

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 27, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, March 27, 2017, with Chair Ron Wesen, and Commissioner Lisa Janicki present. Commissioner Kenneth A. Dahlstedt excused.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 11:31 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services; Public Works; Parks & Recreation; and Facilities Management

b) *9:30 a.m. - 9:45 a.m. Work Session - Bullerville Sewer District

Chair Ron Wesen and Commissioner Lisa Janicki attended a work session for an update from Senior Deputy Prosecuting Attorney Erik Pederson and Chief Civil Deputy Prosecuting Attorney Melinda Miller regarding the Bullerville Sewer District. County Administrator Tim Holloran was also in attendance.

c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

1. County and Individual Success Stories

No one was present to provide county and individual success stories.

2. Public Comment Period

No one was present to provide public comment.

3. Miscellaneous Announcements

Chair Wesen announced that Sunday, April 2, 2017 was the opening day of the spring 2017 sailing schedule for the Sidney Ferry run between Anacortes, WA and Sidney, B.C.

Chair Wesen recessed the proceedings at 11:33 a.m.

d) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

e) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

Commissioners Wesen, Janicki and Dahlstedt attended an executive session on Friday, March 31, 2017, from 2:02 p.m. to 2:46 p.m., the purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, Chief Civil Deputy Prosecuting Attorney Melinda Miller and Senior Deputy Prosecuting Attorney Will Honea. Other attendees included: Assessor Dave Thomas.

IV. CONSENT AGENDA DISCUSSION ITEMS:

Chair Wesen reconvened the proceedings at 1:30 p.m.

Sheriff Reichardt provided additional information on Consent Agenda item No. 21.

Behavioral Health Program Coordinator Sarah Hinman provided additional information on Consent Agenda item numbers 6 and 7.

Ferry Operations Division Manager Rachel Rowe provided additional information on Consent Agenda item No. 11.

V. CONSENT AGENDA FOR MONDAY, MARCH 27, 2017 (items 1 through 22):

A motion was made by Commissioner Janicki to approve Consent Agenda Items 1 through 18, 20 through 22, including all items requiring ratification, vouchers and warrants for Monday, March 27, 2017. Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Kenneth A. Dahlstedt's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 20, 2017. **(Approved)**
2. Record of the Proceedings for Tuesday, March 21, 2017. **(Approved)**

b) FACILITIES MANAGEMENT:

3. Resolution to call for a public hearing to consider testimony regarding the disposal of Skagit County real property located at 45942 Main Street in Concrete, WA. The public hearing is scheduled to take place on Monday, April 10, 2017, at 10:30 a.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20170072)**
4. Resolution calling for bids to obtain furniture, fixtures, and equipment for use in the Community Justice Center. The bid opening is scheduled to take place on Monday, April 17, 2017, at 2:45 p.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20170073)**
5. Personal Services Agreement with Carletti Architects, P.S. to provide architectural services for the remodel of the front counter and forms storage area in the Skagit County Clerk's Office located at 205 West Kincaid Street in Mount Vernon, WA. Total compensation shall not exceed \$7,000 and is based on an hourly rate schedule. This Agreement shall commence on the date of execution and continue until September 1, 2017. **(Contract No. C20170153)**

c) PUBLIC HEALTH:

6. Personal Services Agreement with Catholic Community Services for the provision of services in accordance with the Department of Commerce 10B Home Security requirements for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders. Compensation shall not exceed a total of \$6,000 for reimbursement of rent and shelter related expenses. The Agreement shall commence on April 1, 2017, and continue until June 30, 2017. **(Contract No. C20170154)**
7. Personal Services Agreement with Phoenix Recovery Services for the provision of services in accordance with the Department of Commerce 10B Home Security requirements for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders. Compensation shall not exceed a total of \$12,000 for reimbursement of rent and shelter related expenses. The Agreement shall commence on April 1, 2017, and continue until June 30, 2017. **(Contract No. C20170155)**

d) PUBLIC WORKS:

8. Resolution awarding the bid for Maintenance of Restoration Projects at 11 sites within Skagit County to SMS - Superior Maintenance Solutions in the amount of \$36,498.34. **(Resolution No. R20170074)**

