

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 31, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, October 31, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - Commissioners/County Administrator (Fifth Week - None Scheduled)
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the date of this Notice)

There were no executive sessions scheduled for the week of October 31, 2016.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Community Public Health Analyst David Jefferson provided additional information about Consent Agenda item No. 11.

Habitat Restoration Specialist Emily Derenne provided additional information about Consent Agenda item No. 16.

Ferry Operations Division Manager Rachel Rowe provided additional information about Consent Agenda item No. 17.

Environmental Health Specialist Alison Mohns provided additional information about Consent Agenda item No. 19.

Human Services Manager Rebecca Clark provided additional information about Consent Agenda item No. 25.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 31, 2016 (items 1 through 17):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 17, Ratification Agenda items 18 through 27, vouchers and warrants for Monday, October 31, 2016. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, October 24, 2016. **(Approved)**
- 2. Record of the Proceedings for Tuesday, October 25, 2016. **(Approved)**
- 3. Resolution to appoint Gail Boggs to the Upper Skagit Library District Board of Trustees to serve out the remainder of Ingeborg Hightower's term. Ms. Boggs' term shall be

effective upon execution and end on December 31, 2020. **(Resolution No. R20160266)**

4. Resolution to reappoint M. L. Beals to the Upper Skagit Library District Board of Trustees. Ms. Beals' new term shall be effective on January 1, 2017, and end on December 31, 2021. **(Resolution No. R20160267)**
  5. Resolution to reappoint Melanie Corey to the Skagit County Developmental Disabilities Advisory Board. Ms. Corey's new term shall be effective on November 1, 2016, and end on October 31, 2019. **(Resolution No. R20160268)**
- b) BUDGET AND FINANCE:
6. Interlocal Cooperative Agreement, per Resolution No. R20160202, between Skagit County and the City of Burlington, which awards Economic Development Public Facilities Project grant funding in the amount of \$295,833. These monies will be used for the City of Burlington's Expansion of Fiber Optic Network Project in accordance with RCW 82.14.370. **(Contract No. C20160446)**
- c) PARKS, RECREATION AND FAIR:
7. Amendment No. 1 Personal Services Agreement No. C20160130 with Sturdy Engineering Corporation to measure existing structure, (Building C, Skagit County Fairgrounds) analyze existing dead and snow loading, design and detail center column connections to transfer loads to existing concrete slab or detail new footing for columns in order to ensure building stabilization. This Amendment includes additional language to the original Scope of Work to specify that the Contractor will prepare drawings for bid readiness, and assign an Engineer's Estimate for projected costs associated with the drawings for the repair work. This Amendment increases compensation by an additional \$2,400 for a new compensation amount not to exceed \$3,600. All other terms and conditions of the original Agreement shall remain in effect including the termination of December 31, 2016. **(Amendment No. A20160139)**
- d) PROSECUTING ATTORNEY:
8. Amendment No. 1 to Personal Services Agreement No. C20150497 with Sue Fox-Golombek dba as Express Legal Transcription to provide transcription services for victim, witness, and/or defendant interviews and depositions. This Amendment increases compensation by an additional \$2,000 due to the large number of interviews in pending criminal cases. The new compensation amount shall not exceed \$7,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2016. **(Amendment No. A20160140)**
  9. Resolution authorizing litigation to abate a public nuisance by Bryan Olson dba BTI Landscaping and BTI Materials. **(Resolution No. R20160269)**
  10. Resolution authorizing litigation to abate a public nuisance by Equity Trust Company Custodian FBO Robyn Choffel. **(Resolution No. R20160270)**
- e) PUBLIC HEALTH:
11. Amendment No. 1 to Interlocal Cooperative Agreement No. C20160203 with Eastern Washington University to provide the creation of a data indicator web-based dashboard through the Skagit County Public Health Department. This Amendment increases compensation by an additional \$2,000 due to an increase in development services. The new compensation amount shall not exceed \$62,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of January 31, 2017. **(Amendment No. A20160141)**
  12. Interlocal Cooperative Agreement with Eastern Washington University to maintain a data indicator web-based dashboard through the Population Health Trust. The web site will be used to inform users about a wide range of health status statistics. The Agreement shall commence on February 1, 2017, and continue until June 30, 2018. Compensation shall not exceed \$30,000. **(Contract No. C20160447)**

