

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, NOVEMBER 9, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, November 9, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 10:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; and Central Services Departments

b) 10:30 a.m. - 11:00 a.m. Public Hearing To Consider Testimony Regarding Revisions to Skagit County Code 2.44 - Veterans Advisory Board

Chair Dahlstedt introduced Civil Deputy Prosecuting Attorney Ryan Walters. Mr. Walters informed the Board that the proposed revisions to Skagit County Code 2.44 were minor and were being suggested in order to bring county code up to date with Washington State Statutes.

Chair Dahlstedt opened at public hearing at 10:35 a.m. Seeing no one present to provide public testimony, Commissioner Wesen made a motion to close the public hearing. The motion was seconded by Commissioner Janicki. The vote passed unanimously.

Commissioner Janicki clarified membership terms.

A motion was made by Commissioner Janicki to approve the Ordinance amending Skagit County Code Chapter 2.44 regarding the Skagit County Veterans Advisory Board. **(Ordinance No. O20150007)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

Chair Dahlstedt recessed the proceedings at 10:38 a.m.

c) 11:00 a.m. - 12:00 p.m. Work Session - ALS Provider 2016 Budget Requests

Chair Dahlstedt reconvened the proceedings at 11:00 a.m. and introduced EMS Director Mark Raaka.

Mr. Raaka provided an overview of current EMS budget. He said that the goal of maintaining a fund balance had been achieved and that it was doing fiscally well even though there had been many large capital expenses. Mr. Raaka and Commissioner Janicki discussed fluctuating capital expenses and steady operational expenses.

Mr. Raaka shared that the three ambulance service providers were present and had prepared 2016 budget requests for the Commissioners consideration.

Mr. Tony Smith of Aero-Skagit presented some background information on their operations and an overview of their 2016 budget request. Aero-Skagit requested a 2% increase in funding. Aero-Skagit's presentation can be found at: <ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/11092015>

Mr. Kirk Hale, Director of Central Valley Ambulance Authority invited Jada Trammell, Office Manager, to review Central Valley Ambulance Authority's operations and provide an overview of their budget request. Central Valley Ambulance Authority requested a 2% increase in funding. Central Valley Ambulance Authority's presentation can be found at: <ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/11092015>

Anacortes Fire Chief Richard Curtis presented background information on their operations and provided an overview of their 2016 budget request. Anacortes Fire requested a 2% increase in funding. The presentation can be found at: <ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/11092015>

There was a discussion about the management of ALS and BLS calls, and BLS integration; Central Valley Ambulance Authority informed the Board that a facilitator would be working with providers and partners to identify roles, responsibilities, and help address the concerns perceived by local fire districts; and the Commissioners thanked the three service providers for their hard work.

Chair Dahlstedt recessed the proceedings at 12:18 p.m.

d) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

e) \*2:30 p.m. - 3:30 p.m. Executive Session (Potential Litigation RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, November 9, 2015, from 2:30 p.m. to 3:30 p.m., the purpose of the executive session was Potential Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, Chief Civil Deputy Prosecuting Attorney Melinda Miller, and Chief Civil Deputy Prosecuting Attorney Will Honea. Other attendees included: Skagit County Administrator Tim Holloran and Director of Public Works Dan Berentson.

f) 3:30 p.m. - 4:00 p.m. Public Works - Dan Berentson, Director:

Chair Dahlstedt reconvened the proceedings at 3:33 p.m.

1. Certificate of Commendation for Kevin Renz, Solid Waste Division

Director Dan Berentson provided a brief history of Kevin Renz tenure with Skagit County. Mr. Berentson said that although Mr. Renz would be missed in the Solid Waste Division he wished him well with his new career as the Public Works Director for the City of Ferndale.

Several members of Public Works staff wished Mr. Renz well in his new career.

The Commissioners thanked Mr. Renz for his excellent service to Skagit County and wished him well in his new career opportunity.

County Administrator Tim Holloran wished Mr. Renz well in his new career and thanked him for his professionalism.

