

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MAY 23, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, May 23, 2016, with Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present. Chair Lisa Janicki excused.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 10:32 a.m. and excused Commissioner Janicki's absence.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) 10:30 a.m. - 11:30 a.m. Public Works - Dan Berentson, Director:

1. Public Hearing to Consider Testimony Regarding an Ordinance to Revise Skagit County Code 9.28 to Formalize that the Skagit County Department of Emergency Management Shall Report to the Director of Skagit County Public Works Department, Consistent with Resolution No. R20140189

A motion was made by Commissioner Wesen to approve an Ordinance to Revise Skagit County Code 9.28 to Formalize that the Skagit County Department of Emergency Management Shall Report to the Director of Skagit County Public Works Department, Consistent with Resolution No. R20140189. **(Ordinance No. 020160003)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

2. Presentation: Annual Report
3. Presentation: Certificate of Good Practice
4. Update: Drainage Utility

b) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Commissioner Dahlstedt reconvened the proceedings at 11:32 a.m.

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

c) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

d) 2:15 p.m. - 2:30 p.m. Certificate of Commendation - Retirement of Karen Woollen, Family Support Division of the Skagit County Prosecuting Attorney's Office

e) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of May 23, 2016.

IV. DISCUSSION CONSENT ITEMS:

Commissioner Dahlstedt reconvened the proceedings at 1:31 p.m.

V. CONSENT AGENDA FOR MONDAY, MAY 23, 2016 (items 1 through 13):

A motion was made by Commissioner Wesen to approve Consent Agenda items 3 through 13, Ratification Agenda items 14 and 15, vouchers and warrants for Monday, May 23, 2016.

**(Consent Agenda Items 1 and 2 will be considered for signature on 5-31-2016.)**

Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 16, 2016. **(This item was pulled and will be considered for signature on 5-31-2016.)**
2. Record of the Proceedings for Tuesday, May 17, 2016. **(This item was pulled and will be considered for signature on 5-31-2016.)**
3. Resolution to reappoint Darrin Morrison to the Horticulture Pest and Disease Board of Skagit County. Mr. Morrison's term shall commence on June 16, 2016, and continue until June 15, 2018. **(Resolution No. R20160148)**

b) ADMINISTRATIVE SERVICES:

4. Amendment No. 2 to Personal Services Agreement No. C20140218 with Stephen H. Berentson to provide Public Information Services for various departments as well as directed by the County Administrator. This Amendment extends the term from June 30, 2016, to December 31, 2016. Compensation is increased by \$24,000. Total compensation shall not exceed \$89,000 and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160069)**

c) ASSIGNED COUNSEL:

5. Personal Services Agreement with Corbin Volluz, Attorney at Law, to provide consultation and representation relating to cases considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. The Agreement shall commence on June 1, 2016, and continue until December 31, 2018. Compensation shall not exceed \$175,000 and is based on a rate schedule. **(Contract No. C20160221)**

d) FACILITIES MANAGEMENT:

6. Amendment No. 1 to Vendor Services Agreement No. C20140275 with Generator Services NW, LLC to provide annual and/or semi-annual generator maintenance services for various generators located at 1800 Continental Place, 700 S. 2nd Street, 600 S. 3rd Street, and 2911 E. College Way in Mount Vernon. The purpose of this Amendment is to exercise the option to renew the Agreement for one additional year with a new expiration date of June 15, 2017. This Amendment adds additional services to Exhibit "A" Scope of Services to include the MTU Generator, Model #DS00230, located at the County Transfer Station at 14104 Ovenell Road which increases compensation by \$3,685 for the annual service

agreement and \$5,000 for service and repairs for a new compensation amount not to exceed \$19,605 plus applicable taxes based on an hourly rate fee schedule. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160070)**

e) HUMAN RESOURCES:

7. Personal Services Agreement with EHS-International, Inc. to provide preliminary indoor air quality assessments; collection of representative measurements and samples throughout specified buildings as requirements; conduct laboratory quantitative and qualitative testing on samples collected; and prepare written report of findings and recommendations for future actions, if applicable. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$4,900 and is based on a rate schedule. **(Contract No. C20160222)**

f) PUBLIC HEALTH:

8. Personal Services Agreement with Maureen Pettitt to provide technical assistance and facilitation for two (2) leadership workshops for Skagit County Public Health staff, including the following scope of work: development of content and agenda for workshops; leading and facilitating workshops; conducting workshop satisfaction survey; and providing brief written summary of recommendations for follow up training, as appropriate. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$3,000. **(Contract No. C20160223)**

g) PUBLIC WORKS:

