

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 16, 2016**

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 9:31 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Janicki led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. -9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Emergency Medical Services

b) 9:30 a.m. - 10:30 a.m. Public Works - Dan Berentson, Director:

Director Dan Berentson introduced the agenda items.

Engineering Technician Torey Nelson provided a vicinity map depicting the proposed franchise area and noted that it was within a portion of unused right-of-way adjacent to Bay View Edison Road and the total right-of-way width was approximately 100 feet wide with Bay View Edison Road off centered to the east, providing over 40 feet of unused right-of-way to the west.

He noted that the Livingston's wished to rebuild their home but there was not enough suitable land to bring the septic system up to code.

Deputy Prosecuting Attorney Steve Fallquist confirmed that the Livingston Franchise Agreement was similar to the Dodd Franchise Agreement and recommenced approval of the Agreement.

1. Public Hearing/Possible Action: Regarding a Franchise Agreement with the Livingston Family, to Install, Operate, and Maintain Certain Single Residence Utilities within the Franchise Area

Chair Janicki opened the public hearing at 9:39 a.m.

David Livingston of Skagit County spoke on behalf of the Livingston family and expressed support of the Franchise Agreement.

Roger Pederson of 12354 Bay View Cemetery Road in Mount Vernon contended that the County did not hold the 100 foot easement and expressed opposition to granting the Franchise Agreement to the Livingston family and raised questions about the ownership of the franchise area. He indicated that the Livingston situation was different than the Dodd situation. Mr. Pederson submitted written comments.

Mike Newman of Mount Vernon spoke about a Public Utility District (PUD) waterline that was not included on the map.

Seeing no further testimony forthcoming, Commissioner Dahlstedt made a motion to close the public hearing at 9:53 a.m. which was seconded by Commissioner Wesen. The motion passed unanimously.

Mr. Fallquist noted that PUD had a nonexclusive Franchise Agreement in the area and that Mr. Pederson's concerns had been addressed when the Dodd Franchise Agreement was granted. He indicated that the County had the authority under Washington State law to grant the Franchise Agreement to the Livingston family.

Follow the link below to view documents relating to the public hearing regarding the Livingston Franchise Agreement:
<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/02152016/>

2. Possible Action: Order Granting the Application for a Nonexclusive Franchise Agreement with the Livingston Family, to Install, Operate, and Maintain Certain Single Residence Utilities, including but not limited to, Power Line(s), Water Line(s), and a Residential Septic Drain-Field within the Franchise Area

A motion was made by Commissioner Wesen to approve setting a date and time to discuss and possibly take action on the a Franchise Agreement with the Livingston Family, to Install, Operate, and Maintain Certain Single Residence Utilities within the Franchise Area on Tuesday, March 8, 2016, at 9:30 a.m. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Janicki recessed the proceedings at 10:08 a.m.

- c) 10:30 a.m. - 11:30 a.m. Emergency Medical Services Update- Mark Raaka, Director

Director Mark Raaka introduced the agenda item and provided information about ground emergency medical transport legislation which could enable providers to recoup some of their costs; transport Delivery Model evaluation/advisory committee and information about how Narcan was being administered to reverse the effects of opioid overdoses.

Monica Whiter and Shannon Bonite with Ohana, a support group for parents who have children struggling with a substance use disorder (addiction) shared their personal stories. They said that the group met twice a month in Burlington, and thanked Skagit County for providing Narcan to first responders.

Fire District 13 Gary Ladd provided a report on the Welfare Check Program recently implemented by the Fire District. He noted that the Fire District would check on the welfare of senior citizens, persons with functional needs, or those residents

who may have special needs.

There was a discussion about the staffing levels and how to provide services to residents involved in the Welfare Check Program.

Dan Laine with Central Valley Ambulance Authority provided an overview of the Advanced Life Support (ALS) transfers and steps taken since the implementation of Medical Services Officers Program.

Follow the link to view PowerPoint presentation:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/02152016/>

Chair Janicki recessed the proceedings at 11:09 a.m.

d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Janicki reconvened the proceedings at 11:30 a.m.

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

e) 11:45 a.m. -12:00 p.m. Presentation: Certificate of Appreciation for Kevin Meenaghan's Service on the Skagit County Planning Commission

Chair Janicki reconvened the proceedings at 11:45 a.m.

