

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 5, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, December 5, 2016, with Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present. Chair Lisa Janicki excused.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 10:04 a.m.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administration with Public Works, Planning and Development Services, and Public Health

b) 10:00 a.m. - 11:00 a.m. Planning and Development Services - Dale Pernula, Director:

1. Public Hearing: To Consider Testimony Regarding the 2017 Comprehensive Plan, Map and Code Amendment Docket

Mr. Pernula reported that 15 public petitions and 21 county petitions had been submitted for consideration to add to the 2017 docket. A memo from Planning and Development Services regarding the public hearing and providing information on the docket can be found here:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12052016>

Commissioner Dahlstedt provided an opening statement; limiting individual comments to 3 minutes in length in order to allow everyone present an opportunity to speak, and announced that the written comment period would remain open until Thursday, December 8, 2016, at 4:30 p.m.

Hal Rooks of Guemes Island and the Guemes Island Planning Advisory Committee (GIPAC) said that he believed most living on Guemes Island supported GIPAC's three proposed code amendments, that Planning and Development Services was considering removing two of the amendments from the docket in order to implement sooner on their work program, and that the amendments were meant to protect the water supply on Guemes Island, reduce the impacts of new development, and protect senior water rights.

Sally Stapp of Guemes Island supported the work of GIPAC and discussed the importance of water preservation and protection on Guemes Island. She also commented on P-7 and said that land designated as open space should remain in open space permanently.

Phyllis Bravinder of Guemes Island said she agreed with everything Sally Stapp said.

Michael Brown of Guemes Island and GIPAC discussed his support for rain water catchment on Guemes Island, and said that it would benefit other parts of the county too.

Jim Laurel of Fidalgo Island provided testimony in support of docketing P-12 and said that the current zoning allowed too many commercial uses which increased traffic, odors, and noise within the residential-like area.

Phyllis Woolworth of Forest Lane said she supported GIPAC's efforts to protect water on Guemes Island.

Brian Adams of Anacortes and Skagit County Parks and Recreation discussed C-1 and said that he believed Skagit County would be able to leverage grant funding for the installation of a boardwalk for Wiseman Creek.

Kathleen Jett of Anacortes supported docketing P-12, agreed with Mr. Laurel, and asked that South Fidalgo Island be zoned differently.

Roger Mitchell of Bow briefed the audience and Commissioners on the four proposals he submitted and encouraged supporters of his common-sense approaches to submit letters to the Commissioners.

Ron Hass of Bow said he was present on behalf of the property owners on Butler Hill and he expressed his support to docket PL15-0383 by Skagit Partners, LLC and said that it would help the educational system and economy.

Roger Robinson of South Fidalgo Island discussed P-12 and asked that it be docketed in order to discuss the creation of a new zone.

Randy and Aileen Good of Sedro-Woolley asked that P-2 and P-3 be docketed and provided testimony to also docket C-1 Wiseman Creek and C-2 Coast to Cascades.

Konrad Kurp of South Fidalgo Island shared that he had been a member of the South Fidalgo Planning Commission and he asked the Commissioners to protect the open space on Fidalgo Island and make a positive list of allowed uses.

Sheila Pritchett of Anacortes asked the Commissioners to docket P-12. She said that current zoning on South Fidalgo Island created conflict between neighbors and property owners.

Ellen Bynum of Friends of Skagit County provided testimony in support of docketing P-1, and against docketing PL15-0383 by Skagit Partners, LLC saying that it was not allowed by the Growth Management Act and did not match population projections.

Bob Carmichael, representing Skagit Partners, LLC provided testimony in support of docketing PL15-0383, saying that the Growth Management Act allowed the fully contained community and described the benefits that the new area would provide in Skagit County.

Roger Pearce of Anacortes asked the Commissioners to be careful about allowing large building developments in Skagit County and provided testimony in support of docketing P-12.

David Pearson of Anacortes shared that he worked on the South Fidalgo Subarea Plan many years ago and said that most of the ideas in their draft plan were well thought out and supported by the community. Mr. Pearson asked for the completion of the Subarea Plan, or, at the very least to docket P-12.