9. Resolution to award the bid for the HMA Overlay Project (2016) #ESAO16-1 to Lakeside Industries, Inc. for the bid amount of \$475,721.50. The bid opening took place on Monday, May 9, 2016, at 2:30 p.m. in the Commissioners' Hearing Room. **(Resolution No. R20160149)**
10. Amendment No. 1 to Interlocal Cooperative Agreement No. C20160037 with Skagit Conservation District (SCD) to perform work, on a reimbursable basis, to assist Skagit County in the development, implementation and maintenance of water quality programs to meet the goals of Skagit County's Shellfish Protection District. This Amendment provides additional funding for Task 4: Technical Assistance for the SCD to assist with implementation of agricultural Best Management Practices to protect water quality. This work includes coordinating the installation of livestock watering systems and infrastructure necessary for projects that protect water quality by excluding livestock from riparian areas. The estimated cost for the additional work shall be \$26,470 for a new compensation amount not to exceed \$264,470. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2016. **(Amendment No. A20160071)**
11. Vendor Services Agreement with United Site Services Nevada, Inc. to furnish and maintain portable toilet units at the Guemes Island Ferry landing, Solid Waste sites, Natural Resources sites, and Operations Division construction sites located throughout Skagit County. The Agreement shall commence on June 8, 2016, and continue for one (1) year with the option to extend the term for up to one (1) additional year. Compensation shall not exceed \$22,000 and is based on a rate schedule. **(Contract No. C20160224)**
12. Personal Services Agreement with Gold Aero, Inc. to provide on-call flight services departing and arriving from the Arlington Municipal Airport or other mutually-agreeable airport. Services include providing a pilot and suitable aircraft for aerial surveying of the Samish and Padilla Watersheds to monitor water quality for the Pollution Identified and Correction (PIC) Program in an

effort to find and fix sources of fecal coliform bacteria pollution. The Agreement shall commence on July 1, 2016, and continue until July 1, 2019. Compensation shall not exceed \$16,000 and is based on a rate schedule. **(Contract No. C20160225)**

h) TREASURER:

13. Resolution authorizing the cancellation of unclaimed warrants in the amount of \$21,992.88. **(Resolution No. R20160150)**

VI. RATIFICATION AGENDA (items 14 and 15):

i) PROSECUTING ATTORNEY:

14. Resolution authorizing the ratification of Amendment No. A to Washington State Department of Commerce Community Services and Housing Division Office of Crime Victims Advocacy State Fiscal Year (SFY) 2016 Victim/Witness Assistance Grant No. S16-31102-526, Skagit County Contract No. C20150286, to provide funding to support Victim/Witness Program activities. Due to the need to shift funding from the salary line item to the benefit line item, the Amendment was not received from the Department of Commerce until after the start date of April 1, 2016. **(Resolution No. R20160151)**
15. Amendment No. A to Washington State Department of Commerce Community Services and Housing Division Office of Crime Victims Advocacy State Fiscal Year (SFY) 2016 Victim/Witness Assistance Grant No. S16-31102-526, Skagit County Contract No. C20150286, to provide funding to support Victim/Witness Program activities. It became apparent that more money would be spent on benefits than was initially anticipated and less money would be spent on salaries. This Amendment shifts funding from the salaries line item to the benefits line item without changing the total amount of the original grant. All other terms and conditions of the original grant shall remain in effect including the compensation amount to Skagit County not exceeding \$32,412 and the termination date of the grant remains as June 30, 2016. **(Amendment No. A20160072)**

VII. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC WORKS:

1. Real Estate Purchase and Sale Agreement for the purchase of Parcel Nos. P41581 and P41582, owned by Brian and Cynda Garver. The property lies along the left bank of the Childs Creek, immediately downstream of State Route 20. The Childs Creek crossing at Lyman Hamilton Highway is a chronic drainage concern. During the 2016 work window, the County proposes to remove up to 600 cubic yards of material at this crossing; demolish existing structures to reduce the flood risk to the area. The Agreement shall become effective on the date of mutual execution. Compensation shall not exceed \$128,000 which shall be payable to the seller at closing, less sellers' share of the property taxes (if any).

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item No. 1. **(Contract No. C20160226)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this

date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) Warrants numbered 442176 through 442586 from Clearing Fund 696 in the total dollar amount of \$2,215,627.53 (Transmittal No. C-64-16); and
- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$160,660,61 (Transmittal No. C-65-16); and
- c) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,384.95 (Transmittal No. C-66-16).

IX. ADJOURNMENT:

Commissioner Dahlstedt adjourned the proceedings at 2:24 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board