

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 11, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, April 11, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 10:33 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Central Services and Emergency Medical Services

b) *9:30 a.m. - 10:30 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, April 11, 2016, from 9:35 a.m. to 10:30 a.m., the purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, Chief Civil Deputy Prosecuting Attorney Melinda Miller and Civil Deputy Prosecuting Attorney Will Honea. Other attendees included: Skagit County Administrator Tim Holloran and Director of Public Works Dan Berentson.

c) 10:30 a.m. - 11:00 a.m. Proclamation Recognizing April as Skagit Volunteer Month

Chair Janicki introduced Elizabeth Jennings, Community Engagement Manager, Community Action of Skagit County and the Skagit Volunteer Center.

Ms. Jennings discussed her work connecting volunteers to non-profits, thanked many volunteer organizations, and invited other speakers to discuss volunteerism impacts within their organization and the community.

The Commissioners thanked Ms. Jennings for the information and encouraged volunteerism.

Commissioner Dahlstedt read the proclamation regarding April 2016 as volunteer month in Skagit County. Chair Janicki recessed the proceedings at 11:00 a.m.

d) 11:00 a.m. - 11:30 a.m. Recognition of the Retirement of Coroner Daniel Dempsey

Chair Janicki reconvened the proceedings at 11:06 a.m.

Co-workers and community members including Skagit County Administrator Tim Holloran, Mount Vernon Police Chief Jerry Dodd, Ron Grooms, Director of Emergency Medical Services Mark Raaka, Auditor Jeanne Youngquist, and Commissioners Wesen, Dahlstedt, and Janicki thanked Daniel Dempsey for his professionalism and compassionate service for the citizens of Skagit County.

Commissioner Dahlstedt read the Certificate of Commendation for Daniel Dempsey's service to the citizens of Skagit County.

Chair Janicki recessed the proceedings at 11:19 a.m.

e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

f) 3:00 p.m. - 3:15 p.m. Facilities Management - Dan Fitting, Director:

1. Introduction of Bret Bryan, Custodian Supervisor

Chair Janicki reconvened the proceedings at 3:00 p.m. and introduced Dan Fitting.

Mr. Fitting provided background information and introduced Bret Bryan, Custodians Supervisor.

The Commissioners welcomed Mr. Bryan to the Skagit County workforce.

IV. DISCUSSION CONSENT ITEMS:

Chair Janicki reconvened the proceedings at 1:31 p.m. Planning and Development Services Environmental Health Specialist Alison Mohns provided additional information on Consent Agenda item #6.

Public Works Lead Engineering Technician Forrest Jones provided additional information on Consent Agenda item #9.

Public Works Solid Waste Division Manager Margo Gillaspay provided additional information on Consent Agenda item #10.

V. CONSENT AGENDA FOR MONDAY, APRIL 11, 2016 (items 1 through 10):

A motion was made by Commissioner Wesen to approve approve Consent Agenda items 1 through 10, Ratification Agenda items 11 through 14, vouchers and warrants for Monday, April 11, 2016. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Janicki recessed the proceedings at 1:41 p.m.

a) ASSIGNED COUNSEL:

1. Personal Services Agreement with Joseph Kelly dba Strategic Solutions LLC to provide investigation services for pro se defendants as ordered by the Superior Court. The Agreement shall commence on April 11, 2016, and continue until December 31, 2017. Compensation shall not exceed \$75,000 and is based on a rate schedule. **(Contract No. C20160172)**
2. Personal Services Agreement with Felix Moran dba Camano-Stanwood Investigation LLC to provide investigation services for pro se defendants as ordered by the Superior Court. The Agreement shall commence on April 11, 2016, and continue until December 31, 2017. Compensation shall not exceed \$75,000 and is based on a rate schedule. **(Contract No. C20160173)**
3. Personal Services Agreement with C. Warness Professional Services LLC to provide investigation services for pro se defendants as ordered by the Superior Court. The Agreement shall commence on April 11, 2016, and continue until December 31, 2017. Compensation shall not exceed \$75,000 and is based on a rate schedule. **(Contract No. C20160174)**
4. Personal Services Agreement with Shauna Snyder dba Skepton Investigations to provide investigation services for pro se defendants as ordered by the Superior Court. The Agreement shall commence on April 11, 2016, and continue until December 31, 2017. Compensation shall not exceed \$75,000 and is based on a rate schedule. **(Contract No. C20160175)**

b) INFORMATION SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20150533 with RFI Communications & Security Systems to provide service, maintenance and support for the Access Control and Intrusion System (AXIS IP cameras; BOSCH monitor and KERI

