

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, SEPTEMBER 26, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, September 26, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

**I. CALL TO ORDER:**

Chair Janicki called the proceedings to order at 1:31 p.m.

**II. PLEDGE OF ALLEGIANCE:**

Chair Janicki led the gallery in the salute to the flag.

The Commissioners expressed their condolences to the families, the City of Burlington and Skagit County as a whole for the tragic shooting event that caused the loss of lives at the Cascade Mall on Friday, September 23, 2016.

Chair Janicki asked the audience to join in a moment of silence.

Chair Janicki announced that there would be a "Light Up the Boulevard" candlelight vigil for the community to remember the victims and to celebrate their lives. The candlelight vigil was scheduled for Monday, September 26, 2016 in the parking lot behind the Macy's Department store at the Cascade Mall.

**III. AGENDA:**

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administration with Planning and Development Services, Parks and Recreation, and Facilities Management Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) \*11:00 a.m. Skagit County Veterans Park Picnic Pavilion Dedication (Northern State Recreation Area, Helmick Road, Sedro-Woolley)
- d) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) \*2:30 p.m. - 3:00 p.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))

Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt attended an executive session on Monday, September 26, 2016, from 2:30 p.m. to 3:00 p.m. The topic of the executive session was Real Estate Sale - RCW 42.30.110(1)(c). (Matters relating to real estate sale or lease where public knowledge would impact price negotiations.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich; Chief Civil Deputy Prosecuting Attorney Melinda Miller; and Civil Deputy Prosecuting Attorney Steve Fallquist. Other Attendees: County Administrator Tim Holloran and Public Works Director Dan Berentson.

- f) \*3:00 p.m. - 3:30 p.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))

Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt attended an executive session on Monday, September 26, 2016, from 3:05 p.m. to 3:20 p.m. The topic of the executive session was Real Estate Sale - RCW 42.30.110(1)(c). (Matters relating to real estate sale or lease where public knowledge would impact price negotiations.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich; and Chief Civil Deputy Prosecuting Attorney Melinda Miller. Other Attendees: County Administrator Tim Holloran and Facilities Management Director Dan Fitting.

**IV. CONSENT AGENDA DISCUSSION:**

The Commissioners discussed Consent Agenda items Nos. 3 and 4.

Budget and Finance Director Trisha Louge provided additional information about Consent Agenda item No. 5.

Public Health Director Jennifer Johnson and Communicable Disease/Epidemiology Manager Yeshimebet Tulu provided additional information about Consent Agenda item No. 6.

River Improvement/Watershed Planner Kara Symonds provided additional information about Consent Agenda item No. 7.

Ferry Operations Division Manager Rachel Rowe provided additional information about Consent Agenda item No. 8.

Surface Water/Engineering Assistant Section Manager Jan Flagan provided additional information about Consent Agenda item No. 10.

V. CONSENT AGENDA FOR MONDAY, SEPTEMBER 26, 2016 (items 1 through 12):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 12, Ratification Agenda items 13 and 14, vouchers and warrants for Monday, September 26, 2016. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 19, 2016. **(Approved)**
2. Record of the Proceedings for Tuesday, September 20, 2016. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Interlocal Cooperative Agreement with Skagit County Consolidated Dike Improvement District No. 22 (District No. 22) regarding real property, commonly described as Skagit County Assessor Tax Parcel No. P15313, currently owned by Skagit County. The Agreement shall commence on the date of mutual execution and continue for one year. Skagit County shall convey the property to the District via a quit claim deed. No funds will be provided by the County to the District (or by the District to the County). **(Contract No. C20160408)**
4. Quit Claim Deed with Skagit County Consolidated Dike Improvement District No. 22 (District No. 22) (Grantee) and Skagit County (Grantor) to convey Assessor's Tax Parcel No. P15313. **(Contract No. C20160409)**

c) BUDGET AND FINANCE:

5. Interlocal Cooperative Agreement with the Town of Concrete which awards \$350,000 of Economic Development/ Public Facilities Project grant funds to support the First Street Waterline Extension Project as authorized by Resolution No. R20160202. The Agreement commenced on July 18, 2016, and continues until December 31, 2016. **(Contract No. C20160410)**

d) PUBLIC HEALTH:

6. Amendment No. 9 to Consolidated Contract with the State of Washington Department of Health Contract No. C17124, Skagit County Contract No. C20140646, for the delivery of public health services as described in Exhibit "A", Statement of Work. This Amendment adds Statements of Work for the Emergency Preparedness & Response Program and amends the Statements of Work for the Maternal & Child Health Block Grant, and the Office of Drinking Water Group A Program. This Amendment increases funding to Skagit County by an additional \$210,057 for a new compensation amount to Skagit County not exceed \$1,098,375. All other terms and conditions of the original

Agreement and subsequent Amendments shall remain in effect including the termination date of December 31, 2017. **(Amendment No. A20160123)**

e) PUBLIC WORKS:

7. Resolution designating applicant agent and authorizing application for grant funding assistance for the State of Washington Hazard Mitigation Grant Program. State and Federal grant assistance is required to aid in financing the cost of floodplain acquisition, for property located at 28601 South Skagit Highway in Sedro-Woolley, described as Skagit County Parcel Nos. P40246 and P40691. The River Improvement Fund and Seattle City Light, via an Interlocal Agreement, will provide matching funds if the project application is successful. The County will submit a verification of matching funds when/if the project(s) are partially funded by the State. **(Resolution No. R20160243)**
8. Resolution to award the Municipal Research and Services Center (MRSC) bid for the Live Load Pin Guide Assembly Installation for the Skagit County Ferry Terminals to American Construction Co., Inc. in an amount not to exceed \$49,700. The bid opening took place on Tuesday, September 13, 2016, in the Skagit Room, located at 1800 Continental Place in Mount Vernon. **(Resolution No. R20160244)**
9. Resolution to award the bid for the purchase, installation and maintenance of one Marine Axillary Generator for the M/V Guemes to Hatton Marine Engine & Generator Systems Inc. in an amount not to exceed \$41,377.02. The bid opening took place on Monday, September 19, 2016, in the Skagit County Commissioners' Hearing Room, located at 1800 Continental Place in Mount Vernon. **(Resolution No. R20160245)**
10. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation Improvement District No. 15 (District No. 15) for the Green Acres Road/Penn Road Vicinity Drainage Conveyance Improvements. The purpose of this Agreement is to provide partial funding for the installation of a drainage conveyance system to handle the flow of water from property without draining out to Green Acres Road (County Road #44200) and Penn Road (County Road #45810). The project will be designed, constructed, implemented, used, and managed by District No. 15. The Agreement shall commence on the date of mutual execution, and continue for a period of two (2) years, or until the project has been completed, as determined by District No. 15. Upon completion of the project, the County shall pay District No. 15 a total amount not to exceed \$5,250, which represents one-third of the total approximate estimated costs incurred for the construction of the project. **(Contract No. C20160411)**

f) SHERIFF:

11. Amendment No. 1 to Interagency Agreement with Washington State Patrol (WSP) Contract No. K12108, Skagit County Contract No. C20160300, to support a federal grant for domestic cannabis eradication/suppression. This Amendment increases compensation by \$2,500 to provide overtime reimbursement for one detective for activities that occurred during operations, as coordinated between WSP and the Task Force, while participating with the Task Force in conjunction with investigations. The contract termination date remains as of September 30, 2016. The new compensation amount payable to Skagit County shall not exceed \$19,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160124)**
12. Interagency Agreement with the State of Washington Department of Commerce (DOC) through the Community Services and Housing Division, Public Safety Unit to allow Skagit County to participate in the Multi-Jurisdictional Drug-Gang Task Force Program, DOC Agreement No. F16-31440-014. The Agreement shall commence on October 1, 2016, and continue until September 30, 2017. Compensation to Skagit County shall not exceed \$127,887. **(Contract No. C20160412)**

V. RATIFICATION AGENDA (items 13 and 14):

g) ADMINISTRATIVE SERVICES:

- 13.

Resolution authorizing the ratification of an Advertising Agreement with Skagit Publishing to provide display, special publications, and digital ads for the following Skagit County Departments: Administrative Services; Auditor; Commissioners; Facilities Management; Fairgrounds; Parks and Recreation; Planning and Development Services; Public Health and Community Services; Public Works; Sheriff and Treasurer. A signed Agreement was not executed prior to the continuation of services on August 1, 2016, due to delays in obtaining a new Agreement from Skagit Publishing. **(Resolution No. R20160246)**

14. Advertising Agreement with Skagit Publishing to provide display, special publications, and digital ads for the following Skagit County Departments: Administrative Services; Auditor; Commissioners; Facilities Management; Fairgrounds; Parks and Recreation; Planning and Development Services; Public Health and Community Services; Public Works; Sheriff and Treasurer. The Agreement commenced on August 1, 2016, and continues until July 31, 2017. Compensation shall not exceed Skagit Valley Herald display rates of \$14.75 for daily advertising; \$9.20/\$11.55 (Anacortes American/Stanwood-Camano News (AA/S-CN) for weekly display advertising; \$16.00 for Sunday; and an additional \$6.00 per inch for color advertising. Rates are calculated by the annual dollar volume, total compensation shall not exceed \$25,000. **(Contract No. C20160413)**

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 448533 through 448870 from Clearing Fund 696 in the total dollar amount of \$11,445,712.60 (Transmittal No. C-126-16); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$229,985.10 (Transmittal No. C-127-16); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$91,019.97 (Transmittal No. C-128-16); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$33,119.51 (Transmittal No. C-129-16); and
  - e) Junior District Payroll 813532 warrants numbered 813673 through in the total dollar amount of \$256,209.56 (Transmittal No. P-36-2016); and
  - f) Payroll warrants numbered 371705 through 372414 in the total dollar amount of \$1,221,111.74 (Transmittal No. P-37-2016).

VII. **ADJOURNMENT:**

Chair Janicki adjourned the proceedings at 1:55 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board