Director of Planning and Development Services Dale Pernula spoke about Mr. Meenaghan's qualifications for the Planning Commission and provided an overview of Mr. Meenaghan's education and work history. He reported that Mr. Meenaghan had a Bachelor's Degree in Computer Science from the Naval Academy; Master's Degree from Duquesne University, was the Navy Commanding Officer at Air Station on Whidbey Island; worked for the Joint Chief of Staff in Washington, D.C.; and was the Chiefs of Staff of a Carrier Strike Group stationed in Everett. Mr. Pernula said that in addition to his leadership skills Mr. Meenaghan was adept at building consensus on very difficult issues.

Current Chair of the Skagit County Planning Commission Josh Axthelm; and Senior Planner Betsy Stevenson thanked Mr. Meenaghan for his service on the Planning Commission and wished him well in his future endeavors.

Kevin Meenaghan of Anacortes expressed his appreciation for the opportunity to serve on the Planning Commission. He said that he has accepted a new professional position which required longer hours and some travel. He said that he would continue to live in the community and be involved in community events.

Commissioner Wesen read the certificate of appreciation in honor of Mr. Meenaghan's time and commitment of service on the Skagit County Planning Commission from September 1, 2013, through January 4, 2016.

The Commissioners presented the certificate to Mr. Meenaghan and thanked him for his service to Skagit County and the Country.

Chair Janicki recessed the proceedings at 11:55 a.m.

f) 1:30 p.m. - 2:30 p.m. Discussion/Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Commissioner Dahlstedt reconvened the proceedings 1:30 p.m. and excused Chair Janicki absence.

City of Mount Vernon Mayor Jill Boudreau and City of Mount Vernon Public Works Director Esco Bell provided additional information about Consent Agenda item #9. Mr. Bell mentioned that the City had received the Conditional Letter of MAP Revision (CLOMR) from the Federal Emergency Management Administration (FEMA). Mayor Boudreau thanked the County for being a funding partner in the Downtown Flood Protection Project.

Emergency Medical Services Director Mark Raaka provided additional information about Consent Agenda items #10 and #11.

Parks, Recreation, and Fair Director Brian Adams provided additional information about Consent Agenda item #14.

Senior Planner Alison Mohns provided additional about Consent Agenda item #17.

Commissioner Dahlstedt recessed the proceedings at 1:55 p.m.

g) 3:15 p.m. - 3:30 p.m. Planning and Development Services - Brandon Black, Senior Planner:

1. Discussion/Possible Action: Open Space Natural Resource Lands Easement (NRLE) for Short Plat (CaRD Land Division) No. PL15-0265 Submitted by ARDTRASNA, LLC

Chair Janicki reconvened the proceedings at 3:15 p.m.

Senior Planner Brandon Black presented the Open Space Natural Resource Lands Easement (NRLE) for Short (CaRD Land Division) #PL15-0265 submitted by ARDTRASNA, LLC. The proposed land division was completed in compliance with Skagit County Code 14-18-300 through 320, will create one (1) residential lot of 1.11 acres in size (Lot #1) and one (1) 50.53 acres (Lot#2) which will be encumbered by the easement. The property is located at 15694 Field Road in Bow.

A motion was made by Commissioner Wesen to approve and sign the Natural Resource Lands Easement for Short CaRD #PL15-0265 submitted by ARDTRASNA, LLC. **(Contract No. C20160082)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Janicki recessed the proceedings at 3:22 p.m.

h) 3:30 p.m. - 4:15 p.m. Proclamation Recognizing February 20 through 27, 2016, as FFA Week in Skagit County

Chair Janicki reconvened the proceedings at 3:30 p.m.

Wayne Ramsey with the Sedro-Woolley FFA provided information about fundraisers; enrollment; attendance at the National FFA convention; and being awarded Grand Champions at Puyallup, Evergreen and Lynden State Fairs. Several members of the Sedro-Woolley Chapter spoke about their goals for the year and provided a video about the Sedro-Woolley FFA program. Mr. Ramsey encouraged youth to join FFA.

Chair Janicki announced that she would be leaving the proceedings to attend a previously scheduled meeting and left the bench at 3:45 p.m.

Amy Cable of the Mount Vernon FFA reported that FFA was the largest youth organization in the Country with over 600,000 members enrolled this year and reported that FFA Week was always scheduled in February each year. Ms. Cable introduced several members of the Mount Vernon and Burlington FFA Chapters.