Tom Glade of Evergreen Islands provided testimony in support of docketing P-1, P-5, P-6, P-7, and P-12, and he read from a 1994 letter sent by the Department of Ecology regarding elevated chloride levels found in the ground water and to limit new construction within certain areas of Fidalgo Island due to the seawater intrusion.

Tom Conroy of Anacortes provided testimony in support of docketing P-12.

Dave Coleburn of Anacortes provided testimony against docketing P-12 saying that it was not fair to change zoning on South Fidalgo Island and disrupt the businesses that were already located there.

Seeing no one else wishing to provide testimony, Commissioner Dahlstedt announced that the Commissioners were scheduled to make a decision on December 20, 2016, and he recessed the proceedings at 11:03 a.m.

d) 2:30 p.m. - 3:30 p.m. Budget and Finance - Trisha Logue, Director:

1. Public Hearing: To Consider Testimony Regarding Property Tax Levies and the Skagit County Budget for 2017

Commissioner Dahlstedt reconvened the proceedings at 2:30 p.m. and introduced Trisha Logue. Ms. Logue provided information to the Commissioners on the 2017 budget process and provided an overview of the funds. The PowerPoint provided by Ms. Logue can be found here:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12052016>

Commissioner Dahlstedt opened the public hearing at 2:46 p.m.

Carol Ehlers of Fidalgo Island provided testimony regarding possible lost taxes by Skagit County and the Anacortes School District on a portion of Fidalgo Island and to not let the tax shift occur, she said that the county's recent Capital Facilities Plan was great, but was disappointed to see the Salvation Army building would not be used for records storage since it was up for sale. She discussed the county's records policy.

Commissioner Wesen commented on the American Lands Council and said that Skagit County was not funding their membership to it this year.

Commissioner Dahlstedt said that they would work to balance the budget and he recessed the proceedings at 2:57 p.m.

e) 3:30 p.m. - 4:00 p.m. Budget and Finance - Trisha Logue, Director:

1. Public Hearing: To Consider Testimony Regarding the Central Valley Ambulance Authority's Budget for 2017

Commissioner Dahlstedt reconvened the proceedings at 3:31 p.m. and introduced Bryan Harrison, current Chair of the Central Valley Ambulance Authority (CVAA). Mr. Harrison provided information regarding the proposed CVAA budget for 2017 which was more than the county had budgeted for.

Commissioner Dahlstedt opened the public hearing at 3:42 p.m. Seeing no one present to provide testimony, Commissioner Wesen made a motion to close the public hearing which was seconded by Commissioner Dahlstedt. The vote passed unanimously.

Further discussion was held regarding CVAA's proposed budget and working to analyzing the data to meet needs. Skagit County Administrator Tim Holloran thanked CVAA for their work and Interim EMS Director Kevin Chao for his leadership. Mr. Holloran said that Skagit County would meet with CVAA further to discuss their budget.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Commissioner Dahlstedt reconvened the proceedings at 1:33 p.m. Attorney for Dike District No. 25 John Schultz provided additional information on Consent Agenda item no. 3.

Skagit County Coroner Haley Thompson provided additional information on Consent Agenda item no. 9. It was noted that the Agreement had not been fully routed for approval, and would need to be completed before the Commissioners would consider it.

Interim EMS Director Kevin Chao provided additional information on Consent Agenda item no. 10. I.S. Director Mike Almvig and Assistant Director of Planning and Development Services provided additional information on Consent Agenda item no. 13.

I.S. Director Mike Almvig provided additional information on Consent Agenda item no. 16.

Parks, Recreation and Fair Director Brian Adams provided additional information on Consent Agenda item no. 18. Developmental Disabilities Program Coordinator Brian Carlson with Public Health provided additional information on Consent Agenda item no. 41.

