

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 6, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, March 6, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:32 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 10:30 a.m. - 10:45 a.m. Certification of 2016 Fixed Asset Inventory

Financial System Administrator Chris Stamey presented the fixed asset inventory which was a complete listing of all County owned property purchased for \$500 or more. He said that also included in the listing were high risk County property purchased for \$300 or more; asset acquisitions; asset dispositions; computer and non-computer assets; capital and infrastructure assets; buildings and improvements; machinery and equipment; development rights; land; bridges; roads; and road right-of-ways.

Mr. Stamey said that the computer equipment and non-computer equipment purchases totaled \$1,513,642 in 2016 which was about \$300,000 less than the previous year's asset acquisitions. He reported that asset disposition revenue totaled \$211,219. He went on to explain the various methods that the County used to dispose of items.

A motion was made by Commissioner Dahlstedt to approve and certify the 2016 capitalized asset inventory for Skagit County. Commissioner Janicki seconded the motion.

The vote passed unanimously.

Chair Wesen recessed the proceedings at 10:45 a.m.

- d) 11:00 a.m. - 12:00 p.m. Closed Record Appeal Hearing of No. PL17-0031 Submitted by Appellants David Geerts and Michael Geerts of Hearing Examiner's Remand Decision, Dated January 11, 2017, of Special Use Permit No. PL16-0007 Regarding a Proposal from Respondents Parallel Infrastructure/Skagit 911 to Construct a Wireless Telecommunications Tower and Equipment Shelter

Chair Wesen reconvened the proceedings at 11:00 a.m. and provided introductory remarks.

Scott Thomas, Counsel for Appellants David Geerts and Michael Geerts, provided an overview of the project and explained that David Geerts and Michael Geerts objected to the construction of the tower on the parcel because of the procedure the respondent used to select the site. He indicated that instead of identifying potential sites at which the tower could be located, and concentrating on those sites of a lower (more desirable) ranking as established by Skagit County 14.16720 (10) before proceeding to sites of higher (less desirable) ranking, the applicant selected a site of highest ranking and then used the Hatfield and Dawson Report to justify its site location and that no consideration was given to other sites.

Associate Planner Annie Matsumoto-Grah reported that pursuant to Resolution No. R20160242 which remanded the issue to the Hearing Examiner for review of the Applicant's submittal of additional evidence pursuant to Skagit County Code 14.16.720, the Applicant had submitted the required additional technical information. She said that the Hearing Examiner had determined that the Applicants had met the requirements and that he issued his second decision of Approval with conditions.

Link to staff report and exhibits:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/03062017/>

Meridee Pabst, Counsel for Respondent Parallel Infrastructure, provided rebuttal arguments and said that the Appellants bore the burden of demonstrating that the Decision was "clearly erroneous," and that they must leave the Board with a definite and firm conviction that a mistake had been made. She indicated that the Appellants' arguments did not meet their burden and requested that the Board deny the appeal and affirm the Hearing Examiner's Decision.

Mr. Thomas provided rebuttal arguments.

Chair Wesen noted that the Board would render a decision on Tuesday, March 21, 2017, at 10:30 a.m. in Skagit County Commissioners' Hearing Room.

Chair Wesen recessed the proceedings at 11:25 a.m.

- e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- f) \*2:30 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Friday, March 3, 2017, from 1:00 p.m. to 1:50 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Chief Civil Deputy Prosecuting Attorney Melinda Miller, and Civil Deputy Prosecuting Attorney Julie Nicoll. Other attendees: County Administrator Tim Holloran, Planning and Development Services Director Dale Pernula, Planning and Development Services Assistant Director Ryan Walters and Senior Planner Kirk Johnson.

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Monday, March 6, 2017, from 2:35 p.m. to 3:02 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Senior Civil Deputy Prosecuting Attorney Will Honea. Other attendees: County Administrator Tim Holloran.

