

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 30, 2017**

The Skagit County Board of Commissioners met in regular session on Monday, January 30, 2017, with Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present. Chair Ron Wesen excused.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 1:30 p.m. and excused Chair Wesen's absence.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator (Fifth Week - None Scheduled)
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 3:30 p.m. Executive Session (None Scheduled as of the date of this Notice)

There were no executive sessions scheduled for the week of January 30, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Emergency Medical Services Interim Director Kevin Chao provided additional information about Consent Agenda item no. 8.

Information Services Coordinator Mike Almvig provided additional information about Consent Agenda items nos. 13 and 14.

V. CONSENT AGENDA FOR MONDAY, JANUARY 30, 2017 (items 1 through 24):

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 24, including all items requiring ratification, vouchers and warrants for Monday, January 30, 2017. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Ron Wesen's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, January 23, 2017. **(Approved)**
- 2. Record of the Proceedings for Tuesday, January 24, 2017. **(Approved)**
- 3. Resolution approving the change of name of Skagit County Fire Protection District 13 to Skagit County Fire District 13. **(Resolution No. R20170013)**

b) ADMINISTRATIVE SERVICES:

- 4. Interlocal Cooperative Agreement with Washington State University (WSU) Extension to provide educational programs for Agriculture and Natural Resources; Family and Consumer Sciences, and Food Access; and 4-H/Youth Development in Skagit County. Compensation shall not exceed \$326,864. This Agreement is being ratified to commence on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170059)**

5. Personal Services Agreement with Robert K. Weidner to serve as Washington, D.C., government relations advisor to Skagit County and other counties of the Evergreen Forest County Group. Compensation shall not exceed \$15,000 and is based on a fee schedule. This Agreement is being ratified to commence on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170060)**
- c) BUDGET AND FINANCE:
6. Funding Agreement with the Northwest Agriculture Business Center (The Grain Gathering) which awards \$2,500 of Lodging Tax funds, pursuant to Washington State Substitute Bill 5647, to support marketing and advertising as authorized by Resolution No. R20160324. The Agreement commenced on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170061)**
 7. Funding Agreement with the Skagit Valley Festival of Family Farms which awards \$20,000 of Lodging Tax funds, pursuant to Washington State Substitute Bill 5647, to support marketing and advertising as authorized by Resolution No. R20160324. The Agreement commenced on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170062)**
- d) EMERGENCY MEDICAL SERVICES:
8. Amendment No. 3 to Personal Services Agreement No. C20140617 with Aero Skagit for the provision of trauma and verified ambulance services twenty-four (24) hours a day, seven (7) days a week. This Amendment increases monthly compensation for ALS services from \$56,232.17 to \$57,356.81. The term of the Agreement remains the same, ending on December 31, 2018. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20170005)**
- e) FACILITIES MANAGEMENT:
9. Vendor Services Agreement with ServiceMaster Restore to provide cleanup and mitigation services related to the vandalism that occurred at the Skagit County Jail located at 600 South 3rd Street in Mount Vernon. Services include, but are not limited to; water extraction, removal of broken glass, and sanitization of surfaces. Compensation is based on a fee schedule and shall not exceed \$5,541.50 including applicable sales tax, and. This Agreement is being ratified to commence on December 12, 2016, and continues for 30 days from the date of execution. **(Contract No. C20170063)**
 10. Amendment No. 1 Vendor Services Agreement No. C20150174 with Pratt Pest Management Northwest, Inc. to provide pest control and treatment services for the interior and exterior areas at 1700 East College Way and 600 South Third Street in Mount Vernon, and, additional sites as requested by Skagit County. This Amendment increases compensation by an additional \$3,300 due to the need for additional pest control services. The new compensation amount shall not exceed \$8,942 plus applicable sales tax. All other terms and conditions of the original Agreement shall remain unchanged and in effect. **(Amendment No. A20170006)**
- f) GEOGRAPHIC INFORMATION SERVICE:
11. Interlocal Agreement with the Port of Anacortes to establish a cost sharing partnership for Pictometry aerial imagery and software. Compensation to Skagit County for the two-year term of the Agreement shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20170064)**
- g) INFORMATION SERVICES:
12. Personal Services Agreement with Ivoxy Consulting, LLC to provide troubleshooting, configuration, architecture recommendations, software support, update support for NETApp (data storage software), VMWare systems (cloud and virtualization software and services), VEEAM (backup and recovery software), and Microsoft Exchange. Ivoxy Consulting will also provide training and other functions, as needed, to assist Skagit County in the management and operation of the NetApp Storage Area Network,

WMWare Virtual Server environment, VEEAM environment, and Exchange application. Compensation is based on a fee schedule and shall not exceed \$20,000 plus any applicable taxes. The Agreement shall commence on the date of execution and continues until December 31, 2017. **(Contract No. C20170065)**