13. Personal Services Agreement with Denna Vandersloot dba Vandersloot Training and Consulting to provide consultancy and leadership activities around the County's transition to full healthcare integration. The Agreement shall commence on November 1, 2016, and continue until June 30, 2017. Compensation shall not exceed \$69,000 and is based on a fee schedule. **(Contract No. C20160448)**
14. Amendment No. 1 to Personal Services Agreement No. C20150563 with Chinook Enterprises to provide system navigation services to young adults through the Bridges Program, and may provide short-term employment support for students who exit the Division of Vocational Rehabilitation (DVR) program. This Amendment extends the term of the Agreement from December 31, 2016, to August 31, 2017; and increases compensation from \$3,000 to and an amount not to exceed \$5,000, which is funded through Millage funds. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160142)**
15. Amendment No. 1 to Personal Services Agreement No. C20150555 with Washington Vocational Services to provide system navigation services to young adults through the Bridges Program, and may provide short-term employment support for students who exit the Division of Vocational Rehabilitation (DVR) program. This Amendment extends the term of the Agreement from December 31, 2016, to August 31, 2017; and increases compensation from \$17,600 to and an amount not to exceed \$21,450, which is funded through Millage funds. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160143)**

f) PUBLIC WORKS:

16. Amendment No. 1 to Grant Funding Agreement No. G1400401, Skagit County Contract No. C20140033, with the State of Washington Department of Ecology (DOE) for the Samish River Natural Resource Stewardship Program for the Samish Watershed which provides funding to install riparian buffers, livestock exclusion fencing, livestock bridges, and channel restoration work. This Amendment extends the time needed to complete best management practices at several sites and continue to ensure establishment of installed plantings. The grant expiration date is extended from October 31, 2016, to October 31, 2017. DOE shall fund 75% of the project, in the amount of \$281,250, and Skagit County shall fund 25% of the project, in the amount of \$93,750. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160144)**
17. Resolution to award the bid for the Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes Project #FEHO17-1 to Foss Maritime Company for the bid amount of \$626,887.71. The bid opening took place on Monday, October 24, 2016, at 2:30 p.m. in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160271)**

VI. RATIFICATION AGENDA (item 18 through 27):

g) PLANNING AND DEVELOPMENT SERVICES:

18. Resolution authorizing the ratification of a Personal Services Agreement with Ravenhead Municipal Services to provide for water and wastewater services, review of expenditures, provide reports and submittals as requested by the Edison Sub-Area Board and Planning and Development Services, facilitate six (6) to twelve (12) Sub-Area Board meetings each year, coordinate services, and manage projects, as described in Exhibit "A". It was necessary to continue administration duties for the Edison LOSS system by Ravenhead Municipal Services prior to the execution of a contract. **(Resolution No. R20160272)**
19. Personal Services Agreement with Ravenhead Municipal Services to provide for water and wastewater services, review of expenditures, provide reports and submittals as requested by the Skagit County Clean Water District Edison Sub-Area Board and Planning and Development Services, facilitate six (6) to twelve (12) Sub-Area Board meetings each year, coordinate services, and manage projects, as described in Exhibit "A". The Agreement commenced on October 1, 2016, and shall continue until October 31, 2018, with the option to renew for an additional year. Yearly compensation shall not exceed \$10,800. **(Contract No. C20160449)**

h) PROSECUTING ATTORNEY:

20. Resolution authorizing the ratification of a Personal Services Agreement with Mark R. McClung, MD, to provide expert witness investigative services on criminal cases for the Skagit County Prosecutor in the area of forensic psychiatry. A signed Agreement was not executed prior to the commencement of services due to the immediate need of investigative services. **(Resolution No. R20160273)**
21. Personal Services Agreement with Mark R. McClung, MD, to provide expert witness investigative services on criminal cases for the Skagit County Prosecutor in the area of forensic psychiatry. The Agreement commenced on September 28, 2016, and continues until December 31, 2017. Compensation shall not exceed \$15,000 and is based on a fee schedule. **(Contract No. C20160450)**

i) PUBLIC HEALTH:

22. Resolution authorizing the ratification of Amendment No. 1 to County Program Agreement No. 1563-53486, Skagit County Contract No. C20150607, with the State of Washington Department of Social and Health Services (DSHS) through the Division of Behavioral Health and Recovery to provide chemical dependency treatment. Review of the provisions and receipt of the contract delayed finalization of the Agreement. **(Resolution No. R20160274)**
23. Amendment No. 1 to County Program Agreement No. 1563-53486, Skagit County Contract No. C20150607, with the State of Washington Department of Social and Health Services (DSHS) through the Division of Behavioral Health and Recovery to provide chemical dependency treatment. This Amendment adds a new exhibit, Exhibit "B" Promising Practices Guidelines for Residential Substance Abuse Treatment, extends the term from September 30, 2016, to December 31, 2017, and increases compensation to Skagit County from \$109,700 to an amount not to exceed \$239,391. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160145)**
24. Resolution authorizing the ratification of an Interlocal Agreement with the School Mental Health Assessment Research and Training (SMART) Center, University of Washington School of Medicine, Department of Psychiatry to provide ongoing consultation and support to (1) further facilitate the development of a County-wide community of practice focused on school-based behavioral health services; (2) refine and finalize a plan for school-based behavioral health services and supports across the multiple tiers of school support provided within County schools; (3) support integration of school-based clinicians into multiple tiers of school support provided within County schools; and (4) complete an accountability framework and measurement plan for the County's planning effort and overall school behavioral health initiative. Review of the provisions and receipt of the contract delayed finalization of the Agreement. **(Resolution No. R20160275)**
25. Interlocal Agreement with the School Mental Health Assessment Research and Training (SMART) Center, University of Washington School of Medicine, Department of Psychiatry to provide ongoing consultation and support to (1) further facilitate the development of a County-wide community of practice focused on school-based behavioral health services; (2) refine and finalize a plan for school-based behavioral health services and supports across the multiple tiers of school support provided within County schools; (3) support integration of school-based clinicians into multiple tiers of school support provided within County schools; and (4) complete an accountability framework and measurement plan for the County's planning effort and overall school behavioral health initiative. The Agreement commenced on October 1, 2016, and continues until September 30, 2017. Compensation shall not exceed \$60,000 and is funded by the 1/10th of 1% chemical dependency or mental health treatment sales tax, and North Sound Behavioral Health Organization funds. **(Contract No. C20160451)**

