

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 18, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, April 18, 2016, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 10:31 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) \*7:30 a.m. - 8:30 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, April 18, 2016, from 7:35 a.m. to 8:30 a.m., the purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Chief Civil Deputy Prosecuting Attorney Melinda Miller and Senior Deputy Prosecuting Attorney Arne Denny. Other attendees included: Skagit County Administrator Tim Holloran, Sheriff Will Reichardt, Director of Public Works Dan Berentson and Division Head of Emergency Management Services Mark Anderson.

- b) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services, Public Health and Emergency Medical Services

- c) \*9:30 a.m. - 10:30 a.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))

The Commissioners attended an executive session on Monday, April 18, 2016, from 9:40 a.m. to 10:25 a.m., the purpose of the executive session was Real Estate Sale - RCW 42.30.110(1)(c). (Matters relating to real estate sale or lease where public knowledge would impact price negotiations.) Attendees included: Skagit County Administrator Tim Holloran, Director of Public Works Dan Berentson and Civil Deputy Prosecuting Attorney Steve Fallquist.

- d) 10:30 a.m. - 11:00 a.m. Public Health - Bob Hicks, Operations Manager:

Chair Janicki introduced Operations Manager Bob Hicks.

1. Public Hearing/Possible Action: To Consider Testimony Regarding an Application for a Community Development Block Grant (CDBG) Planning Only Grant for Key Planning Activities Regarding Affordable Housing

Operations Manager Bob Hicks informed the Board that they were present for a public hearing regarding a pass through grant from Washington State Department of Commerce to Skagit County to Skagit Council of Governments (SCOG) to study affordable housing in Skagit County.

Skagit Council of Governments Executive Director Kevin Murphy explained that the purpose of the pass through grant was for planning purposes only and would help fund a study to comprehensively analyze Skagit County's affordable housing needs, market forecast, economic growth, transportation and infrastructure, housing locations, rules pertaining to zoning, and current plans to see where there may be gaps or overlapping and to suggest a county-wide plan moving forward.

Discussion followed with the Commissioners and Mr. Murphy regarding the public transit system, multi-family housing locations as allowed by the Growth Management Act, and SCOG's role in pursuing the affordable housing analysis and plan.

Chair Janicki opened the public hearing at 10:44 a.m. David Ryberg, Board President of Chinook Enterprises, said that Chinook Enterprises supported Skagit County's block grant application and informed the Commissioners about an upcoming block grant that Chinook Enterprises would be applying for.

Seeing no further public testimony forthcoming, Commissioner Wesen made a motion to close the public hearing. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

A motion was made by Chair Dahlstedt to approve the execution of a Resolution authorizing the submission of an application for Community Development Block Grant to the Washington State Department of Commerce to request \$24,000 to fund planning activities designed to advance the development of affordable housing within Skagit County. **(Resolution No. R20160117)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

Chair Janicki recessed the proceedings at 10:46 a.m.

- e) 11:00 a.m. - 11:30 a.m. Proclamation Recognizing April 24th through May 1, 2016 as Soil and Water Stewardship Week

Chair Janicki reconvened the proceedings at 11:00 a.m. and introduced Carolyn Kelly, Manager of the Skagit Conservation District.

Ms. Kelly informed the Commissioners that Skagit Conservation District held a poster contest and that the theme for the 2016 poster contest was "We all need Trees".

Ms. Kelly introduced Cindy Pierce, Youth Education Coordinator. Ms. Pierce provided a brief history of Soil and Water Stewardship Week, discussed some of the benefits of trees, and announced the award winners for the 2016 poster contest.

The Commissioners congratulated the contest participants.

Commissioner Wesen read the proclamation recognizing April 24, 2016, through May 1, 2016, as Soil and Water Stewardship Week in Skagit County.

Chair Janicki recessed the proceedings.

- f) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

- g) 3:00 p.m. - 4:30 p.m. Selection of Coroner

Chair Janicki reconvened the proceedings at 3:00 p.m. and clarified that the Commissioners were present to perform interviews of three applicants that the Skagit County Democratic Party submitted to the Skagit County Human Resources Director to fill the position of Skagit County Coroner.

Human Resources Director Jessica Neill Hoyson informed the Commissioners that each candidate would have up to 30 minutes with the Commissioners.

