

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, DECEMBER 21, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, December 21, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:33 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health, and Emergency Medical Services Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

Chair Kenneth A. Dahlstedt; Commissioner Lisa Janicki, and Commissioner Ron Wesen attended an executive session on Wednesday, December 23, 2015, from 10:00 a.m. to 10:50 a.m. The topic of the executive session was Litigation - RCW 42.30.110 (1)(I). (Matters relating to County enforcement actions, actual litigation, or potential litigation.). Chief Civil Deputy Prosecuting Attorney Melinda Miller; Prosecutor Rich Weyrich; and Senior Civil Deputy Prosecuting Attorney Arne Denny were present and provided legal advice to the Commissioners. Other Attendees: County Administrator Tim Holloran; and Sheriff Will Reichardt.

IV. DISCUSSION - CONSENT AGENDA:

Community Health Analyst David Jefferson provided additional information about Consent Agenda item #17.

Behavioral Health Program Coordinator Sarah Hinman provided additional information about Consent Agenda item #18.

Developmental Disabilities Program Coordinator Kristen Ekstran provided additional information about Consent Agenda item #19.

Water Resource Section Manger Michael See provided additional information about Consent Agenda item #23.

Interim Solid Waste Division Manager Eddie Nersten, and Solid Waste Division Community Outreach Specialist Callie Martin

provided additional information about Consent Agenda item #25.

V. CONSENT AGENDA FOR MONDAY, DECEMBER 21, 2015 (items 1 through 21):

A motion was made by Commissioner Janicki to approve The Consent Agenda items 1 through 21, Ratification Agenda 22 through 27, vouchers and warrants for Monday, December 21, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 14, 2015. **(Approved)**
2. Record of the Proceedings for Tuesday, December 15, 2015. **(Approved)**

b) BUDGET AND FINANCE:

3. Funding Agreement with the Shakespeare Northwest Association which awards \$1,000 of Lodging Tax funds to support the 2016 Skagit River Shakespeare Festival as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150611)**
4. Funding Agreement with the Skagit County Chamber Executive Directors Association (SCCEDA) which awards \$40,000 of Lodging Tax funds to support the advertising and marketing for 2016 focusing on Skagit Valley as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150612)**
5. Funding Agreement with the Skagit River Salmon Festival which awards \$1,500 of Lodging Tax funds to support the Skagit River Salmon Festival event taking place on September 12, 2016, as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150613)**
6. Funding Agreement with the Concrete Heritage Museum Association which awards \$1,900 of Lodging Tax funds to support the advertising and marketing for the Concrete Heritage Museum as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150614)**
7. Funding Agreement with the Sedro-Woolley Museum which awards \$1,500 of Lodging Tax funds to support the advertising and marketing for Sedro-Woolley Museum as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150615)**
8. Funding Agreement with the Skagit Valley Tulip Festival which awards \$20,700 of Lodging Tax funds to support traffic control/roundabout maintenance for the Skagit Valley Tulip Festival as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150616)**

9. Funding Agreement with the Skagit Valley Tulip Festival which awards \$9,500 of Lodging Tax funds to support the advertising and marketing for Skagit Valley Tulip Festival as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150617)**
10. Funding Agreement with the Heritage Flight Museum which awards \$5,000 of Lodging Tax funds to support the advertising and marketing for the Heritage Flight Museum as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150618)**
11. Funding Agreement with the Northwest Agriculture Business Center which awards \$5,000 of Lodging Tax funds to support the advertising and marketing for the Grain Gathering event taking place in September 2016 as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150619)**
12. Funding Agreement with the Pacific Northwest Giant Pumpkin Growers and Christianson's Nursery and Greenhouse which awards \$1,000 of Lodging Tax funds to support the advertising and marketing for the Skagit Valley Giant Pumpkin Festival event taking place at Christianson's Nursery on September 24, 2016, as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150620)**
13. Funding Agreement with the WSU Skagit County Extension which awards \$500 of Lodging Tax funds to support the advertising and marketing for the WSU Skagit County Extension Master Gardeners' Step-on-Guides Bus and Garden Tours as authorized by Resolution No. R20150361. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. **(Contract No. C20150621)**

c) INFORMATION SERVICES:

14. Vendor Services Agreement with Performance Power Concepts to provide corrective maintenance covering all parts, labor, travel, time, technical support, expenses and service priority to support two (2) Universal Power Systems (UPS) located at 2915 East College Way in Mount Vernon. Compensation for the three-year flex service plan, paid up-front, shall not exceed \$21,956.67, excluding applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2018. **(Contract No. C20150622)**

d) OFFICE OF JUVENILE COURT:

15. Amendment No. 1 to Personal Services Agreement No. C20150137 with Volunteers of America to be the designated organizational unit administering the Victim Offender Meeting Program. The purpose of this Amendment is to amend the General Ledger (GL) Code to reflect that after December 31, 2015, funding will no longer be coming out of the Edward Byrne Memorial Grant, GL Code 001 51903544110, and that commencing on January 1, 2016, funds will be expensed to GL Code 51901004110. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$12,442 and the expiration date remains as December 31, 2016. **(Amendment No. A20150191)**

e) PUBLIC HEALTH:

16. Amendment No. 1 to Personal Services Agreement No. C20150398 with Public Hospital District #304 for the coordination and implementation of preventative programs designed to prevent or delay the misuse and abuse of

alcohol, marijuana, tobacco, and other drugs among youth up to age 18 and young adults ages 19 to 25. This Amendment replaces Exhibit "A" Scope of Work, and Exhibit "B" Compensation to increase funding from the Washington State Department of Social and Health Services (DSHS) Division of Behavioral Health and Recovery (DBHR), to modify "Partnerships for Success Grant" from \$153,579 to \$197,753. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2017. **(Amendment No. A20150192)**

17. Amendment No. 1 to Interlocal Cooperative Agreement No. C20150413 with Multnomah County Health Department to provide technical and administrative support services to the Skagit County Community Needs Assessment. The purpose of this Amendment is to provide additional funds in the amount \$2,400 for the preparation of two (2) reports that are both based on the Data Carousel and Community Forums. Report one is a summary of key priorities and the data that supports this finding and report two is the detailed summary that includes the findings. The new total compensation shall not exceed \$26,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of January 30, 2016. **(Amendment No. A20150193)**
18. County Program Agreement with the Washington State Department of Social and Health Services (DSHS) Behavioral Health and Service Integration-Division of Behavioral Health and Recovery DSHS Agreement No. 1663-53477 to provide vouchers to Access to Recovery eligible clients for chemical dependency treatment and/or recovery services. The Agreement shall commence on January 1, 2016, and continue until April 30, 2016. Compensation shall not exceed \$200,000 and is funded by a Federal Access to Recovery grant. **(Contract No. C20150623)**
19. Amendment No. 1 to Personal Services Agreement No. C20150462 with W.I.S.E. to provide technical assistance to individuals enrolled in the Developmental Disabilities Program including; coordinate registration for a Community Summit in Wenatchee; coordinate registration for the State Transition Conference; plan and facilitate trainings for parents/caregivers of individuals with developmental disabilities, school district staff, employment providers and the community, as requested. The purpose of this Amendment is to revise the Scope of Work to include the provision of technical assistance services to individuals with disabilities and their families. This Amendment increases compensation by an additional \$1,000 for a new compensation amount no to exceed \$5,500. All other terms and conditions of the original Agreement shall remain in effect including the termination date June 30, 2016. **(Amendment No. A20150194)**
20. Vendor Services Agreement with Rick's Refrigeration to provide repair and replacement services for defective parts for equipment used for the Senior Nutrition Program at the central and satellite kitchen. The Agreement shall commence on January 1, 2016, and continue for one year from the date of execution. Compensation shall not exceed \$14,000 per year and is based on a fee schedule. **(Contract No. C20150624)**

f) PUBLIC WORKS:

21. Resolution authorizing a call for bids for rental equipment for various projects during the time period beginning on April 1, 2016, through March 31, 2017. The bid opening is scheduled to take place on Monday, January 11, 2016, at 2:45 p.m. in the Commissioners' Hearing Room. **(Resolution No. R20150400)**

VI. RATIFICATION AGENDA (items 22 through 27):

g) PUBLIC WORKS:

22. Resolution authorizing the ratification of Amendment No. 2 to Interagency Contract No. N20689, Skagit County Contract No. C20140380, with the State of Washington Department of Health (DOH) to develop the Pollution Identification and Correction (PIC) Program to identify and reduce pollution in the Samish and Padilla Bay watersheds through activities and data gathering. An executed Amendment was delayed due to grant contract amendment negotiations and required corrections to Federal Terms and Conditions. **(Resolution No. R20150401)**
23. Amendment No. 2 to Interagency Contract No. N20689, Skagit County Contract No. C20140380, with the State of Washington Department of Health (DOH) to develop the Pollution Identification and Correction (PIC) Program to identify and reduce pollution in the Samish and Padilla Bay watersheds through activities and data gathering. The purpose of this Amendment is to reflect the fact that DOH has increased funds in Task 2 - Site Inspections and Task 10 - Education and Outreach. This Amendment increases compensation to Skagit County by an additional \$200,000 for a new compensation amount not to exceed \$628,044. This Amendment also extends the term of the Agreement from July 31, 2016, to July 31, 2017. All other terms of the original Agreement and subsequent Amendment shall remain in effect. This is a Federal Pass-Through Grant from the United States Department of Environmental Protection Agency and is 100% funded through the Washington State Department of Health. **(Amendment No. A20150195)**
24. Resolution authorizing the ratification of Waste 2 Resources Coordinated Prevention Grant Program Agreement No. W2RCPG-1517-SkCoPW-00108 with the Washington State Department of Ecology (DOE) to increase County-wide knowledge of recycling services, waste prevention, and impacts of solid and hazardous waste, and to operate a facility providing proper disposal options for hazardous waste. Over the two-year grant period, an estimated 295 tons of waste will be either prevented, recycled, composted, or properly diverted from the landfill by over 8,000 participating residents and businesses. The Agreement was only recently received from the Department of Ecology. **(Resolution No. R20150402)**
25. Waste 2 Resources Coordinated Prevention Grant Program Agreement No. W2RCPG-1517-SkCoPW-00108 with the Washington State Department of Ecology (DOE) to increase County-wide knowledge of recycling services, waste prevention, and impacts of solid and hazardous waste, and to operate a facility providing proper disposal options for hazardous waste. Over the two-year grant period, an estimated 295 tons of waste will be either prevented, recycled, composted, or properly diverted from the landfill by over 8,000 participating residents and businesses. The Agreement commenced on July 10, 2015, and continues until June 30, 2017. The grant is funded with 75% share from DOE in the amount of \$238,910, and 25% from Skagit County in the amount of \$79,636.67, for a total amount not to exceed \$318,546.67. **(Contract No. C20150625)**

h) RISK MANAGEMENT:

26. Resolution authorizing the ratification of a Personal Services Agreement with Life Rescue Inc. to provide complete on-site rescue services for confined space entry at the Guemes Island ferry as required by the United States Coast Guard's Code Federal Regulations (CFR) #29. Skagit County was in the process of finalizing an Agreement with Life Rescue, Inc. when the on-site rescue services were required on November 10, 2015. **(Resolution No. R20150403)**
27. Personal Services Agreement with Life Rescue Inc. to provide complete on-site rescue services for confined space entry at the Guemes Island ferry as required by the United States Coast Guard's Code Federal Regulations (CFR) #29. The Agreement commenced on November 10, 2015, and shall continue until December 31, 2016. Compensation shall not exceed \$10,000 and is based on a fee schedule. **(Contract No. C20150626)**

VII. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC WORKS:

1. Vendor Services Agreement with Clean Harbors Environmental Services, Inc. for Hazardous Waste and Training Services at the Skagit County Transfer and Recycling Station. The Agreement shall commence on the date of execution and continue for two (2) years. This Agreement incorporates by reference the terms and conditions of the Department of Enterprise Services Contract No. 03505. Compensation shall not exceed \$50,000 for the two year period and is based on a fee schedule. **(This item was removed from the Miscellaneous Agenda, pending further discussion.)**

VIII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$1,950.56 (Transmittal No. C-185-15); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$3,195.58 (Transmittal No. C-186-15); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$212,810.57 (Transmittal No. C-187-15); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$47,249.94 (Transmittal No. C-188-15); and
  - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$1,891.75 (Transmittal No. C-189-15); and
  - f) Warrants numbered 433505 through 433868 from Clearing Fund 696 in the total dollar amount of \$3,693,692.94 (Transmittal No. C-190-15).

IX. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:58 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

---

Kenneth A. Dahlstedt, Chair

---

Lisa Janicki, Commissioner

---

Ron Wesen, Commissioner

ATTEST:

---

Clerk of the Board