V. CONSENT AGENDA (items 1 through 37):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 8, 9 if approved by the Deputy Prosecuting Attorney, Risk Manager, and Budget and Finance Director, 10 through 37, Ratification Agenda items 38 through 49, vouchers and warrants for Monday, December 5, 2016. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 28, 2016. **(Approved)**
2. Record of the Proceedings for Tuesday, November 29, 2016. **(Approved)**
3. Resolution approving the request for the reorganization of Skagit County Dike District No. 25 and Skagit County Drainage and Irrigation Improvement District No. 25 and ordering an election be held to determine if the District shall be reorganized. **(Resolution No. R20160313)**

b) ASSIGNED COUNSEL:

4. Personal Services Agreement with Snohomish County Public Defender Association to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Skagit County Superior Court. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$147,600 for 60 cases per year and is based on a rate schedule, and, any extraordinary cost performed under this Agreement shall be approved in advance by the Assigned Counsel Director in an amount not to exceed \$10,000 yearly without order from the court. **(Contract No. C20160491)**
5. Personal Services Agreement with Wendy Wall, Attorney at Law, to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$150,000 and is based on an hourly compensation and reimbursement fee schedule. **(Contract No. C20160492)**
6. Personal Services Agreement with Dennis Scott, Attorney at Law, to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$150,000 and is based on an hourly compensation and reimbursement fee schedule. **(Contract No. C20160493)**
7. Amendment No. 1 to Personal Services Agreement No. C20150526 with Rebecca Carroll, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. Case referrals will be from Superior Court, Juvenile Court, and District Court. This Amendment replaces Exhibit "B" Compensation language #1-3 to reflect new hourly compensation rates effective as of January 1, 2017. Compensation remains at an amount not to exceed \$175,000. All other terms and

conditions of the original Agreement shall remain in effect including the termination date of December 31, 2018. **(Amendment No. A20160160)**

c) BUDGET AND FINANCE:

8. Resolution authorizing a call for a public hearing to consider the 4th quarter 2016 budget amendment. The public hearing is scheduled to take place on Tuesday, December 20, 2016, at 11:00 a.m. **(Resolution No. R20160314)**

d) CORONER:

9. Interlocal Agreement with Snohomish County for medical examiner services and to allow the Skagit County Coroner's Office access to the Snohomish County Medical Examiner's Case Management System which will allow the Skagit County Coroner's Office to adequately enter case information and generate mandated reports. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed up to \$2,058 per month to Snohomish County. **(item pulled and to be considered at later date)**

e) EMERGENCY MEDICAL SERVICES:

10. Amendment No. 3 to Personal Services Agreement No. C20140528 with Dr. Justin Curran to backup and work under the direction of the Skagit Emergency Medical Program Director to provide medical control and direction to all persons that are involved in patient care and transport in the pre-hospital emergency care system within Skagit County. The purpose of Amendment is to update Exhibit B, Compensation, to allow for one monthly payment in the amount of \$4,500 to provide reimbursement for medical malpractice insurance, and, to provide monthly compensation in the amount of \$2,000 for services performed. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination of December 31, 2018. **(Amendment No. A20160161)**

f) FACILITIES MANAGEMENT:

11. Amendment No. 3 to Skagit County Contract No. C20150177, to Interagency Agreement No. K3376 with Washington State Department of Enterprise Services (DES) pursuant to RCW 39.34, for DES to provide future energy/utility conservation project management and monitoring services. This Amendment furnishes the necessary Management and Monitoring Services for Phase 4 Administration Building and Cooling and Ventilation Upgrades and is for the professional services, construction, and measurement and verification of the Phase 4 upgrades which total approximately \$3,198,905. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20160162)**

g) GEOGRAPHIC INFORMATION SERVICES:

12. General Services Administration Federal Supply Schedule Contract No. GS-35F-0801N Agreement with Pictometry International Corp. for the purchase and licensing of Pictometry aerial imagery products. The agreement shall commence on the date of execution and continue until December 31, 2022. An annual license fee of \$59,654.06 shall be paid to Pictometry International. Total compensation for the six-year Agreements shall not exceed \$357,924.36. Products and costs are to be shared with nine other agencies. **(Contract No. C20160494)**

h) INFORMATION SERVICES:

13. Agreement with Emergency Reporting, a trade name of Reporting Systems, Inc. for the provision of Fire and EMS Solution Terms and Conditions which will allow the Fire Marshal's Office to receive dispatch data from Skagit 911 and use Google maps to display the location of the complaint. The Agreement shall commence upon the date of execution and continue until terminated. Compensation shall not exceed \$1,636 per year for the annual subscription fee and a one-time set up fee of \$898. **(Contract No. C20160495)**

14.

