

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 24, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, October 24, 2016, with Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present. Chair Lisa Janicki excused.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 1:32 p.m.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administration with Planning and Development Services, Parks and Recreation, and Facilities Management Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the date of this Notice)

The Commissioners attended an executive session on Wednesday, October 26, 2016, from 11:05 a.m. to 11:30 a.m., the purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, Senior Civil Deputy Prosecuting Attorney Will Honea and Deputy Prosecuting Attorney Julie Nicoll. Other attendees included: Skagit County Administrator Tim Holloran, Director of Planning and Development Services Dale Pernula, Assistant Director of Planning and Development Services Ryan Walters, Building Official Jack Moore, and Code Compliance Officer Sandra Perkins.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

County Engineer Paul Randall-Grutter provided additional information, including a presentation: <ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/10242016>, regarding Consent Agenda item no. 12. He said that in addition to the funding listed in his presentation, the County had recently received correspondence from the Upper Skagit Indian Tribe to notify the county that the Tribal Council agreed submit a Tribal Transportation Bridge Program grant application in the amount of \$1,000,000 of funding for the project.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 24, 2016 (items 1 through 13):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 13, Ratification Agenda items 14 through 19, vouchers and warrants for Monday, October 24, 2016. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, July 18, 2016. **(Approved)**
- 2. Record of the Proceedings for Monday, October 17, 2016. **(Approved)**
- 3. Record of the Proceedings for Tuesday, October 18, 2016. **(Approved)**

4. Resolution to reappoint John Semrau to the Skagit County Parks and Recreation Advisory Board for a 3-year term ending December 31, 2019. **(Resolution No. R20160257)**
  5. Resolution to reappoint Kevin Loy to the Skagit County Parks and Recreation Advisory Board for a 3-year term ending December 31, 2019. **(Resolution No. R20160258)**
- b) DISTRICT COURT PROBATION:
6. Interlocal Cooperative Agreement with the City of Anacortes for adult probation services. The Agreement shall commence on January 1, 2017, and continue through December 31, 2019. Compensation to Skagit County shall not exceed a total of \$5,000 and is based on a rate schedule. **(Contract No. C20160440)**
  7. Interlocal Cooperative Agreement with the City of Sedro-Woolley for adult probation services. The Agreement shall commence on January 1, 2017, and continue through December 31, 2019. The City shall compensate the County \$50 a month for each defendant placed on active probation supervision, not to exceed a maximum of \$1,200 per defendant/case. In cases involving pre-sentence supervision, supervision of mandatory community service of determination of restitution, the maximum per defendant/case shall be \$150. **(Contract No. C20160441)**
- c) EMERGENCY MEDICAL SERVICES:
8. Amendment No. 5 to Personal Services Agreement No. C20140640 with City of Anacortes for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. This Amendment adds paragraphs 9 and 10 to Exhibit "B" Compensation by reimbursing the City of Anacortes up to \$6,000 for the purchase of two Automatic External Defibrillators. The term remains the same, ending December 31, 2018. All other terms and conditions of the original Agreement and subsequent Amendments remain in effect. **(Amendment No. A20160135)**
- d) FACILITIES MANAGEMENT:
9. Amendment No. 1 to Building Lease Agreement No. C20120584 with Herbert J. Goldston and Theresa L. Goldston to lease property located at 609, 611, and 613 South Second Street in Mount Vernon for the Skagit County Juvenile Court. This Amendment extends the term of the lease for two additional years, ending on December 31, 2018. Compensation for rent remains the same and shall not exceed \$6,000 per month. All other terms and conditions of the original Agreement remain in effect. **(Amendment No. A20160136)**
- e) GEOGRAPHIC INFORMATION SERVICES:
10. Amendment No. 1 to Agreement No. C20160184 with Pictometry International Corp. to allow Pictometry to provide Skagit County with a "no cost" trial of their "ChangeFinder" detection service for 2,000 parcels near the City of Sedro-Woolley. The Agreement shall commence on the date of execution and end on the completion of the work. This Amendment adds 22,000 parcels to the Pictometry ChangeFinder product for a cost of \$16,500, will include years 2011 through 2015, and will be paid for by Geographic Information Services (\$13,000) and the Assessor's Office (\$5,000). All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160137)**
- f) PUBLIC WORKS:
11. Resolution calling for a public hearing to consider testimony regarding the 2017-2022 Six-Year Transportation Improvement Program (TIP). The public hearing is scheduled to take place Tuesday, November 8, 2016, at 8:30 a.m. or as soon thereafter as possible in the Commissioners' Hearing Room. **(Resolution No. R20160259)**
  12. Resolution approving maps, plans, and specifications and calling for bids for the Burlington Northern Overpass Project #ES50510-8, Federal Aid #BRS-M291(006). The

bid opening is scheduled to take place on Monday, November 21, 2016, at 2:30 p.m. or as soon as possible thereafter. **(Resolution No. R20160260)**

g) TREASURER:

13. Resolution to authorize the cancellation of outstanding warrants in the amount of \$680.89 drawn on a Bank of America account due to its closure on October 31, 2016. **(Resolution No. R20160261)**

VI. RATIFICATION AGENDA (item 14 through 19):

h) CLERK:

14. Resolution authorizing the ratification of a Personal Services Agreement with AllianceOne Receivables Management, Inc. for debt collection services for Legal Financial Obligations (LFO's), including but not limited to fines, penalties, and fees in accordance with the scope of work. AllianceOne and Skagit County established the provision of services before execution of a signed Agreement. **(Resolution No. R20160262)**
15. Personal Services Agreement with AllianceOne Receivables Management, Inc. for debt collection services for Legal Financial Obligations (LFO's), including but not limited to fines, penalties, and fees in accordance with the scope of work. The Agreement commenced on September 1, 2015, and continues until August 31, 2017. AllianceOne shall be compensated for its services by an add-on fee of 23.5% of the balance assigned, and, will retain 19% of each payment received. **(Contract No. C20160442)**

i) PUBLIC HEALTH:

16. Resolution authorizing the ratification of a Funding Approval and HOME Investment Partnerships Agreement with the U.S. Department of Housing and Urban Development for the provision of \$660,685 in funding for tenant based rental assistance and homeownership assistance services in Skagit, Island, and Whatcom Counties. It was not possible to receive the funding Agreement from the U.S. Department of Housing and Urban Development before September 1, 2016. **(Resolution No. R20160263)**
17. Funding Approval and HOME Investment Partnerships Agreement with the U.S. Department of Housing and Urban Development for the provision of \$660,685 in funding for tenant based rental assistance and homeownership assistance services in Skagit, Island, and Whatcom Counties. The period of performance for this Agreement is from September 1, 2016, to September 1, 2024. **(Contract No. C20160443)**

j) SHERIFF:

18. Resolution authorizing the ratification of a Memorandum of Understanding with United General District #304 - Community Health Outreach Programs (CHOP) for the purpose of executing the Law Enforcement Partnership to implement strategies and activities to reduce underage drinking. The Agreement was not received from United General District #304 until after they finalized their budget. **(Resolution No. R20160264)**
19. Memorandum of Understanding with United General District #304 - Community Health Outreach Programs (CHOP) for the purpose of executing the Law Enforcement Partnership to implement strategies and activities to reduce underage drinking. The Agreement commenced on October 1, 2016, and shall continue until June 30, 2017. Skagit County shall be compensated up to \$6,000 for associated activities and tasks. **(Contract No. C20160444)**

VII. MISCELLANEOUS AGENDA (item 1):

a) ADMINISTRATIVE SERVICES:

1. Third Supplement to Amended Interlocal Agreement No. C20150116 with the Port of Skagit and the City of Sedro-Woolley regarding the management and future uses of the Northern State property (SWIFT Center). This Agreement outlines each parties desire to move forward with sharing fees (\$300 each) related to the review and permitting for the

Wildcat Steelhead Club's proposed dredge activities, and, continued planning and implementation for the transition of behavioral health services off the Center property while supporting a new model for delivery of services in the region and retaining a consultant to provide strategic advice and support for a successful transition. The Agreement shall commence on the date of execution and continue until December 31, 2027. Cost sharing for the agreed upon government relations and communications support is as follows: Port of Skagit \$6,000; Skagit County \$54,000; City of Sedro-Woolley \$6,000. All other terms and conditions of the original agreement and supplement agreements shall remain in effect. **(Amendment No. A20160138)**

County Administrator Tim Holloran presented the Amended Interlocal Agreement and answered questions.

A motion was made by Commissioner Wesen to approve the Third Supplement to Amended Interlocal Agreement No. C20150116. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

VII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$41,532.76 (Transmittal No. C-141-16); and
  - b) Warrants numbered 450014 through 450440 from Clearing Fund 696 in the total dollar amount of \$2,746,541.92 (Transmittal No. C-142-16); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$95,392.03 (Transmittal No. C-143-16); and
  - d) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,573.05 (Transmittal No. C-144-16); and
  - e) Warrants numbered 450441 through 450486 from Clearing Fund 696 in the total dollar amount of \$162,980.86 (Transmittal No. C-145-16); and
  - f) Junior District Payroll warrants numbered 813803 through 813947 in the total dollar amount of \$251,106.75 (Transmittal No. P-40-2016); and
  - g) Payroll warrants numbered 373140 through 373859 in the total dollar amount of \$1,214,076.19 (Transmittal No. P-41-2016).

IX. **ADJOURNMENT:**

Commissioner Dahlstedt adjourned the proceedings at and at 1:48 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board