

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 3, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, October 3, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administration with Public Works, Planning and Development Services, and Public Health
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the date of this Notice)

No executive sessions were held the week of October 3, 2016.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Director of Parks and Recreation Brian Adams provided additional information on Consent Agenda item #5. Discussion was held on funding.

Watershed Planner Kara Symonds provided additional information on Consent Agenda item #9. Discussion was held on drainage issues in the area.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 3, 2016 (items 1 through 10):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 10, vouchers and warrants for Monday, October 3, 2016. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, September 26, 2016. **(Approved)**
- 2. Record of the Proceedings for Tuesday, September 27, 2016. **(Approved)**

b) FACILITIES MANAGEMENT:

- 3. Personal Services Agreement with Evergreen Moving Systems to provide labor and materials necessary to relocate office furnishings and materials belonging to county departments or personnel between locations within Skagit County. The Agreement shall commence on November 1, 2016, and continue until October 31, 2018. Compensation shall not exceed \$15,000 and is based on an hourly rate schedule. **(Contract No. C20160417)**

c) INFORMATION SERVICES:

- 4.

Enterprise Software License Agreement with ArchiveSocial, Inc. to archive social media sites used by Skagit County Government in order to meet public disclosure requirements, and, to provide a public search capability to search social media created by Skagit County departments. The Agreement shall commence on the date of execution and continue until terminated. Compensation shall not exceed \$9,564 per year. **(Contract No. C20160418)**

d) PARKS AND RECREATION:

5. Commercial Line Extension Agreement with Puget Sound Energy outlining the excavation and trenching requirements and final grade certification for electrical service at the Veterans Park off Helmick Road at the Northern State Recreation Area. Compensation shall not exceed \$19,478.55. **(Contract No. C20160419)**

e) PUBLIC HEALTH:

6. Amendment No. 2 to Personal Services Agreement No. C20150488 with Phoenix Recovery Services to provide short term funding assistance to individuals and families who are homeless. This Amendment increases compensation by \$10,000 due to an increase in needs-based enrollment in the assistance program. Funding is limited to an average of \$1,500 per individual or family unit. The term remains the same, continuing until December 31, 2016. Total compensation shall not exceed \$50,000. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20160125)**
7. Amendment No. 1 to Personal Services Agreement No. C20150547 with Community Action of Skagit County to provide rental assistance vouchers issued by Compass Health Skagit for a minimum of ten (10) eligible clients enrolled in the program for Assertive Community Treatment (PACT). This Amendment increased funds by \$7,000 due to an increase in enrolled individuals. The term remains the same and shall continue until December 31, 2016. Compensation shall not exceed \$37,000 and is funded by the 1/10th of 1% chemical dependency or mental health treatment sales tax. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160126)**
8. Amendment No. 1 to Personal Services Agreement No. C20160296 with Washington Vocational Services to provide improved transition outcomes through the Developmental Disabilities Advisory Board. This Amendment replaces Exhibit B, Scope of Work, and increases funds by \$21,332 due to an increase in enrollment into the Dreambuilders program. The term remains the same and shall continue until June 30, 2017. Compensation shall not exceed a total of \$37,332. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160127)**

f) PUBLIC WORKS:

9. Summary of Offer for the purchase of real property for a Drainage Utility project on Fish Creek, Parcel No. P71067, owned by Wayne Del Conte and Paulette Vincenta. The Summary of Offer reflects property values listed in a September 2016 appraisal and shall not exceed \$12,000. **(Contract No. C20160420)**
10. Amendment No. 1 to Personal Services Agreement No. C20150080 with Green Solutions to provide services related to the update of the Comprehensive Solid Waste Plan which is required every five years pursuant to Washington State law. This Amendment extends the agreement to December 31, 2017, and increases compensation by \$7,000 due to complete the plan, which underwent a complete revision and is currently being reviewed. Total compensation shall not exceed \$57,000 and is based on fee schedule. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160128)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by

majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) Warrants numbered 448871 through 448871 from Clearing Fund 696 in the total dollar amount of \$921,964.73 (Transmittal No. C-130-16); and
- b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,447.65 (Transmittal No. C-131-16); and
- c) Warrants numbered 448872 through 449258 from Clearing Fund 696 in the total dollar amount of \$2,277,425.45 (Transmittal No. C-132-16); and
- d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$279,877.50 (Transmittal No. C-133-16); and
- e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$131,426.50 (Transmittal No. C-134-16); and
- f) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$58,840.87 (Transmittal No. C-135-16).

VII. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 1:39 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board