

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JULY 11, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, July 11, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administration with Public Works, Planning and Development Services, Central Services: Information Services, Geographic Information Services, and Records Management Departments

b) \*10:30 a.m. - 12:00 p.m. Information Technology Advisory Committee Meeting

c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

d) \*2:30 p.m. - 3:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of July 11, 2016.

e) \*3:00 p.m. Tour North Cascade Gateway Center (North Cascade Gateway Center Campus, 1891 Charles Jones Memorial Circle, Unit 8, Sedro-Woolley)

IV. DISCUSSION CONSENT ITEMS:

Public Health Human Services Manager Rebecca Clark provided a brief description about Consent Agenda item #8 and introduced City of Mount Vernon Council Member Mary Hudson and City of Mount Vernon Police Lieutenant Chris Cammock who also provided information about the Interlocal Agreement Consent Agenda item No. 8.

Sheriff Will Reichardt provided additional information about consent Agenda item No. 16.

Administrative Manager Pauli Mickelson provided additional information about Consent Agenda item No. 5.

Engineering Technician, Transportation Program Section Torey Nelson provided additional information about Consent Agenda item No. 10.

V. CONSENT AGENDA FOR MONDAY, JULY 11, 2016 (items 1 through 10):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 10, Ratification Agenda items 11 through 19, vouchers and warrants for Monday, July 11, 2016. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Thursday, June 30, 2016. **(Approved)**
2. Record of the Proceedings for Tuesday, July 5, 2016. **(Approved)**

3. Record of the Proceedings for Thursday, July 7, 2016. **(Approved)**
- b) PARKS, RECREATION AND FAIR:
4. Personal Services Agreement with Ron Stubbs Comedy Hypnotist to perform two (2) stage show sets, a minimum of sixty (60) minutes each, on Wednesday, August 10, Thursday, August 11, and Friday, August 12, 2016. The Agreement shall commence on August 10, 2016, and continue until August 12, 2016. Compensation shall be based on \$433.33 per stage show set of a minimum of 60 minutes each and shall not exceed \$2,600, including sales tax. **(Contract No. C20160308)**
  5. Personal Services Agreement with Washington Trails Association (WTA) to provide trail maintenance volunteers, tools and the necessary crew leaders to train the volunteers in the techniques of trail maintenance and construction for twelve (12) volunteer work events at Tursi Trail on Fidalgo Island in Anacortes. The goal of both parties is that the twelve (12) work events shall consist of ten (10) to fifteen (15) volunteers with an average of 100 hours per event. The Agreement shall commence on the date of execution and continue until March 31, 2017. At the conclusion of twelve (12) work events, WTA shall be eligible for reimbursement of its expenses at the rate of \$750 per event for a total compensation amount not to exceed \$9,000. **(Contract No. C20160309)**
- c) PUBLIC HEALTH:
6. Resolution to call for a public hearing regarding the final report for the Public Service Grant component of the Community Development Block Grant (CDBG). The Skagit County Board of Commissioners approved a 2015-2016 application for Community Development Block Grant funding in which Community Action of Skagit County provided public services and the application was awarded. Community Action of Skagit County provided the staffing referral coordination at the East County Resources Center. The CDBG process requires that a public hearing in which a final report on the program be given. The public hearing is scheduled to take place on Tuesday, August 9, 2016, at 9:30 a.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160191)**
  7. Resolution to appoint the following members to the Low Income Housing and Homeless Housing Services Allocations Committee: Susan Toquinto, behavioral health services representative; Kyle Reep, business community representative; Jere LaFollette, college-level education representative; Debra Lancaster, community representative; Carol Hawk, health care representative; Rinny Shelton, homeless services representative; Jennifer Johnson, public health representative; and Connie Martin, school district representative. The Low Income Housing and Homeless Housing Services Allocations Committee develops a plan for the annual allocation of funds. **(Resolution No. R20160192)**
  8. Interlocal Cooperative Agreement with the City of Mount Vernon to set forth the duties between the City and County regarding a two-year pilot program (Program) that hires an Embedded Social Worker (ESW) to respond to a variety of street-level social issues. The ESW shall be embedded within the City's Police Department with the goal to provide an alternative police response through outreach and engagement to homeless individuals with behavioral health disorders (mental and/or substance use disorders), health service or other needs within the City. The Agreement shall commence on the date of execution and continue until June 22, 2018. During the term of the Program, the County shall reimburse the City for service provided by the ESW in an amount not to exceed \$120,000 and fund up to \$10,000 of the cost of contracting with a Licensed Independent Clinical Social Worker as defined by RCW 18.225.090 (a)(ii). The City shall provide up to \$60,000 in funding for the ESW and provide funding to cover any remaining costs. **(Contract No. C20160310)**
- d) PUBLIC WORKS:
9. Personal Services Agreement with Innovative Environments, LLC to support the Public Works Department in the management and administration of the Forestry Program. Tasks include preparing agendas, attending meetings, written minutes, reports and/or summaries related to the Forestry Advisory Board (FAB); timber; fish; wildlife; funding

for Secure Rural Schools and Payment in Lieu of Taxes (PILT); trust lands; federal lands, and legislation. The Agreement shall commence on the date of execution and continue until June 30, 2017. Compensation shall not exceed \$73,000 and is based on a fee schedule. **(Contract No. C20160311)**

