIC techniques. Compensation to Skagit County shall not exceed \$386,800. This Agreement is being ratified to commence on April 1, 2017, and shall be completed on March 31, 2019. **(Contract No. C20170194)**
9. Government Entity User Agreement, Funding Contract No. Revised EOC17-050, with the Washington State Military Department (MIL) to establish the use, content, and disclosure of documents/data to be shared on the WebEOC service that is maintained by the MIL. WebEOC is an interactive web-based communications platform that allows for the coordination of information and resources between state and local agencies and is provided at no cost to Skagit County. The Agreement shall commence on the date of execution and continues until terminated. **(Contract No. C20170195)**

VI. MISCELLANEOUS AGENDA (ITEMS 1 and 2):

Data Processing Manager Mike Almvig provided additional information about Miscellaneous Agenda items nos. 1 and 2.

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda items nos. 1 and 2. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) INFORMATION SERVICES:

1. Master Services Agreement with Securus Technologies, Inc. to install and provide telecommunications and maintenance services for an inmate phone and visitation system. Compensation to Skagit County will be based on inmate use and according to a

rate schedule. The Agreement shall commence on the date of execution and continue for seven years. **(Contract No. C20170196)**

2. Addendum No. 22 to Contract No. 00484 with Spillman Technologies, Inc. for the procurement of the Disciplinary Action Module for the Skagit County Public Safety Building in the amount of \$14,765 plus taxes and on-going maintenance, and, for the procurement of an additional Fire Mobile License for Fire District No. 6 in the amount of \$713. The new estimated compensation amount shall not exceed approximately \$907,669 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and subsequent Addendum's shall remain in effect. **(Amendment No. A20170032)**

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:53 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board