

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 31, 2016**

The Skagit County Board of Commissioners met in regular session on Tuesday, May 31, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as the of the Date of this Notice)

There were no executive sessions scheduled for the week of May 31, 2016.

IV. DISCUSSION CONSENT ITEMS:

Public Works Watershed Planner and Farmland Legacy Program Coordinator Kara Symonds presented additional information on Consent Agenda item numbers 11, 12, 13 and 14.

Public Works Director Dan Berentson presented additional information on Consent Agenda item no. 17.

V. CONSENT AGENDA FOR TUESDAY, MAY 31, 2016 (items 1 through 15):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 15, Ratification Agenda items 16 through 19, vouchers and warrants for Tuesday, May 31, 2016. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, May 16, 2016. **(Approved)**
- 2. Record of the Proceedings for Tuesday, May 17, 2016. **(Approved)**
- 3. Record of the Proceedings for Monday, May 23, 2016. **(Approved)**

b) AUDITOR:

- 4. Agreement with the Washington State Department of Licensing DOL, Contract No. K5806, which appoints the Auditor of Skagit County as an Agent of DOL for the purpose of licensing and titling vehicles and vessels and collecting fees, taxes, and excise taxes. The Agreement shall commence on July 1, 2016, and continues until June 30, 2019, with the option to renew for an additional five-year term. Skagit County may seek allowable cost reimbursement pursuant to RCW 46.01.140 if expenditures for performing the services under the Agreement exceed the total revenue retained by Skagit County. **(Contract No. C20160229)**

c) BUDGET AND FINANCE:

5. Agreement with Economic Development Association of Skagit County (EDASC) to award \$47,000 in economic development funds to provide administrative and marketing services for Skagit County. The Agreement commenced on January 1, 2016, per Resolution No. R20150384, and shall continue through December 31, 2016. **(Contract No. C20160230)**
- d) FACILITIES MANAGEMENT:
6. Vendor Services Agreement with Axthelm Construction Inc. to perform office wall infill and egress door reversal at the Planning and Development Services Department at 1800 Continental Place, Mount Vernon. The Agreement shall commence upon the date of execution and continue for six months. Compensation shall not exceed \$6,198.50 plus applicable sales tax. **(Contract No. C20160231)**
- e) PUBLIC HEALTH:
7. Personal Services Agreement with Perinatal Support Washington to provide postpartum Mood and Anxiety Disorder (PMAD) basic training for professionals working with childbearing families. The Agreement shall commence on the date of execution and continue until August 31, 2016. Compensation shall not exceed \$4,500. **(Contract No. C20160232)**
- f) PUBLIC WORKS:
8. Resolution approving a call for bids for the Purchase and Installation of One Marine Auxiliary Generator for the M/V Guemes. The bid opening is scheduled to take place on Monday, June 20, 2016, at 2:30 p.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20160152)**
 9. Resolution declaring a sole source contract for M/V Guemes engine maintenance and repair services provided by Cummins Inc., formerly known as Cummins Northwest, LLC. **(Resolution No. R20160153)**
 10. Resolution approving maps, plans, specifications and calling for bids for the Dodge Valley Road Barrier Protection Project, #ES41000-1. The bid opening is scheduled to take place on Monday, June 27, 2016, at 2:30 p.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20160154)**
 11. Grant Deed of Conservation Easement between Skagit County and Ronald C. Knutzen and Marilyn Knutzen to extinguish one development right on 40 acres, Parcel number P33886. The Agreement shall commence on the date of execution and continue into perpetuity. Compensation shall not exceed \$110,000, of which the Washington State Recreation and Conservation Office will reimburse Skagit County in the amount of \$57,750 pursuant to Agreement No. C20150452. **(Contract No. C20160233)**
 12. Grant Deed of Conservation Easement between Skagit County and Ronald C. Knutzen and Marilyn Knutzen to extinguish one development right on 40 acres, Parcel number P33889. The Agreement shall commence on the date of execution and continue into perpetuity. Compensation shall not exceed \$110,000, of which the Washington State Recreation and Conservation Office will reimburse Skagit County in the amount of \$57,750 pursuant to Agreement No. C20150452. **(Contract No. C20160234)**
 13. Grant Deed of Conservation Easement between Skagit County and Ronald C. Knutzen and Marilyn Knutzen to extinguish one development right on 40 acres, Parcel number P33890. The Agreement shall commence on the date of execution and continue into perpetuity. Compensation shall not exceed \$110,000, of which the Washington State Recreation and Conservation Office will reimburse Skagit County in the amount of \$57,750 pursuant to Agreement No. C20150452. **(Contract No. C20160235)**
 14. Grant Deed of Conservation Easement between Skagit County and Ronald C. Knutzen and Marilyn Knutzen to extinguish one development right on 40 acres, Parcel number P33895. The Agreement shall commence on the date of execution and continue into perpetuity. Compensation shall not exceed \$110,000, of which the Washington State Recreation and Conservation Office will reimburse Skagit County in the amount of \$57,750 pursuant to Agreement No. C20150452. **(Contract No. C20160236)**