Commissioner Dahlstedt and Wesen shared their experience with FFA.

Commissioner Wesen read the Proclamation recognizing February 20 through 27, 2016, as FFA Week in Skagit County and presented a Proclamation to the Mount Vernon, Burlington and Sedro-Woolley Chapters.

- i) *6:00 p.m. Washington State University (WSU) Bread Lab Dinner (WSU Skagit County Extension ~ 11768 Westar Lane, Burlington)

IV. CONSENT AGENDA FOR TUESDAY, FEBRUARY 16, 2016 (items 1 through 23):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 23, Ratification Agenda items 24 through 31, vouchers and warrants for Tuesday, February 16, 2016. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 8, 2016. **(Approved)**
2. Record of the Proceedings for Tuesday, February 9, 2016. **(Approved)**
3. Resolution to appoint Tracy Wiesneske to serve as a Designated Mental Health Professional (DMHP) for Skagit County to conduct civil detentions for mental health. **(Resolution No. R20160042)**
4. Resolution to call for bids for Skagit County legal printing for 2016 through 2017. The bid opening is scheduled to take place on Monday, March 21, 2016, at 2:30 p.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20160043)**

b) BUDGET AND FINANCE:

5. Funding Agreement with the Lincoln Theatre which awards \$3,000 of Lodging Tax funds, pursuant to Washington State Substitute Bill 5647, to support marketing and advertising as authorized by Resolution No. R20150361. The Agreement commenced on January 1, 2016, and continues until December 31, 2016. **(Contract No. C20160067)**
6. Funding Agreement with the City of Mount Vernon to distribute economic development funds pursuant to the Revised Code of Washington (RCW) 82.14.370. Funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County (EDASC). The Agreement commenced on January 1, 2016, pursuant to Resolution No. R20150384, and ends on December 31, 2016. Compensation shall not exceed \$10,000. **(Contract No. C20160068)**
7. Funding Agreement with the City of Sedro-Woolley to distribute economic development funds pursuant to the Revised Code of Washington (RCW) 82.14.370. Funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County (EDASC). The Agreement commenced on January 1, 2016, pursuant to Resolution No. R20150384, and ends on December 31, 2016. Compensation shall not exceed \$2,000. **(Contract No. C20160069)**
8. Funding Agreement with the City of Anacortes to distribute economic development funds pursuant to the Revised Code of Washington (RCW) 82.14.370. Funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County (EDASC). The Agreement commenced on January 1, 2016, pursuant to Resolution No. R20150384, and ends on December 31, 2016. Compensation shall not exceed \$7,200. **(Contract No. C20160070)**
9. Interlocal Cooperative Agreement with the City of Mount Vernon which awards \$500,000 of economic development/public facilities project grant funds pursuant to the Revised Code of Washington (RCW) 82.14.370 to support the Downtown Flood Protection Project Phase III, located in downtown Mount Vernon from Kincaid Street south to the Wastewater Treatment Plant. The Agreement commenced on December 7, 2015, pursuant to Resolution No. R20150384. Work on the project shall be substantially complete and the contract shall expire on December 31, 2018. **(Contract No. C20160071)**

c) EMERGENCY MEDICAL SERVICES:

10. Amendment No. 4 to Personal Services Agreement No. C20140616 with Central Valley Ambulance Authority for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. This Amendment replaces the following sections: Paragraph 1.12 Exhibit "A" Contractor agrees to provide the County EMS Director with electronic access to "Ambulance Level of Service Summary" and "Payer Production Statistics" reports from the third party billing service; Paragraph 1 Exhibit "B" Compensation to be effective January 1, 2016, the monthly compensation amount shall not exceed \$162,577.92; and adds Paragraph 7 Exhibit "B" Compensation provides that the County will reimburse the Contractor an amount not to exceed \$450,000 for expenses related to the Medical Services Officer (MSO) operations in the year 2016. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20160014)**

11. Interlocal Cooperative Agreement with Fire District #12 for the provision of Basic Life Support (BLS) Services. The Agreement shall commence on the date of execution and continue until December 31, 2018. The County will reimburse the Fire District for all EMS related calls at the rate of \$21 per call, as well as for the purchase of up two (2) mobile data entry devices in amount not to exceed \$4,000. **(Contract No. C20160072)**

d) INFORMATION SERVICES:

12. Personal Services Agreement with RFI Communications & Security Systems to configure and program several devices for integration with the telephone system and assist in upgrading the video surveillance software to the latest version and moving it to a different server; configure and test security monitoring panel located at 1700 East College Way and 700 South Second Street in Mount Vernon; and assist in resolving technical issues with adding new proximity cards. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$7,000 and is based on a fee schedule. **(Contract No. C20160073)**

e) PARKS, RECREATION, AND FAIR:

13. Amendment #B Vendor Services Agreement No. C20140086 with United Site Services of Nevada, Inc., to provide delivery, rental, pumping, cleaning and removal of portable chemical toilets, which shall include ADA accessible units; standard units; event units and deluxe units. These units will be delivered to designated locations, in and around County Parks and at the Skagit County Fairgrounds. This Amendment extends the term of the contract from March 5, 2016, to March 5, 2017, and adds an annual compensation amount of \$21,920 for a new compensation amount not to exceed \$65,760. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20160015)**
14. Funding Board Project Agreement No. 15-1359D with the Washington State Recreation and Conservation Office (RCO) to provide grant funds to assist with the renovation of Otto Walberg Field at the Skagit Playfields complex, located at 2700 Martin Road in Mount Vernon. The renovation includes, but is not limited to grading, drainage, irrigation development of field, fencing, backstops, and dugouts. The Agreement shall commence on February 22, 2016, and continue until April 30, 2017. Total project cost is \$323,000; RCO will reimburse up to 44.58%, or an amount not to exceed \$144,000; Skagit County costs is 55.42%, or an amount not to exceed \$179,000. **(Contract No. C20160074)**
15. Amendment No. 1 to Vendor Services Agreement No. C20150096 with Tyler Smith, dba Smitty Built Custom Homes to build and install three informational kiosks at County Park trailheads. This Amendment extends the expiration date from March 2, 2016, to March 1, 2017. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$9,500, plus applicable taxes. **(Amendment No. A20160016)**
16. Amendment #B to Vendor Services Agreement No. C20140085 with Gateway Septic Service, LLC to provide annual inspection and subsequent pumping of up to seven septic systems in up to three park locations in Skagit County. This Amendment extends the expiration date from March 5, 2016, to March 5, 2017. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$16,000. **(Amendment No. A20160017)**

f) PLANNING AND DEVELOPMENT SERVICES:

17. Amendment No. 1 to Contract No. WQC-2015-SkCoPD-00130, Skagit County Contract No. C20150013, with Washington State Department of Ecology to provide State Revolving Loan Funds (SRF) to Skagit County in order to repair failing on-site septic systems. This Amendment modifies the budgeted amounts within Task 2 and Task 3 by moving \$71,050 from Task 2 to Task 3, and adjusts the amount budgeted for Task 4 to correspond with the project's funding distribution. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount to Skagit County not exceeding \$500,000 and the termination date remains as June 30, 2017. **(Amendment No. A20160018)**

g) PUBLIC HEALTH:

18. Resolution calling for a public hearing to consider testimony regarding an application for the Public Service Grant component of the Community Development Block Grant (CDBG). The public hearing is scheduled for Tuesday, March 29, 2016, at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Hearing Room. **(Resolution No. R20160044)**
19. Amendment No. 1 to Interlocal Cooperative Agreement No. C20150557 with the School Mental Health Assessment Research and Training (SMART) Center University of Washington School of Medicine, Department of Psychiatry, to provide consultation and support to undertake community planning and mobilization to develop a county-wide community of practice focused on school- and community-based behavioral health services and supports across three tiers; and develop an accountability framework and measurement plan for the County Planning effort. This Amendment increases SMART Center's participation with the mobilization process. Compensation is increased by additional \$1,100 for a new compensation amount not to exceed \$51,100 which is funded through North Sound Mental Health Administration Funds. **(Amendment No. A20160019)**
20. Personal Services Agreement with Catholic Community Services to provide Access to Recovery to eligible clients or recoverees a voucher(s) for Substance Use Disorder Treatment services and/or recovery services. The Agreement shall commence on the date of execution, and continue until December 31, 2016. Compensation shall not exceed \$275,000 and is funded by Federal Access to Recovery funds, County Program Agreement with the State of Washington Department of Social and Health Services (DSHS) Agreement No. 1663-53477, Skagit County Contract No. C20150623 and by 1/10th of 1% chemical dependency or mental health treatment sales tax. **(Contract No. C20160075)**
21. Personal Services Agreement with Uncommon Solutions Inc. (Victor Colman, J.D.) to facilitate the March 30, 2016, Population Health Trust (PHT) Community Board retreat. The Agreement shall commence on the date of execution and continue until May 30, 2016. Compensation shall not exceed \$4,800 and is funded by local PHT funds. **(Contract No. C20160076)**
22. Personal Services Agreement with Maureen Pettitt, Ph.D. to provide technical assistance to the Population Health Trust (PHT) Community Health Analyst in the development and execution of the Skagit County Community Health Plan. The Agreement shall commence on the date of execution and continue until December 30, 2016. Compensation shall not exceed \$7,200. **(Contract No. C20160077)**