j) SUPERIOR COURT:

26. Resolution authorizing the ratification of Interagency Agreement IAA17552 with the State of Washington Administrative Office of the Courts (AOC) and Skagit County Superior Court to improve quality and availability of the court interpreter services for

limited English proficient, and hard of hearing persons in accordance with the RCW 2.42 and 2.43. The Agreement was not received in time to be fully executed prior to July 1, 2016. **(Resolution No. R20160276)**

27. Interagency Agreement IAA17552 with the State of Washington Administrative Office of the Courts (AOC) and Skagit County Superior Court to improve quality and availability of the court interpreter services for limited English proficient, and hard of hearing persons in accordance with the RCW 2.42 and 2.43. The Agreement commenced on July 1, 2016, and continues until June 30, 2016. Skagit County Superior Court shall be reimbursed a maximum of \$10,524 for the costs incurred during the period of July 1, 2016, through June 30, 2017. **(Contract No. C20160452)**

VII. MISCELLANEOUS AGENDA (items 1 through 3):

Director of Human Resources and Risk Management Jessica Neill Hoyson provided additional information about Miscellaneous Agenda item No. 1.

Senior Human Resources/Risk Analyst Donnie LaPlante provided additional information about Miscellaneous Agenda item 2 and noted that Skagit County elected officials had approached the Human Resources department with a request to change the methodology used to set elected officials. The proposal that was brought forward was to use the salary established for Superior Court Judges, set by the Washington Citizens' Commission on Salaries for Elected Officials (WCCSEO) and published in the Revised Code of Washington (RCW) 43.03.012. He noted that a number of counties in Washington State used this particular methodology to set elected officials salaries.

Mr. LaPlante said that Miscellaneous Agenda item No. 3 was being addressed separately due to the methodology used to fund the Prosecuting Attorney's salary. There was a discussion about the Total Cost of Compensation Study and pay compression issues between the chief deputy position and the elected official's position.

Other Attendees:

Superior Court Clerk Mavis Betz  
Chief Corrections Charlie Wend  
Sheriff Will Reichardt  
Corrections Deputy and Corrections Guild President CJ Andersen

a) HUMAN RESOURCES:

1. Collective Bargaining Agreement with the Skagit County Corrections Deputy Guild effective January 1, 2017 - December 31, 2019. **(Contract No. C20160453)**

A motion was made by Commissioner Dahlstedt to approve the Collective Bargaining Agreement with the Skagit County Corrections Deputy Guild effective January 1, 2017 - December 31, 2019. Commissioner Wesen seconded the motion.

The vote passed unanimously.

2. Resolution disbanding the Skagit County Citizens' Commission of Salaries for Elected Officials and setting the salaries for elected officials in Skagit County. **(Resolution No. R20160277)**

A motion was made by Commissioner Dahlstedt to approve the Resolution disbanding the Skagit County Citizens' Commission of Salaries for Elected Officials and setting the salaries for elected officials in Skagit County. Commissioner Wesen seconded the motion.

The vote passed unanimously.

3. Resolution Setting the Salary for the Elected Prosecuting Attorney in Skagit County. **(Resolution No. R20160278)**

A motion was made by Commissioner Dahlstedt to approve the Resolution Setting the Salary for the Elected Prosecuting Attorney in Skagit County. Commissioner Wesen

seconded the motion.

The vote passed unanimously.

VIII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 450488 through 450848 from Clearing Fund 696 in the total dollar amount of \$8,436,398.02 (Transmittal No. C-148-16); and
  - b) ACH Transfer Request Form and Certification to Delta Dental Corporation from Clearing Fund 696 in the total dollar amount of \$43,090.30 (Transmittal No. C-149-16); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$133,026.54 (Transmittal No. C-150-16); and
  - d) Warrants numbered 45089 through 450859 from Clearing Fund 696 in the total dollar amount of \$61,580.16 (Transmittal No. C-151-16).

IX. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 2:07 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Lisa Janicki, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board