

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 17, 2017**

The Skagit County Board of Commissioners met in special session on Tuesday, January 17, 2017, with Commissioner Lisa Janicki, and Commissioner Kenneth A. Dahlstedt present. Chair Ron Wesen excused.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 9:31 a.m.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - Commissioners/County Administrator with Planning and Development Services; Public Works; and Public Health Departments

b) 9:30 a.m. - 10:00 a.m. Board of Health:

1. Resolution Appointing Population Health Trust Membership

Public Health Director Jennifer Johnson and Community Health Analyst David Jefferson thanked the Board of Health for supporting the Population Health Trust (PHT). They talked about some of the accomplishments of the PHT including the completion of the comprehensive Community Needs Assessment, identification of a series of priorities, their focus on their first priority (the opioid crisis and their subsequent action plan), and plans to choose another priority to focus on.

Discussion was held regarding another benefit of bringing representatives together from multiple entities: a better understanding of each other's goals and challenges, increased trust, and greater alignment of work.

Discussion was also held on reducing the stigma surrounding substance abuse and chemical dependency.

A motion was made by Commissioner Janicki to approve the Resolution appointing members to the Population Health Trust (**Resolution No. R20170003**)
Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Ron Wesen's absence was excused

Population Health Trust members Dr. Connie Davis and Kari Ranten spoke about the positive benefits from meeting with a diverse group of community members.

Commissioner Dahlstedt recessed the proceedings at 9:49 a.m.

c) *9:30 a.m. Mount Vernon High School Civic Action Fair (Mount Vernon High School Library, 314 North 9th Street, Mount Vernon)

d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Commissioner Dahlstedt reconvened the proceedings at 11:30 a.m.

1. County and Individual Success Stories

No one was present to provide success stories.

2. Public Comment Period

Bill Stiles III of Sedro-Woolley was present to discuss a letter he received from Planning and Development Services dated January 5, 2017 regarding the Avery Lane Planned Unit Development. Mr. Stiles briefed the Commissioners on the response he was submitting to Planning and Development Services and informed the Commissioners that his father would be filing a lawsuit against Skagit County if the matter could not be reviewed further and resolved. The letter dated January 5, 2017 sent by Planning and Development Services can be found here:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/O1162017>

3. Miscellaneous Announcements

Commissioner Janicki announced that the Washington State Department of Natural Resources was accepting comments on their Draft Environmental Impact Statement regarding conservation strategies to protect the Marbled Murrelet seabird. She shared concerns about reduced timber harvest levels which would mean reduced revenue for public schools, hospitals, Emergency Medical Services, and counties.

Commissioner Dahlstedt announced that the Washington State legislature was in session and that he would be meeting with the Washington State Association of Counties and state law makers on issues important to Skagit County. Commissioner Dahlstedt recessed the proceedings at 11:39 a.m.

- e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- f) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of January 16, 2017.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Commissioner Dahlstedt reconvened the proceedings at 1:32 p.m.

Project Manager Jennifer Swanson provided additional information on Consent Agenda item no. 9. Discussion was also held on the upcoming informational public meeting scheduled on Wednesday, January 25, 2017, at 5:00 p.m. at 1800 Continental Place in Mount Vernon to learn more about demolition and reconstruction of the of the Burlington Northern Overpass bridge and choosing alternate driving routes.

Water Resources Section Manager Michael See provided additional information on Consent Agenda item no. 12.

V. CONSENT AGENDA FOR TUESDAY, JANUARY 17, 2017 (items 1 through 13):

A motion was made by Commissioner Janicki to approve Consent Agenda Items 1 through 13, including all items requiring ratification, vouchers and warrants for Tuesday, January 17, 2017. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Ron Wesen's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, January 9, 2017. **(Approved)**
- 2. Record of the Proceedings for Tuesday, January 10, 2017. **(Approved)**
- 3. Resolution to appoint Jason D. S. Benson to the Skagit County Parks and Recreation Advisory Board to serve the position vacated by Kerri Cook. Jason D. S. Benson shall serve the remainder of the term which expires on December 31, 2018. **(Resolution No. R20170004)**
- 4. Resolution to adopt Skagit County's social media policy and best practices. **(Resolution No. R20170005)**

b) BUDGET AND FINANCE:

5. Agreement with the Economic Development Association of Skagit County (EDASC) to award \$47,000 in economic development funds to provide administrative and marketing services for Skagit County. This Agreement is being ratified to commence on January 1, 2017, and shall continue through December 31, 2017. **(Contract No. C20170011)**

c) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with Hytech Roofing, Inc. to repair the leaking roof of the Concrete Community Center located at 45821 Railroad Avenue in Concrete. Compensation shall not exceed \$1,500. This Agreement is being ratified to commence on September 20, 2016, and shall continue through January 20, 2017. **(Contract No. C20170012)**

d) PUBLIC WORKS:

7. Resolution amending Resolution No. R20160076 to modify and reestablish the amount in the Imprest Cash Fund for Solid Waste Fund 401. It is necessary to increase the amount of this fund by an additional \$100, bringing the total balance of the Imprest Cash Fund for the Ovenell Recycling and Transfer Station; Sauk Transfer Station; and Clear Lake Compactor Site to \$1,760. **(Resolution No. R20170006)**
8. Resolution for the Approval of Contract Provisions and Specifications and calling for bids for the Temporary, Passenger-Only Ferry Service between Anacortes and Guemes Island. The bid opening is scheduled to take place on Monday, February 6, 2017, at 2:30 p.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20170007)**
9. Construction Contract Agreement with Cascade Bridge, LLC in the amount of \$11,984,514, per Resolution No. R20160352, for the Burlington Northern Overpass Project, #ES50510-8, Federal Aid #BRS-M291 (006). The Agreement shall commence upon execution and continue until completion of the project. **(Contract No. C20170013)**
10. Personal Services Agreement with Skagit Conservation Education Alliance to provide services to assist with the protection and improvement of water quality in saltwater shellfish growing and harvesting areas, consistent with the goals of the County's Shellfish Protection District, and in accordance with the Revised Code of Washington (RCW) 90.72. Compensation shall not exceed \$29,100 which is based on work performed or services rendered, labor, materials, supplies, equipment, and incidentals necessary to perform the work. This Agreement is being ratified to commence on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170014)**
11. Vendor Services Agreement with L & S Tire Company to process recyclable rubber products collected at various Skagit County Solid Waste sites. Compensation shall not exceed \$24,000 and is based on a fee schedule. This Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20170015)**
12. Amendment No. 2 to Vendor Services Agreement No. C20150267 with Northwest Aquatic Eco-Systems to provide aquatic surveys and lake treatment services to manage invasive and nuisance aquatic vegetation for Lake Management District No. 3 (LMD 3) at Lake Erie and Lake Campbell. The control strategy identified in the scope of work for this contract is consistent with the goals established in the Lake Erie and Lake Campbell Integrated Aquatic Vegetation Management Plan and includes: lake surveys, annual herbicide treatments, and map procurement. This Amendment increases compensation by \$5,932 to allow the contractor to treat the unexpected increased infestation of invasive Eurasian watermilfoil and prevent further spread. The term remains the same, ending May 31, 2017. Total compensation shall not exceed \$46,332 and is funded by annual assessments collected from the residents of LMD 3. All other terms and conditions of the original agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20170001)**

e) SHERIFF:

13. Resolution to award the bid for three (3) new outboard boat motors to Safe Boats International, LLC in the amount of \$92,494.47. Funding is provided through a Port Security Grant and marine unit budget. (**Resolution No. R20170008**)

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$63,709.75 (Transmittal No. C-03-17); and
 - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,613.45 (Transmittal No. C-05-17); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$36,290.51 (Transmittal No. C-06-17); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$9,584.44 (Transmittal No. C-07-17); and
 - e) Warrants numbered 454510 through 454807 from Clearing Fund 696 in the total dollar amount of \$5,181,447.10 (Transmittal No. C-08-17).

VII. ADJOURNMENT:

Commissioner Dahlstedt recessed the proceedings at 1:37 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board