h) PUBLIC WORKS:

23. Resolution authorizing the adoption of new County Road Projects (CRP) for the Hot Mix Asphalt Overlay Project of Fir

Island Road from the North Fork Bridge west for 3.0 miles. This project was included in the 2016 Annual Construction Program and the 2016-2021 Six-Year Transportation Improvement Program. **(Resolution No. R20160045)**

V. RATIFICATION AGENDA (items 24 through 31):

i) PUBLIC DEFENDER:

24. Resolution authorizing the ratification of a Preliminary Appearance Agreement with Mountain Law to provide legal representation to arrestees at the 8:30 a.m. preliminary appearance calendar in Skagit County District Court. Receipt and review of the contract provisions delayed execution of the Agreement. **(Resolution No. R20160046)**
25. Preliminary Appearance Agreement with Mountain Law to provide legal representation to arrestees at the 8:30 a.m. preliminary appearance calendar in Skagit County District Court. The Agreement commenced on January 1, 2016, and continues until December 31, 2016. There is no monetary compensation associated with this Agreement. **(Contract No. C20160078)**

j) PUBLIC HEALTH:

26. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the City of Mount Vernon to operate a Senior Services Program through the Mount Vernon Senior Center. Review of the contract provisions and receipt of the contract delayed finalization of the Agreement. **(Resolution No. R20160047)**
27. Interlocal Cooperative Agreement with the City of Mount Vernon to operate a Senior Services Program through the Mount Vernon Senior Center. The Agreement commenced on January 1, 2016, and continues until December 31, 2016. Compensation to Skagit County shall not exceed \$53,856. **(Contract No. C20160079)**
28. Resolution authorizing the ratification of an Interagency Agreement with North Sound Behavioral Health Organization and North Sound Regional Support Network, dba The North Sound Mental Health Administration (NSMHA), Contract No. NSMHA-SKAGIT-ADMIN-16 to provide administrative support services by way of appointing a county coordinator, resource management support, as well as various committees for the delivery of quality community behavioral health services. Review of contract provisions and receipt of contract delayed finalization of the Agreement. **(Resolution No. R20160048)**
29. Interagency Agreement with North Sound Behavioral Health Organization and North Sound Regional Support Network, dba The North Sound Mental Health Administration (NSMHA), Contract No. NSMHA-SKAGIT-ADMIN-16 to provide administrative support services by way of appointing a county coordinator, resource management support, as well as various committees for the delivery of quality community behavioral health services. The Agreement commenced on January 1, 2016, and continues until December 31, 2016. Compensation to Skagit County shall not exceed \$392,412. **(Contract No. C20160080)**

k) SUPERIOR COURT:

30. Resolution authorizing the execution of a Personal Services Agreement with Corpolongo and Associates, Inc. to provide pro tem court reporter services. Receipt of the contract delayed execution of the Agreement. **(Resolution No.**

R20160049)

31. Personal Services Agreement with Corpolongo and Associates, Inc. to provide pro tem court reporter services. The Agreement commenced on January 1, 2016, and continues until December 31, 2016. Compensation shall not exceed \$5,000 and is based on a fee schedule. **(Contract No. C20160081)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$272,641.54 (Transmittal No. C-22-16); and
- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$234,944.92 (Transmittal No. C-23-16); and
- c) Warrants numbered 436521 through 436923 from Clearing Fund 696 in the total dollar amount of \$5,899,537.09 (Transmittal No. C-24-16).

VII. ADJOURNMENT:

Commissioner Dahlstedt adjourned the proceedings at 4:01 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board
