

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 10, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, April 10, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) \*8:30 a.m. - 9:30 a.m. Briefing - Commissioners/County Administrator with Planning and Development Services; Public Works; Central Services: Information Services, Geographic Information Services, Records Management; and Emergency Medical Services

b) 10:30 a.m. - 11:00 a.m. Facilities Management - Dan Fitting, Director:

Facilities Management Director Dan Fitting provided background information about the building that was under consideration for disposal. Mr. Fitting noted the County purchased the building in 2004. He indicated that the County had no anticipated need for the building and that selling it was part of a larger strategy to consolidate Skagit County facilities.

Mr. Fitting mentioned that the purpose of the public hearing today was to gather testimony from the public and explained the public sale process. He said that if the Commissioners decided to dispose of the building, the sale would be prep by the Treasurer's office through an auction process.

1. Public Hearing: To Consider Testimony Regarding the Intent to Dispose of Skagit County Real Property Located at 45942 Main Street, Concrete, WA

Chair Wesen opened the public hearing at 10:33 a.m.

John Boggs of Concrete said that when the building was purchased in 2004, the intention was for the building to be used as a food bank.

Mayor of the Town of Concrete Jason Miller commented on the lack of notice from the County regarding the intent to dispose of the building and the failing roof and foundation. He urged the County repair the building to bring it up to code.

Angela Massingale of Concrete noted that she was on the Concrete Food Bank Board and spoke about the challenges they faced to find a building to relocate the Food Bank and asked for additional time to find a new location. Ms. Massingale spoke about the possibility of County donating the building to the Food Bank.

Martin Smith of Concrete noted that he was the Coordinator of the Concrete Food Bank and spoke in support of the County allowing for additional time before selling the building.

Seeing no further public testimony forthcoming, Commissioner Dahlstedt made a motion to close the public hearing at 10:48 a.m. Commissioner Janicki seconded the motion. The vote passed unanimously.

Chair Wesen mentioned that the Commissioners would make a decision on the matter in open session on Tuesday, April 11, 2017, at 10:30 a.m., in the Commissioners' Hearing Room.

Chair Wesen recessed the proceedings at 10:50 a.m.

- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) 2:30 p.m. - 3:30 p.m. Decision: Bullerville Sewer District

Chair Wesen reconvened the proceedings at 2:32 p.m. and excused Commissioner Janicki from the proceedings.

Senior Civil Deputy Prosecuting Attorney Erik Pedersen noted that the proposed resolution authorized the transfer of the remaining waterworks structure of the Bullerville Sewer District (District) to a bankruptcy proceeding which would allow for the disposal of the last assets of the District.

Mr. Pedersen introduced the Bankruptcy Trustee for Skagit River Resort Andrew and related entities Wilson said that the Resort had been sold and that the sale would closed in approximately three weeks. He indicated that the sale would enable the Resort to pay the State, County debt and pay all of the creditors.

A motion was made by Commissioner Dahlstedt to approve the Resolution authorizing the private sale of the Bullerville Sewer District's assets to the Bankruptcy Trustee as detailed in the Resolution. **(Resolution No. R20170088)** Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

- e) \*3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

#### IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Wesen reconvened the proceedings at 1:31 p.m.

Geographic Information Services Director Geoff Almvig provided additional information about Consent Agenda item no. 4.

Housing Resource Coordinator Kayla Schott-Bresler provided additional information about Consent Agenda item no. 10.

Public Works Director Dan Berentson provided additional about Consent Agenda items 14, 15, and 16.

Chair Wesen recessed the proceedings at 1:47 p.m.

#### V. CONSENT AGENDA FOR MONDAY, APRIL 10, 2017 (items 1 through 19):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 19 including all items requiring ratification, vouchers and warrants for Monday, April 10, 2017. Commissioner Janicki seconded the motion.

The vote passed unanimously.

##### a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 3, 2017. **(Approved)**
2. Record of the Proceedings for Tuesday, April 4, 2017. **(Approved)**
3. Resolution to appoint Tim Van Hofwegen to the Agricultural Advisory Board, representing Commissioner District 3, for a three-year term ending December 31, 2019. **(Resolution No. R20170083)**

##### b) GEOGRAPHIC INFORMATION SERVICES:

4. Amendment No. 2 to Agreement No. C20160184 with Pictometry International Corp.

This Amendment expands "Section A" of the original Agreement to include the purchase of Pictometry Change Finder products for a cost of \$11,279.60. The products will include updated building outlines in rural Skagit County including all changes to building outlines between the years of 2015 and 2017. Total compensation shall not exceed \$27,779.60. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20170030)**

c) INFORMATION SERVICES:

5. Contract with InTime Services, Inc. for the provision of Scheduling Subscription Compensation (PaymentFlow) software for the Sheriff's Office. The Agreement shall commence on the date of execution and continue until December 31, 2020. Annual compensation shall not exceed \$11,200. **(Contract No. C20170179)**
6. Resolution declaring a sole source provider for the purchase of Spillman Technology for a public safety system software upgrade for the procurement of the Disciplinary Action Module for the Skagit County Public Safety Building, and, for the procurement of an additional Fire Mobile License for Fire District No. 6. **(Resolution No. R20170084)**

d) OFFICE OF JUVENILE COURT:

7. Agreement for Educational Instructional Services between Skagit County and Northwest Educational Service District (NWESD) 189 to provide educational services to juveniles detained in the Skagit County Juvenile Detention Center. The Agreement shall commence on September 1, 2017, and continue until August 31, 2018. There is no fiscal consideration required under this Agreement. **(Contract No. C20170180)**

e) PUBLIC HEALTH:

8. Resolution authorizing the conditional multi-year funding utilizing the 0.1% Sales Tax Funds for permanent supportive housing services to Catholic Housing Services/Catholic Community Services for the years 2020 - 2024. **(Resolution No. R20170085)**
9. HOME Program Agreement with Home Trust of Skagit to designate Home Trust of Skagit as a Subrecipient to use HOME Funds to provide downpayment assistance to qualified homebuyers in furtherance of its goal to increase access to housing for individuals and families who are prepared for homeownership. Total compensation shall not exceed \$60,000. The Agreement shall commence on the date of execution and continue until June 30, 2021. **(Contract No. C20170181)**
10. HOME Program Agreement with Home Trust of Skagit to act as the participating jurisdiction under the HOME Investment Partnerships Program which has allocated HOME Funds to Skagit County for Community Housing Development Organizations (CHDO) for Housing Development in furtherance of its goal to increase access to housing for individuals and families who are prepared for homeownership. Total compensation shall not exceed \$100,000 to assist Home Trust of Skagit develop four housing units for Homeownership. The Agreement shall commence on the date of execution and continue until June 30, 2021. **(Contract No. C20170182)**
11. HOME Program Agreement with Home Trust of Skagit to act as the participating jurisdiction under the HOME Investment Partnerships Program which has allocated HOME Funds to Skagit County for Community Housing Development Organizations (CHDO) for Operating Expenses in furtherance of its goal to increase access to housing for individuals and families who are prepared for homeownership. Total compensation shall not exceed \$54,713. The Agreement shall commence on the date of execution and continue until December 1, 2018. **(Contract No. C20170183)**

f) PUBLIC WORKS:

12. Resolution approving maps, plans, and specifications and calling for bids for Lower Finney Creek Bridge Repairs Project #ES40089-3, Federal Aid #BHS-W290(001). The bid opening is scheduled to take place on Tuesday, May 2, 2017, at 2:45 p.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20170086)**

13. Personal Services Agreement with Pacific Surveying & Engineering, Inc. for private consultation and training for Skagit County engineering technicians to use the AutoCAD Civil 3D Software to prepare civil engineering plans. Compensation shall not exceed \$9,255 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until October 31, 2017 with the option to extend the Agreement by six months. **(Contract No. C20170184)**
14. Permanent Drainage Easement between Skagit County and Michael J. McDaniel and Amanda G. McDaniel for parcels P29670 and P83201 for storm water discharge, drainage lines, drainage structures, culverts, mowing, vegetation management, and other potential drainage infrastructure. The Easement shall be effective on the date of execution. No monetary consideration is being paid. **(Contract No. C20170185)**
15. Permanent Drainage Easement between Skagit County and Donald A. Wetsch and Donna Wetsch for parcel P29640 for storm water discharge, drainage lines, drainage structures, culverts, mowing, vegetation management, and other potential drainage infrastructure. The Easement shall be effective on the date of execution. No monetary consideration is being paid. **(Contract No. C20170186)**
16. Permanent Drainage Easement between Skagit County and Ramon L. Pruiett and Lois E. Pruiett for parcels P29606, P29642 and P29641 for storm water discharge, drainage lines, drainage structures, culverts, mowing, vegetation management, and other potential drainage infrastructure. The Easement shall be effective on the date of execution. No monetary consideration is being paid. **(Contract No. C20170187)**
17. Amendment No. 1 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20160566 with GeoEngineers, Inc. to provide geotechnical engineering for the Cascade River Road Slide Repair Project #ES97950-10. This Amendment updates the Scope of Work and Summary of Costs to remove sub-consultant Borettec and adds a new sub-consultant Kingworks Consulting Engineers, PLLC. The new Summary of Costs is reduced and total compensation is reduced from \$42,323 to \$38,092. All other terms and conditions remain the same, including the term which continues until December 31, 2018. **(Amendment No. A20170031)**
18. Vendor Services Agreement with Xylem Dewatering Solutions, dba Goodwin Pumps of America to provide equipment rental for various projects, as described in Exhibit "A". Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170188)**
19. Resolution authorizing tree topping within Skagit County right-of-way located at 18776 West Big Lake Boulevard, Parcel No. P115907 per Resolution No. 14211. **(Resolution No. R20170087)**

#### VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$144,068.22 (Transmittal No. C-49-17); and
  - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$89,634.36 (Transmittal No. C-51-17); and
  - c) Warrants numbered 459584 through 459829 from Clearing Fund 696 in the total dollar amount of \$4,023,116.26 (Transmittal No. C-52-17); and
  - d) Payroll warrants numbered 380998 through 381718 in the total dollar amount of \$1,296,358.37 (Transmittal No. P-13-17); and

- e) Junior District Payroll warrants numbered 815434 through 815569 in the total dollar amount of \$250,932.80 (Transmittal No. P-14-17).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 2:40 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt , Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board