Mr. Renz expressed his appreciation to everyone that was present to wish him well and spoke about his wonderful staff at the Transfer Station.

Commissioner Wesen read the Certificate of Commendation and the Commissioners presented it to Mr. Renz.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Dahlstedt reconvened the proceedings at 1:32 p.m.

Behavioral Health Program Coordinator Sarah Hinman provided additional information about Consent Agenda items Nos. 6; 8; and 9.

Commissioner Janicki expressed her opinion about Consent Agenda item No. 5 and asked whether the County could train someone on staff to provide maintenance services.

V. CONSENT AGENDA (items 1 through 14):

A motion was made by Commissioner Janicki to approve Consent Agenda items No. 1 through 14, Ratification Agenda items 15 and 16, vouchers and warrants for Monday, November 9, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 2, 2015. **(Approved)**
2. Record of the Proceedings for Tuesday, November 3, 2015. **(Approved)**
3. Resolution re-appointing Josh Axthelm and Amy Hughes, both of District 2, to the Skagit County Planning Commission for another 4-year term which will both expire on August 31, 2019. **(Resolution No. R20150351)**

4. Resolution appointing Sloan Johnson and Steve Omdal to the Skagit County Agricultural Advisory Board. Mr. Johnson shall be appointed to the District 1 seat vacated by Brian Duquaine. Mr. Omdal shall be appointed to the District 3 seat vacated by Ty Clark. Their terms will begin on January 1, 2016, and end on December 31, 2018. **(Resolution No. R20150352)**

b) FACILITIES MANAGEMENT:

5. Vendor Services Agreement with Kone Inc. to provide conveyance maintenance, repair, service and tests as required by the ASME A17.1, 2010 B44 - 8.6 and 8.11 codes governed under WAC 296-96 on elevators located on Skagit County owned property. The Agreement shall commence on the date of execution and continue for three years. Compensation shall not exceed \$123,500. **(Contract No. C20150487)**

c) PUBLIC HEALTH:

6. Personal Services Agreement with Phoenix Recovery Services to provide short term funding assistance to individuals and families who are homeless. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$20,000. **(Contract No. C20150488)**
7. Personal Services Agreement with Phoenix Recovery Services to provide services to individuals enrolled in the Skagit county Adult Felony Drug Court. The Agreement shall commence on January 1, 2016, and continue until December 31, 2016. Compensation shall not exceed \$60,000 and is based on a fee for service schedule. **(Contract No. C20150489)**
8. Amendment No. 1 to Personal Services Agreement No. C20150443 with Eleven Vexler to provide behavioral health interventions to children and youth in grades K-12 and their families in the Anacortes, Burlington-Edison, Conway, La Conner, Mount Vernon and Sedro-Woolley School Districts. This Amendment replaces Exhibit B, Scope of Work, and Exhibit C, Compensation, to include the Concrete School District. The term remains the same, ending August 30, 2016. Compensation remains the same and shall not exceed \$20,000 and is based on a fee schedule and is funded through the 1/10 sales tax. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150163)**
9. Personal Services Agreement with Catholic Community Services to provide behavioral health intervention services to low income children and youth in grades K-8 and their families in Skagit County school districts. The Agreement shall commence on the date of execution and continue until August 31, 2016. Compensation shall not exceed \$50,000. **(Contract No. C20150490)**

d) PUBLIC WORKS:

10. Resolution calling for a public hearing to hear testimony regarding a proposed revision of the Skagit County Clean Water (Shellfish Protection) District Rate Structure. The public hearing is scheduled to take place on Tuesday, November 24, 2015, at 9:30 a.m. or as soon as possible thereafter in the Commissioners Hearing Room. **(Resolution No. R20150353)**
11. Vendor Services Agreement with Maintenance Services LLC to clean the diesel tank located at the Concrete Shop and to treat the diesel before returning it to the clean tank. The Agreement shall commence on the date of execution and

continue for one year. Compensation shall not exceed \$7,500. **(Contract No. C20150491)**