10. Resolution to authorize closure of Fox Road #06490 at milepost 0.5 for the purpose of replacing a failed culvert. The Road will be closed for approximately four (4) days, beginning on approximately July 18, 2016, or dates thereabout to be determined by the County Engineer. **(Resolution No. R20160193)**

VI. RATIFICATION AGENDA (items 11 through 19):

e) PUBLIC HEALTH:

11. Resolution authorizing the ratification of a Personal Services Agreement with Washington Initiative for Supported Employment (W.I.S.E.) to provide technical assistance services to individuals with disabilities and their families, employment providers and Skagit County's Developmental Disabilities Program. Review of the contract provisions delayed finalization of the Agreement. **(Resolution No. R20160194)**
12. Personal Services Agreement with Washington Initiative for Supported Employment (W.I.S.E.) to provide technical assistance services to individuals with disabilities and their families, employment providers and Skagit County's Developmental Disabilities Program. The Agreement commenced on July 1, 2016, and shall continue until June 30, 2017. Compensation shall not exceed \$10,000 and is funded by County Program Agreement No. C20150343 and Amendment No. A20160096 with the Washington State Department of Social and Health Services (DSHS), DSHS Contract No. 1563-43216. **(Contract No. C20160312)**

f) SHERIFF:

13. Resolution authorizing the ratification of Interagency Agreement No. K12102 with the Washington State Patrol (WSP) for overtime reimbursement for one detective's participation in operations coordinated between WSP and the Skagit County Interlocal Drug Enforcement Unit (SCIDEU). The Agreement was delayed due to the need for WSP to finalize the reimbursement budget. **(Resolution No. R20160195)**
14. Interagency Agreement No. K12102 with the Washington State Patrol (WSP) for overtime reimbursement for one detective's participation in operations coordinated between WSP and the Skagit County Interlocal Drug Enforcement Unit (SCIDEU). The Agreement commenced on July 1, 2016, and shall continue until June 30, 2017. SCIDEU shall reimburse WSP for actual overtime costs in an amount not to exceed \$9,000. **(Contract No. C20160313)**
15. Resolution authorizing the ratification of a Personal Services Agreement with Public Safety Selection, PC to provide psychological examinations for potential and existing employees of the Skagit County Sheriff's Office. Review of the contract's terms and conditions delayed finalization of the Agreement. **(Resolution No. R20160196)**
16. Personal Services Agreement with Public Safety Selection, PC to provide psychological examinations for potential and existing employees of the Skagit County Sheriff's Office. The Agreement commenced on March 1, 2016, and shall continue until December 31, 2021. Compensation shall not exceed \$375 per psychological exam plus any fees incurred in mailing or delivery for the calendar year 2016. Session rates will be determined according to established rates thereafter. **((Contract No. C20160314)**
17. Resolution authorizing the ratification of Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Numbers PA-WAW-0307 and PA-WAW-0308 for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. Authorization of funding from OCDETF delayed receipt of Agreement Numbers PA-WAW-0307 and PA-WAW-0308. **(Resolution No. R20160197)**
18. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic

Initiative Number PA-WAW-0307 for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. The Agreement commenced on June 6, 2016, and shall continue until September 30, 2016. OCDETF shall reimburse Skagit County in an amount not to exceed \$5,000. **(Contract No. C20160315)**

19. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0308 for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. The Agreement commenced on June 6, 2016, and shall continue until September 30, 2016. OCDETF shall reimburse Skagit County in an amount not to exceed \$5,000. **(Contract No. C20160316)**

VII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 444732 through 444732 from Clearing Fund 696 in the total dollar amount of \$57,500.00 (Transmittal No. C-88-16); and
  - b) Warrants numbered 444733 through 445010 from Clearing Fund 696 in the total dollar amount of \$4,110,792.85 (Transmittal No. C-89-16); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$358,168.29 (Transmittal No. C-90-16); and
  - d) Junior District Payroll warrants numbered 812823 through 812959 in the total dollar amount of \$237,734.33 (Transmittal No. P-26-2016); and
  - e) Payroll warrants numbered 368076 through 368794 in the total dollar amount of \$1,234,683.17 (Transmittal No. P-27-2016).

VIII. **ADJOURNMENT:**

Chair Janicki adjourned the proceedings at 1:47 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board