Amendment No. 1 to Customer Software License Agreement No. C20110411 with Creative Information Systems, Inc., for the SMS Turbo Software being used at the Ovenell Transfer station. This Amendment upgrades the existing SMS Turbo located at the Ovenell Transfer station, and includes installation and modules for a second site at the Sauk Transfer station. Compensation for this Amendment shall not exceed \$18,000 which includes all travel expenses for installation, training and taxes. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160163)**

15. Interlocal Agreement with Skagit Valley Hospice of Skagit Valley Hospital for sixty (60) hours of audio-visual production services. The Agreement shall commence on the date of execution and continue until the completion of 60 hours of audio-visual production services. Compensation shall not exceed \$6,000 and is based on a production schedule. **(Contract No. C20160496)**
 16. Addendum No. 21 to Contract No. 00484 with Spillman Technologies, Inc. for the procurement of the additional Spillman Fire Mobile Licenses for Fire District No. 3. This Addendum increases compensation by \$713 including sales tax and one year of maintenance costs. The new estimated compensation amount shall not exceed approximately \$892,191. All other terms and conditions of the original Agreement and subsequent Addendum's shall remain in effect. **(Amendment No. A20160164)**
- i) LAW LIBRARY:
17. Memorandum of Understanding between Skagit County and Skagit County Law Library Board of Trustees to establish and clarify provisions for the operation and financing of the Skagit County Law Library. The Agreement shall commence upon the date of execution and shall continue until January 31, 2020. **(Contract No. C20160497)**
- j) PARKS, RECREATION AND FAIR:
18. Access Easement with Skagit Land Trust for various parcels in the Baker Heights area in Mount Vernon. The Easement shall commence on the date of execution. No compensation is associated with this easement. **(Contract No. C20160498)**
- k) PROSECUTING ATTORNEY:
19. Personal Services Agreement with Pacific Coast Attorney Services to provide process service and related services for Skagit County Prosecuting Attorney's Family Support, Civil or Criminal Divisions. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$5,000 and is based on a service fee schedule. **(Contract No. C20160499)**
 20. Personal Service Agreement with Allen R. Emerson & Associates to provide court reporter and transcription services for victim, witness and/or defendant interviews and depositions. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$2,000 and is based on a rate schedule. **(Contract No. C20160500)**
 21. Personal Service Agreement with Sue Fox-Golombek dba Express Legal Transcription to provide transcription services for victim, witness and/or defendant interviews and depositions. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$7,000 and is based on a rate schedule. **(Contract No. C20160501)**
- l) PUBLIC DEFENDER:
22. Personal Services Agreement with Shauna Snyder dba Skepton Investigations to provide investigation services, including but not limited to: witness interviews; preparation of witness interview reports or transcription; locating witnesses; service of subpoenas; preparation of diagrams; photographing items of evidentiary value; obtaining records and court testimony as requested by the Skagit County Public Defender. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$140,000 and is based on a rate schedule. **(Contract No. C20160502)**

