

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 13, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, February 13, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:34 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:45 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services; Public Works; Central Services: Information Services, Geographic Information Services, Records Management; and Emergency Medical Services
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 3:00 p.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Monday, February 13, 2017, from 2:32 p.m. to 3:03 p.m. The purpose of the executive session was Real Estate Sale - RCW 42.30.110(1)(c). (Matters relating to real estate sale or lease where public knowledge would impact price negotiations.) Attendees: Prosecuting Attorney Rich Weyrich; Chief Civil Deputy Prosecuting Attorney Melinda Miller; County Administrator Tim Holloran; Budget and Finance Director Trisha Logue; and Facilities Management Director Dan Fitting.

- d) *3:00 p.m. - 4:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Monday, February 13, 2017, from 3:05 p.m. to 3:55 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Prosecuting Attorney Rich Weyrich; Chief Civil Deputy Prosecuting Attorney Melinda Miller; and Civil Deputy Prosecuting Attorney Steve Fallquist. Other attendees: County Administrator Tim Holloran; Budget and Finance Director Trisha Logue; Human Resources/Risk Management Director Jessica Neill Hoyson; and Public Works Director Dan Berentson.

IV. CONSENT AGENDA DISCUSSION ITEMS:

Facilities Management Director Dan Fitting provided additional information about Consent Agenda items nos. 4 and 5.

Superior Court/Juvenile Court Administrator Lisa Tremblay provided additional information about Consent Agenda item no. 7.

Behavioral Health Program Coordinator Sarah Hinman provided additional information about Consent Agenda item no. 8.

Equipment/Facilities Division Manager Mike Elde provided additional information about Consent Agenda item no. 10.

Ferry Operations Division Manager Rachel Rowe provided additional information about Consent

Agenda item no. 12.

V. CONSENT AGENDA FOR MONDAY, FEBRUARY 13, 2017 (items 1 through 13):

A motion was made by Commissioner Janicki to approve Consent Agenda items 1 and items 3 through 13, including all items requiring ratification, vouchers and warrants for Monday, February 13, 2017. **(Consent Agenda item no. 2 will be considered for signature on Tuesday, February 21, 2017.)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 6, 2017. **(Approved)**
2. Record of the Proceedings for Tuesday, February 7, 2017. **(Consent Agenda item no. 2 will be considered for signature on Tuesday, February 21, 2017.)**
3. Resolution calling for bids for County legal printing for 2017 through 2018. The bid opening is scheduled to take place on Monday, March 20, 2017, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170022)**

b) FACILITIES MANAGEMENT:

4. Personal Services Agreement with Carletti Architects, P.S. to provide research, construction documents, technical specifications, and construction administration for a roof replacement project on the existing Skagit County Juvenile Detention Center located at 605 South Third Street in Mount Vernon. Compensation shall not exceed \$45,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until January 31, 2018. **(Contract No. C20170086)**
5. Personal Services Agreement with Pacific MicroRem, Inc. for a close-end equipment lease to provide the Smiths Detection 6040i X-ray imaging system, or comparable equipment, delivering an X-ray imaging capability for baggage and other small items at security checkpoints in Skagit County buildings as directed by the Facilities Management Department. The machines will be located at two Skagit County buildings and potentially the new County jail. The County shall pay \$500 per month per leased system plus applicable sales tax for the duration of the contract. In addition, the County shall pay a one-time fee of \$1,000 for delivery and installation of each system which includes training of operators and removal of the equipment at the conclusion of the contract. Total compensation for the duration of the contract shall not exceed \$60,000. The Agreement is being ratified to commence on January 23, 2017, and continues until January 31, 2020. **(Contract No. C20170087)**

c) INFORMATION SERVICES:

6. Interlocal Cooperative Agreement with Skagit Council of Governments (SCOG) to provide technology support services. Charges for products and services provided by the County will be based on actual costs incurred by the County. The Agreement is being ratified to commence on January 1, 2017, and continue until December 31, 2019. **(Contract No. C20170088)**

d) OFFICE OF JUVENILE COURT:

7. Resolution amending Resolution No. R20120377 and revising the assessment and collection of diversion fees from \$80 to \$100 per diversion case, effective March 1, 2017, the Skagit County Office of Juvenile Court will assess the fee to offset the costs of the diversion program. **(Resolution No. R20170023)**

e) PUBLIC HEALTH:

8. Funding Agreement with the Samish Indian Nation to distribute low-income funds pursuant to Substitute House Bill 2163. Funding will reimburse the Samish Indian

Nation for personnel, negotiated indirect costs, office supplies, and rental and emergency financial assistance to support clients of the homelessness diversion pilot program. Compensation shall not exceed \$30,000. The Agreement is being ratified to commence on January 1, 2017, and continues until June 30, 2017. **(Contract No. C20170089)**

f) PUBLIC WORKS:

9. Resolution awarding bids for rental equipment to the following eight (8) vendors: Birch Equipment Rental, Herc Rentals, Inc., NW Relining, LLC, Pape Machinery, Inc., Powerscreen of Washington, United Rentals (North America), Inc., Van's Equipment Co., and Xylem Dewatering Solutions, Inc., for anticipated annual usage in excess of \$25,000 for each vendor annually. **(Resolution No. R20170024)**
10. Resolution to award the bid for one (1) new latest model variable width hydrostatically driven chip spreader to PacWest Machinery, LLC for \$242,991.17 which includes the trade-in value of \$35,000 for the existing chip spreader. This unit will replace an existing chip spreader in the road operation division fleet. **(Resolution No. R20170025)**
11. Resolution to call for bids for landscaping maintenance at two (2) Guemes Island Ferry County-owned parking lots located near the Guemes Island Ferry terminal on 500 I Avenue in Anacortes; Skagit County road operations facility located at 201 East Avon Avenue in Burlington; Conway Roundabout located at the intersection of Pioneer Highway and Fir Island Road in Conway; South LaVenture Road, maintenance of the planting strip between Blackburn Road and Blodgett Road in Mount Vernon; and the transfer station located at 14104 Ovenell Road in Mount Vernon. The bid opening is scheduled to take place on Monday, March 6, 2017, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170026)**
12. Resolution to request qualifications for naval architecture and marine engineering services for the Skagit County Guemes Ferry Replacement Project #ESMVGUEMES. **(Resolution No. R20170027)**
13. Amendment No. 1 to Personal Services Agreement No. C20140054 with Skagit Fisheries Enhancement Group to assist Skagit County in the continuation of the Natural Resource Stewardship Program (NRSP). This Amendment reflects the recent grant extension awarded to Skagit County from the Department of Ecology as well as an additional grant from the Washington State Conservation Commission which amounts to an additional \$40,000. The new compensation amount shall not exceed \$340,000 and is 87.5% funded through the NRSP grant. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2017. **(Amendment No. A20170013)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$66,995.52 (Transmittal No. C-24-17); and
 - b) Warrants numbered 455905 through 455905 from Clearing Fund 696 in the total dollar amount of \$120,000 (Transmittal No. C-25-17); and
 - c) Warrants numbered 455906 through 456290 from Clearing Fund 696 in the total dollar amount of \$4,479,951.85 (Transmittal No. C-26-17); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$97,461.95 (Transmittal No. C-27-

17); and

- e) Payroll warrants numbered 378148 through 378858 in the total dollar amount of \$1,335,247.91 (Transmittal No. P-05-2017); and
- f) Junior District Payroll warrants numbered 814903 through 815027 in the total dollar amount of \$248,762.35 (Transmittal No. P-06-2017).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:58 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board