

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 19, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, September 19, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administration with Public Works, Planning and Development Services, and Public Health
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 3:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt attended an executive session on Monday, September 19, 2016, from 2:35 p.m. to 2:40 p.m. The topic of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and gave legal advice to the Board of County Commissioners: Senior Civil Deputy Prosecuting Attorney Will Honea. Other attendees: County Administrator Tim Holloran.

- d) *3:00 p.m. -4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. DISCUSSION CONSENT ITEMS:

Project Manager Marc Estvold provided additional information about Consent Agenda item No. 3.

Public Works Director Dan Berentson and Water Quality Analyst Rick Haley provided additional information about Consent Agenda item No. 6.

Project Manager Jennifer Swanson provided additional information about Consent Agenda item No. 7.

V. CONSENT AGENDA FOR MONDAY, SEPTEMBER 19, 2016 (items 1 through 8):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 8, vouchers and warrants for Monday, September 19, 2016. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, September 12, 2016. **(Approved)**
- 2. Record of the Proceedings for Tuesday, September 13, 2016. **(Approved)**

b) FACILITIES MANAGEMENT:

- 3. Amendment No. 1 to Personal Services Agreement No. C20150082 with Keithly Barber Associates (KBA), Inc. to perform Commissioning Authority (CxA) services and

deliverables for the New Skagit County Jail. This Amendment adds building commissioning services including building enclosure construction site visits for the purpose of field reviews, water tightness testing of aluminum-framed entrances and fronts, as well as the metal-framed skylight system. Compensation for this additional work shall not exceed \$14,400. The term remains the same and shall continue until December 31, 2018. Compensation shall not exceed \$239,400. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160121)**

c) PUBLIC HEALTH:

4. Amendment No. 1 to Interagency Agreement No. C20160080, with North Sound Behavioral Health Organization and North Sound Regional Support Network, dba The North Sound Mental Health Administration (NSMHA), Contract No. NSMHA-SKAGIT-ADMIN-16 to provide administrative support services by way of appointing a county coordinator, resource management support, as well as various committees for the delivery of quality community behavioral health services. This Amendment increases funding by \$71,280 due to an increase in planning, collaborating, and coordinating service delivery in Skagit County. The term remains the same and shall continue until December 31, 2016. Compensation to Skagit County shall not exceed \$463,692. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160122)**
5. Personal Services Agreement with Pioneer Human Services to provide assistance to Skagit County Crisis Center clients for basic needs and activities while providing an atmosphere that encourages client engagement and retention. The Agreement shall commence on October 1, 2016, and continue until December 31, 2017. Compensation shall not exceed \$82,000 and is funded by 1/10th sales tax funds. **(Contract No. C20160404)**

d) PUBLIC WORKS:

6. Joint Funding Agreement with the U.S. Geological Survey, United States Department of the Interior to operate and maintain the Skagit River Basin gauging station network. The Agreement shall commence on October 1, 2016, and continue through September 30, 2017. Skagit County will contribute \$36,010 towards operation and maintenance costs. **(Contract No. C20160405)**
7. Overpass Agreement between Burlington Northern Santa Fe Railway Company (BNSF) and Skagit County for the Burlington Northern Overpass Project #ES50510-8, Federal Aid #BRS-M291(006). The Agreement allows Skagit County to proceed with demolishing and constructing the Burlington Northern Overpass, which is within BNSF Railway right-of-way and also includes provisions for flagging, project coordinator, engineering, and inspection services as required by BNSF. The Agreement shall commence on the date of execution by both parties and continue until the project is completed. The estimated project compensation is not to exceed \$336,206. **(Contract No. C20160406)**

e) SHERIFF:

8. Agreement with Public Safety Testing to assist in the development of promotional testing for the Sheriff's office Sergeant. Professional fees include testing of up to 16 candidates over two days with four component exercises, an additional candidate orientation workshop, and travel expenses for the Public Safety Testing employees. The Agreement shall commence on the date of execution and continue until the promotional process methodology has been completed. Compensation for testing shall not exceed \$9,000 plus travel expenses. **(Contract No. C20160407)**

VI. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$40,298.39 (Transmittal No. C-123-16); and
- b) Warrants numbered 448235 through 448532 from Clearing Fund 696 in the total dollar amount of \$1,866,693.06 (Transmittal No. C-124-16); and
- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$348,089.37 (Transmittal No. C-125-16).

VII. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 1:45 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board