- g) \*3:00 p.m. - 4:00 p.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Monday, March 6, 2017, from 3:00 p.m. to 4:00 p.m. The purpose of the executive session was Real Estate Sale - RCW 42.30.110(1)(c). (Matters relating to real estate sale or lease where public knowledge would impact price negotiations.) Other attendees: County Administrator Tim Holloran, Treasurer Katie Jungquist, Chief Civil Deputy Prosecuting Attorney Melinda Miller, Facilities Management Director Dan Fitting, and Budget and Finance Director Trisha Logue.

#### IV. CONSENT AGENDA DISCUSSION ITEMS:

Chair Wesen reconvened the proceedings at 1:30 p.m.

Chief Accountant Jana Robbins provided additional information about Consent Agenda item no. 7.

Budget and Finance Director Trisha Logue provided additional information about Consent Agenda items nos. 9, 10, and 11.

V. CONSENT AGENDA FOR MONDAY, MARCH 6, 2017 (items 1 through 49):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda items 1 through 49 including all items requiring ratification, vouchers and warrants for Monday, March 6, 2017. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, February 21, 2017. **(Approved)**
2. Record of the Proceedings for Wednesday, February 22, 2017. **(Approved)**
3. Resolution to rescind Resolution No. R20150358 and terminating the appointment of Faviola Lopez as a member of the North Sound Mental Health Organization Advisory Board, formerly known as the North Sound Mental Health Administration Advisory Board, due to Ms. Lopez's resignation. **(Resolution No. R20170035)**
4. Resolution to rescind Resolution No. R20160051 and terminating the appointment of Susie Spencer as a member of the North Sound Mental Health Organization Advisory Board, formerly known as the North Sound Mental Health Administration Advisory Board, due to Ms. Spencer's resignation. **(Resolution No. R20170036)**
5. Resolution to appoint Duncan West to a three-year term on the North Sound Behavioral Health Organization Advisory Board. Mr. West's term shall expire on February 28, 2020. **(Resolution No. R20170037)**

b) ADMINISTRATIVE SERVICES:

6. Personal Services Agreement with Northwest Innovation Resource Center (NWIRC) to provide programs that directly support the success of entrepreneurs and inventors and to partner with education institutions, Port of Skagit, Economic Development Alliance of Skagit County, business leaders and others to complete activities which will contribute to a sustainable entrepreneurial environment in Skagit County. Skagit County will compensate NWIRC an amount not to exceed \$25,000 for work performed. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20170098)**

c) AUDITOR:

7. Resolution to authorize Skagit County to exceed the 2016 adopted budget by the amount of the Net Pension Liability expenses and adjustments as required by Governmental Accounting Standards Board (GASB) Statement No. 68. **(Resolution No. R20170038)**
8. Vendor Services Agreement with Hart Intercivic for a one-year extended warranty and one-time preventative maintenance service call for two (2) Canon DR-G1130 Ballot Scanners. Compensation shall not exceed \$3,500. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20170099)**

d) BUDGET AND FINANCE:

9. Resolution to establish Skagit County's Cost Assessment Policy for 2016. **(Resolution No. R20170039)**
10. Resolution to establish the 2016 Cost Allocation amount to be charged to County funds. **(Resolution No. R20170040)**
11. Resolution to establish Skagit County's Insurance Cost Assessment Policy for 2016. **(Resolution No. R20170041)**
12. Resolution to call for a public hearing to consider testimony regarding the first quarter amendments to the 2017 Skagit County Budget. The public hearing is scheduled to take

place on Tuesday, March 21, 2017, at 10:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170042)**