13. Resolution authorizing the request to re-advertise proposals to replace the Skagit County Auditor's existing recording system and waive the requirement for the system to integrate with the established Core Electronic Management Systems, as defined in Resolution No. R20140171. **(Resolution No. R20170014)**
 14. Resolution authorizing the re-solicitation of proposals for an Inmate Communication System in the event that the Request for Proposals issued on December 12, 2016, does not meet minimum requirements. **(Resolution No. R20170015)**
- h) PROSECUTING ATTORNEY:
15. Personal Services Agreement with Von Briesen & Roper, s.c., to provide representation regarding Federal Indian law matters. Compensation shall not exceed \$10,000 and is based on fee schedule. This Agreement is being ratified to commence on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170066)**
 16. Resolution to call for a public hearing to consider testimony regarding the dissolution of the Bullerville Sewer District. The public hearing is scheduled to take place on Tuesday, February 21, 2017, at 2:45 p.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20170016)**
- i) PUBLIC HEALTH:
17. Memorandum of Agreement with the Washington State Homeless Management Information System (HMIS) to facilitate timely, efficient and effective information about services supporting persons and families who are homeless in Washington State, and to help measure results and outcomes of those services. The Skagit HMIS Collaborative has decided to participate in the Washington State HMIS to share electronic information with other HMIS user agencies about clients who have entered into the system. There is no monetary compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until terminated. **(Contract No. C20170067)**
 18. Agreement with Northwest Regional Council (Contract No. 201301-CDSME) to implement the Chronic Disease Self-Management Education Courses to Skagit County senior citizens at Skagit County Senior Centers. Compensation from Northwest Regional Council to Skagit County shall not exceed \$4,000 and is provided by grant funding from Older Americans Act, Title III-D. This Agreement is being ratified to commence on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170068)**
 19. Amendment No. 10 to Consolidated Contract with the State of Washington Department of Health Contract No. C17124, Skagit County Contract No. C20140646, for the delivery of public health services as described in Exhibit "A", Statement of Work. This Amendment adds Statements of Work for the Maternal & Child Health Block Grant, and the Office of Drinking Water Group A Program. This Amendment increases funding to Skagit County by an additional \$6,000 for a new compensation amount to Skagit County not exceed \$1,104,375. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination date of December 31, 2017. **(Amendment No. A20170007)**
- j) PUBLIC WORKS:
20. Resolution to award the bid for the procurement of maintenance materials to the following vendors: Beaverlake Quarry, McAsphalt Industries Limited, Miles Sand & Gravel, Lakeside Industries Inc., Skagit Aggregates, Erikson and Svendsen Inc., LB&R Logging (Casey's Pit), Martin Marietta Materials, Granite Construction, Isco Industries LLC., Roadwise Inc., and Hilfiker Retaining Walls. **(Resolution No. R20170017)**
 21. Amendment No. 2 to Vendor Services Agreement No. C20140076 with Meyer Sign and Advertising Company for the design and application of logos and graphics on County-

owned vehicles. The purpose of this Amendment is to extend the term of the Agreement for the continued provision of services. The new term will end February 23, 2018. Compensation remains the same and shall not exceed a total of \$20,000 and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170008)**

22. Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement No. C20130621 with Shearer Design LLC to provide on-call structural engineering services for Skagit County projects. This Supplemental Agreement amends the time for completion from February 28, 2017, to February 28, 2018. Compensation remains the same amount not to exceed \$350,000. All other terms and conditions of the original shall remain in effect. **(Amendment No. A20170009)**
23. Amendment No. 1 to Water Quality Stormwater Capacity Agreement No. WQSWCAP-1517-SkCoPW-00077 with Washington State Department of Ecology, Skagit County Contract No. C20160099, to award funds to Skagit County to continue implementing and managing the County's permit under the National Pollutant Discharge Elimination System Phase II. The FY2015-17 Biennial Municipal Stormwater Capacity - Building Grant, funded via the Model Toxics Contract Act (MTCA) account has been significantly reduced due to decreased oil revenues. This Amendment reduces funding to Skagit County from \$50,000 to \$25,000 due to a Department of Ecology revenue shortfall. All other terms and conditions of the original Agreement shall remain in effect. The termination date of the Agreement remains as March 31, 2017. **(Amendment No. A20170010)**

k) SHERIFF:

24. Vendor Services Agreement with SAFE Boats International, LLC to provide three (3) inboard motors pursuant to the specifications detailed in Skagit County Request for Bids Resolution No. R20160290. Compensation shall not exceed \$92,495 and is partially funded by FY2016 Port Security Grant #EMW-2016-PU-00076-S01. The Agreement shall commence on the date of execution and shall continue for one year from the date of execution. **(Contract No. C20170069)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$148,696.07 (Transmittal No. C-14-17); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$1,070.35 (Transmittal No. C-16-17); and
 - c) Warrants numbered 455245 through 455609 from Clearing Fund 696 in the total dollar amount of \$7,244,115.35 (Transmittal No. C-17-17).

VII. ADJOURNMENT:

Commissioner Dahlstedt adjourned the proceedings at 1:40 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt , Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board