

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 14, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, November 14, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 10:48 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - Commissioners/County Administrator with Planning and Development Services, Central Services: Information Services, Geographic Information Services, Records Management, and Emergency Medical Services Departments

b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department

c) 10:45 a.m. - 11:45 a.m. Public Health - Bob Hicks, Operations Manager:

1. Discussion: Endorsing the Use of Permanent Supportive Housing as a Key Strategy for Reducing Chronic Homelessness in Skagit County

Operations Manager Bob Hicks provided a brief overview and PowerPoint presentation about the Permanent Supportive Housing model. He said that the Permanent Supportive Housing model combined affordable housing with individualized support and case management services with the goal of helping to stabilize individuals and families, improve employment opportunities, health, and education outcomes, and reduce substance use.

Mr. Hicks indicated that the Permanent Supportive Housing model was funded through a variety of sources including federal, state, and local partnerships. He said that Skagit County would propose to utilize the 1/10 of 1% chemical dependency or mental health treatment sales tax to help fund Permanent Supportive Housing in Skagit County.

There was a discussion about the funds that had already been collected and set aside for supportive housing from the 1/10th of 1% chemical dependency or mental health treatment sales tax.

Housing Coordinator Kayla Schott-Bresler provided information about the need for Permanent Supportive Housing. She noted that when individuals had permanent housing, it resulted in significant reductions in use of crisis services; resulted in significant cost benefits for the community; and increased safety in neighborhoods.

More information can be found by contacting Kayla Schott-Bresler at (360) 416-1520 or by e-mail at kaylasb@co.skagit.wa.us.

The Commissioners voiced their support for the Permanent Supportive Housing strategy.

Executive Director of Community Action of Skagit County Bill Henkel; Executive Director of Anacortes Family Center Dustin Johnson; National Homelessness Consultant Ann Hutchinson-Meyers; Chief Medical Officer for Skagit Regional Health Dr. Connie Davis; Executive Director of Friendship House Tina Tate; Executive Director of the Housing Authority of Skagit County Melanie Corey expressed support for the Permanent Supportive Housing method.

[Link to PowerPoint Presentation for Permanent Supportive Housing:](#)

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/11142016/>

2. Possible Action: Resolution Endorsing the Use of Permanent Supportive Housing as a Key Strategy for Reducing Chronic Homelessness in Skagit County

Commissioner Wesen read the Resolution Endorsing the Use of Permanent Supportive Housing as a Key Strategy for Reducing Chronic Homelessness in Skagit County.

A motion was made by Commissioner Wesen to approve the Resolution Endorsing the Use of Permanent Supportive Housing as a Key Strategy for Reducing Chronic Homelessness in Skagit County (**Resolution No. R20160284**) Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Janicki recessed the proceedings 11:42 a.m.

- d) *11:45 a.m. - 12:15 p.m. Department Budget Meetings

Chair Janicki, Commissioner Ron Wesen and Commissioner Kenneth A. Dahlstedt attended a department budget work session from 11:45 a.m. to 12:45 p.m.

- e) *12:30 p.m. - 1:30 p.m. Work Session - Budget Meeting

The work session from 12:30 p.m. to 1:30 p.m. was combined with the 11:45 a.m. department budget meeting.

- f) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

- g) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the date of this Notice)

There were no executive sessions scheduled for the week November 14, 2016.

- h) *5:30 p.m. - 8:00 p.m. Economic Development Association of Skagit County Investor Appreciation Celebration (McIntyre Hall, 2501 College Way, Mount Vernon)

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Janicki reconvened the proceedings at 1:31 p.m. and excused Commissioner Dahlstedt's absence.

Information Services Data Manager Mike Almvig provided additional information about Consent Agenda item Nos. 8 and 9.

Parks, Recreation and Fair Director Brian Adams provided additional information about Consent Agenda items Nos. 10 and 11.

Operations Manager Bob Hicks provided additional information about Consent Agenda item No. 12.

Engineering Technician Torey Nelson provided additional information about Consent Agenda item No. 16.

Ferry Operations Division Manager Rachel Rowe provided additional information about Consent Agenda item No. 17.

River Improvement/Watershed Planner Kara Symonds provided additional information about Consent Agenda item No. 18.

