

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 13, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, March 13, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:01 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services; Public Works; Central Services: Information Services, Geographic Information Services, Records Management; and Emergency Medical Services

b) 10:00 a.m. - 11:00 a.m. Board of Health:

1. Presentation by Deanna Vandersloot: Recovery Housing and Supported Employment

Consultant Denna Vandersloot provided data regarding employment and housing data in Skagit County for people returning to the community after treatment for a substance use disorder.

The PowerPoint provided by Ms. Vandersloot can be found here:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/03132017/>

Ms. Vandersloot reported that 48% of people returning to the community after treatment were homeless, that only 1% returned with employment (part-time), 52% of people had a high school degree, and 65% of people had been court ordered for treatment.

Ms. Vandersloot also reported on what resources were available to people leaving treatment. She said that Skagit County had 122 beds for people needing recovery housing, but that they were often full and that approximately 210 people were leaving treatment each year with no place to live who would benefit from recovery housing.

Ms. Vandersloot briefed the Board on the levels of recovery housing: inpatient treatment, recovery housing, clean and sober housing, and Oxford housing. She said that individuals who were able to remain in Oxford housing for 6 months after substance use disorder treatment had a 16% relapse rate compared with 40 – 60% relapse rate for individuals who were released to an unknown housing situation.

Discussion was held regarding the cycle of relapse within the current system and the need for improved care.

2. Update from David Jefferson and Joe Valentine: Behavioral Health

North Sound Behavioral Health Organization Executive Director Joe Valentine provided updates on behavioral health facilities, treatment, funding, and additional facilities needed for the North Sound region. He outlined a Capital Budget Request that was being supported by Snohomish, Skagit, Island, San Juan and Whatcom Counties. Discussion was held on the behavioral health crisis and the need to meet the needs of residents.

The overview provided by Mr. Valentine can be found here:

Community Health Analyst David Jefferson provided information to the Board regarding the planning occurring in Public Health and with providers for a shift in healthcare in 2020.

Discussion was held on additional ways to collaborate between Public Health, the Behavioral Health Organization, hospitals, and other providers to strengthen the system and serve the community. County Administrator Tim Holloran discussed the team approach being taken to accomplish the task and he thanked many individuals in the room for their leadership.

The overview provided by Mr. Jefferson can be found here:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/03132017/>

Chair Wesen recessed the proceedings at 11:03 a.m.

- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. - 3:30 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, March 13, 2017, from 2:34 p.m. to 2:55 p.m., the purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Civil Deputy Prosecuting Attorney Will Honea, Prosecuting Attorney Rich Weyrich, and Chief Civil Deputy Prosecuting Attorney Melinda Miller. Also present from the Sheriff's Office was Sheriff Will Reichardt, Greg Adams, and Fred Harrison. Other attendees included Planning and Development Director Dale Pernula with Assistant Director Ryan Walters, Code Compliance Officer Sandra Perkins, Director of Public Health Jennifer Johnson, and Environmental Health Specialist Matt Kaufman.

#### IV. CONSENT AGENDA DISCUSSION ITEMS:

Chair Wesen reconvened the proceedings at 1:31 p.m.

Parks and Recreation Director Brian Adams provided additional information on Consent Agenda item no. 8.

Assistant Director of Planning and Development Services Ryan Walters provided additional information on Consent Agenda item no. 9.

Equipment Rental and Revolving Fund Manager Mike Elde provided additional information on Consent Agenda item no. 14.

River Improvement/Watershed Planner Kara Symonds provided additional information on Consent Agenda item no. 17.

Chad Clark with the Skagit County Sheriff's Office provided additional information on Consent Agenda item no. 20.

#### V. CONSENT AGENDA FOR MONDAY, MARCH 13, 2017 (items 1 through 21):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda items 1 through 21, including all items requiring ratification, vouchers and warrants for Monday, March 13, 2017. Commissioner Janicki seconded the motion.

The vote passed unanimously.

##### a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 6, 2017. **(Approved)**
2. Record of the Proceedings for Tuesday, March 7, 2017. **(Approved)**

3. Resolution to reappoint Mindy Coslor to the Central Skagit Rural Partial-County Library District Board of Trustees for a five-year term. Ms. Coslor's current term expires March 25, 2017. Her new term will end March 25, 2022. **(Resolution No. R20170053)**
- b) AUDITOR:
4. Resolution to call for a public hearing to consider testimony regarding amending Skagit County Code Chapter 1.20 Adjusting Boundary Lines of Skagit County Voting Precincts in the Cities of Mount Vernon, Anacortes, Burlington, and Unincorporated Skagit County. The public hearing is scheduled to take place on Tuesday, April 4, 2017, at 9:30 a.m. or as soon thereafter as possible. **(Resolution No. R20170054)**
- c) GEOGRAPHIC INFORMATION SERVICES:
5. Interlocal Cooperative Agreement with Public Utility District No. 1 to establish a cost sharing partnership for pictometry imagery and software. Compensation to Skagit County shall not exceed a total of \$15,000. The Agreement shall commence on the date of execution and shall continue for two (2) years. **(Contract No. C20170127)**
  6. Interlocal Cooperative Agreement with Puget Sound Energy to establish a cost sharing partnership for pictometry imagery and software. Compensation to Skagit County shall not exceed a total of \$15,000. The Agreement shall commence on the date of execution and shall continue on June 1, 2019. **(Contract No. C20170128)**
  7. Interlocal Cooperative Agreement with the City of Mount Vernon to establish a cost sharing partnership for pictometry imagery and software. Compensation to Skagit County shall not exceed a total of \$10,000. The Agreement shall commence on the date of execution and shall continue for two (2) years. **(Contract No. C20170129)**
- d) PARKS, RECREATION & FAIR:
8. Vendor Services Agreement with Northwest Playground Equipment, Inc. to provide playground equipment and a perimeter concrete sidewalk, including installation, at Cleveland Park. Compensation shall not exceed \$76,696.14. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20170130)**
- e) PLANNING AND DEVELOPMENT SERVICES:
9. Resolution to adopt a new fee schedule for the Planning and Development Services Department. **(Resolution No. R20170055)**
- f) PUBLIC HEALTH:
10. Resolution to call for a public hearing to consider testimony regarding the HOME Investment Partnerships Program: Consolidated Plan Action Plan for 2017-2018. The public hearing is scheduled to take place on Monday, April 3, 2017, at 11:30 a.m. or as soon thereafter as possible. **(Resolution No. R20170056)**
  11. Resolution to call for a public hearing to consider testimony regarding an Application for Community Development Block Grant funding to assist Community Action of Skagit County with the provision of critical needs resources and services at the East County Resource Center. The public hearing is scheduled to take place on Monday, April 3, 2017, at 10:30 a.m. or as soon thereafter as possible. **(Resolution No. R20170057)**
  12. Personal Services Agreement with Compass Health to provide two trainings, each up to 30 people each, for Public Health's contracted Low Income and Homeless Housing services providers. One training will be focused on Adult Mental Health First Aid and the other Youth Mental Health First Aid. Compensation shall not exceed \$5,512. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20170131)**
- g) PUBLIC WORKS:

13. Resolution amending Resolution No. R20170006 to modify and re-establish the amount in the Imprest Cash Fund for Solid Waste Fund 401. It is necessary to increase the amount of this fund by an additional \$800, bringing the total balance of the Imprest Cash Fund for the Ovenell Recycling and Transfer Station; Sauk Transfer Station; and Clear Lake Compactor Site to \$2,560. **(Resolution No. R20170058)**
14. Resolution to call for bids for One (1) New Latest Model Boom Truck to replace a 1994 boom truck in the road operation division fleet. The bid opening is scheduled to take place on Monday, April 3, 2017, at 2:30 p.m. or as soon thereafter as possible. **(Resolution No. R20170059)**
15. Resolution to call for a public hearing to consider testimony regarding the Application for a Franchise Agreement with Strell's West Beach Tracts Association to install, operate, and maintain Facilities for the purposes of a water utility system across certain roads and rights-of-way in the defined Franchise Area. The public hearing is scheduled to take place Tuesday, April 4, 2017, at 8:30 a.m. or as soon as possible thereafter. **(Resolution No. R20170060)**
16. Personal Services Agreement with Larry Eifert to develop a custom illustration for an interpretive sign at Washington Park in Anacortes. The project is 100% grant funded under Task 4 of Department of Ecology Grant Agreement No. SEANWS-2016-SkCoPW-00003 and will not exceed \$5,000. The Agreement is being ratified to commence on February 15, 2017, and shall continue until September 30, 2017. **(Contract No. C20170132)**
17. Personal Services Agreement with PND Engineers, Inc. for work related to the anticipated potential replacement of a breakwater, approach pier, gangway and floating dock serving Sinclair Island. Compensation shall not exceed \$77,833 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until February 28, 2018. **(Contract No. C20170133)**
18. Personal Services Agreement with Aspect Consulting, LLC to provide geotechnical engineering support related to the shoulder slide repair along Samish Island Road #30910. Compensation shall not exceed \$9,915. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20170134)**

h) SHERIFF:

19. Resolution declaring a sole source purchase for a property and evidence packaging system provided by CPI/Guardian for the Community Justice Center. **(Resolution No. R20170061)**
20. Interlocal Agreement with the Town of La Conner for law enforcement services. Compensation shall be paid quarterly to the County and shall not exceed \$915,090. The County will also provide additional officers and equipment at the Town's request at additional cost. The Agreement is being ratified to commence on January 1, 2017, and will continue through December 31, 2019. **(Contract No. C20170135)**

i) TREASURER:

21. Resolution authorizing an increase to the Treasurer's change fund by \$250 for a total of \$1,100. **(Resolution No. R20170062)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 457678 through 458007 from Clearing Fund 696 in the total dollar amount of \$5,083,043.92 (Transmittal No. C-40-17); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation

from Clearing Fund 696 in the total dollar amount of \$150,245.22 (Transmittal No. C-41-17); and

- c) Warrants numbered 458008 through 458009 from Clearing Fund 696 in the total dollar amount of \$2,635.31 (Transmittal No. C-42-17); and
- d) Payroll warrants numbered 379576 through 380284 in the total dollar amount of \$1,111,569.19 (Transmittal No. P-09-2017).

VII. MISCELLANEOUS AGENDA:

a) FACILITIES MANAGEMENT:

- 1. Personal Services Agreement with HKP Architects to provide design and construction administration for the installation of security fencing at the Public Safety Building campus located at 600 South Third Street in Mount Vernon and includes potential redesign of parking, landscaping, and coordination with other County security methods. Compensation shall not exceed \$75,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until June 1, 2018.

After Facilities Director Dan Fitting presented the miscellaneous item and answered questions:

A motion was made by Commissioner Janicki to approve to approve the Agreement with PSA with HKP Architects as presented (**Contract No. C20170136**) Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

VIII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 2:10 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Ron Wesen, Chair

\_\_\_\_\_  
Kenneth A. Dahlstedt, Commissioner

\_\_\_\_\_  
Lisa Janicki, Commissioner

ATTEST:

\_\_\_\_\_  
Clerk of the Board