13. Funding Agreement with the Economic Development Alliance of Skagit County (EDASC) which awards \$15,000 of Lodging Tax funds, pursuant to Washington State Substitute Bill 5647, to support marketing and advertising as authorized by Resolution No. R20160324. The Agreement commenced on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170100)**
- e) CORONER:
14. Personal Services Agreement with J. Matthew Lacy, MD, PLLC, to perform examinations, forensic autopsy, on-scene investigation and consultation as requested by the Skagit County Coroner's Office. Compensation shall not exceed \$80,000 and is based on a fee schedule. This Agreement is being ratified to commence on March 1, 2017, and continue until December 31, 2017. **(Contract No. C20170101)**
- f) FACILITIES MANAGEMENT:
15. Resolution to dispose of real property owned by Skagit County located at 1101 East College Way in Mount Vernon, also known as the Salvation Army Building. The Board of County Commissioners held a public hearing on October 25, 2016, at 9:30 a.m. in the Skagit County Commissioners' Hearing Room to consider testimony regarding the disposal of the property. On December 2, 2016, the Skagit County Treasurer held a bid opening and received no bids for the purchase of the real property. This Resolution authorizes the Skagit County Treasurer to schedule a public auction for the purpose of disposing of the surplus real property in accordance with the Revised Code of Washington (RCW) 36.34.080 through RCW 36.34.110. **(Resolution No. R20170043)**
  16. Amendment No. 2 to Vendor Services Agreement No. C20150349 with Guardian Security Systems Inc., to perform annual inspection and confidence testing and necessary repairs on automatic fire protection devices located at various Skagit County properties. This Amendment revises Exhibit "A" Scope of Services, Section A to include semi-annual inspections of the Fike FM-200 Clean Agent Fire Suppression System in the Skagit County Data Center, located at 2915 East College Way in Mount Vernon. Compensation remains unchanged at an amount not to exceed \$27,777 plus applicable sales tax. All other terms and conditions of the original Agreement shall remain in effect including the termination of August 16, 2018. **(Amendment No. A20170015)**
  17. Vendor Services Agreement with Environmental Abatement Services, Inc. to remove and dispose of mold contaminated materials. The abatement services are necessary due to a pipe leak from a hot water heater which caused mold in the hallway, server and storage room at the Port of Skagit Search and Rescue Building, located at 11525 Knudson Road in Burlington. Compensation shall not exceed \$5,456 plus applicable taxes. This Agreement is being ratified to commence on February 7, 2017, and shall continue for no more than six months from the date of execution. **(Contract No. C20170102)**
- g) GEOGRAPHIC INFORMATION SERVICES:
18. Interlocal Cooperative Agreement with the City of Sedro-Woolley to establish a cost sharing partnership for pictometry imagery and software. Compensation to Skagit County shall not exceed a total of \$10,000. The Agreement shall commence on the date of execution and shall continue for two (2) years. **(Contract No. C20170103)**
  19. Interlocal Cooperative Agreement with the Swinomish Indian Tribal Community to establish a cost sharing partnership for pictometry aerial imagery and software. Compensation to Skagit County shall not exceed a total of \$10,000. The Agreement shall commence on the date of execution and continue for two (2) years. **(Contract No. C20170104)**
  20. Interlocal Cooperative Agreement with the Port of Skagit to establish a cost sharing partnership for pictometry aerial imagery and software. Compensation to Skagit County shall not exceed a total of \$10,000. The Agreement shall commence on the date of execution and shall continue for two (2) years from. **(Contract No. C20170105)**

h) HUMAN RESOURCES:

21. Resolution to adopt the Health Insurance Portability and Accountability Act (HIPPA) Policies. **(Resolution No. R20170044)**

i) INFORMATION SERVICES:

22. Resolution calling for proposals for an IT Service Management (ITSM) and IT Asset Management (ITAM) System. **(Resolution No. R20170045)**
23. Interlocal Cooperative Agreement with the City of Anacortes for the provision of technology services. Skagit County shall invoice the City on a quarterly basis based on a service for compensation fee schedule. Compensation to Skagit County is estimated to be \$50,000. This Agreement is being ratified to commence on January 1, 2017, and shall continue until December 31, 2019. **(Contract No. C20170106)**
24. Amendment No. 2 to Services Agreement No. C20080599 with IBM for hardware support. This Amendment clarifies the Statement of Work for ServiceElite regarding the Spillman IBM service for the 2017 hardware and software support. The Agreement shall remain in effect until terminated. Compensation will vary depending on the type of services being provided. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20170016)**

j) OFFICE OF JUVENILE COURT:

25. Personal Services Agreement with Redwood Toxicology Laboratory, Inc. to perform drug and alcohol testing, specifically through screening of urine samples submitted by Skagit County's Office of Juvenile Court. Compensation shall not exceed \$25,000 and is based on a fee schedule. This Agreement is being ratified to commence on January 1, 2017, and shall continue until December 31, 2018. **(Contract No. C20170107)**

k) PARKS, RECREATION, AND FAIR:

26. Vendor Services Agreement with Tyler Smith, dba Smitty Built Custom Homes for repair and maintenance work to complete the backstops at Walberg Field at the Skagit Playfields. Compensation shall not exceed \$9,500 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue for one year. **(Contract No. C20170108)**
27. Vendor Services Agreement with Gateway Septic Service, LLC to inspect and pump up to seven (7) septic systems in up to three (3) park locations in Skagit County, as mandated by the Skagit County Health Department. The annual health inspection will be set at a flat fee of \$200 per system; pumping service shall be \$275 per system; and the sanitary disposal rate will be \$130 for a 1000 gallon tank. Compensation shall not exceed \$16,000, including all applicable taxes, for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue for two (2) years. **(Contract No. C20170109)**
28. Vendor Services Agreement with United Site Services of Nevada, Inc. to provide delivery, rental, pumping, cleaning and removal of portable chemical toilets, which shall include Americans with Disabilities Act (ADA) accessible units, standard units; event units and deluxe units. These units will be delivered to designated locations, in and around Skagit County Parks and the Skagit County Fairgrounds. Compensation is based on a fee schedule and shall not exceed \$24,950 per year which includes applicable sales taxes. The Agreement shall commence on March 6, 2017, and continue for two (2) years. **(Contract No. C20170110)**
29. Funding Agreement with Skagit Land Trust (SLT) to provide reimbursement funding, at the rate of \$90 per hour, in exchange for the SLT providing assistance with the acquisition and permanent protection of lands in Skagit County that will contribute to a corridor for the County's planned Centennial Trail. The County will provide reimbursement in an amount not to exceed \$50,000 which is funded by the Special Pathways Fund which comes directly from gasoline tax revenues. The Agreement is

being ratified to commence on January 1, 2017, and shall continue until December 31, 2018. **(Contract No. C20170111)**

30. Vendor Services Agreement with Advantage Sports/Soccer City, Inc. to provide tee-shirts and other apparel with screening and printing for all 2017-2018 Recreation Programs. Compensation shall not exceed \$17,000, plus applicable sales tax, and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue for two (2) years. **(Contract No. C20170112)**

l) PROSECUTING ATTORNEY:

31. Personal Services Agreement Octavio Choi, MD, PhD, to provide expert witness services to the Skagit County Prosecutor's office in the matter of the State of Washington v. Jason Bechtel, Skagit County Superior Court Cause No. 15-1-00003-8, including but not limited to records review, pre-trial interviews, and testimony at trial. Compensation shall not exceed \$12,500 and is based on a fee schedule. This Agreement is being ratified to commence on February 9, 2017, and shall continue until December 31, 2017. **(Contract No. C20170113)**

m) PUBLIC HEALTH:

32. Amendment No. 2 to Personal Services Agreement No. C20160220 with Sunrise Services to provide clinically necessary behavioral health treatment services to the inmates at the Skagit County Jail and Juvenile Detention Center. This Amendment revises Exhibit "C" Compensation to include the professional services fee schedule. All other terms and conditions of the original Agreement shall remain in effect, including the term continuing until December 31, 2107, and total compensation remains at an amount not exceed \$183,000 which is based on a daily rate schedule, and is funded by the 1/10 of 1% chemical dependency or mental health treatment sales tax. **(Amendment No. A20170017)**
33. Amendment No. 1 to Personal Services Agreement No. C20160565 with Sunrise Services to provide integrated mental health and chemical dependency treatment services for Skagit County Mental Health Court clients. This Amendment replaces Exhibit "B" Scope of Work; and Exhibit "C" Compensation. Compensation is increased from an amount not to exceed \$105,000 to and amount not to exceed \$138,000 due to the increased cost of Eligible Direct Services. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2017. **(Amendment No. A20170018)**
34. Amendment No. 1 to Personal Services Agreement No. C20170048 with Phoenix Recovery Services to provide services to individuals enrolled in Skagit County Therapeutic Courts (Family Treatment Court; Adult Drug Court; Recovery Support Services for Drug Court and Family Treatment Court). This Amendment replaces Exhibit "B" Scope of Work; and Exhibit "C" Compensation. Compensation is decreased from an amount not to exceed \$255,500 to and amount not to exceed \$213,500 due to a change in Fee for Service. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2017. **(Amendment No. A20170019)**
35. Vendor Services Agreement with Rick's Refrigeration to provide repair and replacement of defective parts of the Senior Nutrition Program's central and satellite kitchen equipment. Compensation shall not exceed \$14,000 and is based on a fee schedule. This Agreement is being ratified to commence on January 1, 2017, and shall continue for one year. **(Contract No. C20170114)**
36. Agency Partner Agreement with the Washington State Homeless Management Information System (HMIS) to provide facilitation of a client management system for the County's homeless population. There is no monetary compensation associated with this Agreement. The Agreement shall commence on the date of execution and shall continue until terminated. **(Contract No. C20170115)**

n) PUBLIC WORKS:

37. Resolution to award the bid for the purchase of 120 pieces of large woody debris (logs

with attached rootwads) Project #WA402000 for use in stormwater and restoration projects to Cherry Valley Logging, Co., in the amount of \$104,160. **(Resolution No. R20170046)**

38. Resolution to adopt the 2017 Annual Construction Program, Revision No. 1. This Revision reflects the addition of the following projects: Cook Road Signal Warning; Tyeer Road Culvert Replacement; Hot Mix Asphalt Overlay to include the intersection of Conway Frontage Road and Old Highway 99 South; and the Lafayette Road Improvement which will widen the road and install sidewalks. **(Resolution No. R20170047)**
39. Resolution to appoint Charles M. Tewalt to fill the vacant position of Commissioner Position No. 2 on the Skagit County Drainage District No. 21. Mr. Tewalt shall be appointed to serve until the next special district general election. **(Resolution No. R20170048)**
40. Resolution to award the bid for one (1) new, latest model, mechanics service truck to Northend Truck Equipment Inc. for \$138,223.58. This unit will replace an existing service truck in the equipment division fleet. The existing service truck will be sent out to auction. **(Resolution No. R20170049)**
41. Vendor Services Agreement with Miles Sand & Gravel to provide gravel and concrete products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$250,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018. **(Contract No. C20170116)**
42. Vendor Services Agreement with Lakeside Industries to provide gravel, rock, specialty and mixed asphalt products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$1,000,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018. **(Contract No. C20170117)**
43. Vendor Services Agreement with Beaver Lake Quarry Inc. to provide gravel and rock products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018. **(Contract No. C20170118)**
44. Vendor Services Agreement with Skagit Aggregates LLC to provide gravel products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018. **(Contract No. C20170119)**
45. Vendor Services Agreement with Granite Construction to provide gravel, specialty and mixed asphalt products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$200,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2018. **(Contract No. C20170120)**
46. Interlocal Cooperative Agreement with Skagit River System Cooperative to implement Phase 2B of the Illabot Creek Alluvial Fan Restoration Project. This work includes the final design and construction of two (2) new bridges on Rockport Cascade Road, removal of an additional 1,500 linear feet of levee, installing log jams, and actively reconnecting Illabot Creek with historic channels on the floodplain and alluvial fan. SRSC is providing 100% funding to Skagit County to manage Phase 2B, the estimated cost of the project is \$3,000,000. The Agreement shall commence on the date of mutual execution, and shall continue until completion of the project, or until December 31, 2018, whichever occurs sooner. **(Contract No. C20170121)**
47. Vendor Services Agreement with ZF Marine Propulsion Systems Miramar, LLC (Contractor) to provide parts and services for the M/V Guemes Ferry's transmissions. This work includes, but may not be limited to, a complete overhaul of the main engines and reduction gears. Skagit County will compensate the Contractor for parts and service

an amount not to exceed \$34,000. The Agreement shall commence on the date of execution and continue for two (2) years from the date of execution. **(Contract No. C20170122)**