23. Personal Services Agreement with Joseph Kelly dba Strategic Solutions LLC to provide investigation services, including but not limited to: witness interviews; preparation of witness interview reports or transcription; locating witnesses; service of subpoenas; preparation of diagrams; photographing items of evidentiary value; obtaining records and court testimony as requested by the Skagit County Public Defender. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$140,000 and is based on a rate schedule. **(Contract No. C20160503)**
 24. Personal Services Agreement with Felix Moran dba Camano-Stanwood Investigations to provide investigation services, including but not limited to: witness interviews; preparation of witness interview reports or transcription; locating witnesses; service of subpoenas; preparation of diagrams; photographing items of evidentiary value; obtaining records and court testimony as requested by the Skagit County Public Defender. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$140,000 and is based on a rate schedule. **(Contract No. C20160504)**
 25. Personal Services Agreement with Felix Moran dba Camano-Stanwood Investigations to provide process service and related services for the Skagit County Public Defender as requested. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$10,000 and is based on a fee schedule. **(Contract No. C20160505)**
 26. Personal Services Agreement with Jennifer C. Pollino to provide court transcription services for the Public Defender as requested. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$10,000 and is based on a rate schedule. **(Contract No. C20160506)**
 27. Personal Services Agreement with Ryan White, dba White CAT Reporting, LLC to provide court transcription services for the Public Defender as requested. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$10,000 and is based on a rate schedule. **(Contract No. C20160507)**
 28. Personal Services Agreement with John Gleason to provide consultation and representation for a maximum of thirty-three (33) District Court cases per month, assigned at the discretion of the Skagit County Public Defender's Office, which may include criminal cases and probation violation cases. In addition, contractor will handle every fifth out-of-custody District Court Driving Under the Influence (DUI) arraignment calendar and every fifth out-of-custody non-DUI arraignment calendar. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation shall not exceed \$168,000 and is based on a fee schedule. **(Contract No. C20160508)**
- m) PUBLIC HEALTH:
29. Amendment No. 2 to Personal Services Agreement No. C20150398 with Public Hospital District #304 for the coordination and implementation of preventative programs designed to prevent or delay the misuse and abuse of alcohol, marijuana, tobacco, and other drugs among youth up to age 18 and young adults ages 19 to 25. This Amendment amends Exhibit "A" Scope of Work, and Exhibit "B" Compensation to increase funding by \$22,247 from the Washington State Department of Social and Health Services (DSHS) Division of Behavioral Health and Recovery (DBHR), to complete the work in the Agreement. Total Compensation shall not exceed \$220,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2017. **(Amendment No. A20160165)**
- n) PUBLIC WORKS:
30. Resolution and notice of call for bids for rental equipment with expected annual expenditures to exceed \$25,000, from April 1, 2017 through March 31, 2018. The bid opening is scheduled for Tuesday, January 17, 2017, at 2:45 p.m. or as soon thereafter as possible. **(Resolution No. R20160315)**

31. Cooperative Service Agreement No. 17-73-53-2009-RA, Work Plan/Financial Plan, with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), to set forth the objectives, activities and budget of the wildlife control to assist Skagit County in reducing the number of nuisance birds at the Anacortes/Guemes Island Ferry Terminal. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$10,418.35 and is based on an activity schedule. **(Contract No. C20160509)**
 32. Supplemental Amendment No. 1 to Local Agency Professional Services Agreement No. C20150133 with Brown and Caldwell, Inc. to support the management and administration of flood, stormwater, and drainage projects. This Supplemental Amendment extends the term of the Agreement by one year, ending December 31, 2017. All other terms and conditions shall remain in effect, including compensation which shall not exceed \$200,000. **(Amendment No. A20160166)**
 33. Supplemental Agreement No. 1 to Local Agency Professional Services Agreement No. C20150102 with Watershed Science & Engineering, Inc. to provide support with the management and administration of flood, stormwater, and drainage projects, and coordination of activities necessary for compliance with Skagit County's National Pollutant Discharge Elimination System (NPDES) Phase II Municipal Stormwater Permit issued by the Washington State Department of Ecology. This Supplemental Amendment extends the term of the Agreement by one year, ending December 31, 2017. All other terms and conditions shall remain in effect, including compensation which shall not exceed \$200,000. **(Amendment No. A20160167)**
 34. Supplemental Agreement No. 1 to Local Agency Professional Services Consultant Agreement No. C20150088 with Element Solutions for assisting with managing flood, stormwater, and drainage projects within Skagit County. This Supplemental Amendment extends the term of the Agreement by one year, ending December 31, 2017. All other terms and conditions shall remain in effect, including compensation which shall not exceed \$200,000. **(Amendment No. A20160168)**
- o) SHERIFF:
35. Vendor Services Agreement with J & J Cleaners Inc. dba Modern Cleaners to provide laundering, dry cleaning, and sewing of Sheriff's Office employee uniforms. The Agreement shall commence on January 1, 2017, and continue for one year. Compensation shall not exceed \$5,000 and is based on a rate schedule. **(Contract No. C20160510)**
 36. Resolution authorizing a call for bids for the purchase of three (3) new outboard boat motors. The bid opening is scheduled to take place on Monday, December 19, 2016, at 2:30 p.m. or as soon as possible thereafter. **(Resolution No. R20160316)**
- p) SUPERIOR COURT:
37. Personal Services Agreement with The Language Exchange to provide qualified interpreters in all languages for hearings and trials as requested by Skagit Superior and District Court. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$150,000 and is based on an hourly rate schedule. **(Contract No. C20160511)**