15. Personal Services Agreement with Zitkovich Land Surveying, PLLC to provide surveying services to determine the boundary and set the property corners of a lot owned by Skagit County located at 41519 Center Street in Concrete. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$1,300 and is based on an hourly fee schedule. **(Contract No. C20160237)**

VI. RATIFICATION AGENDA (16 through 19):

g) PUBLIC WORKS:

16. Resolution authorizing the ratification of Amendment No. 4 to Grant Agreement No. C20140118 with the State of Washington by and through the Salmon Recovery Funding Board (SRFB) and the Recreation and Conservation Office (RCO). The Amendment was not received from RCO until May 2016 and both parties agreed it would be beneficial to extend the Agreement so that the remaining milestones could be met for the project. **(Resolution No. R20160155)**
17. Amendment No. 4 to Grant Agreement No. C20140118 with the State of Washington by and through the Salmon Recovery Funding Board (SRFB) and the Recreation and Conservation Office (RCO) to complete the final design for over 3,600 feet of a new Hansen Creek Channel, including the installation of numerous wood structures, as well as floodplain plantings, Project No. 13-1060P. The purpose of this Amendment is to extend the term by two months, ending May 31, 2016, in order to allow the contracting party time to complete the project. All other terms and conditions shall remain the same. **(Amendment No. A20160073)**
18. Resolution authorizing the ratification of a Tower License Agreement with Pinnacle Towers LLC, allowing Skagit County's radio system to operate on Devil's Mountain. A new Agreement was presented to Skagit County three months after the previous contract expired. The term of the new agreement needs to commence on March 1, 2016, in order to bridge the service gap and allow for continued payments for service. **(Resolution No. R20160156)**
19. Tower License Agreement with Pinnacle Towers LLC, allowing Skagit County's radio system to operate on Devil's Mountain. The Agreement commenced on March 1, 2016, and will continue for five years. The term shall automatically extend for three renewal periods of five years each unless written notice is provided to not renew the term. Compensation shall not exceed \$668.86 per month for the first year and will be increased each year thereafter by 2.5%. **(Contract No. C20160238)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 442587 through 442666 from Clearing Fund 696 in the total dollar amount of \$151,416.60 (Transmittal No. C-67-16); and
 - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$54,660.85 (Transmittal No. C-69-16); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$81,655.23 (Transmittal No. C-70-16); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$91,312.17 (Transmittal No. C-71-16); and
 - e) Warrants numbered 442668 through 442957 from Clearing Fund 696 in the total dollar amount of \$6,573,321.19 (Transmittal No. C-72-16); and

- f) Warrants numbered 442958 through 442958 from Clearing Fund 696 in the total dollar amount of \$750.00 (Transmittal No. C-73-16); and
- g) Junior District Payroll warrants numbered 812411 through 812551 in the total dollar amount of \$224,485.59 (Transmittal No. P-20-2016); and
- h) Payroll warrants numbered 365961 through 366666 in the total dollar amount of \$1,242,134.09 (Transmittal No. P-21-2016).

VIII. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 1:37 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board