Candidates Hayley Thompson, Jan Garavaglia, and Heather Jackson each took turns interviewing with the Commissioners. They provided some background information on their work experience and answered the following questions:

1. Why they sought out the position of Skagit County Coroner,
2. If they planned to file and run for the position,
3. What they saw as the mission of the Coroner's Office and what would be their strategy for achieving that mission,
4. What role the Coroner's Office had in providing information on death prevention,
5. Whether they would perform autopsies or contract for those services, and
6. What changes they would recommend to the Coroner's budget to improve efficiencies.

The Commissioners thanked the Skagit County Democratic Party and applicants.

Chair Janicki announced that the Commissioners would appoint one of the applicants to the position within a week or two.

IV. CONSENT AGENDA FOR MONDAY, APRIL 18, 2016 (items 1 through 8):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 8, vouchers and warrants for Monday, April 18, 2016. Chair Dahlstedt seconded the motion.

The vote passed unanimously.

a) ADMINISTRATIVE SERVICES:

1. Amendment No. 1 to Interlocal Cooperative Agreement No. C20160018 with Washington State University (WSU) Extension to provide educational programs for Agriculture and Natural Resources; Family and Consumer Sciences, and Food Access; and 4-H/Youth Development in Skagit County. This Amendment replaces paragraph 4. "Manner of Financing" to include an additional item j. under "Exhibit A" to coordinate and host a 2-day Ag Summit. Compensation from Skagit County for this item shall not exceed \$5,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160048)**

b) PROSECUTING ATTORNEY:

2. Quit Claim Deed and Real Estate Excise Tax Affidavit for Parcel Numbers P73525 and P73526 granted by Skagit County to Patricia A. Pemberton for the sole purpose of correcting inaccuracies in title to former public right-of-way to facilitate the issuance of title issuance. No monetary consideration is being paid. **(Contract No. C20160179)**
3. Quit Claim Deed and Real Estate Excise Tax Affidavit for Parcel Number P73552 granted by Skagit County to Patricia A. Pemberton for the sole purpose of correcting inaccuracies in title to former public right-of-way to facilitate the issuance of title issuance. No monetary consideration is being paid. **(Contract No. C20160180)**

c) PUBLIC HEALTH:

4. Amendment No. 1 to Personal Services Agreement No. C20160077 with Maureen Pettitt, Ph.D. to provide technical assistance to the Population Health Trust (PHT) Community Health Analyst in the development and execution of the Skagit County Community Health Plan. This Amendment increases compensation by \$5,500 for additional team-building, professional development, and strategic planning workshop activities for management of the Public Health Department. The term remains the same, ending December 30, 2016. Compensation shall not exceed \$12,700. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160049)**

5.

Amendment No. 1 to County Program Agreement No. C20150623 with the Washington State Department of Social and Health Services (DSHS) Behavioral Health and Service Integration-Division of Behavioral Health and Recovery DSHS Agreement No. 1663-53477 to provide vouchers to Access to Recovery eligible clients for chemical dependency treatment and/or recovery services. This Amendment extends the term of the Agreement by one year, ending April 30, 2017. Compensation remains the same and shall not exceed \$200,000 which is funded by a Federal Access to Recovery grant. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160050)**

d) PUBLIC WORKS:

6. Resolution appointing the 2016 Solid Waste Advisory Committee (SWAC) membership. **(Resolution No. R20160118)**
7. Letter of Authorization for Intolight (Lighting Services from Puget Sound Energy) for lighting services at the Old Highway 99 North Illumination Project, ES50510-10, Federal Aid # HSIP-M291(009). The Authorization is effective on the date of execution. Compensation shall not exceed \$68,868.92 and is entirely funded by the Federal Highway Safety Improvement Program Grant. **(Contract No. C20160181)**
8. Vendor Services Agreement with Steve's Window Cleaning for cleaning windows at 201 E. Avon Avenue, Burlington. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,400. **(Contract No. C20160182)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 440215 through 440615 from Clearing Fund 696 in the total dollar amount of \$5,202,338.21 (Transmittal No. C-50-16); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$314,249.05 (Transmittal No. C-51-16).

VI. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC WORKS:

1. Proclamation commemorating Earth Day 2016.

Waste Reduction and Recycling Education Specialist Callie Martin provided information and a proclamation for the Commissioners execution regarding Earth Day, and the goal to plant one tree a year through 2020. She also briefed the Board on upcoming opportunities to volunteer in local parks to celebrate Earth Day. Chair Janicki read the proclamation commemorating Earth Day 2016.

Chair Janicki recessed the proceedings at 1:44 p.m.

VII. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 4:15 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

LISA JANICKI, CHAIR

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board