VI. RATIFICATION AGENDA (items 38 through 49):

q) EMERGENCY MEDICAL SERVICES:

38. Resolution authorizing the ratification of a Personal Services Agreement with T.J. Bishop to conduct instructor evaluations of two EMS instructors throughout the Tactical Emergency Casualty Care Course for certification. Development of the terms and scope of work delayed finalization of the Agreement. **(Resolution No. R20160317)**
39. Personal Services Agreement with T.J. Bishop to conduct instructor training and evaluations of two EMS instructors throughout the Tactical Emergency Casualty Care

Course for certification. The Agreement commenced on October 1, 2016, and shall continue until December 31, 2016. Compensation shall not exceed \$1,500. **(Contract No. C20160512)**

r) PUBLIC HEALTH:

40. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Mount Vernon High School to provide support service through a parent support group for families of students enrolled in the special education program. Review of provisions and receipt of Agreement delayed execution before September 1, 2016. **(Resolution No. R20160318)**
41. Interlocal Cooperative Agreement with Mount Vernon High School to provide support service through a parent support group for families of students enrolled in the special education program. The Agreement commenced on September 1, 2016, and continues through August 31, 2017. Compensation shall not exceed \$15,000 and is funded by the Developmental Disabilities Millage funds. **(Contract No. C20160513)**
42. Resolution authorizing the ratification of an Interlocal Agreement with Skagit Valley College's Skagit/Islands Head Start to provide support services through Skagit County's Nurse-Family Partnership program. Review of provisions and receipt of Agreement delayed execution before September 1, 2016. **(Resolution No. R20160319)**
43. Interlocal Agreement with Skagit Valley College's Skagit/Islands Head Start to provide support services through Skagit County's Nurse-Family Partnership program. The Agreement commenced on September 1, 2016, and continues until August 31, 2017. Compensation to Skagit County shall not exceed \$2,500. **(Contract No. C20160514)**
44. Resolution authorizing the ratification of Amendment No. 2 to County Program Agreement with the State of Washington Department of Social and Health Services (DSHS), Division of Behavioral Health and Recovery, Agreement No. 1563-42494, Skagit County Contract No. C20150411, for the implementation of Substance Abuse programs in Skagit County for youth up to the age of 18 and young adults ages 19 - 25. Review of provisions and receipt of Amendment delayed execution before September 30, 2016. **(Resolution No. R20160320)**
45. Amendment No. 2 to County Program Agreement with the State of Washington Department of Social and Health Services (DSHS), Division of Behavioral Health and Recovery, Agreement No. 1563-42494, Skagit County Contract No. C20150411, for the implementation of Substance Abuse programs in Skagit County for youth up to the age of 18 and young adults ages 19 - 25. The purpose of this Amendment is to increase compensation by \$22,247 due to an increase of enrollees into the program. The Amendment commenced on September 30, 2016. Total compensation to Skagit County shall not exceed \$220,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2017. **(Amendment No. A20160169)**
46. Resolution authorizing the ratification of an Contract Agreement with Washington Early Learning Fund dba Thrive Washington to provide support services through the Nurse-Family Partnership program. Review of provisions and receipt of Amendment delayed execution before October 1, 2016. **(Resolution No. R20160321)**
47. Contract Agreement with Washington Early Learning Fund dba Thrive Washington to provide support services through the Nurse-Family Partnership program. The Agreement commenced on October 1, 2016, and shall continue through June 30, 2017. Compensation to Skagit County shall not exceed \$283,281. **(Contract No. C20160515)**

s) PUBLIC WORKS:

48. Resolution authorizing the ratification of a Vendor Services Agreement with Kamps Painting Company for pavement markings on various roads. The Agreement was not received for execution before October 4, 2016. **(Resolution No. R20160322)**
- 49.

