

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 20, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, March 20, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Monday, March 20, 2017, from 2:30 p.m. to 2:35 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and provided legal advice to the Board of County Commissioners: Senior Civil Deputy Prosecuting Attorney Will Honea. Other attendees: County Administrator Tim Holloran.

- e) \*3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA DISCUSSION ITEMS:

There were no discussion items.

V. CONSENT AGENDA FOR MONDAY, MARCH 20, 2017 (items 1 through 24):

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 24, including all items requiring ratification, vouchers and warrants for Monday, March 20, 2017. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, March 13, 2017. **(Approved)**
- 2. Record of the Proceedings for Tuesday, March 14, 2017. **(Approved)**

b) BOARD OF EQUALIZATION:

- 3. Resolution authorizing the Skagit County Board of Equalization to conduct taxpayer appeal hearings outside the 28-day period which began on July 15, 2016 for the 2016 assessment year. Pursuant to the Revised Code of Washington, when taxpayer petitions filed exceed 25 or 10% of the number of petitions filed in the preceding year, the Board of

Equalization may meet outside of the 28-day period. As of October 31, 2016, 250 appeals were filed with the Skagit County Board of Equalization for the 2016 assessment year. **(Resolution No. R20170064)**

c) BUDGET AND FINANCE:

4. Personal Services Agreement with the Economic Development Alliance of Skagit County to develop a countywide fiber optic plan in consultation with the Communications Network Consortium created pursuant to Skagit County Contract No. C20050338. Compensation shall not exceed \$35,000. This Agreement is being ratified since the contractor failed to complete the project and invoice for services within the original contract period. The Agreement commenced on July 19, 2016, and shall continue until December 31, 2017. **(Contract No. C20170139)**

d) FACILITIES MANAGEMENT:

5. Amendment No. 1 to Grant Program Agreement No. TCPRA-2015-SkCoCA-00049, Skagit County Contract No. C20160282, with the State of Washington Department of Ecology (Ecology) to provide Toxics Cleanup Remedial Action Grant to conduct assessment and cleanup of the new jail site. The total cost of the project is \$2,500,000: Ecology will pay Skagit County an amount not to exceed \$2,000,000; and Skagit County's share of the project shall not exceed \$222,222.22. This Amendment changes the expiration date of the Agreement from June 30, 2017, to June 30, 2019. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170020)**
6. Personal Services Agreement with Culligan Northwest to provide hot/cold water dispensers and weekly bottle water delivery at the Skagit County Courthouse, located at 205 West Kincaid Street in Mount Vernon; Administration Building, located at 700 South 2nd Street in Mount Vernon; and the Courthouse Annex, located at 603 South 3rd Street in Mount Vernon. Total compensation shall not exceed \$9,500 and is based on the rate of \$4 per bottle of water. The Agreement shall commence April 1, 2017, and continue until March 31, 2020. **(Contract No. C20170140)**
7. Change Order No. 2 to Construction Agreement No. C20160433 with Axthelm Construction Inc. to remodel the Skagit County Parks and Recreation Building located at 1730 Continental Place in Mount Vernon. This Change Order includes the following modifications: add one new type F light fixture; repair fiber optic conduit; add additional paving repairs/patches at the existing parking lot and add speed bumps. Compensation for work is increased by \$10,783.24. Total compensation shall not exceed \$335,865.52 plus applicable sales tax. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170021)**

e) GEOGRAPHIC INFORMATION SERVICES:

8. Amendment No. 1 to General Services Administration Federal Supply Schedule Contract No. GS-35F-0801N Agreement, Skagit County Contract No. C20160494, with Pictometry International Corp. for the purchase and licensing of Pictometry aerial imagery products. This Amendment expands the aerial flight area to include the Upper Baker Lake area which will help Puget Sound Energy monitor the Baker Dam and will benefit all of the Pictometry Partners. This expansion in the aerial flight area will cost an additional \$2,000. Puget Sound Energy has agreed to pay the additional cost. All other terms and conditions of the original Agreement remains in effect including the annual license fee of \$59,654.06 to be paid to Pictometry International. This is a six-year Agreement and the compensation amount shall not exceed \$359,924.36. Products and costs are to be shared with nine other agencies. **(Amendment No. A20170022)**
9. Interlocal Cooperative Agreement with Skagit River System Cooperative to establish a cost sharing partnership for pictometry imagery and software. Compensation to Skagit County shall not exceed a total of \$15,000. The Agreement shall commence on the date of execution and shall continue until June 1, 2019. **(Contract No. C20170141)**

f) INFORMATION SERVICES:

10. Subscription Agreement with Cisco WebEx LLC to provide Web Conferencing Hosting

services for five (5) host licenses at a rate of \$245 per month plus applicable sales tax. The host accounts shall be dedicated as follows: general use - three (3); Public Works - one (1) Public Health (1). Compensation shall not exceed \$2,940 per year plus applicable sales tax. The Agreement shall commence on the date of execution, and shall renew automatically and continue until terminated. **(Contract No. C20170142)**