9. Resolution awarding the bid for the purchase of One (1) New Latest Model Excavator to Van's Equipment Company in the amount of \$99,990.35. **(Resolution No. R20170075)**
10. Resolution approving maps, plans and specifications, and calling for bids for the 2017 HMA (Hot Mix Asphalt) Overlay Project #ESHMA17-1. The bid opening is scheduled to take place on Monday, April 17, 2017, at 2:30 p.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20170076)**
11. Personal Services Agreement with Oceatec Marine Services Ltd. to provide marine surveying and consulting work and/or services as related to damaged outdrive thruster unit for the M/V Guemes, as directed by county staff. Compensation shall not exceed \$9,500 and is based on a rate schedule. The agreement shall commence on the date of execution and continue until April 30, 2018. **(Contract No. C20170156)**
12. Vendor Services Agreement with Martin Marietta Materials for the procurement of various quantities of gravel and rock products for road maintenance as described in Exhibit "A". Compensation shall not exceed \$200,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170157)**
13. Vendor Services Agreement with Ericksen & Svendsen Inc. for the procurement of various quantities of gravel products for road maintenance as described in Exhibit "A". Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170158)**
14. Vendor Services Agreement with Pape Machinery, Inc. to provide equipment rental for various projects, as described in Exhibit "A". Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170159)**
15. Vendor Services Agreement with United Rentals (North America), Inc. to provide equipment rental for various projects, as described in Exhibit "A". Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170160)**
16. Vendor Services Agreement with Hilfiker Retaining Walls for the procurement of slope stabilization products for road maintenance as described in Exhibit "A". Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170161)**
17. Vendor Services Agreement with LB&R Logging-Casey's Pit for the procurement of various quantities of gravel and rock products for road maintenance as described in Exhibit "A". Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170162)**
18. Vendor Services Agreement with Arrow Launch Service, Inc. to provide Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island. Compensation shall not exceed \$109,000 and is based on a rate schedule. The Agreement shall commence on March 31, 2017, and continue for two years with the option to extend the term for an additional two years. **(Contract No. C20170163)**
19. Amendment No. 1 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20160566 with GeoEngineers, Inc. to provide geotechnical engineering for the Cascade River Road Slide Repair Project #ES97950-10. This Amendment updates the Scope of Work and Summary of Costs to remove sub-consultant Boretec and add a new sub-consultant Kingworks Consulting Engineers, PLLC. The new Summary of Costs reduces compensation by \$830 for a new total amount not to exceed \$41,493. All other terms and conditions remain the same, including the term which continues until December 31, 2018. **(Item removed from Consent for consideration at a later date)**

20. Amendment No. 1 to Grant Agreement No. C20150166 with the Washington State Department of Ecology (DOE), Agreement No. WQC-2015-SkCoPW-00034, to contribute funding for the restoration and enhancement of Trumpeter and Nookachamps Creeks. This Amendment extends the term an additional year, ending November 30, 2018, in order to allow for the completion of the installation of plantings and livestock exclusion fencing and to allow for the maintenance of the newly installed plantings. All other terms and conditions remain the same, including compensation: DOE will contribute \$248,663 in funding with Skagit County providing a match of \$82,887.67. **(Amendment No. A20170026)**
- e) SHERIFF:
 21. Harley-Davidson Law Enforcement Vehicle Lease Agreement with Smernis Enterprises, Inc. dba Sound Harley-Davidson for the lease of three (3) replacement motorcycles. The lease amount for each motorcycle shall not exceed \$2,713.82 for the entire 24-month period for a total lease amount not to exceed \$8,141.46. This Agreement is ratified to commence on March 10, 2017, and shall continue until March 9, 2019. **(Contract No. C20170164)**
 22. Interlocal Cooperative Agreement with Skagit Transit System to provide work crew services under the County's Offender Work Crew Program. Compensation from Skagit Transit to Skagit County shall not exceed \$20,000 per calendar year. This Agreement is ratified to commence on January 1, 2017, and shall continue until December 31, 2021. **(Contract No. C20170165)**

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$285,232.67 (Transmittal No. C-44-17); and
 - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,730.80 (Transmittal No. C-45-17); and
 - c) Warrants numbered 458801 through 459165 from Clearing Fund 696 in the total dollar amount of \$1,335,023.55 (Transmittal No. C-46-17); and
 - d) Payroll warrants numbered 380285 through 380997 in the total dollar amount of \$1,236,253.93 (Transmittal No. P-11-17); and
 - e) Junior District Payroll warrants numbered 815297 through 815433 in the total dollar amount of \$250,212.05 (Transmittal No. P-12-17).

VII. **MISCELLANEOUS:**

- a) **FACILITIES MANAGEMENT:**
 1. Resolution to amend Resolution No. R20170043 to dispose of County owned real property located at 1101 East College Way, Mount Vernon, WA through the public auction process. This Resolution sets a minimum sale price of \$745,000 for all three parcels (P25952, P25970 and P107836) to be sold as one unit. **(Resolution No. R20170077)**

Facilities Director Dan Fitting provided additional information on the miscellaneous item amending Resolution No. R20170043.

A motion was made by Commissioner Janicki to approve the Resolution to amend Resolution No. R20170043 as presented by Mr. Fitting. Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Kenneth A. Dahlstedt's absence was excused

VIII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:53 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board