12. Construction Contract Agreement with Culbertson Marine Construction, Inc. for the Guemes Ferry Breakwater Section Replacement Project #FEMP-6, Federal Aid #FBP-2029(051). The Agreement shall commence on the date of execution and continue until completed. Compensation shall not exceed \$374,325. This Agreement was awarded pursuant to Resolution No. R20150340 which was signed on October 26, 2015. **(Contract No. C20150492)**

e) SHERIFF:

13. Amendment No. 2 to Agreement No. C20150284 between Organized Crime Drug Enforcement Task Forces (OCDETF) and Skagit County for the purpose of receiving reimbursable costs incurred by the Sheriff's Office in providing resources to joint operations/task forces. This Amendment de-obligates funds in the amount of \$2,500 from OCDETF since Skagit County did not experience any expenses prior to the close of the investigation. **(Amendment No. A20150164)**

f) TREASURER:

14. Resolution Amending Resolution No. R20100328 to modify funds in merchant service fee account due to the increase of activity of the credit and debit card program. The balance of the merchant service fee account will be increased by \$3,000, bringing the total to \$10,000. **(Resolution No. R20150354)**

VI. RATIFICATION AGENDA (items 15 and 16):

g) PUBLIC WORKS:

15. Resolution authorizing the ratification of Grant Agreement W2RCLCP-1517-SkCoPW-00040 with State of Washington Department of Ecology through the Waste 2 Resources Community Litter Cleanup Program to utilize Skagit County Jail inmates and Department of Corrections offenders to collect trash from illegal dumpsites, parks, public land, public boat launches, and along Skagit County roadsides. It was necessary to begin work prior to receiving the new Agreement from Department of Ecology. **(Resolution No. R20150355)**
16. Grant Agreement W2RCLCP-1517-SkCoPW-00040 with State of Washington Department of Ecology through the Waste 2 Resources Community Litter Cleanup Program to utilize Skagit County Jail inmates and Department of Corrections offenders to collect trash from illegal dumpsites, parks, public land, public boat launches, and along Skagit County roadsides. The Agreement commenced on July 1, 2015, and shall continue until June 30, 2017. Compensation to Skagit County shall not exceed \$62,000. **(Contract No. C20150493)**

VII. MISCELLANEOUS AGENDA (1 item):

a) EMERGENCY MEDICAL SERVICES:

1. Interlocal Cooperative Agreement with the Town of Hamilton for the provision of trauma verified basic life support (BLS) services. The County will reimburse the town for the costs of implementing and maintaining of the electronic Patient Care Report (ePCR) data collection system, dispatch fees as well reimbursement for disposable supplies with documentation until the implementation of the centralized Skagit County EMS ordering system is in place. The Agreement shall commence upon the date of execution and continue until December 31, 2018. Compensation is based

on a fee schedule. **(Contract No. C20150494)**

Emergency Medical Services Director Mark Raaka provided additional information about Miscellaneous Agenda item No. 1.

A motion was made by Commissioner Wesen to approve the Miscellaneous Agenda item No. 1 Commissioner Janicki seconded the motion.

The vote passed unanimously.

Chair Dahlstedt recessed the proceedings at 1:42 p.m.

**VIII. VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 431101 through 431557 from Clearing Fund 696 in the total dollar amount of \$3,468,311.63 (Transmittal No. C-165-15); and
  - b) Warrants numbered 431558 through 431609 from Clearing Fund 696 in the total dollar amount of \$123,901.74 (Transmittal No. C-166-15); and
  - c) Payroll warrants numbered 356848 through 357555 in the total dollar amount of \$1,150,543.12 (Transmittal No. P-42-2015); and
  - d) Junior District Payroll warrants numbered 810554 through 810688 in the total dollar amount of \$227,339.77 (Transmittal No. P-43-2015).

**IX. ADJOURNMENT:**

Chair Dahlstedt adjourned the proceedings at 3:50 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chair

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Lisa Janicki, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board