

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, DECEMBER 14, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, December 14, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 10:32 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; and Central Services

b) 10:30 am. - 11:30 a.m. Work Session/Possible Action: Consideration of Agreement with the Samish Indian Nation Regarding Samish Casino on Fidalgo Island

Civil Deputy Prosecuting Attorney Will Honea presented an Agreement to the Commissioners with the Samish Indian Nation for the provision of County services. He explained that the Samish Tribe were working with the Department of the Interior to convert 11.2 acres of land owned by the tribe to Federal Trust land. Mr. Honea explained that once the land was converted, Skagit County would no longer be collecting taxes on the parcel. In order to offset lost tax revenue and help with the fee-to-trust process, the tribe had worked with Skagit County on a voluntary Agreement to continue paying taxes.

Mr. Honea informed the Commissioners that an Agreement had been executed between the Samish Tribe and the City of Anacortes for the provision of infrastructure and police response, that under federal and state laws the tribe had the right to open a casino with or without County permission.

Mr. Honea said that the Samish Indian Nation was being reasonable to offset the impacts of their proposal and he recommended approval of the Agreement. PowerPoint presentation can be found at:  
<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/12142015>

A motion was made by Commissioner Janicki to approve the Agreement with the Samish Indian Nation as outlined by Mr. Honea (**Contract No. C20150575**) Commissioner Wesen seconded the motion.

The vote passed unanimously.

Chair Dahlstedt recessed the proceedings at 10:58 a.m.

- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as the of the Date of this Notice)

IV. DISCUSSION - CONSENT AGENDA:

Chair Dahlstedt reconvened the proceedings at 1:31 p.m.

Developmental Disability Program Coordinator Kristen Ekstran provided additional information on multiple consent agenda items.

Environmental Health Manager Corinne Story provided additional information on consent agenda item #50.

Operations Manager Bob Hicks provided additional information on multiple consent agenda items.

River Improvement/Watershed Planner Kara Symonds provided additional information on consent agenda item #39.

Design Section Manager Shane Oden provided additional information on consent agenda item #40.

Habitat Specialist Jeff McGowan provided additional information on consent agenda item #41.

Water Resources Section Manager Michael See provided additional information on consent agenda item #43.

V. CONSENT AGENDA (items 1 through 46):

A motion was made by Commissioner Wesen to approve Consent Agenda Items 1 through 46, Ratification Agenda Items 47 through 54, vouchers and warrants for Monday, December 14, 2015. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 7, 2015. **(Approved)**
2. Record of the Proceedings for Tuesday, December 8, 2015. **(Approved)**
3. Resolution reappointing Andrea Xaver to the Conservation Futures Advisory Board. Ms. Xaver's term will expire December 31, 2019. **(Resolution No. R20150387)**
4. Resolution to reappoint Mark Lione, Matt Miller, and Stephanie Hamilton to the Skagit County Ferry Advisory Committee for Washington State. Their terms will expire on December 31, 2019. **(Resolution No. R20150388)**

b) ADMINISTRATIVE SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20140218 with Stephen H. Berentson to provide Public Information Services for various departments as well as directed by the County Administrator. This Amendment extends the term by 6 months, ending June 30, 2016 and increases compensation by \$15,000. Total compensation shall not exceed \$65,000 and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150185)**

c) BUDGET AND FINANCE:

6. Resolution authorizing a call for a public hearing to consider testimony regarding the supplemental budget. The public hearing is scheduled to take place on Tuesday, December 29, 2015, at 9:30 a.m. in the Commissioners Hearing Room. **(Resolution No. R20150389)**
7. Interlocal Cooperative Agreement with the City of Burlington to assist in providing library services to the citizens of unincorporated Skagit County during 2015. The Agreement shall commence on the date of execution and continue through December 31, 2015. Compensation shall not exceed \$10,032. **(Contract No. C20150576)**

d) FACILITIES MANAGEMENT:

8. Personal Services Agreement with Parker Corporate Services, Inc. dba Pacific Security to provide security officer services for the Public Safety Building, Skagit County Courthouse and Administrative Building. Services will include Courthouse security, security for after hour's events, DUI panels and parking lot patrols as well as additional security services for Skagit County owned properties as directed by the Chief of Corrections or designee. The Agreement shall commence on December 31, 2015, and continue until December 31, 2017. Compensation shall not exceed \$130,000 annually and is based on an hourly rate schedule. **(Contract No. C20150577)**

e) INFORMATION SERVICES:

9. Personal Services Agreement Ivoxy Consulting, LLC to provide troubleshooting, configuration, architecture recommendations, training and other functions as needed to assist Skagit County in the management and operation of the NetApp Storage Area Network and VMWare Virtual Server system environment. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$20,000 plus applicable taxes and is based on a rate schedule. **(Contract No. C20150578)**
10. Personal Services Agreement with Prime West Systems to provide Service Desk support for the Information Services department. This service will be provided onsite and will support hardware devices as well as software and basic networking. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$80,000 and is based on an hourly rate schedule. **(Contract No. C20150579)**

f) OFFICE OF JUVENILE COURT:

11. Personal Services Agreement with Paul Douhan for specialized child, adolescent, adult and/or family assessment, evaluation and treatment, consultation, education classes, monitoring with written reports as required, and training for juveniles and/or their families. The Agreement shall commence on January 1, 2016, and continue until December 31, 2017. Compensation shall not exceed \$50,000 and is based on a fee schedule. **(Contract No. C20150580)**

g) PLANNING AND DEVELOPMENT SERVICES:

12. Resolution to establish the docket for the 2015 Comprehensive Plan Amendments and Amending Resolution No. R20140374 establishing the scope of the 2016 Comprehensive Plan Update. **(Resolution No. R20150390)**

h) PUBLIC DEFENDER:

13. Personal Services Agreement with Intravaia Investigations LLC to provide investigation services including witness interviews, preparation of witness interview reports or transcripts, witness location, service of subpoenas, preparation of diagrams, photographing items of evidentiary value and obtaining records and court testimony. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$70,000 and is based on an hourly rate schedule. **(Contract No. C20150581)**
14. Personal Services Agreement with Felix Moran dba Camano-Stanwood Investigations to provide investigation services including witness interviews, preparation of witness interview reports or transcripts, witness location, service of subpoenas, preparation of diagrams, photographing items of evidentiary value and obtaining records and court testimony. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$70,000 and is based on an hourly rate schedule. **(Contract No. C20150582)**
15. Personal Services Agreement with Todd Schwiesow dba Quantum Investigations and Security to provide investigation services including witness interviews, preparation of witness interview reports or transcripts, witness location, service of subpoenas, preparation of diagrams, photographing items of evidentiary value and obtaining records and court testimony. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$70,000 and is based on an hourly rate schedule. **(Contract No. C20150583)**

i) PUBLIC HEALTH:

16. Resolution authorizing a call for a public hearing to consider testimony regarding Amendments to Skagit County Code 12.05, On-Site Sewage Systems. The public hearing is scheduled to take place on Tuesday, January 12, 2016, in the Commissioners hearing room. **(Resolution No. R20150391)**
17. Resolution dedicating a scholarship fund through the Skagit County Developmental Disability Advisory Board of Skagit County and to permit the Developmental Disability Advisory Board to allocate funding up to \$300 annually per eligible applicant. **(Resolution No. R20150392)**
18. Funding Agreement with Anacortes Family Center to distribute Homeless Housing and Assistance funds in the amount of \$43,127 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year. **(Contract No. C20150584)**
19. Funding Agreement with Skagit Domestic Violence and Sexual Assault Services to distribute Homeless Housing and Assistance funds in the amount of \$34,526 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year. **(Contract No. C20150585)**
20. Funding Agreement with Community Action of Skagit County to distribute Homeless Housing and Assistance funds in the amount of \$2,684 pursuant to House Bill 2163 for the Project Homeless Connect. The Agreement shall commence