Control System) for Skagit County facilities located at the Data Center - College Way; Data Center - Downtown; North Campus -Continental; and 1700 Building - College Way. This Amendment increases compensation by \$1,500 for upgraded licenses and support maintenance for the Aimetis video surveillance software. Total compensation shall not exceed \$13,500 and is based on a fee schedule. The term remains the same, ending November 29, 2017. All other terms and condition of the original Agreement shall remain in effect. **(Amendment No. A20160045)**

c) PLANNING AND DEVELOPMENT SERVICES:

6. Water Quality Combined Financial Assistance Agreement No. WQC-2016-SkCoPD-00181 with the Washington State Department of Ecology to provide State Revolving Loan Funds to Skagit County for the Skagit County Non-point Septic Repair Fund to provide loans to Skagit County residents to repair failing on-site septic systems in sensitive areas in order to improve water quality. The Agreement shall commence on the date of the first loan and last for three years. \$1,000,000 has been allocated from the Department of Ecology for this fund. **(Contract No. C20160176)**

d) PUBLIC HEALTH:

7. Resolution regarding a Grievance Procedure concerning the use of a Planning Only Grant to develop housing for low income residents in Skagit County through a Community Development Block Grant (CDBG). **(Resolution No. R20160112)**
8. Amendment No. 2 to Personal Services Agreement No. C20150260 with Service Alternatives Inc., to provide "Pathways to Employment" and "Community Access" services to eligible individuals with developmental disabilities. The purpose of this Amendment is to increase funding from \$71,128 to \$128,924 due to the additional number of clients and hours served. The term remains the same, ending June 30, 2016. Compensation to Skagit County is received by the Washington State Department of Social and Health Services (DSHS) through the Developmental Disabilities Administration. All other terms and conditions of the original Agreement and subsequent Amendment shall remain the same. **(Amendment No. A20160046)**

e) PUBLIC WORKS:

9. Resolution calling for a public hearing regarding the consideration of a petition submitted by the Blanchard Community to establish a Railroad Quiet Zone. The public hearing is scheduled to take place on Tuesday, May 3, 2016, at 9:30 a.m. in the Commissioners' Hearing Room. **(Resolution No. R20160113)**
10. Lease Renewal and Extension Agreement with Phil C. Inman and Shelah M. Inman for a portion of the closed Inman Landfill and detention pond and culvert system and environmental monitoring structures associated with the closed Inman Landfill including ingress and egress to the effective areas. The Agreement shall commence on the date of execution and continue for ten years. Total compensation shall not exceed \$57,178. **(Contract No. C20160177)**

VI. RATIFICATION AGENDA (items 11 through 14):

f) PUBLIC DEFENDER:

11. Resolution authorizing the ratification of a Personal Services Agreement with John Gleason to provide legal defense services to indigent clients charged with offenses in the Skagit County District Court. The Agreement was not received in time to execute before the term commenced on April 1, 2016. **(Resolution No. R20160114)**
12. Personal Services Agreement with John Gleason to provide legal defense services to indigent clients charged with offenses in the Skagit County District Court. The Agreement commenced on April 1, 2016, and shall continue until December 31, 2016. Compensation shall not exceed \$84,000 and is based on a rate schedule. **(Contract No. C20160178)**
13. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20150638 with Geoff McCann to provide consultation and

representation for a maximum of 33 District Court cases per month for the Skagit County Public Defender's office. The Amendment was not received in time to execute before the term commenced on April 1, 2016. **(Resolution No. R20160115)**

14. Amendment No. 1 to Personal Services Agreement No. C20150638 with Geoff McCann to provide consultation and representation for a maximum of 33 District Court cases per month for the Skagit County Public Defender's office. This Amendment updates Exhibit "A" Scope of Work and increases annual compensation from \$65,000 to \$84,000 annually, which is based on a fee schedule. The term remains the same, ending December 31, 2016. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20160047)**

VII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$91,458.27 (Transmittal No. C-47-16); and
 - b) Warrants numbered 439805 through 440214 from Clearing Fund 696 in the total dollar amount of \$10,246,892.74 (Transmittal No. C-48-16); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$104,002.16 (Transmittal No. C-49-16); and
 - d) Junior District Payroll warrants numbered 812014 through 812140 in the total dollar amount of \$216,838.96 (Transmittal No. P-14-2016); and
 - e) Payroll warrants numbered 363844 through 364544 in the total dollar amount of \$1,267,973.23 (Transmittal No. P-15-2016).

VIII. **ADJOURNMENT:**

Chair Janicki adjourned the proceedings at 3:07 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board