

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 28, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, March 28, 2016, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. -9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Parks, Recreation, & Fair; Facilities Management Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions for the week of March 28, 2016.

IV. DISCUSSION CONSENT ITEMS:

V. CONSENT AGENDA FOR MONDAY, MARCH 28, 2016 (items 1 through 19):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 3; items 5 through 7; items 9 through 19; Ratification Agenda items 20 through 23, vouchers and warrants, for Monday, March 28, 2016. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, March 21, 2016. **(Approved)**
- 2. Record of the Proceedings for Tuesday, March 22, 2016. **(Approved)**

3. Resolution to appoint Peter A. (Tony) Breckenridge to fill the vacant seat, Position 1, on the Skagit County Dike District No. 19. Mr. Breckenridge shall be appointed to serve until the next special district election. **(Resolution No. R20160094)**
4. Resolution to appoint Commissioner of Fire District #8, Position #3 Chester Griffith to the Central Valley Ambulance Authority Board in order to fill the vacancy left by the resignation of John Rutherford. The Skagit County Fire Commissioners have recommended Chester Griffith serve as their Fire Commissioner Representative. **(This item was moved to the Miscellaneous Agenda for further discussion.)**

b) AUDITOR:

5. Resolution to call for a public hearing to consider testimony regarding amending Skagit County Code Chapter 1.20 Adjusting Boundary Lines of Skagit County Voting Precincts in the Cities of Sedro-Woolley, Burlington, Anacortes, Mount Vernon and Unincorporated Skagit County. The public hearing is scheduled to take place on Tuesday, April 19, 2016, at 9:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160095)**

c) FACILITIES MANAGEMENT:

6. Amendment No. 2 to Skagit County Contract No. C20150177, to Interagency Agreement No. K3376 with Washington State Department of Enterprise Services (DES) pursuant to RCW 39.34, for DES to provide future energy/utility conservation project management and monitoring services. This Amendment updates the Attachment "A" Scope of Work Energy/Utility Conservation Projects Management Services with revised Attachment "A-1" and Attachment "C" Scope of Work Energy/Utility Conservation Projects Monitoring Services with revised Attachment "C-1" to update the Statewide Energy Performance Contracting Program Master Energy Services Agreement number from No. 2013-133 to No. 2015-181. This Amendment also revises the Interagency Reimbursement Costs outlined in Attachment "B" of the Agreement to reflect the current DES project management fees. All other terms and conditions of the original Agreement shall remain in effect. Compensation remains at an amount not to exceed \$36,800. **(Amendment No. A20160034)**
7. Funding Approval Form between Skagit County, the Washington State Department of Enterprise Services (DES), and McKinstry Essention, LLC to conduct a Detailed Investment Grade Energy Audit of the cooling and ventilation system, at the Skagit County Administration Building, located at 700 South Second Street in Mount Vernon. The purpose of the Audit is to identify cost effective energy conservation measures and present a written Energy Services Proposal. Execution of Funding Approval Form authorizes Skagit County to contract with McKinstry Essention, LLC in the amount of \$115,966 for their professional services. **(Contract No. C20160147)**
8. Interlocal Agreement between North Sound Behavioral Health Organization, LLC and Skagit County for use of County-owned building located at 201 Lila Lane in Burlington. The Agreement shall commence on the date of execution. **(This item was pulled from the Consent Agenda and will be considered under the Miscellaneous Items on Tuesday, March 29, 2016, at 11:30 a.m.)**

d) GEOGRAPHIC INFORMATION SERVICES:

9. Cooperative Purchasing Agreement, pursuant to Resolution No. R20150327, with the Washington State Department of

Natural Resources (WADNR's) for the procurement of LiDAR Survey Data through a contract with the United States Geological Survey (USGS) to provide public-domain high-resolution LiDAR topographic survey data. WADNR has developed this project that provides Whatcom, Skagit, and Snohomish Counties with an estimated project cost of \$3.2 million dollars. USGS will pay \$628,000; WADNR will pay \$2.2 million dollars and local partners are contributing the difference. Skagit County's share shall not exceed \$60,000. **(Contract No. C20160148)**

e) PROSECUTING ATTORNEY:

10. Resolution to authorize litigation to abate a public nuisance, breach of contract, and to enforce violations of Skagit County Code against property owned by Daniel L. Tibbles. **(Resolution No. R20160096)**

f) PUBLIC HEALTH:

11. Amendment No. 6 to Consolidated Contract with the State of Washington Department of Health Contract No. C17124, Skagit County Contract No. C20140646, for the delivery of public health services as described in Exhibit "A", Statement of Work. This Amendment amends Exhibit "A" Statement of Work for the Office of Drinking Water Group A Program; and increases funding in Exhibit "B-6" Allocations by \$8,000. Compensation to Skagit County shall not exceed \$948,813. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination date of December 31, 2017. **(Amendment No. A20160035)**
12. Personal Services Agreement with Catholic Community Services to provide support and services to families in Skagit County with a family member enrolled in a treatment program. The Agreement shall commence on April 1, 2016, and continue until December 31, 2016. Compensation shall not to exceed \$100,000 based on a fee schedule and is funded by the 1/10 of 1% chemical dependency or mental health treatment sales tax. **(Contract No. C20160149)**
13. Personal Services Agreement with Phoenix Recovery Services to provide support and services to families in Skagit County with a family member enrolled in a treatment program. The Agreement shall commence on April 1, 2016, and continue until December 31, 2016. Compensation shall not to exceed \$150,000 based on a fee schedule and is funded by the 1/10 of 1% chemical dependency or mental health treatment sales tax. **(Contract No. C20160150)**
14. Amendment No. 1 to Personal Services Agreement No. C20160060 with James Reid dba The Falconer Group to provide consultation, coordination, and facilitation of a series of stakeholder meetings around the future of behavioral health. This Amendment expands Exhibit "A" Scope of Work to include facilitation of Behavioral Health Permanent Supportive Task Force and Affordable Housing Task Force meetings. Compensation is increased by an additional \$5,000 for a new compensation amount not to exceed \$15,000 and is based on an hourly rate and funded by North Sound Mental Health Administration funds. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2016. **(Amendment No. A20160036)**
15. Resolution to call for a public hearing to consider testimony regarding an application for a Community Development Block Grant (CDBG) Planning Only Grant for key planning activities regarding affordable housing. The public hearing is scheduled to take place on Monday, April 18, 2016, at 10:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160097)**

g) PUBLIC WORKS:

16. Vendor Services Agreement with NC Machinery Company to provide equipment rental for various projects, per Exhibit

"A". The Agreement shall commence on the date of execution and continue until March 31, 2017. Compensation shall not exceed \$100,000 and is based on a Rental Equipment fee schedule. **(Contract No. C20160151)**

17. Vendor Services Agreement with United Rentals (North America), Inc. to provide equipment rental for various projects, per Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2017. The Agreement shall not exceed \$50,000 and is based on a Rental Equipment fee schedule. **(Contract No. C20160152)**
18. Vendor Services Agreement with Hertz Equipment Rental Corporation to provide equipment rental for various projects, per Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2017. The Agreement shall not exceed \$150,000 and is based on a Rental Equipment fee schedule. **(Contract No. C20160153)**
19. Memorandum of Agreement (MOA) with the Federal Highway Administration (FHWA), Department of Archaeology and Historic Preservation (DAHIP), Washington State Department of Transportation (WSDOT), and Skagit County pursuant to Code of Federal Regulations (CFR) Part 800.6(b)(iv) regarding the Burlington Northern Overpass Replacement Project (Project) #ES50510-8; Federal Aid #BRS-M291 (006). This MOA is required because FHWA has determined that the Project will have an adverse effect on the Burlington Northern Overpass, and has consulted with the SHPO, in accordance with Section 106 of the National Historic Preservation Act. **(Contract No. C20160154)**

VI. RATIFICATION AGENDA (items 20 through 23):

h) PUBLIC HEALTH:

20. Resolution authorizing the ratification of a General Purpose Grant Contract with the Washington State Department of Commerce, Local Government Division, Community Development Block Grant (CDBG) Program, Contract No. 15-62210-031, to provide homeownership assistance to approximately 30 low- and moderate-income homebuyers in Skagit, Island, and Whatcom Counties. The Department of Commerce experienced administrative delays in finalizing the CDBG Contract. **(Resolution No. R20160098)**
21. General Purpose Grant Contract with the Washington State Department of Commerce, Local Government Division, Community Development Block Grant (CDBG) Program, Contract No. 15-62210-031, to provide homeownership assistance to approximately 30 low- and moderate-income homebuyers in Skagit, Island, and Whatcom Counties. The Agreement commenced on August 27, 2015, and continues until January 31, 2019. The Homeownership Assistance Project is funded at an amount not to exceed \$750,000, and is funded through the U.S. Department of Housing and Urban Development (HUD). **(Contract No. C20160155)**

i) SUPERIOR COURT:

22. Resolution authorizing the ratification of a Personal Services Agreement with Berentson Public Relations to provide at location studio sessions for judicial portraits. The signed Agreement was not executed prior to the commencement of services. **(Resolution No. R20160099)**
23. Personal Services Agreement with Berentson Public Relations to provide at location studio sessions for judicial portraits. The Agreement commenced on March 1, 2016, and continues until December 31, 2017. Compensation shall not exceed \$2,000. **(Contract No. C20160156)**

VII. MISCELLANEOUS AGENDA (items 1 through 3):

a) **HUMAN RESOURCES:**

1. Resolution authorizing the appointment of Orland Freeman as the Interim Acting Official of the Skagit County Coroner's Office. Mr. Freeman's term shall commence on the date of execution and continue until the Commissioners make a regular appointment for the remainder of the year from candidates put forth by the Democratic Party.

A motion was made by Commissioner Wesen to approve the Resolution authorizing the appointment of Orland Freeman as Interim Acting Official of the Skagit County Coroner's Office. Mr. Freeman's term shall commence on the date of execution and continue until the Commissioners make a regular appointment for the remainder of the year from candidates put forth by the Democratic Party. **(Resolution No. R20160100)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

b) **INFORMATION SERVICES:**

2. Amendment No. 3 to Interlocal Public Safety Technology Services Agreement No. C20100592 with Skagit 911 to supply Public Safety Services derived from the Spillman Public Safety System. This Amendment adds additional technology services to support an electronic mail archive system for Skagit 911. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2016. Skagit 911 shall reimburse Skagit County for time and materials.

A motion was made by Commissioner Wesen to approve Amendment No. 3 to Interlocal Public Safety Technology Services Agreement No. C20100592 with Skagit 911 to supply Public Safety Services derived from the Spillman Public Safety System. This Amendment adds additional technology services to support an electronic mail archive system for Skagit 911. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2016. Skagit 911 shall reimburse Skagit County for time and materials. **(Amendment No. A20160037)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

c) **COMMISSIONERS:**

3. Resolution to appoint Commissioner of Fire District #8, Position #3 Chester Griffith to the Central Valley Ambulance Authority Board in order to fill the vacancy left by the resignation of John Rutherford. The Skagit County Fire Commissioners have recommended Chester Griffith serve as their Fire Commissioner Representative.

A motion was made by Commissioner Wesen to approve the Resolution to appoint Commissioner of Fire District #8, Position #3 Chester Griffith to the Central Valley Ambulance Authority Board in order to fill the vacancy left by the resignation of John Rutherford. The Skagit County Fire Commissioners have recommended Chester Griffith serve as their Fire Commissioner Representative. **(Resolution No. R20160101)** Chair Janicki seconded the motion.

The vote passed unanimously.

VIII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 438954 through 439514 from Clearing Fund 696 in the total dollar amount of \$5,417,422.84 (Transmittal No. C-41-16); and
  - b) Junior District Payroll warrants numbered 811880 through 812013 in the total dollar amount of \$222,060.90 (Transmittal No. P-12-2016); and
  - c) Payroll warrants numbered 363147 through 363843 in the total dollar amount of \$1,163,986.34 (Transmittal No. P-13-2016).

IX. **ADJOURNMENT:**

Chair Janicki adjourned the proceedings at 1:55 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board