

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 3, 2017**

The Skagit County Board of Commissioners met in regular session on Tuesday, January 3, 2017, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 11:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services and Public Health Departments

b) 11:00 a.m. - 11:10 a.m. Election of 2017 Chair of the Board of County Commissioners and Committee Assignments

A motion was made by Commissioner Dahlstedt nominate Commissioner Ron Wesen as the 2017 Chair of the Board of County Commissioners and approve the 2017 Committee Assignments Chair Janicki seconded the motion.

The vote passed unanimously.

c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

d) 1:30 p.m. - 2:30 p.m. CONSENT AGENDA DISCUSSION:

e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

e) 2:30 p.m. - 3:00 p.m. Jail Construction Update from Marc Estvold, Project Manager

g) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of This Notice)

Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki attended an executive session on Wednesday, January 4, 2017, from 10:02 a.m. to 10:55 a.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and provided legal advice to the Board of County Commissioners: Special Deputy Prosecuting Attorney to Skagit County Jason Cummings. Other attendees: County Administrator Tim Holloran; Planning and Development Services Director Dale Pernula; and Planning and Development Services Assistant Director Ryan Walters.

IV. CONSENT AGENDA FOR TUESDAY, JANUARY 3, 2017 (items 1 through 5):

Commissioner Janicki made a motion to approve Consent Agenda items 1 and 2, 4 and 5, Ratification Agenda items 6 through 9, vouchers and warrants for Tuesday, January 3, 2017. Commissioner Dahlstedt seconded the motion which passed unanimously. **(Consent Agenda item no. 3 was**

pulled for further consideration.)

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 19, 2016. **(Approved)**
2. Record of the Proceedings for Tuesday, December 20, 2016. **(Approved)**
3. Resolution to adopt Skagit County's social media policy and best practices. **(This item will be considered on the 01-17-2017, Consent Agenda.)**

b) PLANNING AND DEVELOPMENT SERVICES:

4. Resolution to dissolve the petty cash fund for the Planning and Development Services Department because there were very few cash transactions that occurred and there was a significant auditing requirements involved in managing the cash drawers. **(Resolution No. R20170001)**

c) PUBLIC WORKS:

5. Vendor Services Agreement with SSI Shredding Systems, Inc. to provide compactor maintenance, inspection, and repair of the compactor located at the Skagit County Recycling and Transfer Station, 14104 Ovenell Road in Mount Vernon, as authorized by the terms of the sole source resolution, Skagit County Resolution No. R20150294, dated September 21, 2015. Work will include parts and labor for diagnostic, welding, alignment, adjustment, hydraulic, or other repairs that are deemed necessary by the County. The Agreement shall commence on the date of mutual execution and shall continue for two years from the date of execution. Compensation shall not exceed \$30,000 and is based on a fee schedule. **(Contract No. C20170001)**

V. RATIFICATION AGENDA (items 6 through 9):

d) PUBLIC HEALTH:

6. Non-Research Subaward Agreement with Educational Service District 105, ESD 105 Contract No. 9001600044, for Northwest High Intensity Drug Trafficking Area (HIDTA) Prevention/Public Education Initiative to support initiatives aimed at reducing substance abuse and preventing the initiation of drug use. The Agreement commenced on January 1, 2016, and shall continue until December 31, 2017. Compensation to Skagit County shall not exceed \$9,975. **(Contract No. C20170002)**

e) PUBLIC WORKS:

7. Personal Services Agreement with the Skagit Watershed Council (SWC) to allow SWC to perform work and coordinate with 34 other member organizations to further salmon recovery in the Skagit Watershed to assist Skagit County as lead entity for salmon recovery grant funding pursuant to the Revised Code of Washington (RCW) 77.85. The Agreement commenced on January 1, 2017, and continues until December 31, 2017. Skagit County shall reimburse SWC an amount not to exceed \$30,000 which is based on work performed or services rendered, labor, materials, supplies, equipment, and incidentals necessary to perform the work. **(Contract No. C20170003)**
8. Interlocal Cooperative Agreement with Skagit Conservation District (SCD) to allow SCD to perform work to coordinate the development, implementation and maintenance of water quality programs in Skagit County and utilize SCD to meet the goals of Skagit County's Shellfish Protection District, in accordance with the Revised Code of Washington (RCW) 90.72. The Agreement commenced on January 1, 2017, and continues until December 31, 2017. Skagit County shall reimburse SCD an amount not to exceed \$243,000 which is based on work performed. **(Contract No. C20170004)**
9. Personal Services Agreement with Skagit Fisheries Enhancement Group (SFEG) to provide services to assist with the protection and improvement of water quality in saltwater shellfish growing and harvesting areas, consistent with the goals of the County's Shellfish Protection District, and in accordance with the Revised Code of Washington (RCW) 90.72. The Agreement commenced on January 1, 2017, and

continues until December 31, 2017. Skagit County shall reimburse SFEG an amount not to exceed \$30,000 which is based on work performed or services rendered, labor, materials, supplies, equipment, and incidentals necessary to perform the work.
(Contract No. C20170005)

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$35,745.30 (Transmittal No. C-176-16); and
 - b) Warrants numbered 453532 through 453931 from Clearing Fund 696 in the total dollar amount of \$6,895,752.50 (Transmittal No. C-177-16); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$8,250.33 (Transmittal No. C-178-16); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$98,206.00 (Transmittal No. C-179-16); and
 - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$12,665.74 (Transmittal No. C-180-16); and
 - f) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$84,838.29 (Transmittal No. C-181-16); and
 - g) Warrants numbered 453932 through 454264 from Clearing Fund 696 in the total dollar amount of \$10,643,129.85 (Transmittal No. C-182-16); and
 - h) Warrants numbered 454265 through 454266 from Clearing Fund 696 in the total dollar amount of \$92,192.40 (Transmittal No. C-183-16); and
 - i) Junior District Payroll warrants numbered 814476 through 814620 in the total dollar amount of \$256,695.47 (Transmittal No. P-48-16); and
 - j) Payroll warrants numbered 376032 through 376739 in the total dollar amount of \$1,203,396.77 (Transmittal No. P-49-16).

VII. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 3:03 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janiecki, Commissioner

ATTEST:

Clerk of the Board