

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 14, 2016**

The Skagit County Board of Commissioners met in regular session on Monday, March 14, 2016, with Commissioner Lisa Janicki, and Commissioner Ron Wesen present. Chair Kenneth A. Dahlstedt absent.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 1:30 p.m. and excused Commissioner Dahlstedt's absence.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:30 a.m. -9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Central Services: Information Services; Geographic Information Services, and Records Management Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions for the week of March 14, 2016.

IV. DISCUSSION CONSENT ITEMS:

Mark Raaka, Emergency Medical Services Director, provided additional information about Consent Agenda item No. 5. There was a discussion about potential conflicts of interest with the Central Valley Ambulance Authority (CVAA) Board; and the establishment of an Advisory Board to analyze the Ordinance that established the CVAA Board (Ordinance No. 20090004).

David Walde, Public Works Construction Section Manager, provided additional information about Consent Agenda item No. 9.

Forrest Jones, Public Works Transportation Programs Section Manager, Lead Bridge Inspector, provided additional information about Consent Agenda item No. 11.

Mike Elde, Public Works Equipment Maintenance Supervisor, provided additional information about Consent Agenda item No.13.

Karen DuBose, Pollution Identification and Correction (PIC) Coordinator, provided additional information about Consent Agenda item No. 15.

V. CONSENT AGENDA FOR MONDAY, MARCH 14, 2016 (items 1 through 18):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 4, 6 through 18, vouchers and warrants for Monday, March 14, 2016. Consent Agenda item No. 5 will be considered at 11:30 a.m. on Tuesday, March 15, 2016. Commissioner Janicki seconded the motion.

The vote passed unanimously. Chair Kenneth A. Dahlstedt's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 7, 2016. **(Approved)**
2. Record of the Proceedings for Tuesday, March 8, 2016. **(Approved)**
3. Resolution to reappoint Mary Alice Grobins to the Central Skagit Rural Partial-County Library Board for a five (5) year term commencing on March 26, 2016, and expiring on March 25, 2021. **(Resolution No. R20160072)**

b) BUDGET AND FINANCE:

4. Resolution calling for a public hearing to consider testimony regarding amending the first quarter Skagit County Budget. The public hearing is scheduled to take place on Tuesday, March 29, 2016, at 10:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160073)**

c) EMERGENCY MEDICAL SERVICES:

5. Resolution to remove Shane Sanderson and appoint Roy Horn, Fire Chief District 13, to the Central Valley Ambulance Authority Board. Chief Horn shall serve out the remainder of the term ending on December 31, 2016. **(Removed from the Consent Agenda and will be considered on Tuesday, March 15, 2016, at 11:30 a.m.)**

d) INFORMATION SERVICES:

6. Master Subscription and Service Agreement with eCivis' grant management system to provide the Department of Emergency Management (DEM) with three (3) user licenses and to allow DEM to search for, and manage grants online. The Agreement shall commence on March 16, 2016, and shall continue until March 15, 2019. Compensation for the first year cycle shall not exceed \$8,700; for the second year cycle shall not exceed \$5,700; and for the third year cycle shall not exceed \$5,700. **(Contract No. C20160119)**

e) PROSECUTOR:

7. Personal Services Agreement with Ogden Murphy Wallace, PLLC to provide legal counsel, advice, representation, and services to act as outside insurance coverage counsel for the County with respect to the Whitmarsh (aka March Point) landfill matter. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$30,000 and is based on a fee schedule. **(Contract No. C20160120)**

f) PUBLIC WORKS:

8. Resolution to call for a public hearing to consider testimony regarding vacating a portion of County right-of-way known as BD Minkler Road #93030. The public hearing is scheduled to take place on Tuesday, April 12, 2016, at 8:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20160074)**
9. Resolution calling to issue a Request for Qualifications for Construction Administration Services for the Burlington Northern Overpass Project #ES50510-8; Federal Aid #BRS-M291(006). Advertisement will be in the Skagit Valley Herald and Daily Journal of Commerce on Thursdays, March 17, and March 24, 2016. Submittals are due by March 30, 2016. **(Resolution No. R20160075)**
10. Resolution amending Resolution No. R20100294 to modify and reestablish the amount in the Imprest Cash Fund for Solid Waste Fund 401. It is necessary to increase the amount of this fund by an additional \$200 due to changes in the pricing structure at the Ovenell Recycling and Transfer Station, bringing the total balance of the Imprest Cash Fund at the Ovenell Recycling and Transfer Station; Sauk Transfer Station; and Clear Lake Compactor Site to \$1,660. **(Resolution No. R20160076)**
11. Resolution regarding the closure of the Cascade River Road #97950 for five (5) weeks beginning approximately on April 1, 2016, in order to allow the Federal Highway Administration (FHWA) to perform repairs to the Hard Creek Bridge at milepost 7.126 (Lookout Trailhead). **(Resolution No. R20160077)**
12. Vendor Services Agreement with Industrial Power Supply, Inc. dba Skagit Hydraulics to provide maintenance, repairs to hydraulic cylinders, pumps, motors and valves and perform various machine work to County-owned vehicles. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$20,000 and is based on a shop straight time rate. **(Contract No. C20160121)**
13. Vendor Services Agreement with Northwest Environmental Services to provide services and materials to clean a 12,000 gallon diesel tank at the Burlington Road Shop, located at 201 East Avon Avenue in Burlington, as described in Exhibit "A". The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$8,000 and is based on fee schedule. **(Contract No. C20160122)**
14. Marketing Agreement with Comcast Spotlight to provide cable television public service advertisements consisting of 1,803 pre-produced commercials and 75,000 internet based in-banner videos to be viewed in 33,234 households regarding water quality for the Pollution Identification and Correction (PIC) Program as part of the Clean Samish Initiative. The advertising campaign will share messages for recreationists to use portable toilets whenever possible, and for pet owners to pick up dog poop. The campaign will begin on March 14, 2016, and end on June 11, 2016. Compensation shall not exceed \$9,000 and is funded by the Clean Water Fund. **(Contract No. C20160123)**
15. Personal Services Agreement with Environmental Canine Services, LLC to conduct field work under wet weather conditions with scent trained canines, their handlers, and environmental technicians for the purpose of detecting and tracking illicit discharges in stormwater systems. Work will be conducted on March 17, and March 18, 2016. The Contractor will produce and submit a final report no later than May 20, 2016. The Agreement shall commence on March 15, 2016, and continue until May 20, 2016. Compensation shall not exceed \$6,000 and is based on a fee schedule. **(Contract No. C20160124)**

16. Resolution amending Resolution No. R20150347 appointing members to the Skagit County Marine Resources Committee (MRC) and updating the membership roster as follows: Kit Rawson shall be appointed to replace Kari Odden, representing the Skagit Land Trust; Phyllis Bravinder shall be appointed to represent the Concerned Citizen interest group; and Jodi Bluhm shall be appointed to replace Christine Woodward as Todd Woodard's alternate; representing the Samish Indian Nation; Erica Pickett shall be appointed as Elizabeth Lovelett's alternate, representing the City of Anacortes; and Teri Switalski shall be removed from the Skagit MRC roster as Sarah Tchang's alternate, representing the Port of Anacortes; and all other current members shall be reappointed in their current capacities. **(Resolution No. R20160078)**
17. Vendor Services Agreement with Concrete Nor'West to purchase various quantities of gravel and concrete products for road maintenance on various county roads as described in Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2017. Compensation shall not exceed \$50,000 and is based on a fee schedule. **(Contract No. C20160125)**
18. Vendor Services Agreement with Martin Marietta Materials to purchase various quantities of gravel and rock products for road maintenance on various county roads as described in Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2017. Compensation shall not exceed \$250,000 and is based on a fee schedule. **(Contract No. C20160126)**

VI. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$82,213.90 (Transmittal No. C-34-16); and
  - b) Warrants numbered 438030 through 438108 from Clearing Fund 696 in the total dollar amount of \$286,815.62 (Transmittal No. C-35-16); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$191,831.85 (Transmittal No. C-36-16); and
  - d) Warrants numbered 438109 through 438609 from Clearing Fund 696 in the total dollar amount of \$286,815.62 (Transmittal No. C-37-16); and
  - e) Payroll warrants numbered 362449 through 363146 in the total dollar amount of \$1,106,130.57 (Transmittal No. P-09-2016); and
  - f) Junior District Payroll warrants numbered 811760 through 811879 in the total dollar amount of \$204,652.62 (Transmittal No. P-10-2016).

VII. **ADJOURNMENT:**

Chair Janicki adjourned the proceedings at 2:00 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Lisa Janicki, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board