

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 10, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, October 10, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 12:00 p.m. Skagit County Emergency Medical Services Delivery Model Advisory Group Meeting No. 8
- b) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) 2:15 p.m. - 2:30 p.m. Presentation by Skagit County Auditor's Office: November General Election

Chair Janicki reconvened the proceedings at 2:14 p.m.

Elections Supervisor David Cunningham provided voter registration reminders and information. Skagit County Elections can be reached for questions at (360) 416-1702. The helpful PowerPoint provided by Mr. Cunningham can be viewed here: [ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/10102016](http://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/10102016)

Chair Janicki recessed the proceedings at 2:43 p.m.

- d) 3:00 p.m. - 4:00 p.m. Community Action of Skagit County, United Way of Skagit County, and Leadership Skagit: Recognition of Service of Terry Belcoe

Chair Janicki reconvened the proceedings at 3:00 p.m.

Community members including Debra Lancaster of United Way, Bill Henkel of Community Action of Skagit County, Thomas Boucher of North Coast Credit Union, Kate Bennett of Leadership Skagit, Jennifer Johnson of Skagit County Public Health, Janice Condryn of Youthnet, Don McMoran of Washington State University Extension Center, Jose Ortiz, Skagit County Administrator Tim Holloran, Graham Kerr, and Commissioners Ron Wesen, Ken Dahlstedt, and Lisa Janicki shared inspirational stories and memories about Terry Belcoe, a true hero of Skagit County who effected positive change and was a voice who took action to improve numerous lives in our community.

- e) *4:00 p.m. - 4:30 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, October 10, 2016, from 4:10 p.m. to 4:20 p.m., the purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, Civil Deputy Prosecuting Attorney Will Honea, and Civil Deputy Prosecuting Attorney Julie Nicoll. Other attendees included: Skagit County Administrator Tim Holloran, Director of Planning and Development Services Dale Pernula, Assistant Director of Planning and Development Services Ryan Walters, Director of Public Health Jennifer Johnson, Code Compliance Officer Sandra Perkins, and Environmental Health Specialist Matt Kaufman.

IV. CONSENT AGENDA DISCUSSION:

Public Works Surface Water Section Manager Jan Flagan provided additional information on Consent Agenda item #8.

Facilities Director Dan Fitting provided additional information on Consent Agenda item #4.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 10, 2016 (items 1 through 10):

A motion was made by Commissioner Dahlstedt to approve approve Consent Agenda items 1 through 10, Ratification Agenda items 11 and 12, vouchers and warrants for Monday, October 10, 2016. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 3, 2016. **(Approved)**
2. Record of the Proceedings for Tuesday, October 4, 2016. **(Approved)**

b) FACILITIES MANAGEMENT:

3. Vendor Services Agreement with Commercial Fire Protection, Inc. to perform annual backflow preventer assembly tests in accordance with Washington Administrative Code (WAC) 246-292-034 at County facilities where backflow devices are installed, and conduct repairs associated with the outcome of the tests. The Agreement shall commence on October 13, 2016, and continue until December 31, 2018. Compensation shall not exceed \$7,500 and is based on a rate schedule. **(Contract No. C20160422)**
4. Resolution to award the bid for the remodel of the Skagit County Parks and Recreation Building, also known as the Ada Beane Building, located at 1730 Continental Place in Mount Vernon to Axthelm Construction Inc. in an amount not to exceed \$275,665. The bid opening took place on Monday, October 3, 2016, at 2:45 p.m. in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160249)**

c) INFORMATION SERVICES:

5. Interlocal Technology Service Agreement with the Washington State Patrol (WSP) Contract No. K12125 to provide Spillman Public Safety direct technical service, indirect technical service, shared services, basic service, Regional Inter-Governmental Services; and Data Center Service as described in Exhibits "A" and "B". The County will strive to provide service twenty-four (24) hours per day, seven (7) days a week. The Agreement shall commence on the date of execution and expire on December 31, 2016. Charges for products and services provided by the County will be based on actual costs incurred by the County. **(Contract No. C20160423)**

d) PROSECUTING ATTORNEY:

6. Resolution to provide legal defense to Howard Consulting, LLC in a lawsuit filed by Consuelo Guandique. **(Resolution No. R20160250)**

e) PUBLIC HEALTH:

7. Personal Services Agreement with Denise Walker, PhD to provide a one-day Teen Marijuana Check-Up Training for up to 25 participants. The Agreement shall commence on the date of execution and continue until March 31, 2017. Compensation shall not exceed \$3,500 and is based on a rate schedule, plus travel expenses. **(Contract No. C20160424)**

f) PUBLIC WORKS:

8. Quit Claim and Release of Temporary Easement between Skagit Land Trust and Skagit County. Skagit Land Trust purchased property identified as Parcel Nos. P39088,

P40135, and P40116. These parcels show a temporary easement on the property to enable Skagit County to construct a rip-rap bulkhead along the bank of the Skagit River. The work has been completed and the easement has expired. This document formally removes the easement from the property title, which is a requirement of the grant funding used to purchase the property. The Agreement shall commence on the date of mutual execution. There is no compensation associated with this document. **(Contract No. C20160425)**

9. Amendment No. 2 to Interlocal Cooperative Agreement No. C20160037 with Skagit Conservation District (SCD) to perform work, on a reimbursable basis, to assist Skagit County in the development, implementation and maintenance of water quality programs to meet the goals of Skagit County's Shellfish Protection District. This Amendment will provide additional funding in the amount of \$1,623 for Task 4 (Technical Assistance) for the implementation of agricultural Best Management Practices to protect water quality. This work includes coordinating the installation of livestock watering systems and infrastructure necessary for projects that protect water quality by excluding livestock from riparian areas. In addition, this Amendment will provide additional funding in the amount of \$4,377 for Task 3 (Outreach and Education). The new compensation amount shall not to exceed \$270,470. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2016. **(Amendment No. A20160129)**

g) SHERIFF:

10. Amendment No. 1 to Personal Services Agreement No. C20140522 with Everett Polygraph Services, LLC to provide polygraph and interview services for potential and existing employees of the Skagit County Sheriff's Office and the Skagit County Jail. This Amendment increases compensation by an additional \$5,000 due to the increase in polygraph and interview services for Corrections Deputies. The new compensation amount shall not exceed \$10,000 and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect including the termination of December 31, 2019. **(Amendment No. A20160130)**

VI. RATIFICATION AGENDA (item 11 and 12):

h) TREASURER:

11. Resolution authorizing the ratification of an Interlocal Agreement with Skagit Hospice Services, LLC dba Hospice of the Northwest (Hospice) for the Skagit County Treasurer (Treasurer) to set up investment funds in the name of "Skagit Hospice Services, LLC, ". The Agreement was not received in time to fully execute prior to September 1, 2016. **(Resolution No. R20160251)**
12. Interlocal Agreement with Skagit Hospice Services, LLC dba Hospice of the Northwest (Hospice) for the Skagit County Treasurer (Treasurer) to set up investment funds in the name of "Skagit Hospice Services, LLC, ". At the regular meeting of the Operating Council on July 25, 2016, Hospice adopted Resolution No. 01-2016, authorizing the Treasurer to manage Hospice's investments. The Agreement commenced on September 1, 2016, and continues until August 31, 2018. Hospice shall reimburse the Treasurer for the cost of safekeeping fees and wire transfer costs, which shall be billed on a quarterly basis. Hospice understands that the Treasurer will take fees for investments placed pursuant to RCW 36.29.020. **(Contract No. C20160426)**

VII. MISCELLANEOUS AGENDA (item 1):

a) FACILITIES MANAGEMENT:

1. Resolution to call for a public hearing to consider testimony regarding the disposal of County-owned surplus real property. The public hearing is scheduled to take place on Tuesday, October 25, 2016, at 9:30 a.m. in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160252)**

Facilities Director Dan Fitting presented the miscellaneous item to the Commissioners.

A motion was made by Commissioner Wesen to approve the Resolution calling for a public hearing regarding the disposal of County-owned surplus real property. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Janicki recessed the proceedings at 1:39 p.m.

VIII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 449259 through 449667 from Clearing Fund 696 in the total dollar amount of \$2,466,764.52 (Transmittal No. C-136-16); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$5,066.49 (Transmittal No. C-137-16); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$118,306.92 (Transmittal No. C-138-16); and
 - d) Payroll warrants numbered 372415 through 373139 in the total dollar amount of \$1,207,228.38 (Transmittal No. P-37-2016); and
 - e) Junior District Payroll 813674 warrants numbered through 813802 in the total dollar amount of \$241,901.16 (Transmittal No. P-38-2016).

IX. **ADJOURNMENT:**

Chair Janicki adjourned the proceedings at 3:55 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board