V. CONSENT AGENDA FOR MONDAY, NOVEMBER 14, 2016 (items 1 through 20):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 20, Ratification Agenda items 21 and 22, vouchers and warrants, for Monday, November 14, 2016. Chair Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, July 19, 2016. **(Approved)**
2. Record of the Proceedings for Monday, November 7, 2016. **(Approved)**
3. Record of the Proceedings for Tuesday, November 8, 2016. **(Approved)**
4. Resolution to reappoint Mike Elde to the Skagit County Parks and Recreation Advisory Board for a four-year term. Mr. Elde's new term shall expire on December 31, 2020. **(Resolution No. R20160285)**
5. Resolution to reappoint Liz McNett Crowl to Skagit County Parks and Recreation Advisory Board for a four-year term. Ms. McNett Crowl's new term shall expire on December 31, 2020. **(Resolution No. R20160286)**

b) BUDGET AND FINANCE:

6. Interlocal Cooperative Agreement with the City of Burlington to assist in providing library services to the citizens of unincorporated Skagit County during 2016. The Agreement shall commence on the date of execution and continue through December 31, 2016. Compensation shall not exceed \$9,737. **(Contract No. C20160464)**
7. Amendment No. 1 to Interlocal Cooperative Agreement No. C20160410 with the Town of Concrete which awards \$350,000 of Economic Development/ Public Facilities Project grant funds to support the First Street Waterline Extension Project as authorized by Resolution No. R20160202. This Amendment extends the expiration date of the Agreement from December 31, 2016, to June 30, 2017, to allow for completion of the project. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160148)**

c) GEOGRAPHIC INFORMATION SERVICES:

8. Resolution to authorize Skagit County Geographic Information Services to purchase both oblique and nadir aerial imagery systems from Pictometry International Corporation through the Federal Government General Administration Services (GSA) Schedule 70 competitive procurement list, Contract No. GS-35F-0801N). This system will be used to augment Skagit County's existing aerial image library. **(Resolution No. R20160287)**

d) INFORMATION SERVICES:

9. Resolution to call for the competitive procurement of an Inmate Communication and Trust Account System on behalf of the Skagit County Jail. **(Resolution No. R20160288)**

e) PARKS, RECREATION AND FAIR:

10. Quit Claim Deed and Real Estate Excise Tax Affidavit with Skagit Land Trust (Grantor) and Skagit County (Grantee) for Assessor's Tax Parcel Number P109241 for the Centennial Trail adjacent to Barney Lake. Abbreviated legal description: the westerly 1/2 of that certain 100 foot wide strip of land conveyed to the Seattle Lake Shore and Eastern Railway Company by Deed dated April 4, 1890 and recorded July 13, 1890 in Volume 10 of Deeds, page 651. The Quit Claim Deed shall be recorded with the Skagit County Auditor, and shall become effective immediately upon recording. **(Contract No. C20160465)**
11. Amendment No. 1 to Funding Agreement No. C20160329 with Skagit Land Trust to provide funding for negotiating and securing a County public trail access to Big Rock Park, as shown in "Exhibit A". The County public trail access route is not yet determined and will need to be negotiated via easement, boundary line adjustment, and/or fee simple purchase. This Amendment supplements the Scope of Work Exhibit "A" to include additional work to utilize Special Pathways funds to assist the County in an effort to secure certain real property adjacent to and/or proximity to Presentin Park as

they may become available, including but not limited to properties with connectivity to the Skagit River. All other terms and conditions of the original Agreement remain unchanged including the compensation amount not to exceed \$50,000 which is funded by the Special Pathways Funding, derived from a portion of the state gasoline tax. **(Amendment No. A20160149)**

f) PUBLIC HEALTH:

12. Personal Services Agreement with Compass Health to facilitate the Community Wellness Program. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$10,000 and is based on a fee schedule. Compensation is funded through Developmental Disabilities Millage funds. **(Contract No. R20160466)**
13. Amendment No. 1 to Personal Services Agreement No. C20150504 with Sunrise Services to provide mental health screening and support services through the Community Wellness Plan at the East County Resource Center in Concrete. This Amendment increases compensation from \$20,000 to an amount not to exceed \$25,000 due to an increase in enrollment to the Program. Compensation is funded through Developmental Disabilities Millage funds. All other terms and conditions of the original Agreement shall remain in effect including the termination date remaining as December 31, 2016. **(Amendment No. A20160150)**
14. Personal Services Agreement with Sunrise Services to facilitate the Community Wellness Program. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$25,000 and is based on a fee schedule. Compensation is funded through Developmental Disabilities Millage funds. **(Contract No. C20160467)**
15. Personal Services Agreement with Island Hospital to facilitate the Community Wellness Program. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$10,000 and is funded through the 1/10th of 1% chemical dependency or mental health treatment sales tax. **(Contract No. C20160468)**

g) PUBLIC WORKS:

16. Resolution to call for a public hearing to consider testimony regarding an application for a Franchise Agreement with the City of Burlington to install, operate and maintain facilities for purpose of a sanitary sewer system along and across County roads and right-of-ways outside of the city limits that serves the Bay View Ridge area for the Raspberry Ridge development. The public hearing is scheduled to take place on Tuesday, December 6, 2016, at 9:30 a.m., or as soon as possible thereafter in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160289)**
17. Vendor Services Agreement with Cummins Inc. to provide for main engine overhaul, repair, and technical support for the Guemes Island Ferry as authorized by sole source Resolution No. R20160153. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$116,854 and is based on the estimated costs and a fee schedule, as described in "Exhibit C". **(Contract No. C20160469)**
18. Real Estate Purchase and Sale Agreement with Wayne Del Conte, and Paulette Vincenta (Sellers) and Skagit County (Buyer) for the purchase of Assessor's Tax Parcel No. P71067, totaling 0.23 acres or 10,020 square feet, along Fish Creek. This is a frequently flooded property and Skagit County's Drainage Utility will utilize the property to manage chronic drainage concerns. The lot is zoned Urban Reserve Residential (URR) and is within the urban growth boundary for the Town of Concrete. The Sellers and Buyer mutually agree the Closing Date will occur within sixty (60) days of the date of mutual execution of the Agreement. Total purchase price for the property shall be \$12,000. **(Contract No. C20160470)**

h) SHERIFF:

- 19.

Resolution authorizing the Sheriff's office to accept FY2016 Port Security Grant #EMW-2016-PU-00076-S01 to purchase three (3) outboard engines to replace motors for a 33 foot patrol boat. The award amount is for \$60,000 which would fund 75% of the cost of the engines with the balance of the costs to come from Washington State Parks vessel registration dollars. **(Resolution No. R20160290)**

i) SUPERIOR COURT:

20. Personal Services Agreement with Pacific Northwest Guardian Ad Litem to provide Revised Code of Washington, Title 13 Guardian ad Litem services required for dependency cases filed and heard in Skagit County Superior Court. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017. Compensation shall not exceed \$156,480 and is based on a fee schedule. **(Contract No. C20160471)**

VI. RATIFICATION AGENDA (items 21 and 22):

j) PUBLIC WORKS:

21. Resolution to authorize the ratification of Agreement for Grant Sub-Award with Padilla Bay Foundation for services related to Skagit County Marine Resources Committee (MRC) operations and projects to continue to develop and enhance the Salish Sea Stewards Program, Task 3 of the Department of Ecology (DOE) Grant Agreement No. SEANWS-2016-SkCoPW-00003, Skagit County Contract No. C20160439, for the Northwest Straits Project. Negotiations between Skagit County, Washington State Department of Ecology, the Puget Sound Partnership, and the Northwest Straits Commission delayed the arrival of the grant contract documents. **(Resolution No. R20160291)**
22. Agreement for Grant Sub-Award with Padilla Bay Foundation for services related to Skagit County Marine Resources Committee (MRC) operations and projects to continue to develop and enhance the Salish Sea Stewards Program, Task 3 of the Department of Ecology (DOE) Grant Agreement No. SEANWS-2016-SkCoPW-00003, Skagit County Contract No. C20160439, for the Northwest Straits Project. The Agreement commenced on October 1, 2016, and continues until September 30, 2017. Compensation shall not exceed \$18,000 and is 100% reimbursable by DOE Grant Agreement No. SEANWS-2016-SkCoPW-00003. **(Contract No. C20160472)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) Warrants numbered 451206 through 451513 from Clearing Fund 696 in the total dollar amount of \$4,209,228.87 (Transmittal No. C-154-16); and
- b) Warrants numbered 451514 through 451559 from Clearing Fund 696 in the total dollar amount of \$163,834.07 (Transmittal No. C-155-16); and
- c) Warrants numbered 451560 through 451563 from Clearing Fund 696 in the total dollar amount of \$551,443.10 (Transmittal No. C-158-16); and
- d) Junior District Payroll warrants numbered 813948 through 814081 in the total dollar amount of \$250,713.83 (Transmittal No. P-42-2016); and
- e) Payroll warrants numbered 373860 through 374588 in the total dollar amount of \$1,205,578.29 (Transmittal No. P-42-2016).

VIII. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 1:58 p.m.

SKAGIT COUNTY, WASHINGTON

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board