

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 13, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, June 13, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administration with Public Works, Planning and Development Services, Central Services: Information Services, Geographic Information Services, and Records Management Departments
- b) *10:30 a.m. - 12:00 p.m. Elected Officials and Department Heads' Meeting
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions for the week of June 13, 2016.

IV. DISCUSSION CONSENT ITEMS:

Behavioral Health Program Coordinator Sarah Hinman provided additional information about Consent Agenda items Nos. 7 and 8.

V. CONSENT AGENDA FOR MONDAY, JUNE 13, 2016 (items 1 through 11):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda items 1 through 11, Ratification Agenda items 12 and 13, vouchers and warrants for Monday, June 13, 2016. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, June 6, 2016. **(Approved)**
- 2. Record of the Proceedings for Tuesday, June 7, 2016. **(Approved)**
- 3. Resolution to reappoint Alan Merritt to the Horticultural Pest and Disease Board of Skagit County to a two (2) year term. Mr. Merritt's current term expires on June 15, 2016, and his new term expires on June 15, 2018. **(Resolution No. R20160159)**

b) BUDGET AND FINANCE:

- 4. Funding Agreement with the Town of La Conner to distribute economic development funds pursuant to RCW 82.14.370. Funds will be used to reimburse the Town for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2016, pursuant to Resolution No. R20150384, and ends on December 31, 2016. Compensation shall not exceed \$1,000. **(Contract No. C20160251)**

5. Resolution to call for a public hearing to consider testimony regarding amending the 2016 Skagit County Budget for the following funds in the approximate net amounts: General \$38,800; Clean Water Program \$162,518; Conservation Futures \$11,725; Lake Management District 1 \$18,200; and Lake Management District 3 \$6,208. The public hearing is scheduled to take place on Tuesday, June 28, 2016, at 10:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room located at 1800 Continental Place in Mount Vernon. **(Resolution No. R20160160)**

c) COUNTY CLERK:

6. Resolution to award the bid for debt collection services for the Skagit County Clerk to Collection Technology, Inc. **(Resolution No. R20160161)**

d) PUBLIC HEALTH:

7. Personal Services Agreement with Pioneer Human Services to provide one (1) full time employee (FTE) Case Manager to provide intensive case management services to individuals referred and/or enrolled in the Housing and Urban Development (HUD) Supportive Housing Program (SHP) through Community Action of Skagit County with the goal of helping them overcome barriers to engagement in housing and behavioral health treatment services. The Agreement shall commence on July 1, 2016, and continue until June 30, 2017. The County shall reimburse for program expense services in an amount not to exceed \$57,750. **(Contract No. C20160252)**
8. Personal Services Agreement with Pioneer Human Services to provide one (1) full time employee (FTE) to provide jail transition services to adult inmates with mental illness to facilitate safe transition from Skagit County Jail into Public Health. The Agreement shall commence on July 1, 2016, and continue until June 30, 2017. The County shall reimburse for program expense services in an amount not to exceed \$75,600. **(Contract No. C20160253)**

e) PUBLIC WORKS:

9. Resolution awarding the bid and appropriating funds for the Abandoned Railroad Bridge Removal of Large Woody Debris Project #WA110021 to Richard Phillips Marine Inc. in the amount of \$77,577.50. **(Resolution No. R20160162)**
10. Resolution approving a call for bids for the outdrive overhaul and maintenance for the M/V Guemes. The bid opening is scheduled to take place on Tuesday, July 5, 2016, at 2:30 p.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room located at 1800 Continental Place in Mount Vernon. **(Resolution No. R20160163)**

f) SHERIFF:

11. Interagency Agreement with the Washington Association of Sheriffs and Police Chiefs (WASPC), Agreement No. RSO 16-17 Skagit, for the Registered Sex Offender Address and Residency Verification Program which requires face-to-face verification of a registered sex offender's address at the place of residency. The Agreement shall commence on July 1, 2016, and continues until June 30, 2017. Compensation to Skagit County shall not exceed \$108,494.34. **(Contract No. C20160254)**

VI. RATIFICATION AGENDA (items 12 and 13):

a) INFORMATION SERVICES:

12. Resolution authorizing the ratification of Maintenance Contract No. 021387 with Cross Match to provide yearly maintenance, ongoing support and upgrades for fingerprint machines located at the Skagit County Jail and Skagit County Juvenile Detention. It was recently discovered that one of the fingerprint machines was in need of service and a signed contract could not be executed prior to the start date of June 1, 2016. **(Resolution No. R20160164)**
13. Maintenance Contract No. 021387 with Cross Match to provide yearly maintenance,

ongoing support and upgrades for fingerprint machines located at the Skagit County Jail and Skagit County Juvenile Detention. The Agreement commenced on June 1, 2016, and continues until May 31, 2017. The Agreement may be revisited and amended prior to the termination date. Estimated yearly compensation shall not exceed approximately \$6,000 and is based on a listed price schedule. **(Contract No. C20160255)**

VII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) Warrants numbered 443229 through 443530 from Clearing Fund 696 in the total dollar amount of \$1,775,602.24 (Transmittal No. C-77-16); and
 - b) Junior District Payroll warrants numbered 812552 through 812676 in the total dollar amount of \$231,696.87 (Transmittal No. P-22-2016); and
 - c) Payroll warrants numbered 366667 through 367371 in the total dollar amount of \$1,297,528.84 (Transmittal No. P-23-2016).

VIII. **ADJOURNMENT:**

Chair Janicki adjourned the proceedings at 1:34 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board