on January 1, 2016, and continue for one year. **(Contract No. C20150586)**

21. Funding Agreement with Community Action of Skagit County to distribute Homeless Housing and Assistance funds in the amount of \$174,014 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year. **(Contract No. C20150587)**
22. Personal Services Agreement with Community Action of Skagit County to distribute Homeless Housing and Assistance funds pursuant to House Bill 2163 for the Coordinated Entry Program. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$176,000. **(Contract No. C20150588)**
23. Funding Agreement with Northwest Youth Services to distribute Homeless Housing and Assistance funds in the amount of \$32,942 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year. **(Contract No. C20150589)**
24. Personal Services Agreement with Paul Schissler Associates, Inc. to provide assistance in the development of affordable housing and homeless services. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$30,000. **(Contract No. C20150590)**
25. Personal Services Agreement with Chinook Enterprises to provide leadership and support services for People First of Skagit County. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$6,500 and is funded by millage funds. **(Contract No. C20150591)**
26. Funding Agreement with Skagit Valley Hospitality Association dba Friendship House to distribute Homeless Housing and Assistance funds in the amount of \$56,509 pursuant to House Bill 2163. The Agreement shall commence on January 1, 2016, and continue for one year. **(Contract No. C20150592)**
27. Facility Use Agreement with McIntyre Hall Performing Arts and Conference Center for use of the facility for the Housing Summit on January 22, 2016. Compensation shall not exceed \$4,000. **(Contract No. C20150593)**
28. Personal Services Agreement with Seattle Police Foundation for implementation and overseeing group sessions for identified youth detained in Skagit County Juvenile Detention. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$4,000 and is based on a fee per service schedule. **(Contract No. C20150594)**
29. Interlocal Cooperative Agreement with Western Washington University, Recreation Program, Department of Physical Education, Health and Recreation for the provision of an integrated camp experience for up to 20 Skagit County teens and adults with developmental disabilities. The Agreement shall commence on January 1, 2016, and continue until August 31, 2016. Compensation shall not exceed \$1,000 and is funded by millage funds. **(Contract No. C20150595)**
30. Amendment No. 1 to Interlocal Agreement No. C20150400 with Washington State Department of Social and Health Services (DSHS), Behavioral Health and Service Integration, Division of Behavioral Health and Recovery (DBHR), DSHS Agreement No. 1563-43877, to provide substance use disorder treatment and support services to persons enrolled in the Chemical Dependency (CD) Program in Skagit County. The purpose of this Amendment is to amend Exhibit B, regarding Awards and Revenues to expand the allowable use of funds to include recovery support services. All other terms and conditions of the original Agreement shall remain in effect including the term which ends on March 31, 2016 and compensation to Skagit County which shall not exceed \$666,111. **(Amendment No. A20150186)**

j) PUBLIC WORKS:

31. Resolution calling for a public hearing to consider testimony regarding the 2016-2021 Six-Year Transportation Improvement Program (TIP). The public hearing is scheduled to take place Monday, December 28, 2015, at 10:30 a.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20150393)**
32. Resolution calling for bids for the Procurement of Maintenance Materials with Annual Purchases Expected to exceed \$25,000. The bid opening is scheduled to take place on Monday, January 11, 2016, at 2:30 p.m. or as soon thereafter as possible in the Commissioners Hearing Room. **(Resolution No. R20150394)**
33. Resolution awarding the bid to Reisner Distributor, Inc., for the Mobile Marine Refueling Service for the Vehicle and Passenger Ferry, M/V Guemes for a two (2) year term, without amendment in an amount not to exceed \$175,136. **(Resolution No. R20150395)**
34. Permanent Slope Easement granted to Skagit County by the Upper Skagit Indian Tribe for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P123309. **(Contract No. C20150596)**
35. Permanent Slope Easement granted to Skagit County by the Upper Skagit Indian Tribe for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P35872. **(Contract No. C20150597)**
36. Permanent Slope Easement granted to Skagit County by the Upper Skagit Indian Tribe for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P118026. **(Contract No. C20150598)**
37. Permanent Slope Easement granted to Skagit County by the Upper Skagit Indian Tribe for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P123310. **(Contract No. C20150599)**
38. Summary of Offer for the purchase of right-of-way for a Permanent Slope Easement for the Bow Hill Road Reconstruction Project, Federal Aid #STPR-T290(001) for parcel number P50417 for property owners Fred Jonasson, LLC and Ms. Phyllis McKee. **(Contract No. C20150600)**
39. Amendment No. 1 to Personal Services Agreement No. C20150373 with Washington Appraisal Service, Inc. to perform 15 appraisal reviews on Farmland Legacy Program Conservation Easements to satisfy grant funding requirements through the Washington State Recreation and Conservation Office. This Amendment extends the term by one year and will end on December 31, 2016. Compensation remains the same and shall not exceed \$11,250. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150187)**
40. Supplemental Agreement No. 2 to Local Agency A&E Professional Services Consultant Agreement No. C20150103 with CivilTech Engineering, Inc. to prepare preliminary design for a new Hansen Creek Bridge to replace an existing two-culvert crossing at Minkler Road Project #WA120328. Work includes the collection of survey and geographical data, determination of hydraulic opening and scour depth, and preparation of preliminary design and site layout. This Supplemental Agreement extends the time for completion to June 30, 2016. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. Total compensation remains the same and shall not exceed \$256,000. **(Amendment No. A20150188)**
41. Amendment No. 2 to Personal Services Agreement No. C20140518 with Herrera Environmental Consultants, to

complete the final design for the Hansen Creek - Reach 5 Restoration Project. The purpose of this Amendment is to extend the term of the Agreement by three months, ending March 31, 2016. All other terms and conditions of the original Agreement and subsequent Amendment shall remain the same including the compensation amount not to exceed \$300,000 which is based on the fee schedule. **(Amendment No. A20150189)**

42. Interlocal Cooperative Agreement with the City of Burlington for the provision of Skagit County's bridge inspection services. The Agreement shall commence on the date of execution and continue for ten years. Compensation from the City of Burlington shall not exceed \$6,000 annually. **(Contract No. C20150601)**
43. Personal Services Agreement with Lithtex NW for bulk mailing for Natural Resources Division projects and programs such as the Clean Samish Initiative, Lake Management District newsletters, public meeting invitations, and landowner outreach. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$15,000. **(Contract No. C20150602)**
44. Interlocal Cooperative Agreement with Central Valley Ambulance Authority (CVAA) to perform vehicle maintenance and provide parts, upon request on a reimbursable basis for the CVAA. The Agreement shall commence on the date of execution and continue until December 31, 2016. CVAA shall reimburse Skagit County's actual costs and expenses. **(Contract No. C20150603)**

k) SHERIFF:

45. Amendment #4 to Contract No. C20120123 with the Humane Society of Skagit Valley to provide kennels for animals brought in by County representatives. The purpose of this Amendment is to extend the term of the Contract an additional year, ending December 31, 2016. All other terms and conditions of the original Contract and subsequent Amendments shall remain in effect including the compensation amount not to exceed an annual amount of \$60,000. **(Amendment No. A20150190)**
46. Personal Services Agreement with Schryver Medical, LLC to provide on-site portable radiology services for jail inmates, juvenile offenders, and County personnel. The Agreement shall commence on January 1, 2016, and continue until December 31, 2020. Compensation shall not exceed \$20,000 per calendar year and is based on a service rate. **(Contract No. C20150604)**

VI. RATIFICATION AGENDA (items 47 through 54):

l) JUVENILE COURT:

47. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Anacortes School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. A signed Agreement was not received in time to be fully executed prior to the commencement date of September 1, 2015. **(Resolution No. R20150396)**
48. Interlocal Cooperative Agreement with the Anacortes School District to jointly fund the BECCA Case Manager position to serve the School Districts and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. The Agreement commenced on September 1, 2015, and continues through August 31, 2016. Compensation to Skagit County shall not exceed \$4,532. **(Contract No. C20150605)**

m) PUBLIC HEALTH:

49. Resolution authorizing the ratification of a Waste 2 Resources Coordinated Prevention Grant Program Agreement No. W2RCPG-1517-SkCoHD-00028 with the State of Washington Department of Ecology for the provision of solid waste enforcement activities. Funds were allocated to Skagit County before an executed Agreement could be finalized. **(Resolution No. R20150397)**
50. Waste 2 Resources Coordinated Prevention Grant Program Agreement No. W2RCPG-1517-SkCoHD-00028 with the State of Washington Department of Ecology for the provision of solid waste enforcement activities. The Agreement commenced on July 10, 2015, and shall continue until June 30, 2017. Compensation from the Department of Ecology shall not exceed \$97,295. Skagit County shall contribute \$32,431.67. **(Contract No. C20150606)**
51. Resolution authorizing the ratification of a County Program Agreement No. 1563-53486 with the State of Washington Department of Social and Health Services (DSHS) through the Division of Behavioral Health and Recovery to provide chemical dependency treatment. Receipt of the Agreement delayed finalization before October 1, 2015. **(Resolution No. R20150398)**
52. County Program Agreement No. 1563-53486 with the State of Washington Department of Social and Health Services (DSHS) through the Division of Behavioral Health and Recovery to provide chemical dependency treatment. The Agreement commenced on October 1, 2015, and shall continue through September 30, 2016. Compensation to Skagit County shall not exceed \$109,700. **(Contract No. C20150607)**

n) PUBLIC WORKS:

53. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Town of Concrete for the installation of emergency operations equipment. The Agreement was not received before work was performed. **(Resolution No. R20150399)**
54. Interlocal Cooperative Agreement with the Town of Concrete for the installation of emergency operations equipment including radios, program and time, antennas, and power supplies. The Agreement commenced on April 23, 2015, and shall continue until December 31, 2015. Compensation for the installation of the equipment was paid by Skagit County to NW Communications & Cellular pursuant to Vendor Services Agreement No. C20150415 in the amount of \$18,186.08. **(Contract No. C20150608)**

VII. MISCELLANEOUS AGENDA (1 item):

EMS Director Mark Raaka presented the Interlocal Agreement with Fire District #3.

a) EMERGENCY MEDICAL SERVICES:

1. Interlocal Cooperative Agreement with Fire District #3 for the provision of basic life support (BLS) services. The County will reimburse the Fire District for the contract price of the ePCR, two mobile data entry devices, dispatch fees as well as reimbursement for BLS disposable supplies with documentation until the implementation of the centralized Skagit County EMS ordering system is in place. The Agreement shall commence upon the date of execution and continue until December 31, 2018. **(Contract No. C20150609)**



A motion was made by Commissioner Janicki to approve the Interlocal Cooperative Agreement with Fire District #3 as outlined by Mr. Raaka. Commissioner Wesen seconded the motion.

The vote passed unanimously.

VIII. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$46,928.16 (Transmittal No. C-181-15); and
  - b) Warrants numbered 433166 through 433504 from Clearing Fund 696 in the total dollar amount of \$5,520,464.11 (Transmittal No. C-182-15); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$314,358.03 (Transmittal No. C-183-15); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$135,065.13 (Transmittal No. C-184-15); and
  - e) Payroll warrants numbered 358265 through 358950 in the total dollar amount of \$1,181,605.79 (Transmittal No. P-46-2015); and
  - f) Junior District Payroll warrants numbered 810845 through 811053 in the total dollar amount of \$287,188.54 (Transmittal No. P-47-2015); and
  - g) Payroll (special) warrants numbered 358951 through 358951 in the total dollar amount of -\$306.50 (Transmittal No. P-48-2015).

IX. **ADJOURNMENT:**

Chair Dahlstedt adjourned the proceedings at 2:07 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

---

Kenneth A. Dahlstedt, Chair

---

Lisa Janicki, Commissioner

---

Ron Wesen, Commissioner

ATTEST:

---

Clerk of the Board