Vendor Services Agreement with Kamps Painting Company for pavement markings on various roads. The Agreement commenced on October 4, 2016, and continues for one year. Compensation shall not exceed \$15,000. **(Contract No. C20160516)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$220,334.91 (Transmittal No. C-163-16); and
 - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$55,816.29 (Transmittal No. C-164-16); and
 - c) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,531.25 (Transmittal No. C-165-16); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$54,716.98 (Transmittal No. C-166-16); and
 - e) Warrants numbered 452467 through 452844 from Clearing Fund 696 in the total dollar amount of \$1,920,522.04 (Transmittal No. C-167-16); and
 - f) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$5,290.80 (Transmittal No. C-168-16); and
 - g) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$144,079.93 (Transmittal No. C-169-16); and
 - h) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$115,580.37 (Transmittal No. C-170-16).

VII. MISCELLANEOUS AGENDA (items 1 through 5):

- a) ADMINISTRATIVE SERVICES:
 1. Resolution authorizing the ratification of Contract E17-129 with Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds for the reimbursement of eligible basic level of operating services and equipment expenses incurred in W.A.C. 118-66-050(3) and E911 policies. The Contract was not received for consideration or routing until November 28, 2016. **(Resolution No. R20160323)**
 2. Contract E17-129 with Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds for the reimbursement of eligible basic level of operating services and equipment expenses incurred in W.A.C. 118-66-050(3) and E911 policies. The Contract commenced on July 1, 2015, and shall continue until August 15, 2017. Reimbursement to Skagit County shall not exceed \$70,000. **(Contract No. C20160517)**
- b) BUDGET AND FINANCE:
 3. Resolution awarding Hotel/Motel Tax Funding for 2017. **(Resolution No. R20160324)**
- c) FACILITIES MANAGEMENT:

4. Change Order No. 1 to Construction Agreement No. C20160433 with Axthelm Construction Inc. to remodel the Skagit County Parks and Recreation Building, Located at 1730 Continental Place in Mount Vernon. This Change Order includes the following modifications: relocate electrical panel and wiring switches, grading of parking lot and paving, add data cabling/wiring and terminations jacks, and a new concrete landing/steps at the back entrance. Compensation for work is increased by \$49,417.28. Total compensation shall not exceed \$325,082.28. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160170)**

d) PUBLIC HEALTH:

5. Personal Services Agreement with Sea Mar Community Health to provide school-based behavioral health interventions in Skagit County school districts. The Agreement shall commence on the date of execution and continue until August 31, 2018. Compensation shall not exceed \$139,745 and is funded by 1/10th funds. **(Contract No. C20160518)**

Budget and Finance Director Trisha Logue provided additional information on Miscellaneous Agenda item numbers 1, 2 and 3.

Facilities Director Dan Fitting provided additional information on Miscellaneous Agenda item no. 4.

Human Services Manager Rebecca Clark of Public Health provided additional information on Miscellaneous Agenda item no. 5.

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda items 1 through 5. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

Commissioner Dahlstedt announced that the Commissioners Agenda for Tuesday, December 6, 2016, had been canceled due to the lack of a quorum. He said that items would be rescheduled and announced that the public hearing that had been scheduled to consider testimony regarding an Application for a Franchise Agreement with the City of Burlington to install, operate and maintain facilities for purpose of a sanitary sewer system along and across county roads and right-of-ways outside of the city limits that serves the Bay View Ridge area and the Raspberry Ridge Development would be rescheduled to Tuesday, December 20, 2016, at 9:30 a.m. in the Commissioners Hearing Room.

Commissioner Dahlstedt recessed the proceedings at 1:57 p.m.

IX. ADJOURNMENT:

Commissioner Dahlstedt adjourned the proceedings at 3:53 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board