48. Grant Agreement with the Washington State Military Department and the U.S. Department of Homeland Security Grant Agreement No. E17-183 for emergency management performance and prevention activities. The funding will be used to assist with training and exercises; planning and updating the Comprehensive Emergency Management Plan; operational readiness; public education and outreach; communications and warnings. Compensation to Skagit County shall not exceed \$69,159. The Grant Agreement start date was June 1, 2016, and shall terminate on September 30, 2017. **(Contract No. C20170123)**

o) **SHERIFF:**

49. Personal Services Agreement with Medical Teams International to provide a dental clinic, consisting of a mobile dental van staffed with a licensed dentist, driver/manager and, as determined by the dentist, assistants and other dental personnel, to provide necessary dental care for inmates at the Skagit County Jail. The dental clinic will be provided every four to eight weeks. Compensation shall not exceed \$15,000 per year and is based on a fee schedule. This Agreement is being ratified to commence on January 1, 2017, and shall continue until December 31, 2018. **(Contract No. C20170124)**

V. MISCELLANEOUS AGENDA (ITEMS and 2):

a) **PLANNING AND DEVELOPMENT SERVICES:**

1. Interim Ordinance extending the time period for preliminary short subdivision approvals. **(Ordinance No. O20170002)**

Director Dale Pernula and Assistant Director Ryan Walters provided additional information about Miscellaneous Agenda item no. 1.

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda item no. 1. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

b) **PUBLIC WORKS:**

Water Resources Technician Tracy Alker provided additional information about Miscellaneous Agenda item no. 2.

Commissioner Janicki said that her husband was involved in the Lake Management District and that she would be recusing herself from voting on the Resolution.

2. Resolution to call for a public hearing to consider testimony regarding the intention to reestablish Lake Management District No. 4 (LMD 4) for Clear and Beaver Lakes pursuant to Chapter 36.61.030 of the Revised Code of Washington (RCW). The public hearing is scheduled to take place on Tuesday, April 18, 2017, at 8:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170050)**

A motion was made by Commissioner Dahlstedt to approve Miscellaneous Agenda item no. 2. Chair Wesen seconded the motion.

The vote passed unanimously.

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by



majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$270,765.37 (Transmittal No. C-29-17); and
- b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,784.05 (Transmittal No. C-30-17); and
- c) Warrants numbered 456720 through 457326 from Clearing Fund 696 in the total dollar amount of \$6,368,589.41 (Transmittal No. C-31-17); and
- d) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$65,075.90 (Transmittal No. C-32-17); and
- e) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$21.30 (Transmittal No. C-33-17); and
- f) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$227,300.99 (Transmittal No. C-34-17); and
- g) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$198,831.89 (Transmittal No. C-35-17); and
- h) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$90,575.34 (Transmittal No. C-36-17).
- i) Warrants numbered 457327 through 457677 from Clearing Fund 696 in the total dollar amount of \$2,703,516.43 (Transmittal No. C-37-17); and
- j) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$40,397.58 (Transmittal No. C-38-17); and
- k) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$157,479.74 (Transmittal No. C-39-17); and
- l) Payroll warrants numbered 378859 through 379575 in the total dollar amount of \$1,214,794.08 (Transmittal No. P-07-2017); and
- m) Junior District Payroll warrants numbered 815028 through 815172 in the total dollar amount of \$245,354.66 (Transmittal No. P-08-2017).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:48 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Ron Wesen, Chair

\_\_\_\_\_  
Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

\_\_\_\_\_  
Clerk of the Board