11. Amendment No. 2 to Subscription Agreement No. C20110371 with AV Capture All, Inc. for digital recording of Skagit County District, Superior Court sessions; and the Commissioners' Hearing Room. This Amendment provides a license to install the AV Capture software in the courtroom to digitally record audio. The price of the new license will be the same as the other 9 licenses and will be adjusted accordingly pursuant to the terms of Amendment No. 1. This Amendment increases compensation by \$1,081 per year for a new compensation amount not to exceed \$12,000. The new license will take effect on July 1, 2017, and will be pro-rated with the August 1, 2017, billing. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170023)**

g) PARKS, RECREATION AND FAIR:

12. Agricultural Access Easement between Skagit County (Grantor) and J & L Real Estate, LLC, (Grantee) for Assessor's Tax Parcel numbers P110318; P27782; P109228; and P27828, located in the area of the Centennial Trail, a county-owned property along portions of the old north/south abandoned Burlington Northern railroad right of way, and further described in Exhibits "A", "B", "C" and "D". The Easement is granted by the Grantor as a permanent, perpetual, non-exclusive, limited access easement for the benefit of the Grantee to provide the limited right of ingress and egress by foot and/or with farm vehicles and agricultural equipment, to be used for agricultural purposes (specifically including, but not necessarily limited to, the operation of a dairy farm). **(Contract No. C20170143)**

h) PUBLIC HEALTH:

13. Personal Services Agreement with Denna Vandersloot dba Vandersloot Training and Consulting to identify evidence-based, recovery-focused treatment model(s) to provide high quality integrated behavioral health services to individuals with acute and chronic substance use and/or mental disorders. The research will focus on identifying models that have sustainable funding and have a strong evidence-base for achieving strong therapeutic outcomes. Compensation shall not exceed \$8,700 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20170144)**
14. Amendment No. 11 to Consolidated Contract with the State of Washington Department of Health Contract No. C17124, Skagit County Contract No. C20140646, for the delivery of public health services as described in Exhibit "A", Statement of Work. This Amendment adds Statements of Work for the NEP Onsite Sewage Management Round 6 - Effect November 1, 2015. Compensation to Skagit County remains unchanged at an amount not exceed \$1,104,375. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination date of December 31, 2017. **(Amendment No. A20170024)**

i) PUBLIC WORKS:

15. Resolution awarding the bid for the Public Works Landscaping Project to At Work for the total amount of \$18,534. **(Resolution No. R20170065)**
16. Vendor Services Agreement with Herc Rentals, Inc. to provide equipment rental for various projects, as described in Exhibit "A". Compensation shall not exceed \$150,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170145)**
17. Vendor Services Agreement with Birch Equipment Company, Inc. to provide equipment rental for various projects, as described in Exhibit "A". Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170146)**

18. Vendor Services Agreement with Van's Equipment Company to provide equipment rental for various projects, as described in Exhibit "A". Compensation shall not exceed \$200,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170147)**
  19. Vendor Services Agreement with NW Relining, LLC., to provide equipment rental for various projects, as described in Exhibit "A". Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170148)**
  20. Vendor Services Agreement with Powerscreen of WA to provide equipment rental for various projects, as described in Exhibit "A". Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until March 31, 2018. **(Contract No. C20170149)**
- j) SHERIFF:
21. Resolution authorizing acceptance of award funds from a Federal Financial Assistance Grant application between the Washington State Parks and Recreation Commission and Skagit County to assist with recreational boating safety programs. **(Resolution No. R20170066)**
  22. Federal Financial Assistance Grant between the Washington State Parks and Recreation Commission and Skagit County to assist with recreational boating safety programs. Skagit County has been awarded a grant in the amount of \$15,459.51. The grant period commenced on March 1, 2017, and continues until September 30, 2017. **(Contract No. C20170150)**
  23. Sector Service Level Agreement, WSP No. C100393GSC, with the Washington State Patrol (WSP) to define the roles and expectations regarding the Statewide Electronic Collison and Ticket Online Records (SECTOR) processes including a method for resolving technical issues. There is no compensation associated with this Agreement. This Agreement is being ratified to commence on October 15, 2009, and shall continue until June 30, 2014. **(Contract No. C20170151)**
  24. Amendment No. 1 to Sector Service Level Agreement, WSP No. C100393GSC, with the Washington State Patrol (WSP) to define the roles and expectations regarding the Statewide Electronic Collison and Ticket Online Records (SECTOR) processes including a method for resolving technical issues. This Amendment revises the project contact information and the period of performance is extended until terminated. There is no compensation associated with this Agreement. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170025)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 458010 through 458800 from Clearing Fund 696 in the total dollar amount of \$4,929,594.67 (Transmittal No. C-43-17).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:34 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt , Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board