

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 15, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, August 15, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administration with Planning and Development Services, and Emergency Medical Services (EMS) Departments
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Work Session - Public Works Department
- c) *11:00 a.m. - 12:00 p.m. Public Safety Meeting

Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt attended a public safety work session from 11:00 a.m. to 12:00 p.m.

Other Attendees:

Sheriff Will Reichardt, County Administrator Tim Holloran, Human Resources/Risk Management Director Jessica Neill Hoyson, Sheriff's Office Corrections Deputy C.J. Anderson, Sheriff's Office Detective Benjamin Hagglund, Sheriff's Office Patrol Deputy Steven Dills, Sheriff's Office Support Services Technician Julia Benson, Facilities Management Director Dan Fitting, Sheriff's Office Patrol Sergeant Jennifer Sheahan-Lee, Sheriff's Office Detective Theresa Luvera, Risk Management Safety Program Coordinator Sharon Dubois, and District Court Administrator Denise Nelson.

An audio recording of the meeting can be obtained by contacting the Skagit County Commissioners' office.

- d) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) *2:30 p.m. - 3:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive session on Monday, August 15, 2016.

IV. DISCUSSION CONSENT ITEMS:

There were no items to discuss.

V. CONSENT AGENDA FOR MONDAY, AUGUST 15, 2016 (items 1 through 8):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 8, Ratification Agenda items 9 and 10, vouchers and warrants for Monday, August 15, 2016. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, August 8, 2016. **(Approved)**

2. Record of the Proceedings for Tuesday, August 9, 2016. **(Approved)**
 3. Resolution to reappoint Tasker Robinette to the Northwest Senior Services Board (NWSSB), the current term expired on June 30, 2016, the new term expires on June 30, 2019. **(Resolution No. R20160215)**
 4. Resolution to reappoint Tim Raschko to the District 2 seat on Skagit County Planning Commission. The new term shall expire on August 31, 2020. **(Resolution No. R20160216)**
- b) BUDGET AND FINANCE:
5. Interlocal Agreement with the Port of Skagit which awards \$300,000 of Economic Development/Public Facilities Projects grant funds to support expansion of the Bread and Food Lab II as authorized by Resolution No. R20160202, dated July 18, 2016. The Agreement commenced on July 18, 2016, and continues until March 31, 2018. **(Contract No. C20160357)**
- c) COUNTY CLERK:
6. Personal Services Agreement with Collection Technology, Inc., (CTi) to provide debt collection services for recovery of monies payable to the Skagit County Clerk for Legal Financial Obligations (LFOs), including but not limited to restitution, fines, penalties, and fees. The LFOs may have been ordered in a Judgement and Sentence, Order of Restitution or Order of Disposition in Juvenile matters. The Agreement shall commence on September 1, 2016, and continue until August 30, 2019. CTi shall be compensated for its services by an add-on fee of 18% of the balance assigned for Primary Placements, 21% of balance assigned for Secondary Placements, and 24% for Tertiary Placements. Pursuant to the Revised Code of Washington (RCW) 36.18.190, CTi shall add on their fees to the account balance at the time the account is assigned. For each payment that CTi receives as a result of its collection activities, it will retain the corresponding percentage and the remaining amounts will be forwarded to Skagit County to be applied toward the debtor's balance. Award of bid for debt collection for the Skagit County Clerk was authorized by Resolution No. R20160161, dated June 13, 2016. **(Contract No. C20160358)**
- d) PUBLIC HEALTH:
7. Personal Services Agreement with Public Hospital District #304 to support Varsity in Volunteerism, Strengthening Families, and the Incredible Years Programs throughout Skagit County. The Agreement shall commence on the date of execution and continue until June 30, 2017. Compensation shall not exceed \$18,500 and is funded by the Substance Abuse Fund. **(Contract No. C20160359)**
- e) PUBLIC WORKS:
8. Amendment No. 1 to Vendor Services Agreement No. C20160125 with Concrete Nor'west to purchase various quantities of gravel and concrete products for road maintenance on various county roads as described in Exhibit "A" of the original Agreement. This Amendment reflects the name change from Concrete Nor'west to Miles Sand & Gravel Company. All other terms and conditions of the original Agreement shall remain in effect including the termination date of March 31, 2017, and the compensation amount not exceeding \$50,000, based on a fee schedule. **(Amendment No. A20160107)**

VI RATIFICATION AGENDA (items 9 and 10):

- f) AUDITOR:
9. Resolution to authorize the ratification of an Interlocal Cooperative Agreement with North Sound Behavioral Health Organization, LLC (BHO) which details the terms and conditions for the Skagit County Auditor's office to provide accounting services and for the Skagit County Information Services department to provide financial system support services. Negotiations of terms and conditions delayed finalization of the Agreement. **(Resolution No. R20160217)**

10. Interlocal Cooperative Agreement with North Sound Behavioral Health Organization, LLC (BHO) which details the terms and conditions for the Skagit County Auditor's office to provide accounting services and for the Skagit County Information Services department to provide financial system support services. The Agreement commenced on January 1, 2016, and shall continue until December 31, 2018. BHO shall pay the County a monthly amount not to exceed \$3,500, retroactive to January 1, 2016, via Intergovernmental Transfer (IGT) with a year-end final compensation to be based on actual services provided. The amount of payment may be renegotiated annually upon the request of either party. Any change in the amount of payment shall be agreed to on or before November 1 for the succeeding fiscal year. **(Contract No. C20160360)**

VII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$214,383.77 (Transmittal No. C-104-16); and
 - b) Warrants numbered 446369 through 446896 from Clearing Fund 696 in the total dollar amount of \$10,550,011.58 (Transmittal No. C-105-16).

VIII. **ADJOURNMENT:**

Chair Janicki adjourned the proceedings at 1:31 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board